



<https://us02web.zoom.us/j/88293555980>

## AGENDA

### CALL TO ORDER

Pledge Allegiance to the Flag (*DM*)

Moment of Silence

### ADOPTION OF AGENDA

### APPROVAL OF THE MINUTES

1. Approval of the Minutes of August 6, 2024, Town Council meeting and the August 26, 2024, Work Session.

### AWARDS AND RECOGNITION - *None*

### BOARD UPDATES

2. Mecklenburg County HOMES presentation (*Shakira Franci, Homes Program Manager*)

### CONSENT AGENDA

3. Proclamations for Constitution Week, Life Saving by Pineville Police Officer Stanley
4. Tax Refunds
5. Resolution 2024-16 Declaring Surplus Items

### PUBLIC COMMENT - *None*

### PUBLIC HEARING - *None*

### OLD BUSINESS - *None*

### NEW BUSINESS

6. Resolution 2024-15 for Award of Contract to T & R Electric - **ACTION ITEM**
7. Resolution 2024-14 for the Award of Contract to TEMA - **ACTION ITEM**
8. CRTPO MOU (*Ryan Spitzer*) - **ACTION ITEM**

- [9.](#) Fire Department presentation (*Ryan Spitzer*) - ***ACTION ITEM***
- [10.](#) Sealand Contract for Phase II (*Ryan Spitzer*) - ***ACTION ITEM***
- [11.](#) BA 2025-03 for Johnston Road project (*Chris Tucker*) - ***ACTION ITEM***
- [12.](#) Contract with Parker Poe (*Chris Tucker*) - ***ACTION ITEM***
- [13.](#) Resolution 2024-13 for legislation referendum of penny sales tax - ***ACTION ITEM***

## **MANAGER'S REPORT**

## **MONTHLY STAFF REPORTS**

- [14.](#) Public Works
  - PCS
  - PD
  - HR
  - Planning & Zoning
  - Parks & Rec

## **CALENDARS FOR COUNCIL**

- [15.](#) September
- [16.](#) October

## **CLOSED SESSION**

- 17. Pursuant to NCGS 143-318.11 (3) - *To discuss potential litigation.*
- 18. Pursuant to NCGS 143-318.11 (6) - *a personnel issue*
- 19. Pursuant to NCGS 143-318.11(6) - *To consider an appointment.*

## **ADJOURN**

If you require any type of reasonable accommodation as a result of physical, sensory, or mental disability in order to participate in this meeting, please contact Lisa Snyder, Clerk of Council, at 704-889-2291 or [lsnyder@pinevillenc.gov](mailto:lsnyder@pinevillenc.gov). Three days' notice is required.



**TOWN COUNCIL REGULAR MEETING**  
**TOWN HALL COUNCIL CHAMBERS**  
**TUESDAY, AUGUST 6, 2024, AT 6:30 PM**

## MINUTES

### CALL TO ORDER

Mayor David Phillips called the meeting to order @ 6:30 pm.

Mayor: David Phillips

Council Members: Amelia Stinson-Wesley, Chris McDonough, Danielle Moore

Town Manager: Ryan Spitzer

Town Clerk: Lisa Snyder

Absent: Mayor Pro Tem Ed Samaha

### PLEDGE ALLEGIANCE TO THE FLAG

Town Manager Ryan Spitzer led everyone in the Pledge of Allegiance.

### MOMENT OF SILENCE

Mayor David Phillips asked for a moment of silence and asked everyone to keep the families of these lifelong residents, Jennie Kendrick, John Rea, Thelma Crump and Larry Warren in your prayers, as well as our First Responders. Also, the Mayor of Belmont, Richard Turner, passed away unexpectedly last week and he asked for prayers for his family.

### ADOPTION OF AGENDA

Council Member Stinson-Wesley made a motion to accept the agenda with one amendment to add to New Business, Item 9, Budget Amendment 2025-2, and a second was made by Council Member McDonough. All ayes. (**Approved 3-0**).

### APPROVAL OF MINUTES

The Minutes of the Town Council meeting on July 9, 2024, Town Council meeting, and the July 22, 2024, Work Session were submitted for approval. Council Member Stinson-Wesley moved to approve the minutes as presented with a second made by McDonough. All Ayes. (**Approved 3-0**)

### AWARDS AND RECOGNITION

Mayor Phillips welcomed and congratulated our four new police officers to the Town: Jonathan Helms, Daniel Cameron, Elginn Britt, and Michael Caverly. He gave the oath to all and welcomed their families, as well.

### BOARD REPORT

*There were no Board Reports.*

## CONSENT AGENDA

The Consent Agenda consisted of one item for approval: the monthly Finance Report from our Finance Director, Chris Tucker. Council Member McDonough moved to approve the Consent Agenda as presented with a second made by Council Member Moore. **(Approved 3-0)**

## PUBLIC COMMENT

**Nick Ratchev, with Hope Soccer Ministries.** Mr. Ratchev thanked the Town for partnering with them and helping to create sponsorships for kids who might not otherwise be able to participate. The kids have the chance to make friendships on the fields. Mayor Phillips added that he feels this is one of the most rewarding things the Town does.

**Al Baskins, Pineville resident.** Mr. Baskins expressed his concern for the Pineville Police Department to have more training in the field when the potential for shootings arise.

## PUBLIC HEARING

*There was no Public Hearing.*

## OLD BUSINESS

*There was no old business.*

## NEW BUSINESS

**Appointment of Tax Collector.** Town Manager Spitzer said that each year the Town uses Mecklenburg County to collect taxes. According to NCGS 1005-373 (3), the Tax Collector's Settlement must be entered into the official record of the governing board. Council Member Moore moved to approve the appointment of the tax collector followed by a second made by Council Member Stinson-Wesley. All ayes. **(Approved 3-0)**

**ARPA funding.** Town Manager Spitzer said that we have \$500,000 left over from ARPA Funds. He listed the options available to Council to appropriate with that money. Council prefers the Hawk signal as their first choice with the remaining money to go toward Parks & Rec. Mr. Spitzer will meet with staff on spending the remaining money. Council Member Stinson-Wesley moved that the Hawk signal be prioritized with the remaining ARPA funds and empower the Town Manager to work with Parks and Rec with spending the remaining balance of ARPA money, followed by a second made by Council Member McDonough. All ayes. **(Approved 3-0)**

**DRB Agreement.** Town Manager Spitzer said that Council previously voted to place the substation on Nations Ford Rd. This easement is needed to get from the Duke transmission line to the substation location. The Town agrees to landscape the eastern fence line around the substation with a berm (which DRB will supply the dirt for) and pay an amount not to exceed \$3,000. Council Member Moore moved to approve the DRB Agreement with the easement running ten feet from back of curb of the alleyway, as noted in the attachment to the presentation (such 10-foot area to extend to west from back of curb toward the western parcel boundary) and in areas outside of the length of the alleyway will be a 30-foot easement for placement of the necessary utility lines; the Town agrees to landscape the eastern fence line around the substation to be developed on Mecklenburg County Parcel 20504137 with a berm (which DRB will supply the dirt for) of three to four feet in height and plants or other permissible screen in accordance with Town Code; pay an amount to not exceed \$3,000, and all such terms are subject to the approval of the Town Council, with a second provided by Council Member McDonough. All ayes.

**(Approved 3-0)**

**CDBG Inspection oversight Award.** Travis Morgan, Planning & Zoning Director, advised that this is the fourth and final step for the South Polk Sidewalk Extension. This project recently went out for bid and we received two bids. Both companies are qualified and responsive. Public Works is currently working with KCI and recommends them as the lowest bid. Council Member McDonough moved to award the bid to KCI for \$7,645.76 with a second made by Council Member Stinson-Wesley. All ayes. **(Approved 3-0)**

**Contract Labor Bid Award.** Town Manager Spitzer spoke on behalf of David Lucore regarding the formal bids that were solicited for contract labor for FY25. Bids from four companies were received. He and the Utility Director agree that awarding the bid to one contractor is in the best interest of the Town and was the lowest bidder, Lamberts Cable Splicing, LLC. Council Member Stinson-Wesley moved to award the contract to Lamberts Cable Splicing, not to exceed the amount of \$4,383,503.80, with a second made by Council Member Moore. All ayes. **(Approved 3-0)**

**BA 2025-2.** Finance Director, Chris Tucker, explained that at the beginning of each new fiscal year, staff will present a budget amendment that brings forth unspent fund balance from the prior year in order to bring forth appropriations to cover open encumbrances from the prior year. The General Fund will bring \$659K forward to cover the open purchase orders for the PD HVAC unit and the South Polk Street sidewalk project. The Electric Fund is bringing forward \$2 million of encumbrances to cover long lead time items and the Substation transformer. Council Member Moore moved to approve BA 2025-2 followed by a second made by Council Member Stinson-Wesley. All ayes. **(Approved 3-0)**

**MANAGER'S REPORT**

Town Manager Spitzer updated Council on the Johnston Road project. It is progressing well. They are anticipating the costs for Phase II next week.

They will be waterproofing the fountain next week. It will have to sit for three weeks after waterproofing. A sidewalk will be placed around it. We are still hoping that project will be completed by the end of this month.

We will be discussing the Fire Department project and bidding that out, at our next work session on August 26<sup>th</sup>. The construction cost is about \$14.4 million. We will also be doing a resolution for the sales tax.

**ADJOURNMENT**

Council Member Stinson-Wesley made a motion to adjourn followed by a second made by Council Member McDonough. All ayes. The meeting was adjourned at 7:25 pm.

\_\_\_\_\_  
**David Phillips, Mayor**

**ATTEST:** \_\_\_\_\_  
**Lisa Snyder, Town Clerk**



**WORK SESSION MINUTES  
MONDAY, AUGUST 26, 2024 @ 6:00 PM  
TOWN HALL COUNCIL CHAMBERS**

The Town Council of the Town of Pineville, NC, met in a Work Session on Monday, August 26, 2024 @ 6:00 p.m.

**ATTENDANCE**

Mayor: David Phillips  
 Mayor Pro-Tem: Ed Samaha  
 Council Members: Amelia Stinson-Wesley, Chris McDonough, Danielle Moore  
 Town Manager: Ryan Spitzer  
 Town Clerk: Lisa Snyder  
 Finance Director: Chris Tucker  
 Planning Director: Travis Morgan

**CALL TO ORDER**

Mayor David Phillips called the meeting to order at 6:00 p.m.

**DISCUSSION ITEMS:**

**Davenport Presentation, Debt Issuance for Fire Department and Fund Balance Policies for General Fund.**

Finance Director, Chris Tucker, introduced Mitch Brigulio, Davenport Public Finance, and shared that there are no major changes for the General Fund. Mr. Brigulio outlined decision points and action items that will be needed this Fall. He added that the sale of potential land is critical and will help offset the debt. He advised Council to consider the areas of reserve policies and debt/contingent liabilities policies. He would like to establish two prongs in our General Fund Balance policy: a target of 32% unassigned fund balance, and a minimum of the general fund balance of 24%. Our existing debt to assessed ratio is at 0.47%. The Town may want to consider establishing a maximum debt to assessed value ratio.

He noted that our debt service vs expenditures ratio is at 11%, which is below policy limitations. He compared Capital Funding Requirements, Revenue available for Debt Service, and cash flow surplus, and advised that affordability does exist. Land sale revenues may impact the plan, as well. Capital projects included in the plan are the Fire Department, new radio equipment for the PD, and the Park project in FY28. He compared two scenarios and added that property tax values could affect future tax rates. Council will have to select which tool they will use when financing the new Fire Department. Mr. Brigulio suggested working with the LGC (Local Government Commission) in which he outlined the Financing Schedule which requires a public hearing and includes an audit to be completed by October 31<sup>st</sup>.

**Review of letter to Highline Partners.** Town Manager Spitzer reviewed the project on College and Main Streets. A new company is looking at developing the mixed-use development at this location. The developer requested a letter from the Town stating what the scope of the project is and what is allowed. The developer, Mark Miller with Highline

Partners, is proposing seventy-five units with two parking spaces per unit. They will have to build a fence. He was not aware of the 1,200 sq. ft. requirement for Building 2. He discussed the requirements with the former developer, Stephen Rosenburgh. Mr. Miller currently has 5,200 sq. ft. in his plans, which includes ground floors facing Church Street. Council Member Stinson-Wesley requested that anything coming from Norfolk Southern be in writing. Mayor Phillips expressed his concern that Norfolk Southern will provide areas to park, but it has not been in writing.

He is also concerned about possible oversight on the overnight parking in this area for the people living in these townhomes, downtown merchants and the people who come to the downtown businesses who use the parking. Mr. Miller said that he is a local developer, he has met with council and has their numbers, and if they are in violation it will be their responsibility to fix that problem.

Mayor Phillips discussed additional concerns for this property and is investigating how it was processed. Attorney Suzanne Todd was present and said that the Resolution that was done did give the manager the authority to make agreements and further the project and it seemed like a normal transaction. Council Member McDonough asked if an attorney had reviewed the process. Town Manager Spitzer replied that they had and that he will send council the attorney's opinion which was done two months ago.

**Discussion of Resolution and MOU for the Penny Sales Tax Legislation.** Town Manager Spitzer and Attorney Canaan Huie, of Moore and VanAllen Law Firm, reviewed the proposed Resolution and MOU for the Penny Sales Tax Legislation. This resolution and MOU authorizes the county to hold a referendum. It also sets up separate authority apart from the MTC and City of Charlotte. The Authority will consist of twenty-seven members and will have control and manage the assets and funding. Funding will be disbursed 40% for roads, 40% to rail, and 20% to buses. The projects include roads, Red Line, Blue Line, Gold Line, Silver Line West and Silver Line East. Under the agreement, Pineville will receive approximately \$1.72M for twenty years for road infrastructure. Town Manager Spitzer got the County to agree to an MOU with the City and the Town to fund the gap and allow us to get the full penny, until the Blue Line extension is complete. The next steps are the local approvals, State and a referendum planned for Mecklenburg County's ballot in 2025.

**Dorman Road Townhome Rezoning.** Planning Director Morgan went over the proposed rezoning and said that the plan is site plan specific conditional rezoning. It is located on the west side of Dorman Road and the proposal is to rezone the Melinda Earnheart property from R-44 to RMX(CD) to allow for seventy-five townhomes along the Dorman Road frontage. The property does have challenging topography and powerlines running through it. The development falls below the unit count required for a Town traffic study but will still require an NCDOT driveway permit. The rollout trash service noted does not have a clear storage location and appears to not fit in the garage with two cars. A parking space from the garage would be removed reducing the parking county by 75 spaces if the rollouts are stored in the garage.

**Cone Mill PSA.** Town Manager Spitzer reviewed the first draft of the PSA with Beachmont Real Estate Holdings, LLC (fka Gvest). There have been no changes to the plans. The plan includes a mix of townhomes and 50,000 sq. ft. of commercial. They will be required to apply for brownfields again due to the addition of townhomes. The timeframe is approximately three years for completion. The Buyer must schedule a public hearing and obtain approval from Town Council for the project.

**Location of Hawk Signal on Main Street.** Town Manager Spitzer reminded council that the Hawk signal will be purchased with the remaining ARPA funds to aid pedestrians getting across the road. He met with the NCDOT recently and they recommend placing the signal near the speed limit sign outside of Town Hall on Main Street. Council Member Stinson-Wesley asked how long it will be before it is set up and Mr. Spitzer replied that it won't take long once the documents are signed.

Council Member Stinson-Wesley moved to adjourn the meeting followed by a second made by Mayor Pro Tem Samaha. All ayes. The Mayor adjourned the meeting at 8:50 pm.

\_\_\_\_\_  
David Phillips, Mayor

ATTEST:

\_\_\_\_\_  
Lisa Snyder, Town Clerk





# Our Mission

To provide Mecklenburg County homeowners, who are struggling with the rising costs of homeownership, a relief resource in the [HOMES program](#).



# Helping Out Mecklenburg's Homeowners with Economic Support

- The **HOMES Program (Helping Out Mecklenburg's homeowners with Economic Support)** serves as an ally to Mecklenburg County homeowners who are struggling with the rising costs of owning a home. The HOMES Program could save you up to **\$648** this year! PLUS, if you live within the Charlotte city limits, additional funding (up to **\$367**) may be available; and if you live within the Town of Davidson, additional funding (up to **\$566**) may be available, so you could receive up to **\$1,214!**
- 

2024  
HOMES  
PROGRAM



# Requirements



The property must be located within Mecklenburg County, North Carolina.



The property must be the owner's legal primary residence at the time of application and consistently for the past three consecutive years as verified by recorded legal documents.



The resident grant recipient's name(s) must be on the recorded deed or title.



When the qualifying person's name is not on the deed but on a recorded life estate, the person may participate in the program.



## Am I Eligible?

# Income Limits for the 2024 Program

## FY2025 Income Limits (Charlotte HUD Metro Area)

# of Persons in Family	1	2	3	4	5	6	7	8
Household Income Must Not Exceed	\$59,400	\$67,850	\$76,350	\$84,800	\$91,600	\$98,400	\$105,200	\$111,950

There is **NO AGE REQUIREMENT**, and your house does not have to be paid off!

# Program Applications Received

- FY21: 677
- FY22: 1,122
- FY23: 2,551
- FY24: 7,622

Last Year  
\$2 Million in HOMES  
grants were awarded!



# What to EXPECT



Applications will be processed on a first-come, first-served basis until funds are exhausted.



If your property tax is escrowed, you can still apply



If your property tax has already been paid at the time you apply, the awarded grant amount will go towards your next property tax bill the following year.



Payments go directly to the County Assessor's Office.



The HOMES Program application period is July 1, 2024 through November 22, 2024. Applications are available in English and Spanish.

**Apply Online:**  
[MeckNC.gov/4HOMES](https://MeckNC.gov/4HOMES)

**Paper Applications:**  
**(Obtained, Mailed-In and/or Dropped Off)**  
**Community Resource Centers (CRCs)**

**Valerie C. Woodard**  
3205 Freedom Drive, Bldg. A  
Charlotte, NC 28208

**Ella B. Scarborough**  
430 Stitt Road, Charlotte, NC 28213

**Applications Obtained (In-Person Only):**

**County Assessor's Office**  
3205 Freedom Drive, Suite 3500, Charlotte, NC 28208

**For Assistance Call:**  
**(980) 314-4663**

# HOMES Program Leadership Team

Yulonda D. Griffin, Director  
Department of Community Resources

DeLisa Tolbert, Division Director  
Community Resource Centers

Denise Syles-Ballard,  
Assistant Division Director  
VCW - Community Resource Center

Shakirah Francis, Program Manager  
Community Services/HOMES

Jamie Nagle, Supervisor  
Community Services/HOMES





# Thank You!



## Do You Have Any Questions?



**PROCLAMATION FOR CONSTITUTION WEEK**

**WHEREAS:** September 17, 2024, marks the two hundred and thirty-seventh anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

**WHEREAS:** It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary; and to the patriotic celebrations which will commemorate the occasion; and

**WHEREAS:** Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17th through 23rd as Constitution Week,

**NOW, THEREFORE I,** David Phillips, by virtue of the authority vested in me as Mayor of the Town of Pineville, North Carolina, do hereby proclaim the week of September 17th through 23rd as

**CONSTITUTION WEEK**

**AND** ask our citizens to reaffirm the ideals of the Framers of the constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

**IN WITNESS WHEREOF,** I have hereunto set my hand and caused the Seal of the Town of Pineville, to be affixed this \_\_\_\_ day of September, the year of our Lord two thousand twenty-four.

Signed \_\_\_\_\_

Mayor David Phillips

Attest \_\_\_\_\_

Town Clerk Lisa Snyder

SEAL



## OFFICIAL LIFESAVING PROCLAMATION

### OFFICER LEE STANLEY

**WHEREAS**, On August 1, 2024, Kolson Carpenter, the one-year-old son of Dustin and Megan Carpenter, stopped breathing. He had gotten mad, held his breath, and passed out. This had happened before but he had never stopped breathing. Megan grabbed him up and he started having a seizure. Megan called 911 immediately.

**WHEREAS**, K9 Officer Stanley arrived within two to three minutes. He jumped out of his car, took Kolson out of Kelly's arms, and put him flat on the ground; and

**WHEREAS**, He immediately started CPR. Fire trucks and other officers arrived a minute later, but K9 Officer Stanley continued his CPR on Kolson; and

**WHEREAS**, You could see the color coming back into Kolson's body. He was breathing again and the seizure was slowly going away. K9 Officer Stanley was a lifesaver; and

**WHEREAS**, By the time Medic arrived, Kolson was more aware of everyone around him. He was breathing fairly normal and the seizure had stopped. Kolson was transported to Atrium Hospital Pineville; and.

**WHEREAS**, The police officers and Pineville volunteer firemen who were there were wonderful. They were quick to respond, respectful, concerned, very helpful, and they have our deepest appreciation for the job they do; and

**WHEREAS**, Everyone left except K9 Officer Stanley. He was the first to arrive and the last to leave. K9 Officer Stanley was our hero that day, and will continue to be that hero, as far as the Carpenter, Wise and Brown families are concerned; and

**NOW, THEREFORE**, I, David Phillips, Mayor of the Town of Pineville, do recognize that as a direct result of K9 Officer Stanley's immediate lifesaving actions, the life of Kolton Carpenter was saved. His professionalism and actions are in the highest tradition of the Town of Pineville Police Department.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the GREAT SEAL OF PINEVILLE to be affixed this \_\_\_\_ day of September 2024.

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Mayor David Phillips



## TOWN COUNCIL AGENDA ITEM

**MEETING DATE: September 10, 2024**

Agenda Title/Category:	<b>Tax Refunds / Consent Agenda</b>			
Staff Contact/Presenter:	<b>Christopher Tucker, Finance Director</b>			
Meets Strategic Initiative or Approved Plan:	<b>Yes</b>	<b>No</b>	If yes, list:	<b>N/A</b>
Background:	Throughout the year, taxpayers may appeal their tax bills to the Mecklenburg County Assessor and/or Tax Collector. If the bill has been paid prior to the successful appeal, the County will advise the Town to refund the taxes paid with interest.			
Discussion:				
Fiscal impact:	Ad Valorem Tax Revenue will <b>decrease</b> by \$3,600			
Attachments:	Staff Memo, Refund Guidance from County (x2)			
Recommended Motion to be made by Council:	<b>Approve as Presented</b>			



September 5, 2024

To: Honorable Mayor and Town Council  
Ryan Spitzer, Town Manager  
Lisa Snyder, Town Clerk

From: Christopher Tucker, Finance Director CMT

RE: Council Action Request – Tax Refunds

For Council’s consideration at the September 10, 2024 Council Meeting, please find attached the below tax refunds per Mecklenburg County guidance.

2023	P# 22101549	(\$130.25)
2023	P# 22109111	(\$3,412.59)
	<b>TOTAL:</b>	<b>(\$3,542.84)</b>

Item 4.

**PINEVILLE Refunds**

Tax Year	Bill Number	Parcel #	Source Type	Adj. #	Adj. Reason	Date of Adj.	Recipient Name	Address	City	State	Zip Code	Payment Date for Interest Calculation	Refund Amount (\$)	Total Interest to Pay if mailed on or before 8/22/2024 (\$)	Total Interest to Pay if mailed on or before 9/3/2024 (\$)
2023	0002014775-2023-2023-0000-00	22109111	REI	623375	BER Decision	7/1/2024	BERKADIA COMMERCIAL MORTGAGE	323 NORRISTOWN ROAD, SUITE 300	AMBLER	PA	19002	1/6/2024	3,412.59	247.41	273.01
<b>TOTAL</b>													<b>3,412.59</b>	<b>247.41</b>	<b>273.01</b>

Item 4.

**PINEVILLE Refunds**

Tax Year	Bill Number	Parcel #	Source Type	Adj. #	Adj. Reason	Date of Adj.	Recipient Name	Address	City	State	Zip Code	Refund Amount (\$)
2023	0008084247-2023-2023-0000-00	22101549	REI	623623	Processed In Error	7/19/2024	RECHICHI, ALFONSINA	14029 COUNTY LAKE DR	PINEVILLE	NC	28134	130.25
											<b>TOTAL</b>	<b>130.25</b>



**RESOLUTION NO. 2024-16**

**RESOLUTION OF THE TOWN OF PINEVILLE, NORTH  
CAROLINA DECLARING SURPLUS ITEMS FOR SALE VIA  
ELECTRONIC AUCTION AND/OR DISPOSAL VIA  
DONATION OR RECYCLE**

**WHEREAS**, G.S 160A-265 authorizes the Town Council to dispose of surplus property and G.S.160A-270 (c) authorizes the sale of surplus property by means of electronic auction; and

**WHEREAS**, the Town Manager, along with Department Heads, have declared surplus and unusable personal property as listed in “Exhibit A”;

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Town Council hereby authorize the Town Manager to dispose of some of the listed items by utilizing the on-line internet auction services of Public Surplus and/or Gov Deals and the Town Clerk to dispose of other surplus items via donation or recycling of such items. The Town Manager and Town Clerk shall have the right to add or delete from the properties listed and any items not sold may be disposed of by any others means available, including sale at public auction, donation to non-profit organization, or destruction, whichever is deemed to be in the best interest of the Town.

Adopted this 10th day of September 2024.

ATTEST:

SEAL:

\_\_\_\_\_  
David Phillips, Mayor

\_\_\_\_\_  
Lisa Snyder, Town Clerk



**EXHIBIT "A"**

Surplus Property for Auction, Donation, Recycling, Destruction, Sale

**Surplus Items**

Dept.	Item/Desc/VIN#	Make/Model	Misc.	How Disposed	Eff. Date	Miles
Parks & Rec	1FBSS31L042305122	2004 Ford Passenger Van		Online Auction	9/10/24	16,748

# Memorandum

**To:** Mayor and Town Council

**From:** David Lucore

**Date:** 9/6/2024

**Re:** New Business: Approval of Two Transformer Contracts



Staff solicited formal bids for the transformers needed for the Miller Farm subdivision. Bids were received from three vendors – Border States, T&R Electric and TEMA.

There were five items to bid on and TEMA had the lowest bid on three items. T&R Electric had the lowest bid on the remaining two.

Item #1: Staff recommends that Council approve awarding a purchase contract to TEMA in the amount of \$133,161.00 for the purchase of twenty-nine (29) transformers listed below and authorize the Town Manager to execute the contracts.

1. Four (4), 25 KVA pad-mounted transformers, at \$3,438.00 each for a total of \$13,752.00
2. Seventeen (17), 50 KVA pad-mounted transformers, mineral oil-filled, at \$4,585.00 each for a total of \$77,945.00
3. Eight (8), 50 KVA pad-mounted transformers, FR3 Fluid-Filled, at \$5,183.00 each for a total of \$41,464.00

Item #2: Staff recommends that Council approve awarding a purchase contract to T&R Electric in the amount of \$132,126.00 for the following items: purchase of sixteen (16) transformers listed below and authorize the Town Manager to execute the contract.

1. (11), 75 KVA pad-mounted transformers, at \$7,761.00 each for a total of \$85,371.00
2. (5), 100 KVA pad-mounted transformers, at \$9,351.00 each for a total of \$46,755.00



**Resolution 2024-15**

**RESOLUTION OF THE TOWN OF PINEVILLE  
APPROVING THE AWARD OF A CONTRACT**

**WHEREAS**, Electricities staff, on behalf of the Town of Pineville, solicited formal bids from vendors in accordance with the provisions of NCGS §143-129 to purchase transformers for the Miller Farm subdivision; and

**WHEREAS**, T & R Electric Supply Company, Inc., submitted a responsive bid with the lowest cost for two of the items bid, consisting of: 11 – 75 KVA pad mounted transformers, and 5 – 100 KVA pad mounted transformers for a total price of \$132,126.00; and

**WHEREAS**, T & R Electric Supply Company Inc., declares their bid is made without connection with any other person, company, or parties making a similar bid or proposal, and that the bid is in all respects fair and in good faith, without collusion or fraud; and

**WHEREAS**, T & R Electric Supply Company Inc., has carefully examined the annexed form of specifications and instructions to bidders and hereby declares that they will furnish the equipment called for in the manner prescribed in the specifications and instructions to bidders; and

**WHEREAS**, the Town of Pineville desires to purchase the two items from T & R Electric Supply Company Inc. that were the lowest bids for those items.

**NOW THEREFORE, BE IT RESOLVED**, that the Town Council of the Town of Pineville, NC, hereby awards the purchase of said transformers to T & R Electric Supply Company Inc. and authorizes the Town Manager to execute any and all documents necessary for the sale.

This resolution shall take effect immediately upon its adoption.

**ADOPTED** by the town Council this the 10<sup>th</sup> day of September 2024.

\_\_\_\_\_  
Mayor David Phillips

Attest:

\_\_\_\_\_  
Town Clerk, Lisa Snyder

# Memorandum

**To:** Mayor and Town Council

**From:** David Lucore

**Date:** 9/6/2024

**Re:** New Business: Approval of Two Transformer Contracts



Staff solicited formal bids for the transformers needed for the Miller Farm subdivision. Bids were received from three vendors – Border States, T&R Electric and TEMA.

There were five items to bid on and TEMA had the lowest bid on three items. T&R Electric had the lowest bid on the remaining two.

Item #1: Staff recommends that Council approve awarding a purchase contract to TEMA in the amount of \$133,161.00 for the purchase of twenty-nine (29) transformers listed below and authorize the Town Manager to execute the contracts.

1. Four (4), 25 KVA pad-mounted transformers, at \$3,438.00 each for a total of \$13,752.00
2. Seventeen (17), 50 KVA pad-mounted transformers, mineral oil-filled, at \$4,585.00 each for a total of \$77,945.00
3. Eight (8), 50 KVA pad-mounted transformers, FR3 Fluid-Filled, at \$5,183.00 each for a total of \$41,464.00

Item #2: Staff recommends that Council approve awarding a purchase contract to T&R Electric in the amount of \$132,126.00 for the following items: purchase of sixteen (16) transformers listed below and authorize the Town Manager to execute the contract.

1. (11), 75 KVA pad-mounted transformers, at \$7,761.00 each for a total of \$85,371.00
2. (5), 100 KVA pad-mounted transformers, at \$9,351.00 each for a total of \$46,755.00



**Resolution 2024-14**

**RESOLUTION OF THE TOWN OF PINEVILLE  
APPROVING THE AWARD OF A CONTRACT**

**WHEREAS**, Electricities staff, on behalf of the Town of Pineville, solicited formal bids from vendors in accordance with the provisions of NCGS 143-129 to purchase transformers for the Miller Farm subdivision; and

**WHEREAS**, Tarheel Electric Membership Association, Inc. (TEMA) submitted a response bid with the lowest cost for three of the items bid, consisting of: 4 – 25 KVA, pad-mounted transformers, 17 – 50 KVA, Mineral Oil-filled pad-mounted transformers, and 8 – 50 KVA, FR3 Oil-filled pad-mounted transformers, for a total price of \$133,161.00; and

**WHEREAS**, TEMA declares their bid is made without connection with any other person, company, or parties making a similar bid or proposal, and that the bid is in all respects fair and in good faith, without collusion or fraud; and

**WHEREAS**, TEMA has carefully examined the annexed form of specifications and instructions to bidders and hereby declares that they will furnish the equipment called for in the manner prescribed in the specifications and instructions to bidders; and

**WHEREAS**, the Town of Pineville desires to purchase the three items from TEMA that were the lowest bids for those items;

**NOW THEREFORE, BE IT RESOLVED**, that the Town Council of the Town of Pineville, NC, hereby awards the purchase of said transformers to TEMA and authorizes the Town Manager to execute any and all documents necessary for the sale.

This resolution shall take effect immediately upon its adoption.

**ADOPTED** by the Town Council this 10<sup>th</sup> day of September 2024.

\_\_\_\_\_  
Mayor David Phillips

ATTEST:

\_\_\_\_\_  
Town Clerk Lisa Snyder



## TOWN COUNCIL AGENDA ITEM

MEETING DATE: 9/10/2024

Agenda Title/Category:	New Business			
Staff Contact/Presenter:	Ryan Spitzer			
Meets Strategic Initiative or Approved Plan:	Yes	No	If yes, list:	
Background:	A new MOU was drafted with the following changes: (1) the Charlotte’s annual cost share was reduced; (2) technical revisions to the MOU; (3) increase in votes for Waxhaw due to population.			
Discussion:				
Fiscal impact:				
Attachments:	MOU Revision Fact Sheet and CRTPO MOU			
Recommended Motion to be made by Council:	Authorization from Council to execute the MOU for the CRTPO.			

# Charlotte Regional Transportation Planning Organization

## Memorandum of Understanding

Effective Date: [Date to be determined]

Endorsed by the  
Charlotte Regional  
Transportation Planning Organization  
July 17, 2024

**MEMORANDUM OF UNDERSTANDING  
FOR**

COOPERATIVE, COMPREHENSIVE, AND CONTINUING TRANSPORTATION PLANNING  
AMONG

THE GOVERNOR OF THE STATE OF NORTH CAROLINA,  
THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION,  
THE CITY OF CHARLOTTE, TOWN OF CORNELIUS, TOWN OF DAVIDSON, TOWN OF  
FAIRVIEW, TOWN OF HUNTERSVILLE, TOWN OF INDIAN TRAIL, IREDELL COUNTY, TOWN  
OF MARSHVILLE, VILLAGE OF MARVIN, TOWN OF MATTHEWS,  
MECKLENBURG COUNTY, TOWN OF MINERAL SPRINGS, TOWN OF MINT HILL, CITY OF  
MONROE, TOWN OF MOORESVILLE, TOWN OF PINEVILLE,  
TOWN OF STALLINGS, CITY OF STATESVILLE, TOWN OF TROUTMAN, UNION COUNTY,  
TOWN OF WAXHAW, TOWN OF WEDDINGTON, VILLAGE OF WESLEY CHAPEL, TOWN OF  
WINGATE, and the METROPOLITAN TRANSIT COMMISSION,  
(hereinafter, the State, the Municipalities, the Counties, and the MTC)

IN COOPERATION WITH THE UNITED STATES DEPARTMENT OF TRANSPORTATION

WITNESSETH THAT:

**WHEREAS**, Section 134(a) of Title 23 of the United States Code states in relevant part:

“It is in the national interest—(1) to encourage and promote the safe and efficient management, operation, and development of surface transportation systems that will serve the mobility needs of people and freight, foster economic growth and development within and between States and urbanized areas better connect housing and employment, and take into consideration resiliency needs while minimizing transportation-related fuel consumption and air pollution through metropolitan and statewide transportation planning processes identified in this chapter; and (2) to encourage the continued improvement and evolution of the metropolitan and statewide transportation planning processes by metropolitan planning organizations, State departments of transportation, and public transit operators”;

**WHEREAS**, a transportation planning process includes the operational procedures and working arrangements by which short and long-range transportation plans are soundly conceived and developed and continuously evaluated in a manner that will:

1. Assist governing bodies and official agencies in determining courses of action and in formulating attainable capital improvement programs in anticipation of community needs; and,
2. Guide private individuals and groups in planning their decisions, which can be important factors in the pattern of future development and redevelopment of the area;

**WHEREAS**, Chapter 136, Article 3A, Section 136-66.2(a) of the General Statutes of North Carolina requires that:

“Each MPO, with cooperation of the Department of Transportation, shall develop a comprehensive transportation plan in accordance with 23 U.S.C. § 134. In addition, an MPO may include projects in its transportation plan that are not included in a financially constrained plan or are anticipated



to be needed beyond the horizon year as required by 23 U.S.C. § 134. For municipalities located within an MPO, the development of a comprehensive transportation plan will take place through the metropolitan planning organization. For purposes of transportation planning and programming, the MPO shall represent the municipality's interests to the Department of Transportation.”;

**WHEREAS**, Chapter 136, Article 3A, Section 136-66.2(b) and (b2) – (b4) of the N.C. General Statutes provides in relevant part that:

“After completion and analysis of the plan, the plan shall be adopted by both the governing body of the municipality or MPO and the Department of Transportation as the basis for future transportation improvements in and around the municipality or within the MPO. The governing body of the municipality and the Department of Transportation shall reach agreement as to which of the existing and proposed streets and highways included in the adopted plan will be a part of the State highway system and which streets will be a part of the municipal street system. As used in this Article, the State highway system shall mean both the primary highway system of the State and the secondary road system of the State within municipalities.

The municipality or the MPO shall provide opportunity for public comments prior to adoption of the transportation plan.

For portions of a county located within an MPO, the development of a comprehensive transportation plan shall take place through the metropolitan planning organization.

To complement the roadway element of the transportation plan, municipalities and MPOs may develop a collector street plan to assist in developing the roadway network. The Department of Transportation may review and provide comments but is not required to provide approval of the collector street plan.”;

**WHEREAS**, Chapter 136, Article 3A, Section 136-66.2(d) of the N.C. General Statutes provides in relevant part that:

“For MPOs, either the MPO or the Department of Transportation may propose changes in the plan at any time by giving notice to the other party, but no change shall be effective until it is adopted by both the Department of Transportation and the MPO.”;

**WHEREAS**, it is the desire of the State, the Municipalities, the Counties, and the MTC, in cooperation with the U.S. Department of Transportation, that their previously established continuing, comprehensive, and cooperative transportation planning process, as set forth in their Memorandum of Understanding effective as of October 10, 2013, be amended and restated to comply with 23 U.S.C. § 134 (Federal Highway Administration), 49 U.S.C. §§ 5303, 5305, 5306, and 5307 (Federal Transit Administration), and N.C. Gen. Stat. § 136-200.2; and

**WHEREAS**, the effective date of this document shall be the date on which it is signed by the Governor of the State of North Carolina, or his designee.

**NOW, THEREFORE**, the Memorandum of Understanding is amended and restated to read as follows:

**SECTION I.** It is hereby agreed that the State, the Municipalities, the Counties, and the MTC, in cooperation with the U.S. Department of Transportation, will participate in a continuing transportation planning process with responsibilities and undertakings as related in the following paragraphs:

- A. The Charlotte Regional Transportation Planning Organization, hereinafter referred to as the CRTPO, is hereby established and shall include the State, the Municipalities, the Counties, the

MTC, and the various agencies and units of local, State, and Federal government participating in the transportation planning for the area and listed as a non-voting members in Section I.H below.

- B. The area involved will consist of the Charlotte Urban Area as defined by the United States Department of Commerce, Bureau of the Census, in addition to that area beyond the Charlotte Urban Area that is expected to become urban within a twenty-year planning period (collectively referred to as the Planning Area).

Portions of the Charlotte Urban Area located in the following counties are by agreement with adjacent metropolitan planning organizations (MPOs) not part of the Planning Area: Cabarrus, Catawba, Gaston, Lancaster, Lincoln and York. The responsibility for implementing a continuing transportation planning process shall be the responsibility of those MPOs, as noted in the mutually adopted agreements between the CRTPO and the adjacent MPOs.

- C. The continuing transportation planning process will be a cooperative one and all planning discussions will be reflective of and responsive to the comprehensive plans for growth and development of the Planning Area.
- D. The continuing transportation planning process will be conducted in accordance with the intent, procedures, and programs of Title VI of the Civil Rights Act of 1964, as amended.
- E. The CRTPO shall maintain a centralized information repository including, but not limited to, the Metropolitan Transportation Plan; the Comprehensive Transportation Plan; the Unified Planning Work Program (UPWP); air-quality conformity analysis; the Bylaws and membership lists of CRTPO and its Technical Coordinating Committee (TCC); copies of all final environmental studies, public hearing maps, roadway corridor official maps, and noise reports on projects within the Planning Area; copies of adopted transportation project alignments; the Transportation Improvement Program (local and state); and any other appropriate archival information. The CRTPO shall endeavor, through the affected local governments and appropriate technological means, to make this information easily available to local governments, residents, and individuals involved in land development and real estate transactions.
- F. A Policy Board is hereby established with responsibility for cooperative transportation planning decision making for the CRTPO and coordinating transportation policy of the Municipalities and Counties within the Planning Area.
- G. The duties and responsibilities of the Policy Board are as follows:
1. The Policy Board, in cooperation with the State and publicly owned operators of mass transportation services, shall be responsible for carrying out the urban transportation planning process specified by the U.S. Department of Transportation.
  2. The Policy Board shall be the forum for cooperative decision-making by elected officials of the Municipalities and Counties and by the other members of the Policy Board. However, this shall not limit the Policy Board's local responsibility for (a) ensuring that the transportation planning process and the plans and improvement projects that emerge from that process are consistent with the policies and desires of the Municipalities and Counties; nor, (b) serving as a forum for the resolution of conflicts that arise while developing the UPWP, Metropolitan Transportation Plan, and Transportation Improvement Program.

3. The Policy Board shall review and approve the UPWP, Metropolitan Transportation Plan, and Transportation Improvement Program (or any amendments thereto).
4. The Policy Board shall be responsible for adopting and amending the Comprehensive Transportation Plan. Action of the Policy Board in this regard (and this regard only) shall be construed as definitive action of any and all affected Municipalities and shall meet the statutory requirement of G.S. 136-66.2(b) without further action of the Municipality(ies).
5. The Policy Board shall have the responsibility for: keeping the Boards of the Municipalities and Counties informed of the status and requirements of the transportation planning process; assisting in the dissemination and clarification of the decisions, inclinations, and policies of those Boards; and ensuring meaningful resident participation in the transportation planning process.
6. The Policy Board shall review, approve, and endorse changes to the Federal-Aid Urban Area System and Boundary, in conformance with Federal regulations.
7. The Policy Board shall review, approve, and endorse a Prospectus for transportation planning that defines work tasks and responsibilities for the various governing bodies and agencies participating in the transportation planning process.
8. The Policy Board shall conduct the transportation planning process in conformance with the Clean Air Act, as amended.

The Policy Board is responsible for conducting public involvement and technical analyses to determine the preliminary alignments for transportation projects included in the Comprehensive Transportation Plan and Metropolitan Transportation Plan. For mass transit projects, CRTPO will work in cooperation with the Charlotte Area Transit System and the Metropolitan Transit Commission, or any other relevant governmental agency that has jurisdiction in the CRTPO planning area. These alignments will be used by local jurisdictions through their land development ordinances for right-of-way protection purposes. Once the Policy Board has adopted an alignment, it can be modified only by official Policy Board action as outlined in the Bylaws of the CRTPO and the TCC and in accordance with any applicable procedures detailed in the Public Involvement Plan.

The Policy Board will adopt an alignment for right-of-way purposes even if it was produced through a State or locally funded environmental study process.

All Policy Board alignment decisions are subject to the voting rules contained in Section I.I of this Memorandum of Understanding.

9. Each Municipality's or County's member of the Policy Board shall be responsible for instructing the clerk of his/her local government to submit certified and sealed copies of minutes or resolutions to the secretary of the CRTPO when formal action involving the Comprehensive Transportation Plan is taken by his/her local government.
10. The Policy Board is responsible for the distribution of funds allocated to the CRTPO under the provisions of the federal Infrastructure Investment and Jobs Act, and successor legislation.

- 11. The Policy Board shall adopt a set of Bylaws for the CRTPO. Amendments to the Bylaws shall be approved by a vote according to Section I.I.6 below.
  - 12. The Policy Board shall have the primary responsibility for facilitating resident input into the continuing transportation planning process.
  - 16. Any other duties the Policy Board identifies as necessary to further facilitate the transportation planning process.
- H. The Policy Board shall consist of both voting and non-voting members. The Policy Board shall have a Chairperson and Vice-Chairperson elected in accordance with the CRTPO Bylaws and shall meet in accordance with the Bylaws.

Voting membership: The voting members of the Policy Board shall consist of the Chief Elected Official (or a single representative designated by the Chief Elected Official) of each Municipality and County, as well as two members from the North Carolina Board of Transportation (as specified below) and one member representing the MTC. The Chief Elected Official of each Municipality and County is strongly encouraged to designate an alternate, in accordance with the rules contained within the CRTPO Bylaws.

Each voting member shall have the indicated number of votes below for its respective governing body or agency for all voting purposes:

Unit	Number of votes
City of Charlotte	31
Town of Cornelius	2
Town of Davidson	1
Town of Fairview	1
Town of Huntersville	3
Town of Indian Trail	2
Iredell County	3
Town of Marshville	1
Village of Marvin	1
Town of Matthews	2
Mecklenburg County	3
Town of Mineral Springs	1
Town of Mint Hill	2
City of Monroe	2
Town of Mooresville	3
Town of Pineville	1
Town of Stallings	1
City of Statesville	2
Town of Troutman	1
Union County	3
Town of Waxhaw	2
Town of Weddington	1
Village of Wesley Chapel	1
Town of Wingate	1
N.C. Board of Transportation (Division 10)	1
N.C. Board of Transportation (Division 12)	1
Metropolitan Transit Commission	1
Total	74

Voting members will vote on matters pursuant to the authority granted by their respective governmental bodies. The term of any voting member that is designated by a Chief Elected Official shall be one calendar year from the date of designation.

Any municipality that does not act to adopt this Memorandum of Understanding by its effective date, and is otherwise eligible for voting membership, may still qualify to have a voting member on the Policy Board if it adopts this Memorandum of Understanding within three months after its effective date. The effective date shall be defined as the date on which the Governor of the State of North Carolina, or his designee, signs this Memorandum of Understanding.

A municipality within the Planning Area must have a local land use plan and development ordinance in place in order to be a voting member. A county other than Iredell, Mecklenburg, and Union that becomes part of the Planning Area in whole or in part with at least 5,000 persons in the unincorporated area will also be eligible to have a voting member on the Policy Board if such county adopts this Memorandum of Understanding and its membership is approved by the Policy Board.

Non-voting membership: One representative from each of the following bodies will serve as a non-voting member of the Policy Board:

- Charlotte-Mecklenburg Planning Commission
- Iredell County Planning Board
- Union County Planning Board
- U.S. Department of Transportation – FHWA, FTA

Other local, State, or Federal agencies impacting transportation in the Planning Area, as well as municipalities in the Planning Area that do not otherwise qualify for voting membership, can become non-voting members upon invitation by the Policy Board.

I. Policy Board Voting Rules

1. Quorum for Policy Board meetings shall be established in accordance with the CRTPO Bylaws.
2. Each voting member of the Policy Board shall be eligible to vote and shall qualify as an “Eligible Member”; provided, however, a Municipality or County must be in good standing, as defined in Section I.L of this document, for its voting member to be an Eligible Member.
3. At Policy Board meetings where a quorum is present, an affirmative vote of the Eligible Members having at least a simple majority of the total votes cast by Eligible Members (according to the table in Section I.H above) shall determine all issues, except as provided in paragraphs 4, 5, and 6 below.
4. When any transportation project concerns a road that does not carry an Interstate, U.S., or N.C. route designation, and is totally contained within a single Municipality’s corporate limits or sphere of influence, its alignment shall not be determined by the Policy Board without the consent of such Municipality.

5. When any transportation project concerns a road that does not carry an Interstate, U.S. or N.C route designation and is within a Municipality's corporate limits or sphere of influence, the Policy Board cannot override the position of such Municipality about the alignment of the road only within its corporate limits or sphere of influence, but not outside its corporate limits or sphere of influence. However, the position of such a Municipality can be overridden by an affirmative vote of the Eligible Members having at least a  $\frac{3}{4}$  supermajority of the total votes held by Eligible Members (according to the table in Section I.H above). Such vote must occur at a Policy Board meeting where a quorum is present.
6. Amendments to this Memorandum of Understanding or the CRTPO Bylaws require an affirmative vote of the Eligible Members having at least a  $\frac{3}{4}$  supermajority of the total votes held by Eligible Members (according to the table in Section I.H above). Such vote must occur at a Policy Board meeting where a quorum is present.
- J. A Technical Coordinating Committee, also referred to herein as the TCC, shall be established with the responsibility for (1) general review, guidance, and coordination of the transportation planning process for the Planning Area; (2) making recommendations to the respective local and State governmental agencies and the Policy Board regarding any necessary actions relating to the continuing transportation planning process; (3) facilitating coordination and communication between the State, the Municipalities, the Counties, the MTC, and other member agencies of the TCC; (4) facilitating coordination of transportation planning with other planning efforts, such as those concerning land use, public utilities, and maintenance of air quality; and (5) facilitating public involvement and resident participation regarding transportation planning issues. The TCC shall also be responsible for the development, review, and recommendation for approval of the Prospectus, UPWP, Comprehensive Transportation Plan, Transportation Improvement Program, Federal-Aid Urban System and Boundary, and Metropolitan Transportation Plan, and planning resident participation.
- Membership of the TCC shall be defined according to the TCC's Bylaws and shall include technical representation from all local, county and State governmental agencies directly related to and concerned with the transportation planning process for the Planning Area.
- A TCC member (or alternate) cannot be an elected official of any Municipality or County. TCC members from the Municipalities shall be the chief administrative officers (i.e. city/town managers) or their designees. TCC members from other entities may be their chief administrative officers or their designees. TCC members must be employees of the governing body or agency they represent. Each TCC member shall have one vote.
- K. Administrative coordination for the Policy Board and TCC will be performed by the Charlotte Planning, Design & Development Department's Regional Transportation Planning Division Manager (Division Manager), in collaboration with the Chairperson of the Policy Board. Administrative support shall be furnished by the Director of the Charlotte Planning, Design & Development Department. The Division Manager shall supervise additional CRTPO staff as necessary and approved in the annual work program. The Division Manager, or their designee, will serve as the Secretary for the Policy Board and TCC with the responsibility for such functions as follows:
1. Arranging meetings and agendas
  2. Maintaining minutes and records
  3. Preparing the Prospectus and UPWP

4. Assembling and publishing the Transportation Improvement Program
5. Preparing the Metropolitan Transportation Plan
6. Collecting from Municipalities and Counties certified and sealed minutes and resolutions that document transportation plan revisions and submitting these for mutual adoption by the North Carolina Department of Transportation annually or more often if deemed necessary by the Policy Board or the Municipalities or Counties involved.
7. Monitoring the transportation planning process to ensure its execution is in accordance with the CRTPO's goals and objectives
8. Performing other coordinating functions as assigned by the Policy Board
9. Taking lead responsibility for structuring public involvement in the transportation planning process
10. Preparing the quarterly reimbursement requests for Section 104(f) planning funds and Section 5303 funds.
11. Supervising CRTPO staff

The Division Manager shall be hired by the Director of the Charlotte Planning, Design & Development Department. The Division Manager shall regularly report to the Policy Board and TCC on coordination activities and shall electronically or in writing inform interested parties of actions scheduled for consideration by the Policy Board and TCC.

L. Federal Aid Transportation Planning Grant Funds

1. All transportation and related Federal Aid planning grant funds available to promote the cooperative transportation planning process will be expended in accordance with the UPWP adopted by the Policy Board.  
The required local match for Section 5303 funds shall be paid by the Municipality or County that is using such funds. The required local match for Section 104(f) planning funds shall be shared among all Municipalities and Counties pro rata based on population. The population totals used to calculate a Municipality's or County's pro rata share shall be based upon the most recent decennial Census.
2. A Municipality or County providing its share of the local-match funding by the beginning of the next Federal fiscal year shall be considered in good standing. Any Municipality or County not providing its share of the funding by the beginning of the next Federal fiscal year shall not be in a good standing during the next two Federal fiscal years.

Administration of funding in support of the transportation planning process on behalf of the CRTPO will be conducted by the City of Charlotte, which will execute appropriate agreements with funding agencies as provided by the UPWP.

**SECTION II.** The State, the Municipalities, the Counties, and the MTC may terminate their participation in the continuing transportation planning process and the CRTPO by giving 30 calendar days written notice to the Policy Board Chairperson prior to the date of termination. When annexation occurs and a Municipality's boundaries extend beyond the Planning Area, the newly expanded boundaries will automatically become part of the Planning Area and will be so designated on the Comprehensive Transportation Plan within 60 calendar days of the annexation. It is further agreed that the State, the Municipalities, the Counties, and the MTC will assist in the transportation planning process by providing planning assistance, data, and inventories in accordance with the Prospectus. Additionally, the Municipalities and Counties shall coordinate zoning and subdivision approval in accordance with the adopted Comprehensive Transportation Plan.

**SECTION III.** In witness whereof, the Division Administrator (Federal Highway Administration), on behalf of the United States Department of Transportation, and the Secretary of Transportation, on behalf of the Governor of the State of North Carolina, have signed this Memorandum of Understanding and the other parties to this Memorandum of Understanding have authorized appropriate officials to sign the same, the City of Charlotte by its Mayor, the Town of Cornelius by its Mayor, the Town of Davidson by its Mayor, the Town of Fairview by its Mayor, the Town of Huntersville by its Mayor, the Town of Indian Trail by its Mayor, Iredell County by the Chair of its Board of Commissioners, the Town of Marshville by its Mayor, the Village of Marvin by its Mayor, the Town of Matthews by its Mayor, Mecklenburg County by the Chair of its Board of Commissioners, the Town of Mineral Springs by its Mayor, the Town of Mint Hill by its Mayor, the City of Monroe by its Mayor, the Town of Mooresville by its Mayor, the Town of Pineville by its Mayor, the Town of Stallings by its Mayor, the City of Statesville by its Mayor, the Town of Troutman by its Mayor, Union County by the Chair of its Board of Commissioners, the Town of Waxhaw by its Mayor, the Town of Weddington by its Mayor, the Village of Wesley Chapel by its Mayor, the Town of Wingate by its Mayor, and the Metropolitan Transit Commission by its Chair.



City of Charlotte

\_\_\_\_\_  
Clerk By: \_\_\_\_\_  
Mayor

Town of Cornelius

\_\_\_\_\_  
Clerk By: \_\_\_\_\_  
Mayor

Town of Davidson

\_\_\_\_\_  
Clerk By: \_\_\_\_\_  
Mayor

Town of Fairview

\_\_\_\_\_  
Clerk By: \_\_\_\_\_  
Mayor

Town of Huntersville

\_\_\_\_\_  
Clerk By: \_\_\_\_\_  
Mayor

Town of Indian Trail

\_\_\_\_\_  
Clerk By: \_\_\_\_\_  
Mayor

Iredell County

\_\_\_\_\_  
Clerk By: \_\_\_\_\_  
Chairperson

Town of Marshville

\_\_\_\_\_  
Clerk By: \_\_\_\_\_  
Mayor

Village of Marvin

\_\_\_\_\_  
Clerk By: \_\_\_\_\_  
Mayor

Town of Matthews

\_\_\_\_\_  
Clerk

By: \_\_\_\_\_  
Mayor

Mecklenburg County

\_\_\_\_\_  
Clerk

By: \_\_\_\_\_  
Chairperson

Metropolitan Transit Commission

\_\_\_\_\_  
Clerk

By: \_\_\_\_\_  
Chairperson

Town of Mineral Springs

\_\_\_\_\_  
Clerk

By: \_\_\_\_\_  
Mayor

Town of Mint Hill

\_\_\_\_\_  
Clerk

By: \_\_\_\_\_  
Mayor

City of Monroe

\_\_\_\_\_  
Clerk

By: \_\_\_\_\_  
Mayor

Town of Mooresville

\_\_\_\_\_  
Clerk

By: \_\_\_\_\_  
Mayor

Town of Pineville

\_\_\_\_\_  
Clerk

By: \_\_\_\_\_  
Mayor

Town of Stallings

\_\_\_\_\_  
Clerk

By: \_\_\_\_\_  
Mayor

City of Statesville

\_\_\_\_\_  
Clerk

By: \_\_\_\_\_  
Mayor

Town of Troutman

\_\_\_\_\_  
Clerk

By: \_\_\_\_\_  
Mayor

Union County

\_\_\_\_\_  
Clerk

By: \_\_\_\_\_  
Chairperson

Town of Waxhaw

\_\_\_\_\_  
Clerk

By: \_\_\_\_\_  
Mayor

Town of Weddington

\_\_\_\_\_  
Clerk

By: \_\_\_\_\_  
Mayor

Village of Wesley Chapel

\_\_\_\_\_  
Clerk

By: \_\_\_\_\_  
Mayor

Town of Wingate

\_\_\_\_\_  
Clerk

By: \_\_\_\_\_  
Mayor

Department of Transportation

By: \_\_\_\_\_



## TOWN COUNCIL AGENDA ITEM

### MEETING DATE:

Agenda Title/Category:	Fire Department			
Staff Contact/Presenter:	Ryan Spitzer			
Meets Strategic Initiative or Approved Plan:	<b>Yes</b>	<b>No</b>	If yes, list:	
Background:	Prior to going out for bid town staff will share the proposed budget, design, floor plan, and timeline for the construction of the Fire Department.			
Discussion:	Town Council should decide if they are comfortable proceeding with Edifice going out to bid for the Fire Department. It is scheduled for Town Council to approve the Guaranteed Maximum Price in November at a Public Hearing			
Fiscal impact:	<b>\$16,000,000</b>			
Attachments:	<ol style="list-style-type: none"> <li>1. Memo</li> <li>2. Project Timeline</li> <li>3. Bid information</li> <li>4. Fire Department Design</li> </ol>			
Recommended Motion to be made by Council:	Approve staff allowing Edifice to go out for bid for the new Fire Department			

# Memorandum



**To:** Mayor and Town Council  
**From:** Ryan Spitzer  
**Date:** 9/6/2024  
**Re:** Fire Department Construction

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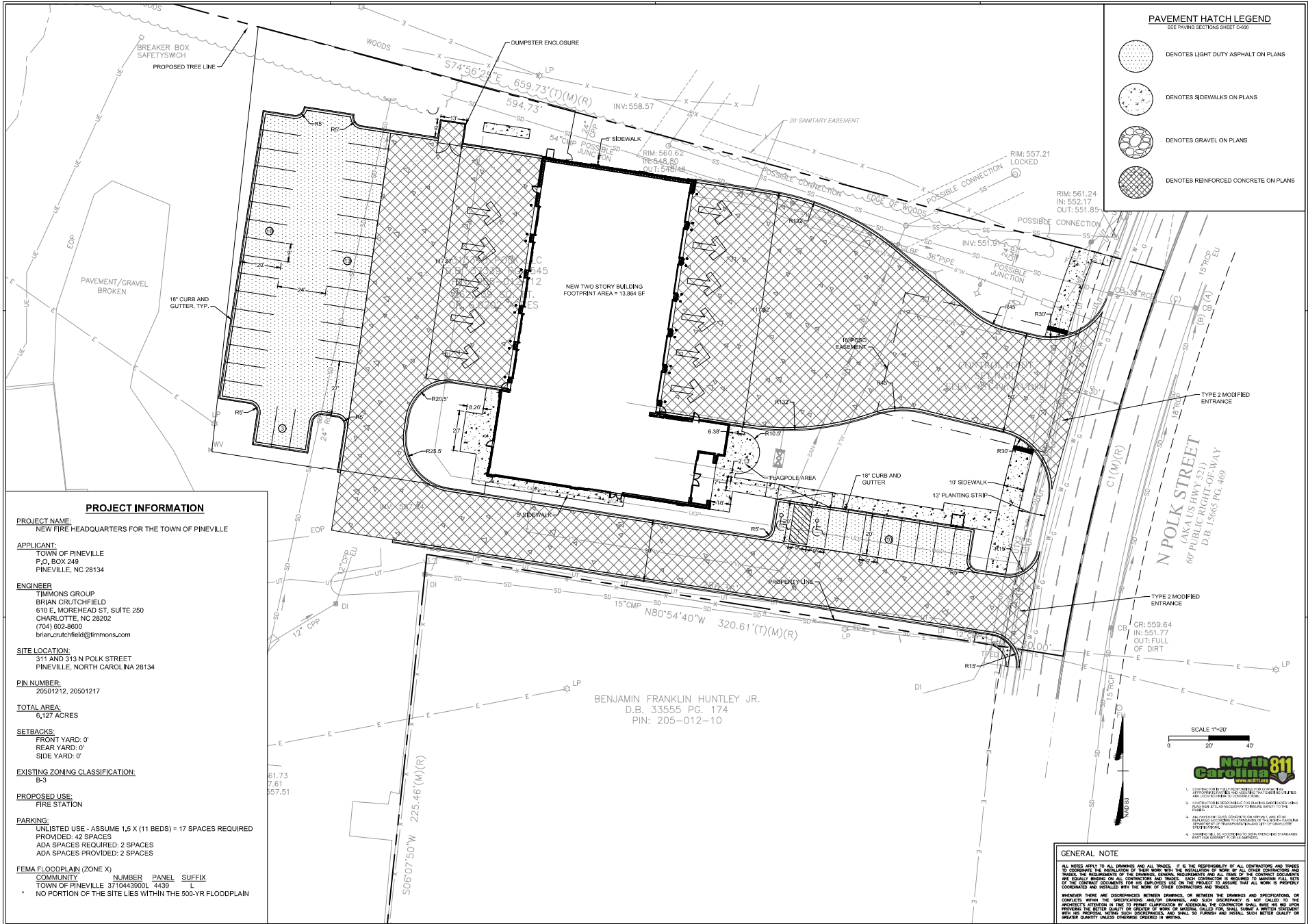
## Overview:

Design of the new Fire Station on N. Polk St is complete. Edifice has completed pre-selection of the subcontractors and are prepared to go out for bid starting on September 16<sup>th</sup>. This presentation is to present Town Council the plans and estimated cost of the fire station to get approval to proceed to bid.

The Town has \$16,000,000 budgeted for the project. The estimated cost for the project is **\$14,404,612**. The town has also budgeted \$750,000 for FF&E and \$750,000 for the addition of a signal on N. Polk St. and the reworking of the signal at the intersection of Highway 51 and Polk.

The current timeline moving forward is:

September 16<sup>th</sup> – Send out bid information  
October 8<sup>th</sup> – Public Hearing for Financing  
November 12<sup>th</sup> – Council approval of Guaranteed Maximum Price  
December – Close on bank loan or sale of bonds  
January 2025 – Begin site grading and demolition



**PROJECT INFORMATION**

**PROJECT NAME:**  
NEW FIRE HEADQUARTERS FOR THE TOWN OF PINEVILLE

**APPLICANT:**  
TOWN OF PINEVILLE  
P.O. BOX 249  
PINEVILLE, NC 28134

**ENGINEER:**  
TIMMONS GROUP  
BRIAN CRUTCHFIELD  
610 E. MOREHEAD ST., SUITE 250  
CHARLOTTE, NC 28202  
(704) 820-8600  
brian.crutchfield@timmons.com

**SITE LOCATION:**  
311 AND 313 N POLK STREET  
PINEVILLE, NORTH CAROLINA 28134

**PIN NUMBER:**  
20501212, 20501217

**TOTAL AREA:**  
6.127 ACRES

**SETBACKS:**  
FRONT YARD: 0'  
REAR YARD: 0'  
SIDE YARD: 0'

**EXISTING ZONING CLASSIFICATION:**  
S-3

**PROPOSED USE:**  
FIRE STATION





**PARKING:**  
UNLISTED USE - ASSUME 1.5 X (11 BEDS) = 17 SPACES REQUIRED  
PROVIDED: 42 SPACES  
ADA SPACES REQUIRED: 2 SPACES  
ADA SPACES PROVIDED: 2 SPACES

**FEMA FLOODPLAIN (ZONE X):**

COMMUNITY	NUMBER	PANEL	SUFFIX
TOWN OF PINEVILLE	3710443900L	4439	L

\* NO PORTION OF THE SITE LIES WITHIN THE 500-YR FLOODPLAIN

**PAVEMENT HATCH LEGEND**  
SEE PAVING SECTIONS SHEET C-200

-  DENOTES LIGHT DUTY ASPHALT ON PLANS
-  DENOTES SIDEWALKS ON PLANS
-  DENOTES GRAVEL ON PLANS
-  DENOTES REINFORCED CONCRETE ON PLANS

**GENERAL NOTE**

ALL NOTES APPLY TO ALL DRAWINGS AND ALL TRADES. IT IS THE RESPONSIBILITY OF ALL CONTRACTORS AND TRADES TO CONSULT THE SPECIFICATIONS AND/OR DRAWINGS, AND SUCH DISCREPANCY IS NOT CALLED TO THE ARCHITECT'S ATTENTION IN TIME TO PERMIT CORRECTION BY ACCIDENTAL. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE BETTER QUALITY OF MATERIALS OR METHODS, CALLED FOR SHALL MEET A WRITTEN CONTRACT WITH THE ARCHITECT. WITHIN SUCH DISCREPANCIES, THE SHALL SO FURNISH AND INSTALL SUCH BETTER QUALITY OR GREATER QUANTITY UNLESS OTHERWISE ORDERED IN WRITING.

Project No.  
**1733**

Date: 07/01/2024  
Drawn by: AMC  
Checked by: BVC  
Revised:

**TIMMONS GROUP**  
ARCHITECTS, P.A.  
2000 W. WILSON ROAD, SUITE 100  
PINEVILLE, NC 28134  
PHONE: 704.820.8600  
FAX: 704.820.8601

19 East Second Avenue  
Charlotte, NC 28202  
Phone: 704.865.0311  
Fax: 704.865.0346

**Stewart Cooper Newell Architects**  
www.scn-architects.com

1.800.671.0621

NEW FIRE HEADQUARTERS FOR THE TOWN OF PINEVILLE, NC  
**SITE PLAN**

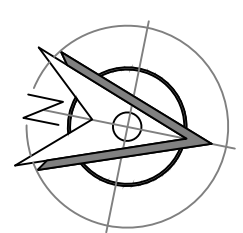
Sheet No.  
**C-200**



### SECOND FLOOR PLAN

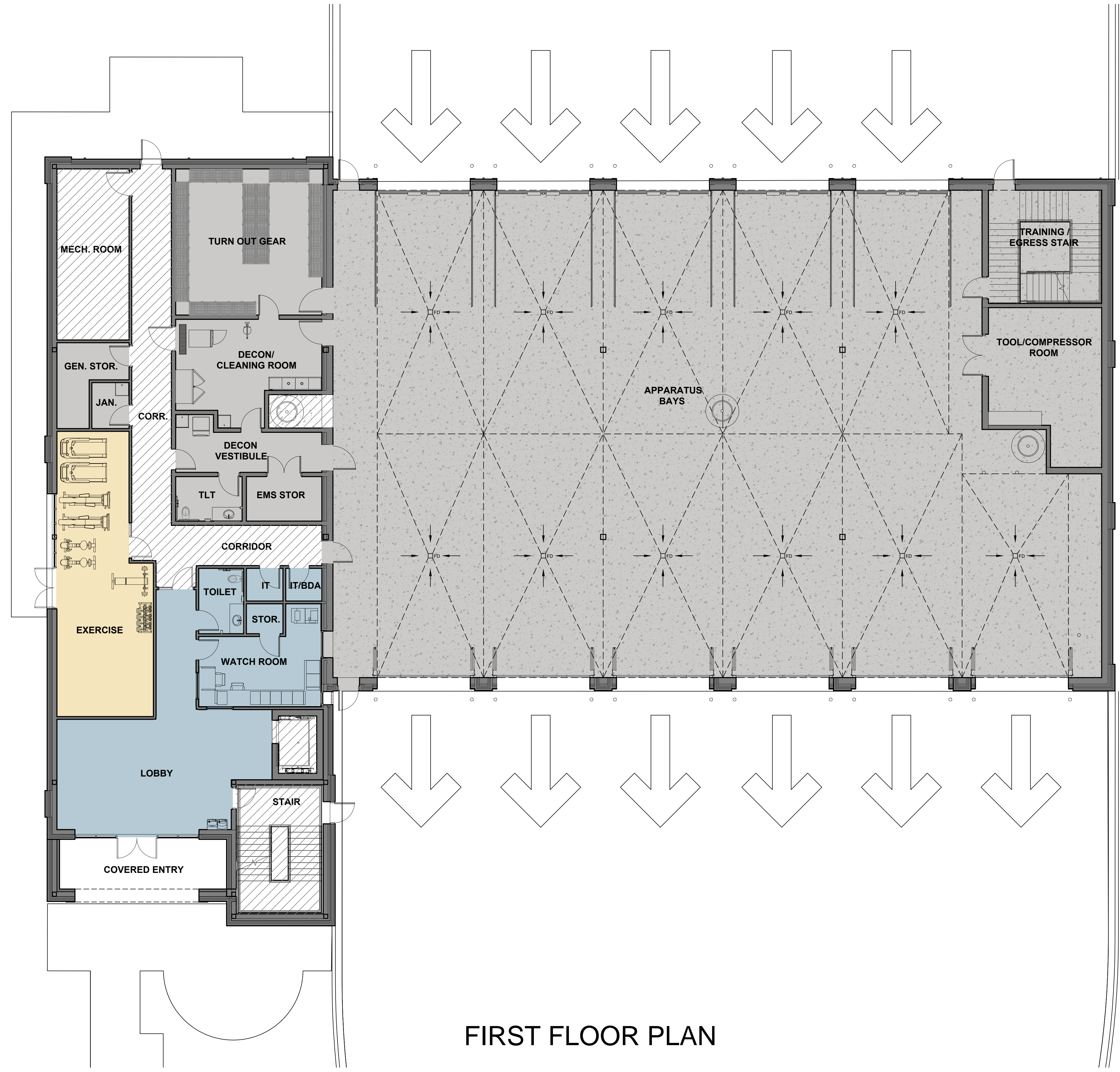
**LEGEND:**

- PUBLIC
- PRIVATE
- APPARATUS AND SUPPORT
- MECHANICAL AND CIRCULATION



0 4' 8' 16'  
SCALE: 1/8" = 1'-0"

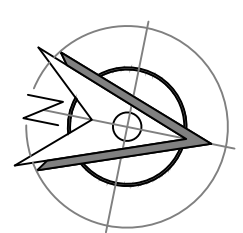
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FIRST FLOOR PLAN

**LEGEND:**

- PUBLIC
- PRIVATE
- APPARATUS AND SUPPORT
- MECHANICAL AND CIRCULATION



0 4' 8' 16'  
 SCALE: 1/8" = 1'-0"

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SITE VIEW FROM N. POLK STREET AT VISITOR PARKING, SIDEWALK, BIKE LANE, AND PLANTING STRIP  
(BUILDING ENTRANCE SIDE OF DRIVEWAY)

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FRONT VIEW  
(RESPONDING DRIVEWAY)

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SITE VIEW FROM N. POLK STREET AT VISITOR PARKING, SIDEWALK, BIKE LANE, AND PLANTING STRIP  
(BUILDING ENTRANCE SIDE OF DRIVEWAY)

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BUILDING ENTRANCE & STAIR TOWER VIEW  
(FROM RETURNING/SHARED DRIVEWAY)

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REAR VIEW AT TRAINING ROOM, OUTDOOR PATIO AND APPARATUS BAYS  
(FROM RETURNING/SHARED DRIVEWAY)

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VIEW AT REAR TRAINING STAIRS, OUTDOOR PATIO AND APPARATUS BAYS  
(FROM REAR APRON)

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SIDE VIEW AT FRONT APRON  
(N. POLK STREET SIDE OF SITE)

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FRONT STAIRTOWER AT DUSK  
(VIEW FROM FRONT APRON)

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## TOWN COUNCIL AGENDA ITEM

### MEETING DATE:

Agenda Title/Category:	Johnston Road Phase 2			
Staff Contact/Presenter:	Ryan Spitzer			
Meets Strategic Initiative or Approved Plan:	<b>Yes</b>	<b>No</b>	If yes, list:	Johnston Road Realignment
	<b>x</b>			
Background:	Phase 1 of Johnston Road was a joint Project between NCDOT and Pineville. Pineville received funding from the Federal Government for Phase 2. NCDOT allowed the Town to not go out for a formal bid and get pricing from Sealand who is doing Phase 1. The price from Sealand came under the budgeted amount.			
Discussion:	Town Council approve the bid from Sealand or direct town staff to go out for formal bids for the project.			
Fiscal impact:	<b>\$1,378,109.25</b>			
Attachments:	<ol style="list-style-type: none"> <li>1. Sealand Memo on bid amount</li> <li>2. Bid Form</li> </ol>			
Recommended Motion to be made by Council:	Approve the Sealand bid amount of \$1,378,109.25 for Phase 2 of the Johnston Road Realignment.			

TIP No. EB-5949A  
(Added Quantities)

**Final**

County:  
Mecklenburg

**Mecklenburg**

Route: Johnston Drive

**CONSTR. COST**  
**\$1,378,109.25**

Prepared By: Kimley-Horn and Associates  
Requested By:

Date  
Date 8/19/2024

Line Item	Sec No.	Description	Quantity	Unit	Unit Price	Total Amount
		<b>ROADWAY</b>				
1	800	Mobilization	1	LS	\$ 68,900.00	\$ 68,900.00
2	226	Undercut Excavation	134	CY	\$ 100.00	\$ 13,400.00
3	226	Grading	1	LS	\$ 479,878.00	\$ 479,878.00
		Clearing and Grubbing (1.0 ACR)				
		Unclassified Excavation (1,000 CY)				
		Fine Grading (1,361 SY)				
		Remove Existing Asphalt Pavement (90 SY)				
4	226	Supplementary Clearing and Grubbing	1	ACR	\$ 12,500.00	\$ 12,500.00
5	300	Foundation Conditioning Material, Minor Structures	50	Tons	\$ 90.00	\$ 4,500.00
6	300	Foundation Conditioning Geotextile	140	SY	\$ 4.00	\$ 560.00
7	310	24" Side Drain Pipe	8	LF	\$ 215.00	\$ 1,720.00
8	310	15" RC Pipe Culv, Class IV	324	LF	\$ 125.00	\$ 40,500.00
9	310	18" RC Pipe Culv, Class IV	44	LF	\$ 160.00	\$ 7,040.00
10	310	24" RC Pipe Culv, Class IV	24	LF	\$ 225.00	\$ 5,400.00
11	340	Pipe Removal	193	LF	\$ 42.00	\$ 8,106.00
12	545	Incidental Stone Base	50	Tons	\$ 80.00	\$ 4,000.00
13	607	Milling Asphalt Pavement, 1.5" Depth	393	SY	\$ 19.00	\$ 7,467.00
14	607	Milling Asphalt Pavement, 0" to 1.5"	227	SY	\$ 18.00	\$ 4,086.00
15	607	Incidental Milling	70	SY	\$ 40.00	\$ 2,800.00
16	610	Asphalt Concrete Base Course, Type B 25.0 C	183	Tons	\$ 110.00	\$ 20,130.00
17	610	Asphalt Concrete Intermediate Course, Type I 19.0 C	190	Tons	\$ 110.00	\$ 20,900.00
18	610	Asphalt Concrete Surface Course, Type S 9.5 B	265	Tons	\$ 110.00	\$ 29,150.00
19	620	Asphalt Binder for Plant Mix	35	Tons	\$ 875.00	\$ 30,625.00
20	654	Asphalt Plant Mix, Pavement Repair	11	Tons	\$ 225.00	\$ 2,475.00
21	840	Pipe Collars	0.56	CY	\$ 2,000.00	\$ 1,120.00
22	840	Masonry Drainage Structures	12	Each	\$ 3,700.00	\$ 44,400.00
23	840	Masonry Drainage Structures	7	LF	\$ 525.00	\$ 3,675.00
24	840	Frame w/Grate and Hood 840.03 Type E	1	Each	\$ 1,000.00	\$ 1,000.00
25	840	Frame w/Grate and Hood 840.03 Type F	5	Each	\$ 1,050.00	\$ 5,250.00
26	840	Frame w/Grate and Hood 840.03 Type G	5	Each	\$ 1,050.00	\$ 5,250.00
27	840	M.H. Frame and Covers STD. 840.54	2	Each	\$ 725.00	\$ 1,450.00
28	846	2'-6" Concrete Curb and Gutter	900	LF	\$ 39.00	\$ 35,100.00
29	848	4" Concrete Sidewalk	700	SY	\$ 64.00	\$ 44,800.00
30	848	Concrete Curb Ramps	2	EA	\$ 2,000.00	\$ 4,000.00
31	859	Convert Existing Catch Basin to Junction Box	1	EA	\$ 2,000.00	\$ 2,000.00
32	859	Convert Existing Catch Basin to Drop Inlet	1	EA	\$ 2,000.00	\$ 2,000.00
33	901	Contractor Furnished, Type E Sign	12.5	SF	\$ 19.00	\$ 237.50
34	903	Supports, 3-LB Steel U-Channel	26	LF	\$ 11.00	\$ 286.00
35	904	Sign Erection, Type E	2	EA	\$ 75.00	\$ 150.00
36	1105	Temporary Traffic Control	1	LS	\$ 165,000.00	\$ 165,000.00
37	1205	Paint Pavement Marking Lines (4")	840	LF	\$ 0.80	\$ 672.00
38	1205	Paint Pavement Marking Lines (8")	115	LF	\$ 3.75	\$ 431.25
39	1205	Paint Pavement Marking Lines (24")	95	LF	\$ 12.75	\$ 1,211.25
40	1205	Thermoplastic Pavement Marking Lines (4", 90 Mils)	770	LF	\$ 2.45	\$ 1,886.50
41	1205	Thermoplastic Pavement Marking Lines (8", 90 Mils)	95	LF	\$ 9.20	\$ 874.00
42	1205	Thermoplastic Pavement Marking Lines (24", 90 Mils)	15	LF	\$ 25.75	\$ 386.25
43	SP	Tree Grates and Frame	6	EA	\$ 1,650.00	\$ 9,900.00
44	SP	3" Caliper Armstrong Maples	6	EA	\$ 525.00	\$ 3,150.00

45	SP	Rock Excavation	10	CY	\$ 500.00	\$ 5,000.00
46	SP	Hauling and Disposal of Petroleum Contaminated Soil	50	TN	\$ 130.00	\$ 6,500.00
		<b>Water &amp; Sewer</b>				
47	1510	8" Water Line	5	LF	\$ 375.00	\$ 1,875.00
48	1510	6" Water Line	525	LF	\$ 170.00	\$ 89,250.00
49	1510	Ductile Iron Water Pipe Fittings	860	LBS	\$ 10.25	\$ 8,815.00
50	1515	6" Valve	4	EA	\$ 2,950.00	\$ 11,800.00
51	1515	2" Tapping Sleeve & Valve	1	EA	\$ 3,850.00	\$ 3,850.00
52	1515	Reconnect Water Meter	14	EA	\$ 1,500.00	\$ 21,000.00
53	1515	2" Water Meter	1	EA	\$ 8,000.00	\$ 8,000.00
54	1515	Fire Hydrant	1	EA	\$ 7,000.00	\$ 7,000.00
55	1515	Fire Hydrant Leg	18	LF	\$ 180.00	\$ 3,240.00
56	1515	Water Service Line	493	LF	\$ 120.00	\$ 59,160.00
57	1515	2" Blow-Off	1	EA	\$ 3,250.00	\$ 3,250.00
58	1530	Abandon 6" Utility Pipe	436	LF	\$ 15.00	\$ 6,540.00
		<b>Erosion Control</b>				
59	1605	Temporary Silt Fence	650	LF	\$ 4.00	\$ 2,600.00
60	1610	Stone for Erosion Control, Class B	10	TON	\$ 125.00	\$ 1,250.00
61	1610	Sediment Control Stone	125	TON	\$ 90.00	\$ 11,250.00
62	1615	Temporary Mulching	1	ACR	\$ 1,600.00	\$ 1,600.00
63	1620	Seed for Temporary Seeding	100	LB	\$ 5.00	\$ 500.00
64	1620	Fertilizer for Temporary Seeding	0.5	TON	\$ 2,750.00	\$ 1,375.00
65	1622	Temporary Slope Drains	200	LF	\$ 24.00	\$ 4,800.00
66	1632	1/4" Hardware Cloth	580	LF	\$ 10.00	\$ 5,800.00
67	1640	Coir Fiber Baffle	10	LF	\$ 10.50	\$ 105.00
68	1660	Seeding & Mulching	1	ACR	\$ 5,000.00	\$ 5,000.00
69	1660	Mowing	1	ACR	\$ 300.00	\$ 300.00
70	1661	Seed For Repair Seeding	50	LB	\$ 11.00	\$ 550.00
71	1661	Fertilizer For Repair Seeding	0.25	TON	\$ 2,350.00	\$ 587.50
72	1665	Fertilizer Topdressing	1	TON	\$ 2,100.00	\$ 2,100.00
73	1667	Specialized Hand Mowing	10	MHR	\$ 110.00	\$ 1,100.00
74	1675	Response for Erosion Control	3	EA	\$ 575.00	\$ 1,725.00
75	SP	Concrete Washout Structure	2	EA	\$ 1,750.00	\$ 3,500.00
76	SP	Safety Fence and Jurisdictional Flagging	80	LF	\$ 4.00	\$ 320.00
		<b>Construction Cost</b>				<b>\$ 1,378,109.25</b>

# **SEALAND**

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## **CONTRACTORS CORP.**

Item 10.

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12210 Bree Drive • Midland, North Carolina 28107 • Office (704) 522-1102 • Fax (704) 522-5494

August 27, 2024

Town of Pineville  
Attn: Ryan Spitzer, Town Manager  
P.O. Box 249  
Pineville, NC 28134

Reference: Johnston Drive Realignment, "Phase 2"  
Project No: EB-5949

Dear Mr. Spitzer,

Sealand Contractors Corp. (Sealand) agrees to construct the Johnston Drive Realignment, EB-5949, "Phase 2", for the amount of \$1,378,109.25. It is understood and agreed that the quantities in Sealand's proposal are estimates only and that payment shall be made at the stated unit prices on the actual quantities of work performed by Sealand. Furthermore, all justifications to Sealand's proposal as stated in the email sent to the Town of Pineville on August 19, 2024, shall be incorporated into the contract, as well as the NCDOT Standard Specifications for Roads and Structures.

This proposal expires sixty (60) days from the date hereof, but may be accepted at any later date at the sole option of Sealand.

Sincerely,

Jason Bree, Vice President

Cc: Mike Bolton, Senior Project Manager  
Joseph Bree, Jr., Vice President

Accepted:

Town of Pineville

---

Name & Title

By: \_\_\_\_\_

---

Date



## TOWN COUNCIL AGENDA ITEM

**MEETING DATE: September 5, 2024**

Agenda Title/Category:	<b>Budget Amendment 2025-3 / New Business</b>			
Staff Contact/Presenter:	<b>Christopher Tucker, Finance Director</b>			
Meets Strategic Initiative or Approved Plan:	<b>Yes</b>	<b>No</b>	If yes, list:	<b>N/A</b>
Background:	<b>The Town is seeking to begin Phase 2 of the Johnston Drive Relocation project. There is a pending approval to award the construction contract to Sealand construction.</b>			
Discussion:	<b>A budget amendment to the Capital Project Fund is needed to receive the NCDOT grant revenue and to appropriate it towards the construction of phase 2.</b>			
Fiscal impact:	<b>The Town will receive \$1,435,000 has a NCDOT reimbursement grant that requires a 20% Town match of \$358,750. Btw Fiscal Years 2018-2020, the Town prefunded the CPF with \$2,492,000 from the General Fund, so matches to both phase 1 and phase 2 grants have already been moved into the fund. This fund will very likely send significant monies back to the General Fund at project completion.</b>			
Attachments:	<b>Staff Memo, BA2025-3</b>			
Recommended Motion to be made by Council:	<b>Approve as Presented</b>			



September 5, 2024

To: Honorable Mayor and Town Council  
Ryan Spitzer, Town Manager  
Lisa Snyder, Town Clerk

From: Christopher Tucker, Finance Director CMT

RE: Council Action Request – Budget Amendment 2025-3

For Council’s consideration at the September 10, 2024 Council Meeting, please find attached Budget Amendment 2025-3.

The purpose of the budget amendment is to increase the **NCDOT Supplemental Funding** revenue and increase the **Johnston Drive CPF – Project Expenditures** appropriation in the amount of **\$1,435,000** for expenditures associated with **Johnston Drive Relocation Project Phase 2**.

TOWN OF PINEVILLE NC  
BUDGET AMENDMENT #2025-3  
September 10, 2024  
FISCAL YEAR 2024-2025

FUND / ACCOUNT #	ACCOUNT TYPE	DESCRIPTION	CURRENT BUDGET	CHANGE (+ / -)	AMENDED BUDGET
<b>Johnston Drive Realignment Capital Project Fund</b>					
	Revenue	NCDOT Grant Funds	1,175,000	1,435,000	2,610,000
		Total Fund Revenues	<u>3,667,000</u>	<u>1,435,000</u>	<u>5,102,000</u>
	Expenditure	Project Expenditures	3,667,000	1,435,000	5,102,000
		Total Fund Expenditures	<u>3,667,000</u>	<u>1,435,000</u>	<u>5,102,000</u>

DESCRIPTION: To receive NCDOT grant revenue and appropriate towards capital project expenditures

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Budget Officer



\_\_\_\_\_  
Town Clerk

\_\_\_\_\_  
Finance Director



## TOWN COUNCIL AGENDA ITEM

**MEETING DATE: September 10, 2024**

Agenda Title/Category:	<b>Contract - Parker Poe / Regular Agenda</b>			
Staff Contact/Presenter:	<b>Christopher Tucker, Finance Director</b>			
Meets Strategic Initiative or Approved Plan:	<b>Yes</b>	<b>No</b>	If yes, list:	<b>N/A</b>
Background:	<p>The Town desires to issue debt of \$16.5M to fund the New Fire Station. Council and staff recently discussed the issuance at the 8/26 work session. For debt issuances of this size and scope, obtaining bond counsel is advised to adequately protect the Town’s current and future interests regarding the debt.</p>			
Discussion:	<p>Staff recommends obtaining the services of Scott Leo with Parker Poe. Mr. Leo is a highly qualified bond counsel who has worked on many significant debt issuances across the state.</p>			
Fiscal impact:	<p>If the debt issuance is a bank loan, his fee of \$37,500 will highly likely roll into the debt issuance. If the debt issuance is a Limited -Obligation Bond, his fee of \$75,000 will highly likely roll into the debt issuance.</p>			
Attachments:	<b>Engagement Letter, Qualifications</b>			
Recommended Motion to be made by Council:	<b>Approve the bond counsel engagement with Scott Leo from Parker Poe</b>			





Atlanta, GA  
Charleston, SC  
Charlotte, NC  
Columbia, SC  
Greenville, SC  
Raleigh, NC  
Spartanburg, SC  
Washington, DC

July 23, 2024

**VIA E-MAIL**

Chris Tucker  
Finance Director  
Town of Pineville, North Carolina  
[ctucker@pinevillenc.gov](mailto:ctucker@pinevillenc.gov)

***Town of Pineville, North Carolina  
Fire Station Financing***

Dear Chris:

Thank you for considering Parker Poe Adams & Bernstein LLP (the “*Firm*”) to serve as bond counsel for the Town of Pineville, North Carolina (the “*Town*”), in connection with the financing of a fire station.

**Scope of Engagement.** Our understanding is that the Town intends to finance a new fire station in an approximate amount of \$16 million in December 2024. The Town is working with Davenport & Company as its financial advisor. The Town will finance the fire station project as an installment financing under the authority of NC General Statutes Section 160A-20 and the Town’s financial advisor expects to explore doing the financing as either privately-placed with a financial institution or as publicly offered limited obligation bonds. As bond counsel, the Firm will provide certain legal services for the installment financing and, assuming certain requirements are met, provide an opinion as to the validity of the installment financing and the federal and state tax treatment of the interest with respect to the installment financing payments, subject to usual and customary exceptions. Specifically, our services include:

1. participation in meetings with Town staff and, to the extent deemed necessary by the Town staff, with the Town Council, in structuring the legal aspects of the financing;
2. preparation of various resolutions and other documentation relating to the authorization, execution and delivery of the installment financing;
3. preparation of all other papers required as a condition precedent to the execution and delivery of the installment financing;

4. assistance to the Town with respect to matters before the Local Government Commission and, if applicable, the rating agencies;
5. working with the lender or the underwriter, as applicable, and its counsel to satisfy its requirements to complete the financing;
6. supervise the closing of the installment financing, including the execution and delivery of the financing documents; and
7. delivery of an approving legal opinion as may be required by the lender or the underwriter, as applicable, at closing to the effect that the installment financing contract has been validly executed and delivered and is enforceable in accordance with its terms, subject to the usual and customary exceptions.

The Town will be represented by the Town Attorney's office with respect to all material matters between the lender or the underwriter, as applicable, and the Town. The Firm does not represent to any other party involved in this transaction with respect to the Bonds. The scope of the legal services that Parker Poe will provide may be expanded during the course of this engagement pursuant to communications establishing a specific mutual understanding of the services the Firm is to perform.

We also wanted to let you know that if the Town elects to pursue this financing via publicly offered limited obligation bonds, then that financing structure will require the creation and participation of a nonprofit corporation to assist to Town and facilitate the issued of the bonds. As the Town considers its options, then we can discuss that structure in more detail with you.

**Advance Waiver of Conflicts.** The Firm routinely represents lenders and underwriters that participate in the public finance market. We want to therefor make you aware that our firm has, in unrelated financings, likely represented, may currently represent and could represent in the future, the lenders and the underwriters, as applicable, that the Town may choose to participate in this financing. Because the Town will be represented in this transaction by the Town Attorney, and the Town Attorney will serve as the Town's counsel with respect to all material matters, if any, as between the lender or the underwriter, as applicable, the Town, we do not consider our role as bond counsel to the Town to create a conflict of interest with respect to the financing, however, we are requesting that the Town waive any potential conflict of interest that may arise. If any issues arise that we believe create a genuine conflict of interest, we will immediately inform you and work with the Town Attorney to resolve the matter consistent with our ethical responsibilities.

**Staffing and Legal Fees.** I will be the Town's primary contact for our Firm's work on the Bonds with support from Andy Walsh and our tax partner, Mike Larsen. If the Town does the financing as a privately-placed installment financing, the Firm will provide services as bond counsel for a fee of \$37,500. If the Town does the financing as publicly offered limited obligation bonds, the Firm will provide services as bond counsel for the Bonds for a fee of \$75,000.

**Standard Terms of Engagement.** Additional information regarding fees and other important matters is set forth in the enclosed Standard Terms of Engagement, which are incorporated as part of this letter. Please review this letter and the Standard Terms of Engagement carefully.

Chris Tucker  
July 23, 2024  
Page 3

If the provisions set forth above are consistent with your understanding, including the waiver of any conflict of interest as described above, please have the letter signed below on behalf of the Town, keep a copy of the letter for yourself and return the original to us for our records.

Sincerely,



Scott E. Leo

**ACCEPTED:**

**TOWN OF PINEVILLE, NORTH CAROLINA**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

\_\_\_\_\_  
Finance Director  
Town of Pineville, North Carolina

**PARKER POE ADAMS & BERNSTEIN LLP**  
**STANDARD TERMS OF ENGAGEMENT REGARDING LEGAL REPRESENTATION**

1. Scope of Work and Limitations. The scope of our work and the limitations on the services to be performed will be in accordance with the Engagement Letter.
2. No Guaranteed or Contingent Outcome. While we will perform our professional services on behalf of the client to the best of our ability under the circumstances, we cannot and have not made any guarantees regarding the outcome of our professional efforts. Any expressions about the possible outcome of the matter or the results achievable are our best professional estimates only, and are limited by our knowledge at the time they are expressed.
3. Communications. As requested, we will send to the client copies of pertinent correspondence, documents and other materials prepared or received by us in the course of the representation. The client is encouraged to contact us as to any questions or comments regarding the services, fees, or status of the matter or as to any pertinent facts or considerations which may come to the attention of the client. Material information and documents received by the client should be forwarded to the firm without delay.
4. Attorney Assignment. Each client will have an attorney who shall have primary responsibility for the client's matters. When appropriate, work on the client's matters may be assigned to other attorneys in the firm who have a sufficient level of experience and time availability to handle competently and efficiently portions or all of the client's matters. In addition, assistance of non-attorney support personnel under the direct supervision of firm attorneys may be required, as appropriate.
5. Confidentiality. The firm will protect the confidence of the client and will not divulge confidential information concerning the client's business or legal matters, as required by the Rules of Professional Conduct. However, we understand that, unless you advise us to the contrary, you do not object to our mentioning to others our representation of you or our listing of your name as one of our clients in professional literature or in material published about this law firm.
6. Conclusion of Representation: Retention and Disposition of Documents. Unless previously terminated, our representation of the client in this matter will conclude upon our sending the client our final statement for services rendered in the matter. At its request, the client's documents and property will be returned to it, although we reserve the right to copy any documents we deem appropriate. Our files and documents pertaining to the matter will be retained by the firm. For various reasons, including the minimization of unnecessary storage expenses, and consistent with applicable professional conduct rules, we reserve the right to destroy or otherwise dispose of any such documents or other materials retained by us 5 years after the termination of the engagement, without further notice to the client.
7. Termination. The firm reserves the right to withdraw from representing the client upon written notice at any time, with or without cause. Likewise, the client may terminate the firm's services prospectively upon written notice to the firm. If the client terminates the firm's services or elects not to consummate the financing, the firm and the client will mutually agree at that time on appropriate compensation based on the amount of time the firm has spent on the matter to that date.

**PARKER POE ADAMS & BERNSTEIN LLP**  
**QUALIFICATION TO SERVE AS BOND COUNSEL**  
**TOWN OF PINEVILLE, NC**

**GENERAL CAPABILITIES**

Parker Poe Adams & Bernstein LLP (“*Parker Poe*”), engaged in public finance since 1984, has approximately 250 lawyers with offices in Raleigh, Charlotte, Charleston, Columbia, Spartanburg, Atlanta and Washington D.C. We have 7 lawyers who routinely work in the practice of public finance in North Carolina and others in South Carolina and Washington D.C. The major portion of our work consists of traditional general obligation, installment financings, limited obligation bond, special obligation bond and revenue bond financings for local governments within North Carolina and South Carolina. We also participate in bond financings for nonprofit institutions and for the University of North Carolina System. In addition, we routinely work as counsel to financial institutions engaged in transactions with borrowers throughout the State of North Carolina, providing our public finance lawyers with knowledge about the most current financial products that may be available for use by a governmental unit. The experience and expertise of our lawyers, fueled by the breadth of our practice, adds particular value to our clients in our ability to provide creative approaches to complex financing structures. We see our role as counsel as one of active participation rather than the more traditional role of simply answering legal questions.

Parker Poe is routinely either the number one firm or near the top in public finance in North Carolina, by dollar volume issued, according to the annual rankings in *The Bond Buyer*, an independent publication serving the public finance community. Our lawyers are recognized by *Chambers* and *Best Lawyers*. Three of our Public Finance lawyers are Fellows in the American College of Bond Counsel (Scott Leo, Rebecca Joyner and Mike Larsen).

We have attached a list of financing transactions for which we have served as bond counsel for North Carolina local governments in the last five years. As you will see, we have vast experience in local government bond financing working with both the largest and the smallest counties and cities from the mountains to the coast in North Carolina. Of particular note, we have worked with every other municipality in Mecklenburg County and many in the surrounding area as bond counsel. You are welcome to contact any of the local governments with whom we have worked.

**STAFFING FOR PUBLIC FINANCE WORK WITH THE TOWN**

Parker Poe’s practice is to have multiple attorneys assigned to each transaction in order to assure that the client has access to someone at all times who is familiar with the client’s needs and the current status of the transaction. Scott Leo would be the Town’s lead partner and we would also expect to have at least one other attorney assigned as a day-to-day contact for the Town with support provided, as needed, from others in the firm. Mike Larsen is Parker Poe’s public finance tax partner and would provide counsel and advice on tax matters. A brief introduction to Scott and Mike follows:

**Scott Leo** joined Parker Poe’s Charlotte office in 1997 and is the practice group leader for the firm’s public finance practice. Scott routinely serves as bond counsel, underwriter and bank counsel for governmental, higher education, nonprofit and healthcare financing in the Southeast. His experience includes general obligation, limited obligation, special obligation and revenue bond issues and installment financings, as well as Federal loan programs and inter-local

agreements. Scott also has extensive experience in the use of financial products and credit facilities. Scott has his Bachelor's degree from North Carolina State University and holds both his Juris Doctor (with Honors) and a Master of Public Administration from The University of North Carolina at Chapel Hill. Before beginning his career as a lawyer, he served as an Assistant to the County Manager in Wake County, providing him with a unique perspective among public finance attorneys into the needs of our governmental clients. Scott is a Fellow in the American College of Bond Counsel and has been listed as a NC Super Lawyer and one of Woodward/White's Best Lawyers in America.

**Michael Larsen** joined Parker Poe in 2008. Before joining the firm, Mike worked as a public finance tax attorney in the Washington, DC office of an international law firm. Mike has responsibility for tax matters on financings under Section 103 of the Internal Revenue Code of 1986 (the Internal Revenue Code Section that governs the tax-exempt status of bond issues) in which the firm is involved. Mike has represented clients before the Internal Revenue Service on audit and has obtained a number of private letter rulings blessing unique financing structures. A graduate of the University of Baltimore, he received his law degree from Georgetown University Law Center. Mike served two terms as the Chair of the National Association of Bond Lawyers' (NABL) Tax Committee, the most prominent group of legal professionals in the industry, and has served as a member of the Board of Directors of NABL. Additionally, Mike is a frequent speaker at Section 103 tax programs and is the former Editor-in-Chief of *Federal Taxation of Municipal Bonds*, published by Lexis-Nexis.

Mike has extensive experience in structuring financings to comply with the tax-exempt rules and post-issuance compliance issues with local governments in and out of North Carolina.

#### **OTHER INFORMATION**

We are excited about the prospect of working with the Town of Pineville. If there is any other information we can provide about our firm or public finance practice, please let us know.

**EXHIBIT A - NORTH CAROLINA PUBLIC FINANCINGS OF PARKER POE, 2020-2024**

<b>PAR AMOUNT</b>	<b>FINANCING</b>
<b>2020</b>	
\$3,100,000	Town of Morehead City, North Carolina Installment Financing Contract
\$17,120,000	County of Durham, North Carolina Limited Obligation Bonds, Series 2020A
\$100,280,000	County of Durham, North Carolina Taxable Limited Obligation Bonds, Series 2020B
\$15,190,000	City of Winston-Salem, North Carolina Limited Obligation Bonds, Series 2020A
\$58,275,000	City of Winston-Salem, North Carolina Taxable Limited Obligation Bonds, Series 2020B
\$25,480,000	County of Davidson, North Carolina Limited Obligation Bonds, Series 2020
\$37,210,000	County of New Hanover, North Carolina Limited Obligation Bonds, Series 2020A
\$21,000,000	City of Durham, North Carolina Installment Purchase Contract
\$3,355,000	County of New Hanover, North Carolina General Obligation School Bonds, Series 2020
\$153,000,000	City of Winston-Salem, North Carolina Water and Sewer System Revenue Refunding Bonds, Series 2020A
\$39,425,000	City of Winston-Salem, North Carolina Taxable Water and Sewer System Revenue Refunding Bonds, Series 2020B
\$30,440,000	City of Charlotte, North Carolina General Obligation Refunding Bonds, Series 2020A
\$93,970,000	City of Charlotte, North Carolina Taxable General Obligation Refunding Bonds, Series 2020B
\$15,560,000	Town of Huntersville, North Carolina General Obligation Bonds, Series 2020A
\$3,975,000	Town of Huntersville, North Carolina General Obligation Bonds, Series 2020B
\$17,305,000	City of Kannapolis, North Carolina Installment Financing Contract
\$13,158,000	City of High Point, North Carolina General Obligation Refunding Bond, Series 2020
\$12,625,000	City of Asheville, North Carolina General Obligation Refunding Bonds, Series 2020A
\$8,200,000	City of Asheville, North Carolina Taxable General Obligation Refunding Bonds, Series 2020B
\$56,495,000	County of Buncombe, North Carolina Limited Obligation Bonds, Series 2020A
\$18,175,000	City of High Point, North Carolina Limited Obligation Bond, Series 2020
\$2,862,000	County of Haywood, North Carolina General Obligation Refunding Bond, Series 2020
\$1,000,000	County of Halifax, North Carolina Installment Financing Contract
\$18,151,334	County of Chatham, North Carolina Installment Purchase Contract
\$52,525,000	County of Henderson, North Carolina Limited Obligation Bonds, Series 2020
\$23,460,000	County of Dare, North Carolina Taxable Refunding Limited Obligation Bond, Series 2020A
\$2,615,000	Town of Warrenton, North Carolina Water and Sewer System Revenue Bond Anticipation Note, Series 2020
\$1,380,000	City of Kannapolis, North Carolina Limited Obligation Bond, Series 2020
\$4,997,000	Bladen County Water District Bond Anticipation Note
\$16,165,000	City of Wilmington, North Carolina Taxable General Obligation Bonds, Series 2020
\$25,605,000	City of Wilmington, North Carolina Limited Obligation Bonds, Series 2020A
\$9,470,000	City of Wilmington, North Carolina Limited Obligation Bonds, Series 2020B
\$34,745,000	City of Wilmington, North Carolina Taxable Limited Obligation Bonds, Series 2020C
\$152,065,000	County of Brunswick, North Carolina Enterprise System Revenue Bonds, Series 2020
\$11,500,000	City of Hendersonville, North Carolina Installment Financing
\$3,129,000	City of Monroe, North Carolina Master Tax-Exemption Installment Purchase Agreement
\$25,000,000	City of Asheville, North Carolina General Obligation Refunding Bonds, Series 2020
\$4,000,000	City of Sanford, North Carolina Special Assessment Revenue Bonds, Series 2020

**EXHIBIT A - NORTH CAROLINA PUBLIC FINANCINGS OF PARKER POE, 2020-2024**

Item 12.

<b>PAR AMOUNT</b>	<b>FINANCING</b>
\$300,000,000	City of Charlotte, North Carolina Airport Revenue Bond Anticipation Note, Series 2020A
\$60,000,000	Up to \$60,000,000 County of Durham, North Carolina Limited Obligation Bond, Series 2020C
\$15,000,000	Up to \$15,000,000 County of Durham, North Carolina Limited Obligation Bond, Series 2020D
\$4,650,075	City of Asheville, North Carolina Installment Financing Contract (Vehicles and Equipment)
\$41,795,000	County of Brunswick, North Carolina General Obligation School Bonds, Series 2020
\$6,005,000	City of Winston-Salem, North Carolina General Obligation Bonds, Series 2020A
\$44,140,000	City of Winston-Salem, North Carolina General Obligation Bonds, Series 2020B
\$16,330,000	City of Winston-Salem, North Carolina Taxable General Obligation Bonds, Series 2020C
\$18,300,000	City of Winston-Salem, North Carolina General Obligation Bonds, Series 2020D
\$5,870,000	City of Winston-Salem, North Carolina Taxable General Obligation Bonds, Series 2020E
-	City of Sanford, North Carolina Extension of General Obligation Greenway Bond Order
\$13,150,000	County of Ashe, North Carolina Installment Financing Contract
\$27,500,000	County of Harnett North, Carolina General Obligation School Bonds, Series 2020
\$1,846,000	Town of Warrenton, North Carolina Water and Sewer System Revenue Bond, Series 2020A
\$769,000	Town of Warrenton, North Carolina Water and Sewer System Revenue Bond, Series 2020B
\$18,550,000	County of Catawba, North Carolina Installment Financing Contract
\$12,325,000	County of Catawba, North Carolina Installment Financing Contract (Forward Delivery)
\$2,120,000	City of Dunn, North Carolina Installment Financing Contract
\$53,075,000	County of Harnett, North Carolina Limited Obligation Refunding Bonds, Series 2020
\$333,445,000	City of Charlotte, North Carolina Water and Sewer System Refunding Bonds, Series 2020
\$104,705,000	City of Charlotte, North Carolina Storm Water Fee Revenue Bonds, Series 2020
\$10,096,000	County of Buncombe, North Carolina Limited Obligation Bond, Series 2020C
\$5,600,000	County of Union, North Carolina Installment Financing Contract
\$1,265,000	County of Stokes, North Carolina Installment Financing Contract
\$17,575,000	County of Harnett, North Carolina Enterprise Systems Revenue Refunding Bonds
\$23,280,000	Town of Cary, North Carolina Combined Enterprise System Revenue Refunding Bonds, Series 2020B
\$38,000,000	Town of Cary, North Carolina Taxable Combined Enterprise System Revenue Refunding Bonds, Series 2020C
\$3,000,000	Town of Woodfin, North Carolina General Obligation Bond, Series 2020
\$14,500,000	County of Henderson, North Carolina Hospital Revenue Bond (Margaret R. Pardee Memorial Hospital Project), Series 2020
\$8,597,000	County of Caldwell, North Carolina Installment Financing Contract, Series 2020A
\$15,879,000	County of Caldwell, North Carolina Installment Financing Contract, Series 2020B
\$4,285,000	City of Durham, North Carolina Limited Obligation Refunding Bonds, Series 2020A
\$33,970,000	City of Durham, North Carolina Taxable Limited Obligation Refunding Bonds, Series 2020B
\$6,560,000	City of Monroe, North Carolina Combined Enterprise System Revenue Refunding Bond, Series 2020A
\$6,776,000	City of Monroe, North Carolina Combined Enterprise System Revenue Refunding Bond, Series 2020B
\$34,325,000	Town of Mooresville, North Carolina Limited Obligation Bond, Series 2020A
\$5,575,000	Town of Mooresville, North Carolina Taxable Limited Obligation Bond, Series 2020B
<b>2021</b>	
\$11,675,000	City of Kannapolis, North Carolina Water and Sewer System Revenue Bond, Series 2021



**EXHIBIT A - NORTH CAROLINA PUBLIC FINANCINGS OF PARKER POE, 2020-2024**

Item 12.

<b>PAR AMOUNT</b>	<b>FINANCING</b>
\$14,710,000	City of Kannapolis, North Carolina Taxable Limited Obligation Bonds, Series 2021
\$6,200,000	City of Concord, North Carolina Installment Financing Contract
\$13,350,000	City of Asheville, North Carolina Limited Obligation Bonds, Series 2021
\$17,240,000	City of Asheville, North Carolina Special Obligation Bonds, Series 2021
\$32,950,000	City of Wilmington, North Carolina, General Obligation Bonds, Series 2021A
\$10,050,000	City of Wilmington, North Carolina, Taxable General Obligation Bonds, Series 2021B
\$3,770,000	City of Wilmington, North Carolina, General Obligation Refunding Bonds, Series 2021C
\$271,525,000	City of Charlotte, North Carolina Airport Revenue Bonds (Non-AMT), Series 2021A
\$108,420,000	City of Charlotte, North Carolina Airport Revenue Bonds (AMT), Series 2021B
\$300,000,000	Up to \$300,000,000 City of Charlotte, North Carolina Airport Revenue Bond Anticipation Note, Series 2021
\$6,430,000	City of Wilmington, North Carolina Limited Obligation Bonds, Series 2021A
\$12,760,000	City of Wilmington, North Carolina Limited Obligation Bonds, Taxable Series 2021B
\$250,000,000	Up to \$250,000,000 City of Charlotte, North Carolina Water and Sewer System Revenue Bond Anticipation Note, Series 2021
\$10,635,000	City of Hickory, North Carolina Installment Financing Contract
\$4,324,000	City of Sanford, North Carolina Installment Financing Contract
\$164,730,000	City of Charlotte, North Carolina Refunding Certificates of Participation (Transit Projects), Series 2021A
\$13,680,000	City of Monroe, North Carolina Limited Obligation Bonds, Series 2021
\$241,795,000	City of Durham, North Carolina Utility System Revenue Refunding Bonds, Series 2021
\$9,735,000	City of Kannapolis, North Carolina Water and Sewer System Revenue Bond, Series 2021B
\$5,571,000	City of Kannapolis, North Carolina Water and Sewer System Revenue Refunding Bond, Series 2021C
\$14,563,000	City of Kannapolis, North Carolina Water and Sewer System Taxable Revenue Refunding Bond, Series 2021D
\$10,000,000	City of Hickory, North Carolina General Obligation Public Improvement Bonds, Series 2021
\$38,125,000	City of Asheville, North Carolina Water System Revenue Refunding Bonds, Series 2021
\$22,300,000	City of Durham, North Carolina Installment Purchase Contract
\$20,000	City of Winston-Salem, North Carolina Installment Purchase Contract
\$8,391,000	County of Haywood, North Carolina Installment Financing Contract
\$515,000	County of Caldwell, North Carolina Master Tax-Exemption Installment Purchase Agreement
\$8,154,982	County of Stanly, North Carolina Installment Financing Contract
\$20,850,000	County of Henderson, North Carolina Limited Obligation Bonds, Series 2021
\$27,700,000	County of Dare, North Carolina Limited Obligation Bonds, Series 2021A
\$61,805,000	County of Durham, North Carolina General Obligation Refunding Bonds, Series 2021
\$25,495,000	County of New Hanover, North Carolina General Obligation Refunding Bonds, Series 2021A
\$32,310,000	County of New Hanover, North Carolina Taxable General Obligation Refunding Bonds, Series 2021B
\$74,475,000	County of New Hanover, North Carolina Limited Obligation Bonds, Series 2021
\$2,000,000	County of Haywood, North Carolina Installment Financing Contract
\$298,775,000	County of Union, North Carolina Enterprise Systems Revenue Bonds, Series 2021
\$24,225,000	City of Jacksonville, North Carolina Enterprise Systems Revenue Refunding Bonds, Series 2021A

**EXHIBIT A - NORTH CAROLINA PUBLIC FINANCINGS OF PARKER POE, 2020-2024**

Item 12.

<b>PAR AMOUNT</b>	<b>FINANCING</b>
\$21,000,000	County of Durham, North Carolina Limited Obligation Bonds, Series 2021A
\$15,000,000	County of Durham, North Carolina Limited Obligation Bonds, Taxable Series 2021B
\$33,705,000	Randolph County, North Carolina Limited Obligation Bonds, Series 2021
\$13,065,000	County of Forsyth, North Carolina General Obligation Public Improvement Bonds, Series 2021A
\$115,975,000	County of Forsyth, North Carolina General Obligation Public Improvement Bonds, Series 2021A
\$19,850,000	County of Forsyth, North Carolina General Obligation Refunding Bonds, Series 2021A
\$5,908,000	County of Halifax, North Carolina General Obligation Refunding Bond, Series 2021
\$100,480,000	Forsyth County, North Carolina Limited Obligation Bonds, Series 2021A
\$26,460,000	Forsyth County, North Carolina Taxable Limited Obligation Bonds, Series 2021B
\$3,700,000	County of Caldwell, North Carolina Installment Financing Contract
\$43,000,000	County of Harnett, North Carolina General Obligation Refunding Bonds, Series 2021
\$50,000,000	County of Durham, North Carolina General Obligation Refunding Bonds (Draw Program), Series 2021
\$13,000,000	County of Wilson, North Carolina Installment Financing Contract
\$31,585,000	County of Chatham, North Carolina Limited Obligation Bonds, Series 2021A
\$9,455,000	County of Chatham, North Carolina Taxable Limited Obligation Bonds, Series 2021B
\$3,000,000	County of Dare, North Carolina Installment Financing Contract
\$12,325,000	County of Catawba, North Carolina Installment Financing Contract (Forward Delivery)
\$8,537,000	Town of Harrisburg, North Carolina Installment Financing Contract
\$7,000,000	Town of Atlantic Beach, North Carolina Installment Financing Contract
\$441,000	Town of Grifton, North Carolina Water and Sewer System Revenue Bond Anticipation Note, Series 2021
\$1,353,000	Town of Davidson, North Carolina Installment Financing and Security Agreement
\$23,053,000	Town of Mooresville, North Carolina Taxable Enterprise Systems Revenue Refunding Bond, Series 2021
\$8,035,153	Town of Oak Island, North Carolina Variable Rate Special Obligation Bond (FEMA Grant Project), Series 2021
\$1,650,000	Town of Harrisburg, North Carolina General Obligation Transportation Bond, Series 2021
\$2,170,000	Town of Harrisburg, North Carolina Enterprise Systems Revenue Bond, Series 2021
\$16,925,000	Town of Davidson, North Carolina General Obligation Public Improvement Bonds, Series 2021
\$27,628,909	Town of Holden Beach, North Carolina Variable Rate Special Obligation Bond, Series 2021
\$5,217,000	Town of Knightdale, North Carolina Installment Financing Contract
\$10,061,294	Town of Oak Island, North Carolina Variable Rate Special Obligation Bond (FEMA Grant Project), Series 2021B
\$1,180,000	Village of Marvin, North Carolina Installment Financing Contract
<b>2022</b>	
\$11,215,000	County of Brunswick, North Carolina Limited Obligation Bond, Series 2022
\$4,998,000	City of Bessemer, North Carolina Water and Sewer System Revenue Bond Anticipation Note
\$64,555,000	City of Winston-Salem, North Carolina Water and Sewer System Revenue Bonds, Series 2022
\$6,915,000	City of Hendersonville, North Carolina Water and Sewer System Revenue Bond, Series 2022
\$16,155,000	City of Winston-Salem, North Carolina Limited Obligation Bond, Series 2022A
\$39,775,000	City of Winston-Salem, North Carolina Taxable Limited Obligation Bond, Series 2022B
\$7,645,000	Town of Cornelius, North Carolina General Obligation Public Improvement Bonds, Series 2022

**EXHIBIT A - NORTH CAROLINA PUBLIC FINANCINGS OF PARKER POE, 2020-2024**

Item 12.

<b>PAR AMOUNT</b>	<b>FINANCING</b>
\$9,000,000	Town of North Topsail Beach, North Carolina Variable Rate Special Obligation Bond (FEMA Grants Project), Series 2022A
\$22,138,293	County of Dare, North Carolina Limited Obligation Bond, Series 2022A
\$6,356,736	County of Dare, North Carolina Limited Obligation Bond, Series 2022B
\$14,565,000	Town of Holly Springs, North Carolina General Obligation Refunding Bonds, Series 2022
\$9,059,808	Town of North Topsail Beach, North Carolina Special Obligation Bond, Series 2022B
\$11,500,000	City of Charlotte, North Carolina Installment Financing Contract
\$3,000,000	Town of Oakboro, North Carolina Installment Purchase Contract
\$3,057,150	Town of Holden Beach, North Carolina Installment Financing Contract
\$20,590,000	County of Union, North Carolina General Obligation Public Improvement Bonds, Series 2022
\$5,300,000	City of High Point, North Carolina General Obligation Parks and Recreation Bonds, Series 2022A
\$26,000,000	City of High Point, North Carolina General Obligation Public Improvement Bonds, Series 2022B
\$7,081,000	City of High Point, North Carolina General Obligation Refunding Bond, Series 2022C
\$34,755,000	City of High Point, North Carolina Combined Enterprise System Revenue Bonds, Series 2022
\$1,412,051	County of Stanly, North Carolina Installment Purchase Contract
\$441,000	Town of Grifton, North Carolina Water and Sewer System Revenue Bond - USDA
\$35,710,000	Cabarrus County Water and Sewer Authority Enterprise Systems Revenue Bond, Series 2022A
\$30,080,000	Cabarrus County Water and Sewer Authority Enterprise Systems Revenue Bond, Series 2022B
\$298,705,000	City of Charlotte, North Carolina Airport Revenue Bonds (Non-AMT), Series 2022A
\$74,225,000	City of Charlotte, North Carolina Airport Revenue Bonds (AMT), Series 2022B
\$300,000,000	Up to \$300,000,000 City of Charlotte, North Carolina Airport Revenue Bond Anticipation Note, Series 2022
\$2,115,000	County of Graham, North Carolina Installment Financing Contract
\$132,000,000	Up to \$132,000,000 City of Durham, North Carolina Limited Obligation Bond, Series 2022
\$42,000,000	City of Asheville, North Carolina Limited Obligation Bond, Series 2022
\$26,840,000	City of Durham, North Carolina General Obligation Refunding Bonds, Series 2022
\$59,285,000	County of Buncombe, North Carolina Limited Obligation Bond, Series 2022A
\$80,870,000	County of Buncombe, North Carolina Limited Obligation Bond, Series 2022B
\$16,300,000	County of New Hanover, North Carolina Limited Obligation Bonds, Series 2022
\$2,354,000	Town of Woodfin, North Carolina Financing Agreement
\$45,815,000	County of Brunswick, North Carolina General Obligation School Bonds, Series 2022
\$20,386,000	City of High Point, North Carolina Combined Enterprise System Revenue Refunding Bond, Series 2022B
\$20,775,000	Town of Waxhaw, North Carolina Installment Financing Contract
\$500,000,000	Up to \$500,000,000 City of Charlotte, North Carolina Water and Sewer System Revenue Bond Anticipation Note, Series 2022
\$464,680,000	City of Charlotte, North Carolina Water and Sewer System Revenue Bonds, Series 2022A
\$13,405,000	City of Charlotte, North Carolina Taxable Water and Sewer System Revenue Bonds, Series 2022B
\$125,000,000	Up to \$125,000,000 City of Charlotte, North Carolina Storm Water Fee Revenue Bond Anticipation Note, Series 2022
\$18,802,000	City of Hendersonville, North Carolina Installment Financing Contract
\$8,202,294	Town of North Topsail Beach, North Carolina Variable Rate Special Obligation Bond (FEMA Grants Project), Series 2022C

**EXHIBIT A - NORTH CAROLINA PUBLIC FINANCINGS OF PARKER POE, 2020-2024**

Item 12.

<b>PAR AMOUNT</b>	<b>FINANCING</b>
\$6,614,000	Town of Knightdale, North Carolina Installment Financing Contract
\$410,000	County Water and Sewer District No. 4 of the County of Edgecombe, North Carolina Water and Sewer System Revenue Bond, Series 2022A
\$93,000	County Water and Sewer District No. 4 of the County of Edgecombe, North Carolina Water and Sewer System Revenue Bond, Series 2022B
\$1,500,000	Town of Woodfin, North Carolina General Obligation Bonds (private bank placement), Series 2022
\$31,800,000	County of Watauga, North Carolina Limited Obligation Bond, Series 2022
\$1,000,000	Town of Wallace, North Carolina Installment Financing Contract
<b>2023</b>	
\$14,216,000	City of Kannapolis, North Carolina Water and Sewer System Revenue Refunding Bond, Series 2023
\$22,405,000	City of Asheville, North Carolina General Obligation Refunding Bonds, Series 2023
\$17,110,000	Town of Nags Head, North Carolina Limited Obligation Bonds, Series 2023
\$4,522,000	Town of Huntersville, North Carolina Tax-Exempt General Obligation Refunding Bond, Series 2023
\$14,135,000	City of Hickory, North Carolina Installment Financing Contract
\$25,470,000	North Carolina Medical Care Commission Tax-Exempt Retirement Facilities Revenue Refunding Bonds (Conversion) (Aldersgate), Series 2023
\$4,865,000	City of Bessemer City, North Carolina Water and Sewer System Revenue Bond (USDA), Series 2023A
\$133,000	City of Bessemer City, North Carolina Water and Sewer System Revenue Bond (USDA), Series 2023B
\$168,780,000	County of Durham, North Carolina Limited Obligation Bonds, Series 2023A
\$23,586,000	County of Durham, North Carolina Taxable Limited Obligation Bonds, Series 2023B
\$9,201,000	City of Sanford, North Carolina Limited Obligation Bonds, Series 2023
\$38,480,000	County of Catawba, North Carolina Limited Obligation Bonds, Series 2023
\$23,210,000	County of Union, North Carolina Refunding Limited Obligation Bonds, Series 2023
\$37,050,000	County of Dare, North Carolina Limited Obligation Bonds, Series 2023A
\$6,126,000	Town of La Grange, North Carolina Water and Sewer System Revenue Bond Anticipation Note, Series 2023A
\$7,425,000	Town of La Grange, North Carolina Water and Sewer System Revenue Bond Anticipation Note, Series 2023B
\$8,480,000	City of Hendersonville, North Carolina Water and Sewer System Revenue Bond, Series 2023
\$8,895,000	City of Winston-Salem, North Carolina General Obligation Bonds, Series 2023A
\$47,500,000	City of Winston-Salem, North Carolina General Obligation Bonds, Series 2023B
\$7,500,000	City of Winston-Salem, North Carolina Taxable General Obligation Bonds, Series 2023C
\$3,700,000	Town of Knightdale, North Carolina Installment Financing Contract
\$6,425,000	City of Hendersonville, North Carolina Installment Financing Contract
\$134,405,000	County of Union, North Carolina General Obligation School Bonds, Series 2023
\$23,980,000	City of Wilmington, North Carolina Limited Obligations Bonds, Series 2023A
\$11,700,000	City of Belmont, North Carolina Installment Financing Contract
\$29,220,000	County of Forsyth, North Carolina General Obligation Bonds, Series 2023A
\$98,300,000	County of Forsyth, North Carolina General Obligation Bonds, Series 2023B

**EXHIBIT A - NORTH CAROLINA PUBLIC FINANCINGS OF PARKER POE, 2020-2024**

Item 12.

<b>PAR AMOUNT</b>	<b>FINANCING</b>
\$2,619,000	Edgecombe Water and Sewer District No. 6 Water and Sewer System Revenue Bond Anticipation Note, Series 2023
\$2,015,000	City of Sanford, North Carolina Installment Purchase Contract
\$21,850,000	New Hanover County, North Carolina Limited Obligation Bonds, Series 2023
\$25,000,000	City of Winston-Salem, North Carolina Installment Purchase Contract
\$20,000,000	County of Carteret, North Carolina General Obligation School Bonds, Series 2023
\$23,800,000	City of Wilmington, North Carolina Variable Rate Taxable Limited Obligations Bonds, Series 2023B
\$10,200,000	City of Wilmington, North Carolina Taxable Limited Obligations Bonds, Series 2023C
\$30,090,000	City of Wilmington, North Carolina Limited Obligations Bonds, Series 2023D
\$5,500,000	County of Transylvania, North Carolina Installment Financing Contract
\$75,000,000	City of Charlotte, North Carolina Taxable General Obligation Housing Bonds, Series 2023A
\$15,000,000	County of Rutherford, North Carolina Installment Financing Contract
\$19,300,000	Town of Mint Hill, North Carolina Installment Financing Contract
\$45,980,000	County of Durham, North Carolina General Obligation Refunding Bonds, Series 2023
\$185,000,000	County of Durham, North Carolina General Obligation Bonds (Draw Program), Series 2023A
\$42,000,000	City of Concord, North Carolina General Obligation Parks and Recreation Bonds, Series 2023
\$1,573,000	County of Caldwell, North Carolina Installment Financing Contract
\$256,875,000	City of Charlotte, North Carolina Airport Revenue Bonds (Non-AMT), Series 2023A
\$110,285,000	City of Charlotte, North Carolina Airport Revenue Bonds (ATM), Series 2023B
\$280,000,000	Up to \$280,000,000 City of Charlotte, North Carolina Airport Revenue Bond Anticipation Note, Series 2023
\$13,890,000	Town of Holly Springs, North Carolina Limited Obligation Bonds, Series 2023
\$129,725,000	City Durham, North Carolina Limited Obligation Bonds, Series 2023
\$9,925,000	City of Asheville, North Carolina General Obligation Public Improvement Bonds, Series 2023B
\$16,895,000	City of Asheville, North Carolina Taxable General Obligation Housing Bonds, Series 2023C
\$21,835,000	County of Brunswick, North Carolina Enterprise Systems Revenue Bonds, Series 2023
\$85,065,000	City of Charlotte, North Carolina Refunding Certificates of Participation (Governmental Facilities), Series 2023B
\$53,280,000	County of New Hanover, North Carolina Limited Obligation Bonds, Series 2023A
\$200,000,000	City of Charlotte, North Carolina General Obligation Bond (Draw Program), Series 2023C
\$219,005,000	City of Charlotte, North Carolina General Obligation Refunding Bonds, Series 2023B
\$5,135,000	Town of Davidson, North Carolina General Obligation Public Improvement Bonds, Series 2023
\$2,000,000	County of Stanly, North Carolina Installment Financing Contract and Security Agreement (Computed Equipment)
\$8,202,537	City of Asheville, North Carolina Installment Financing Agreement (Vehicles/Equipment and Technology)
\$34,998,500	County of Chowan, North Carolina Installment Financing Contract
\$181,000,000	City of Durham, North Carolina Utility System Revenue Bond Anticipation Note, Series 2023
<b>2024</b>	
\$5,600,000	Town of North Topsail Beach, North Carolina Installment Financing Contract
\$84,960,000	Water and Sewer Authority of Cabarrus County Enterprise Systems Revenue Bonds, Series 2024
\$8,031,000	Town of Beaufort, North Carolina Water and Sewer System Revenue Bond Anticipation Note, Series 2024A

**EXHIBIT A - NORTH CAROLINA PUBLIC FINANCINGS OF PARKER POE, 2020-2024**

Item 12.

<b>PAR AMOUNT</b>	<b>FINANCING</b>
\$7,036,000	Town of Beaufort, North Carolina Water and Sewer System Revenue Bond Anticipation Note, Series 2024B
\$23,330,000	County of Haywood, North Caro Limited Obligation Bonds, Series 2024
\$27,410,000	Town of Huntersville, North Carolina Limited Obligation Bonds, Series 2024
\$3,007,000	Town of Beaufort, North Carolina Stormwater System Revenue Bond Anticipation Note, Series 2024
\$5,425,000	City of High Point, North Carolina General Obligation Streets and Sidewalk Bonds, Series 2024
\$22,000,000	City of Concord, North Carolina Utilities Systems Revenue Bonds, Series 2024
\$121,505,000	City of Charlotte, North Carolina Certificates of Participation (Governmental Facilities and Equipment, Series 2024
\$28,890,000	City of Wilmington, North Carolina Limited Obligation Bonds, Series 2024
\$10,000,000	County of Henderson, North Carolina Installment Financing Contract
\$36,970,000	County of Durham, North Carolina Limited Obligation Bonds, Series 2024A
\$34,325,000	County of Durham, North Carolina Taxable Limited Obligation Bonds, Series 2024B
\$53,820,000	City of Durham, North Carolina Taxable General Obligation Housing Bonds, Series 2024
\$23,690,000	County of Dare, North Carolina Limited Obligation Bonds, Series 2024
\$79,635,000	City of Durham, North Carolina Utility System Revenue Bonds, Series 2024
\$14,730,000	County of Buncombe, North Carolina Taxable General Obligation Housing Bonds, Series 2024
\$4,100,000	City of Jacksonville, North Carolina Enterprise Systems Revenue Bond, Series 2024
\$61,510,000	County of Buncombe, North Carolina Limited Obligation Bonds, Series 2024B
\$6,799,268	County of New Hanover, North Carolina Installment Financing Contract (Vehicles and Equipment)
\$543,000,000	City of Charlotte, North Carolina Water and Sewer System Revenue Bonds, Series 2024
\$500,000,000	Up to \$500,000,000 City of Charlotte, North Carolina Water and Sewer System Revenue Bond Anticipation Note, Series 2024
\$14,525,000	Orange Water and Sewer Authority Water and Sewer System Revenue Bonds, Series 2024
\$22,000,000	County of Carteret, North Carolina General Obligation School Bons, Series 2024
\$11,770,000	City of Concord, North Carolina Limited Obligation Bonds, Series 2024



## TOWN COUNCIL AGENDA ITEM

MEETING DATE: 9/10/2024

Agenda Title/Category:	New Business			
Staff Contact/Presenter:	Ryan Spitzer			
Meets Strategic Initiative or Approved Plan:	Yes	No	If yes, list:	
Background:	Draft legislation has been developed that will authorize a countywide referendum for a sales tax that will fund road and transit projects. Staff will review the legislation with Town Council in preparation for a vote on a Resolution to support the legislation in September.			
Discussion:				
Fiscal impact:				
Attachments:	Resolution 2024-13			
Recommended Motion to be made by Council:	Approve Resolution for legislation referendum of penny sales tax			



**RESOLUTION 2024-13  
TOWN OF PINEVILLE TOWN COUNCIL  
IN SUPPORT OF LEGISLATION AUTHORIZING REFERENDUM**

**WHEREAS**, the Town of Pineville is a member of the Metropolitan Transit Commission established in 1999 between Mecklenburg County, the City of Charlotte, and six surrounding towns, and is supportive of providing a diverse roadway infrastructure and public transportation options to its residents; and

**WHEREAS**, Mecklenburg County is a regional economic engine with over 1.2M residents and one of the fastest-growing metro areas in the country, attracting new businesses, jobs, tourism, and people every day; and

**WHEREAS**, our regional growth creates regional transportation needs that include managing the inevitable increase in vehicle trips, maintaining healthy air quality, reducing emissions and congestion; and

**WHEREAS**, Mecklenburg County is the center of the Piedmont region with roughly half of our collective employment base commuting from outside the county; and

**WHEREAS**, the transportation decisions we make today will shape the future of our municipalities, county, region, and state; and

**WHEREAS**, the substantial federal grant funding is available for investment in transportation network infrastructure, which requires a percentage match of local funding to utilize; and

**WHEREAS**, the Town of Pineville desires that the North Carolina General Assembly pass legislation authorizing the citizens of Mecklenburg County to decide by referendum whether they will approve and additional sales tax for investment in roadway and public transportation systems.

**NOW THEREFORE, BE IT RESOLVED**, that the Town of Pineville Town Council:

1. Hereby supports the coalition of local jurisdictions in Mecklenburg County (including Mecklenburg County, City of Charlotte, and a majority of towns) to seek authorization from the North Carolina General Assembly authorizing the voters of Mecklenburg County to determine by referendum whether they will approve an additional sales tax for further investment in roadway and public transportation systems.
2. This Resolution shall be effective as the day of its adoption.

Adopted this \_\_\_\_\_ day of September 2024.



\_\_\_\_\_  
Mayor David Phillips

SEAL

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Lisa Snyder, Town Clerk

\_\_\_\_\_  
Town Attorney



## PUBLIC WORKS

# Department Update

To: Town Council

From: Chip Hill

Date: September 1, 2024

Re: Public Works Updates

**Huntley Glen:** Public Works received information this week that the developer has met with Nest Homes to go over the cost associated with completing the development. Nest Homes is in the process of securing the funds needed for completion.

**Parkway Crossing:** No update from the developer on receipt of the NAASCO report verifying that the repairs have been completed.

**McCullough:** No update from last month. The as-builts have been submitted to the County, but CCTV reports with Engineer certification were not included. Information was requested from the Engineer.

**Johnston Drive Alignment:** Footings have been poured for lighting. Conduit is currently being run for power supply. Sidewalk installation will begin after the lighting is complete. The bid was submitted by Sealand for phase II and will be voted on by the Council during the September meeting.

**Chadwick Park:** All repairs have been completed and concrete inverts that were to be replaced have been poured.

**Lynnwood/Lakeview:** No update from last month, the 6-month warranty inspection repairs are still ongoing.

**Preston Park:** No update from last month. The as-builts have been submitted to the County, but CCTV reports with Engineer certification were not included. Information was requested from the Engineer.

**Fountain:** The construction and landscaping are complete. Punch items will be completed over the next six to eight weeks.

**Pavement Condition Survey:** Survey is planned to start this month. The pavement condition survey was last done in 2011. This survey will provide a ranking for the streets. This survey shows the streets and sidewalks that need the most and quickest attention.

**Paving RFP:** Paving scope for request for pricing will be posted September 6<sup>th</sup> through the 20<sup>th</sup>.

**Sidewalks on S Polk:** Sidewalk along S Polk is scheduled to start this month. The sidewalk will run from Sabal Point Apartments to Scrub & Scoot. Project is expected to take six to eight weeks to complete.

\*see attached spreadsheet of Easement Permits pending/issued

**PERMITS ISSUED/PENDING  
COMPANY  
Fiscal Year 2025**

COMPANY	LOCATION	STATUS	PERMIT NO
Ashley Northup/AT&T	625 Eagleton Downs	Issued	PW20240812EAGLETONDOWNS625
Zach Pellicone/Charlotte Water	10112 Industrial Drive	Issued	PW20240807INDUSTRIAL10112
Paul Tatsis/PNG	307 College Street	Issued	PW20240729COLLEGE307
Ashley Northup/AT&T	10810 Park Crossing Dr	Issued	PW20240806PARKCROSSING10810
O'brien Walls/Charlotte Water	109 N Polk Street	Issued	PW20240731NPOLK109
AT&T/SourceOne/Rosita Villavicencio	12026 Carolina Logistics Drive	Pending	



# PINEVILLE COMMUNICATION SYSTEMS

## INTERNET RESULTS FOR MONTH ENDING 8-31-2024

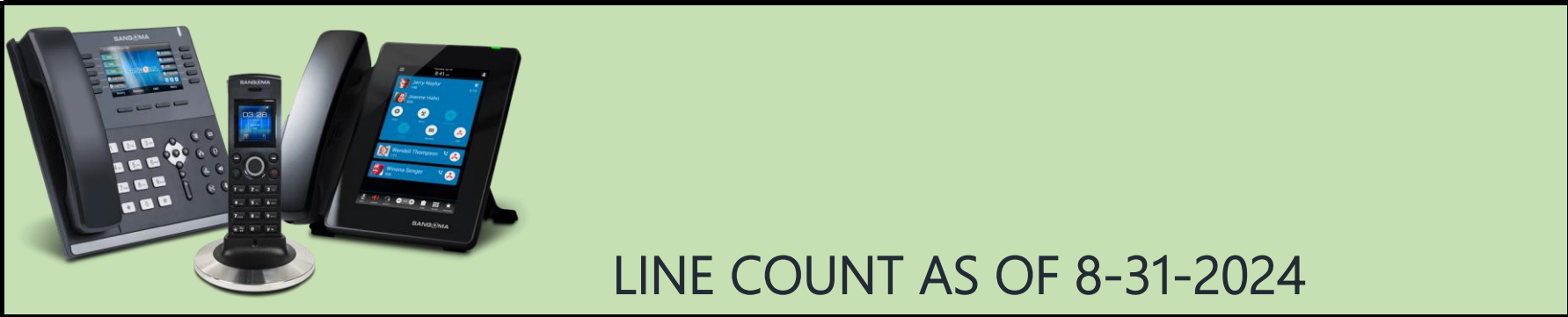
REVENUE AREA	MONTH ENDING 7-31-24	INSTALLS SOLD AND COMPLETED IN JULY.	DISCONNECTS TAKEN AND EXECUTED IN JULY.	MONTH ENDING 7-31-24	INSTALLS SOLD AND COMPLETED IN AUG.	DISCONNECTS TAKEN AND EXECUTED IN AUG.	MONTH ENDING 8-31-2024	SOLD IN AUG ON SCHEDULE FOR INSTALLATION AFTER BILLING OR IN SEPT	TOTAL INTERNET FOR MONTH ENDING 8-31-2024	TOTAL AS OF 08-31-2024
ILEC	572	11	0	572	9	-2	579			579
CLEC	639	15	-5	642	9	-10	641			641
<b>TOTAL</b>	1211	26	-5	1214	18	-12	1220	0	0	1220



### 100M to 1 GIG SPEED OFFERING TAKE RATE TO DATE

INTERNET RESULTS FOR MONTH ENDING 8-31-24	Jul-24	Aug-24	SERVICE AREA	RES OR BUS	SPEED	NET GROWTH/LOSS FROM PREVIOUS MONTH	
1220	217	218	CLEC	BUS	300M	1	
	76	80	CLEC	BUS	600M	4	
	211	208	CLEC	BUS	1 GIG	-3	
	7	7	CLEC	BUS	100M	0	
	8	8	CLEC	BUS	1 GIG	0	
	3	3	CLEC	BUS	200M	0	
	3	3	CLEC	BUS	400M	0	
	32	32	ILEC	BUS	100M	0	
	4	4	ILEC	BUS	200M	0	
	7	7	ILEC	BUS	400M	0	
	24	24	ILEC	BUS	1 GIG	0	
	137	138	ILEC	RES	1 GIG	1	
	228	232	ILEC	RES	300M	4	
	43	45	ILEC	RES	600M	2	
<b>TOTAL</b>	1000	1009				9	
0.819672131							

*82% of our Internet subscribers now subscriber to 100M or higher*



## LINE COUNT AS OF 8-31-2024

	LINE COUNT MONTH ENDING 7-31-24	LINE COUNT MONTH ENDING 8-31-24	
<b>CLEC LINE COUNT</b>			
BUS	39	39	0
RES	89	88	-1
<b>CLEC SUBTOTAL</b>	128	127	-1
<b>ILEC LINE COUNT</b>			
BUS	309	311	2
RES	104	104	0
<b>ILEC SUBTOTAL</b>	413	415	2
<b>COMBINED LINE COUNT</b>	541	542	1



# PINEVILLE POLICE DEPARTMENT

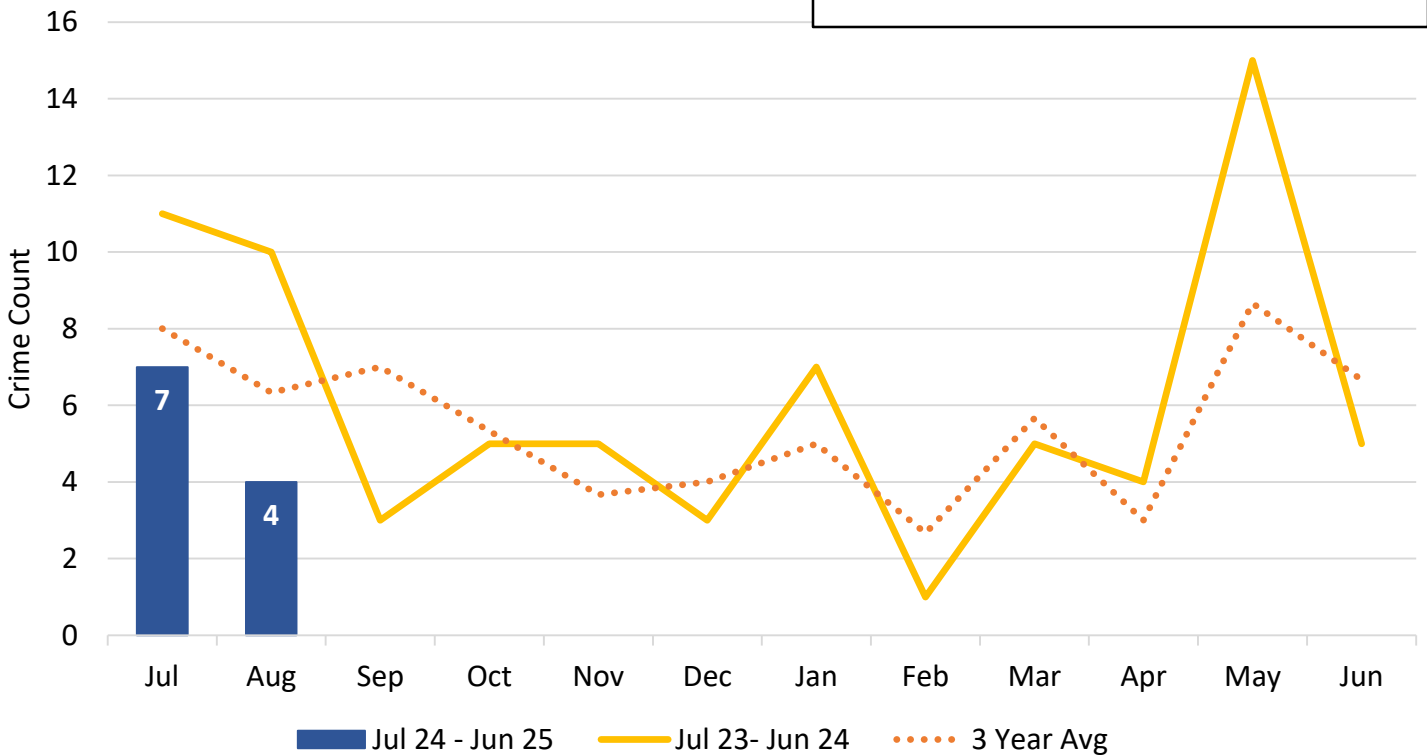
## MONTHLY REPORT August 2024

### Crime Goals

Below is the evaluation of the police department’s crime goals. Goals are measured for 12 months based on the fiscal year. For the year of July 2024 – June 2025, the goal is to reduce violent crime and reduce all crime by 5%.

#### Goal #1: Violent Crime

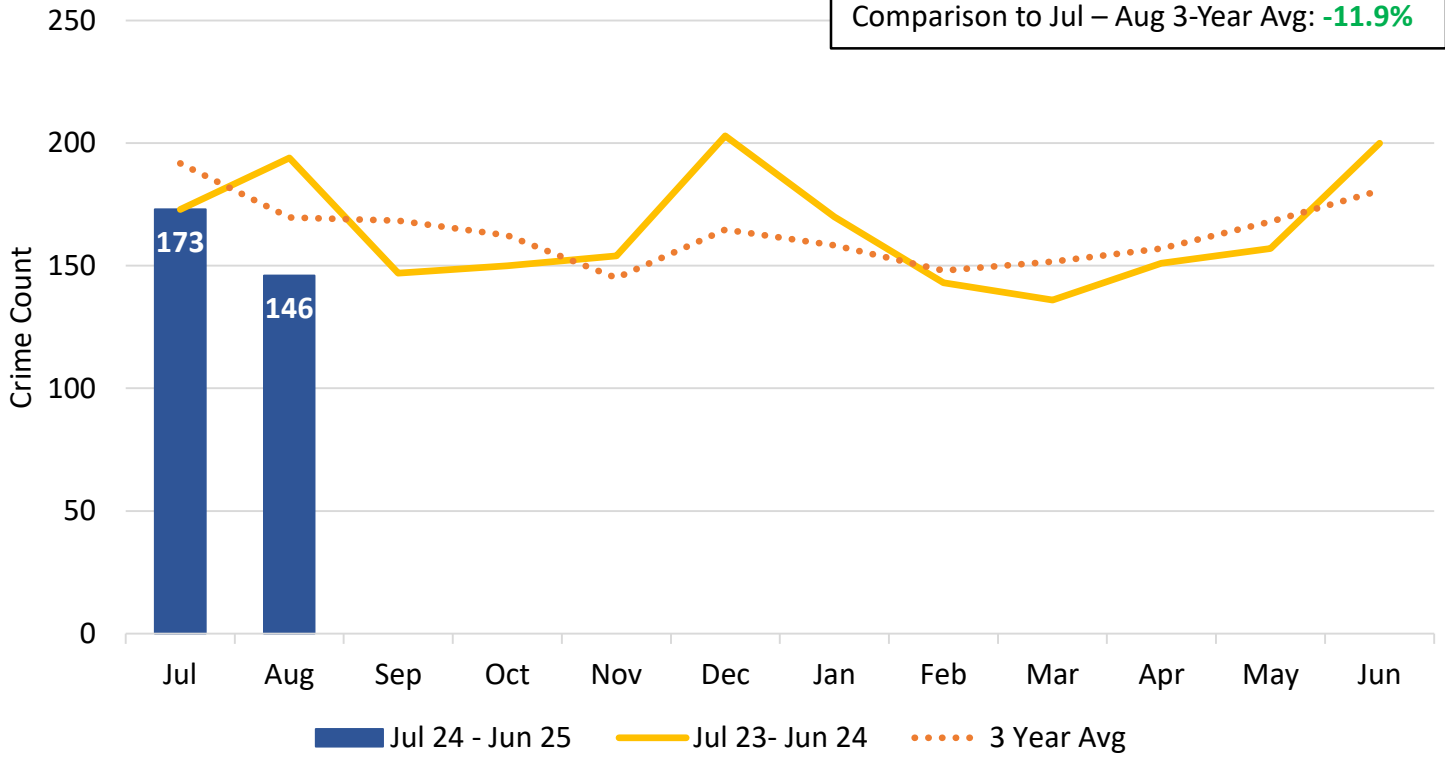
Comparison to Jul – Aug 23: **-47.6%**  
Comparison to Jul – Aug 3-Year Avg: **-21.4%**



\* data pulled from RMS; unfounded removed

### Goal #1: Group A Crimes

**Goal: -5%**  
Comparison to Jul – Aug 23: **-13.1%**  
Comparison to Jul – Aug 3-Year Avg: **-11.9%**





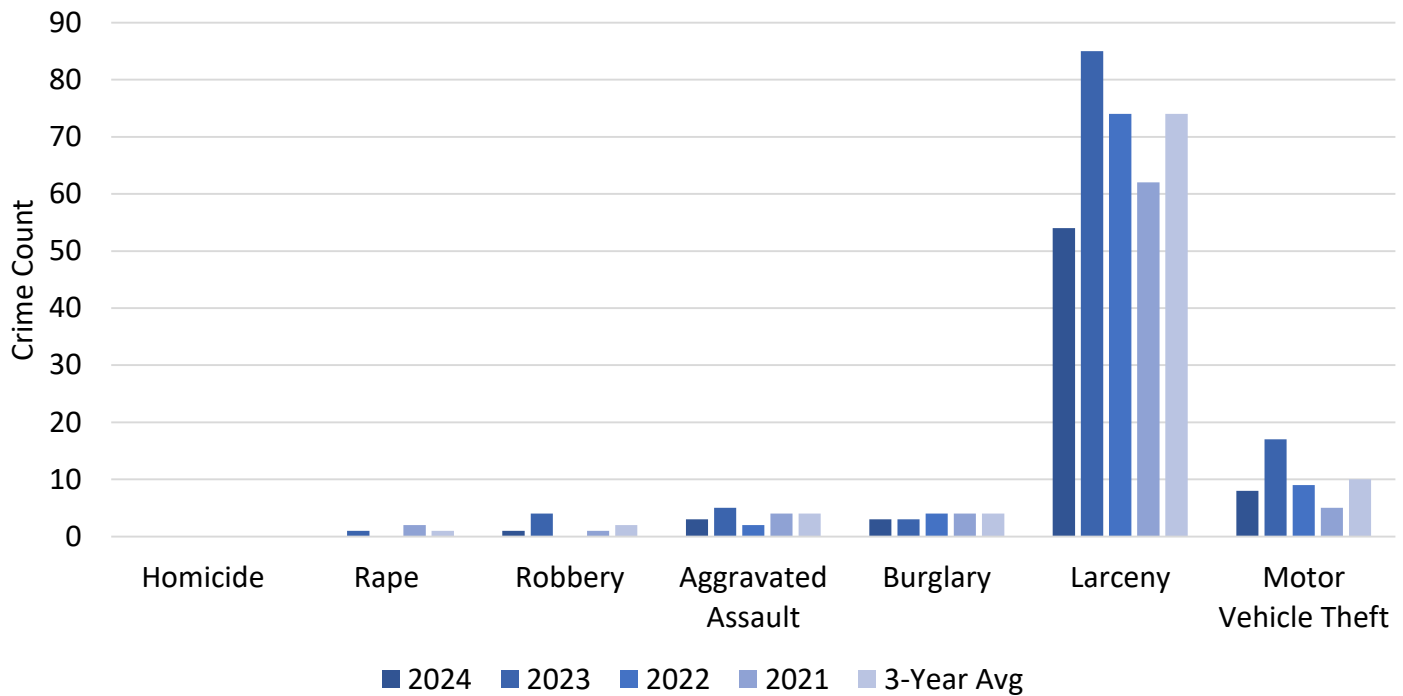
## Monthly Crime Statistics

Below is a table and bar graph of the counts for Part 1 Crimes in August. For comparison, the same is shown for the past 3 years. The average of the 3 years was calculated.

August Crime Statistics Part 1 Offenses						
	2024	2023	2022	2021	3-year average (2021-2023)	ETJ
Homicide	0	0	0	0	0	0
Rape	0	1	0	2	1	0
Robbery	1	4	0	1	2	0
Aggravated Assault	3	5	2	4	4	1
Burglary	3	3	4	4	4	0
Larceny	54	85	74	62	74	0
Motor Vehicle Theft	8	17	9	5	10	0

\* ETJ statistics included in total number of offenses

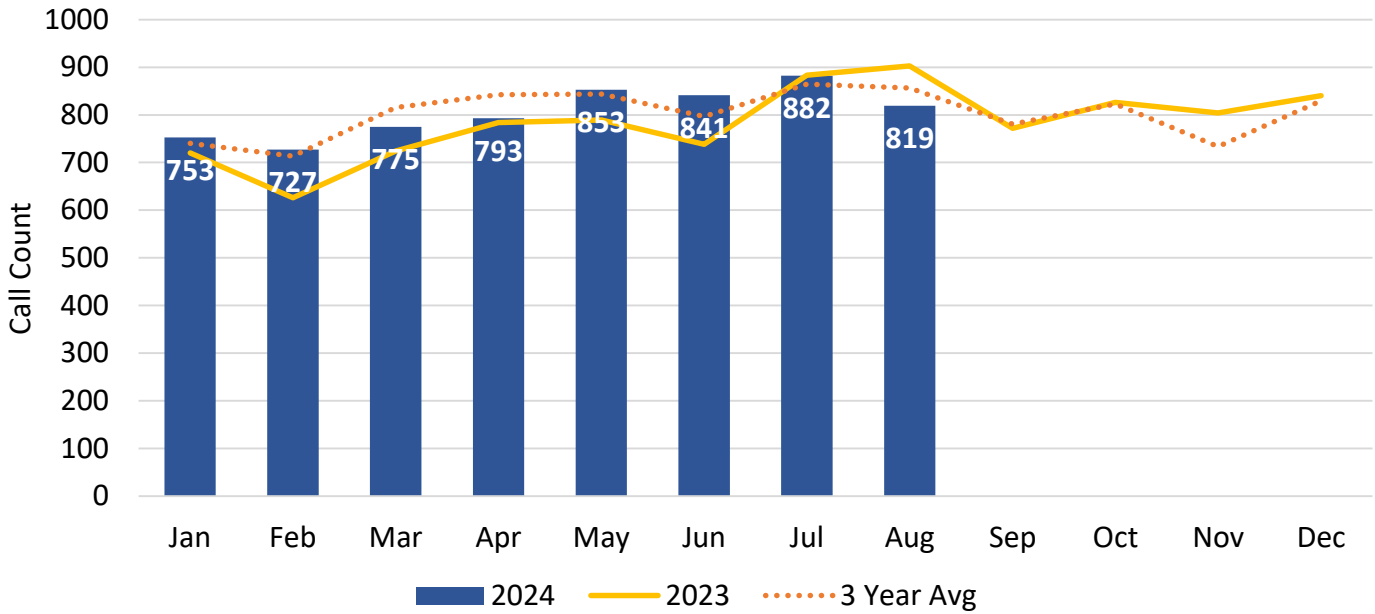
August Part 1 Crimes



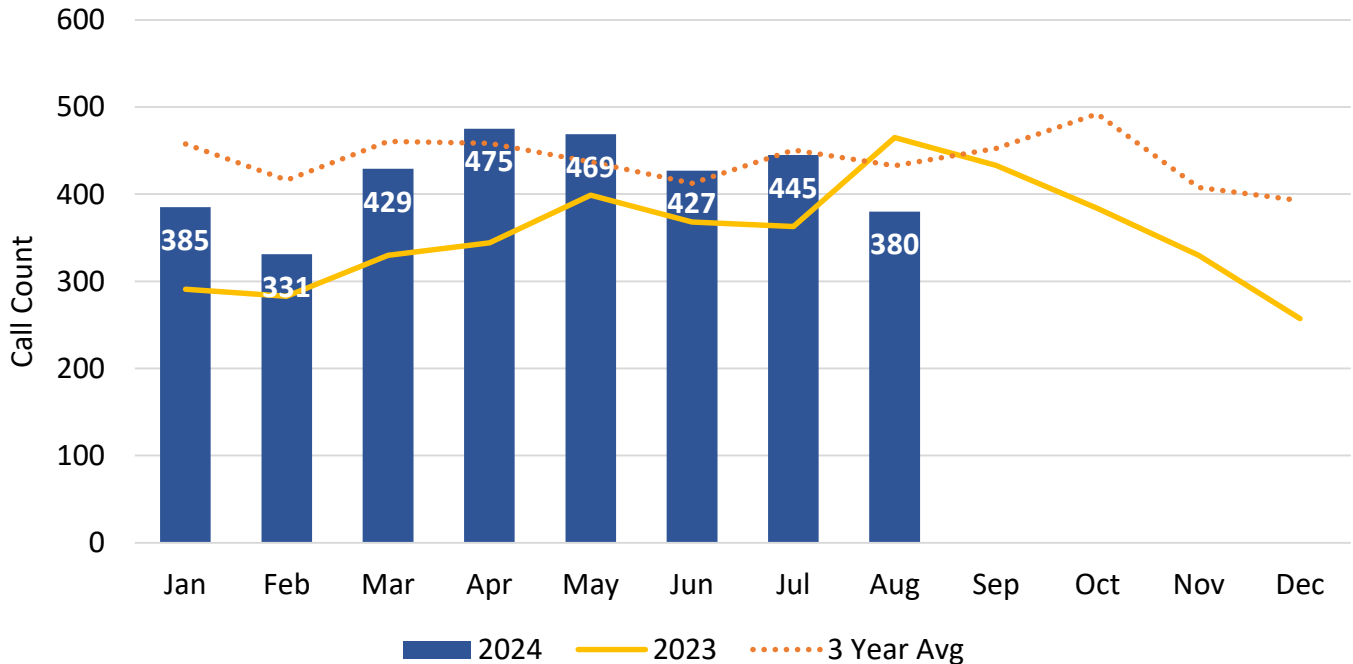
### Calls for Service

The graphs below display the number of calls for service in comparison to previous months and the previous 2 years. The first graph is citizen-generated calls. The second graph is officer-generated calls.

#### Citizen-Generated Calls for Service



#### Officer-Generated Calls for Service



\*zone checks and foot patrols removed

## August Traffic Enforcement

### Traffic Enforcement Type and Dispositions

Enforcement	Count
Traffic Stop	207
Citation Issued	81
Warning	107
Report Taken	10

\*Officer-generated traffic stops; unfounded removed

### Locations of Traffic Enforcement

Street Name	Count
PINEVILLE-MATTHEWS RD	52
POLK ST	21
CAROLINA PLACE PKY	19
MAIN ST	18
PARK RD	15
I-485	5
PINEVILLE RD	4
DOWNS CIR	4
LANCASTER HWY	4
JOHNSTON DR	4
JOHNSTON RD	4
SABAL POINT DR	3
CRANFORD DR	3
CENTRUM PKY	3
DORMAN RD	3
DANBY RD	3
BLUE HERON/ PINEVILLE MATTHEWS	3
WINDY PINES WAY	3
LEITNER DR	3
COLLEGE ST	2
ROCK HILL-PINEVILLE RD	2
PARK CEDAR DR	2
STRATFIELD PLACE CIR	2
TOWNE CENTRE BLVD	2
MEADOW CREEK LN	2
FELDFARM LN	1
CORP CENTER DRIVE	1
COMMERCE DR	1
INDUSTRIAL DR	1
PLUM CREEK LN	1
CARDINAL WOODS DR	1
SOUTH BLVD	1

<b>DOWNS RD</b>	1
<b>PINEVILLE CHURCH DR</b>	1
<b>MCMULLEN CREEK PKY</b>	1
<b>FRANKLIN ST</b>	1
<b>I-485 INNER</b>	1
<b>GREEN BIRCH DR</b>	1
<b>NATIONS FORD RD</b>	1
<b>CAROLINA BLOSSOM LN</b>	1
<b>OAKBROOK DR</b>	1
<b>LEE ST</b>	1
<b>ALBEMARLE RD</b>	1
<b>DANSVILLE DR</b>	1
<b>LOWRY ST</b>	1
<b>KINNERTON PL</b>	1
<b>Grand Total</b>	<b>207</b>

\*based on location of stop in CAD

## Community Outreach

August 2024

- 5<sup>th</sup>-12<sup>th</sup> Immersion trip to Mexico
- 9<sup>th</sup> Concert at The Park
- 13<sup>th</sup> Ascent back to school event
- 14<sup>th</sup> Chamber of Commerce meeting
- 14<sup>th</sup> QCD backpack event
- 15<sup>th</sup> Interview with Charlotte Observer about mental health training
- 16<sup>th</sup> Sabal Point back to school event
- 18<sup>th</sup> Event at United Methodist Church
- 20<sup>th</sup> Meeting with Pineville Library
- 20<sup>th</sup> Meeting with town personnel
- 21<sup>st</sup> Back to School interview with Channel 9
- 22<sup>nd</sup> Town Hall meeting
- 22<sup>nd</sup> School open house
- 23<sup>rd</sup> Organizing giveaways
- 26<sup>th</sup> First day of school and event at the Pines
- 28<sup>th</sup> Town Safety meeting
- 28<sup>th</sup> Training at PD
- 29<sup>th</sup> Walkabout at Carolina Place Mall
- 29<sup>th</sup> Meeting with Woodside Falls HOA

- 30<sup>th</sup> Bingo with the residents of the Laurels
- Working Co-responder and Citizens Academy
- Liaison with apartment complexes, hotels and HOA's



**Human Resources**

Linda Gaddy, PHR SHRM-CP MSHR  
lgaddy@pinevillenc.gov  
(704) 889-2362

**To:** Ryan Spitzer, Town Manager  
Members of the Town Council

**From:** Linda Gaddy

**Date:** 9/5/2024

**Re:** Human Resources Monthly Report

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Ryan,

Enclosed is the Human Resources Department Monthly Report for the month of August 2024.

**New Hires:**

**Lee Childers**, Park Maintenance Technician  
**Ty Conrad**, Storm Water Technician (rehire)

**Resignation/Termination:**

none

**Retirements:**

none

**Transfers:**

none

**Promotions:**

none

**Current Openings:**

**Police Officer:** 3 openings for lateral hires

**B.L.E.T. trainees**, 2 are attending the B.L.E.T. Fall session, beginning recruiting for January start

**911 Telecommunicator**, 3 openings, interviews in process, 2 in background

**Systems Technician Apprentice, PCS**, accepting applications

**Assistant Town Manager**, accepting internal applications

**Departmental Update:**

**Employee Appreciation and events:**

Planning for Fall events including Trunk or Treat and the annual Holiday party is underway, as well as a new way to recognize employees for outstanding achievements or performance is planned for next

month. These events and the next employee newsletter will have the advantage of input from our new Communications Specialist, including an electronic version.

**Pay incentive programs:**

In addition to having implemented the pay incentives for Police Officers who have a NC Law Enforcement Certificate, Intermediate or Advanced in July, two employees have now been rewarded for being available as internal interpreters in Spanish language. We also finalized the plan that creates career paths for 911 Telecommunicators and expect two telecommunicators to be eligible for a promotion.

**Performance Management:**

Annual performance reviews and goal setting are complete for all employees (except sworn Police personnel who have their reviews on their anniversary dates). Annual merit increases for the non-sworn staff and the three firefighters take place Sept. 4th.

**Safety:**

The Town is beginning the process of applying for Safety matching grants from the North Carolina League of Municipalities. If all requests are approved, the funds will help us improve safety and security in several of our departments.

The Fire Marshal made a second visit this year and found one item in need of an annual inspection out all of the Town buildings. We have found and scheduled someone to inspect his particular piece of equipment.

No incidents to report this month.

**Recruiting:**

We are still seeking experienced Police Officers, and 911 Telecommunicators. We are beginning to recruit for a Systems Technician or Apprentice. We are also interviewing internal interested candidates for Assistant Town Manager. All other departments are fully staffed with the exception of a new addition Systems Technician or Apprentice needed to plan for future succession.

**Compensation Study:**

Work has begun with Baker Tilly consultants who will conduct a compensation study over the next few months. Meetings with groups of staff were held in mid August to introduce the study and answer any initial questions. Department Directors have completed questionnaires that the consultant will use to guide them in their work. The Baker Tilly team has collected everything that they will need to begin analyzing job descriptions, pay plans and the market. At the end of the process, we expect to have their recommendations and a plan for the future by November/December.

# Department Update



**To:** Town Council

**From:** Travis Morgan

**Date:** 09/10/2024

**Re:** Town Planning Updates

**PLANNING:**

**Text Amendment:** Possible upcoming request to allow townhomes in the B-3 District

**South Polk/Lancaster Hwy:** Sidewalk notice to proceed to begin project soon

**CODE ENFORCEMENT:**

<p><b>Prohibited Parking:</b>                  2323 glenway trail                  404 main                  11715 carolina place</p> <p><b>Grass:</b>                  340 cranford                  106 cranford                  416 james                  227 lowry                  10304 osprey                  2608 Overlook                  2327 Glenway                  11313 treebark                  12381 downs                  11235 carolina place                  404 main                  4912 grace view                  427 park av                  113 mallard                  121 olive                  918 lakeview                  123 marine                  201 lowry grass                  114 kenmore                  106 marine                  9705 leitner                  9415 P-M</p>	<p><b>ADU:</b>                  1005 cone</p> <p><b>Community Appearance/Junk Vehicle:</b>                  907 cone                  2323 glenway trail                  10222 Johnston Rd                  11307 treebark                  11313 treebark                  310 main                  9925 park cedar                  11319 treebark                  412 james POD</p>	<p><b>Parking on the lawn:</b>                  2001 lakeview                  918 lakeview                  209 lowry                  10402 osprey                  2608 Overlook</p> <p><b>Temp Permit:</b></p> <p><b>Site Plan:</b></p> <p><b>Debris in Street:</b>                  10340 Sam meeks</p> <p><b>Dumpster:</b>                  504 N Polk</p> <p><b>Minimum Housing:</b>                  408 Fisher</p> <p><b>Yard Waste:</b></p> <p><b>Obstructions &amp; Restrictions:</b>                  11207 Founders Park</p> <p><b>Automobile Sales/Repair:</b>                  11207 Founders Park</p> <p><b>Signs:</b>                  1013 traditions                  11535 wilson mill                  601 N polk L                  117 marine</p>
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August

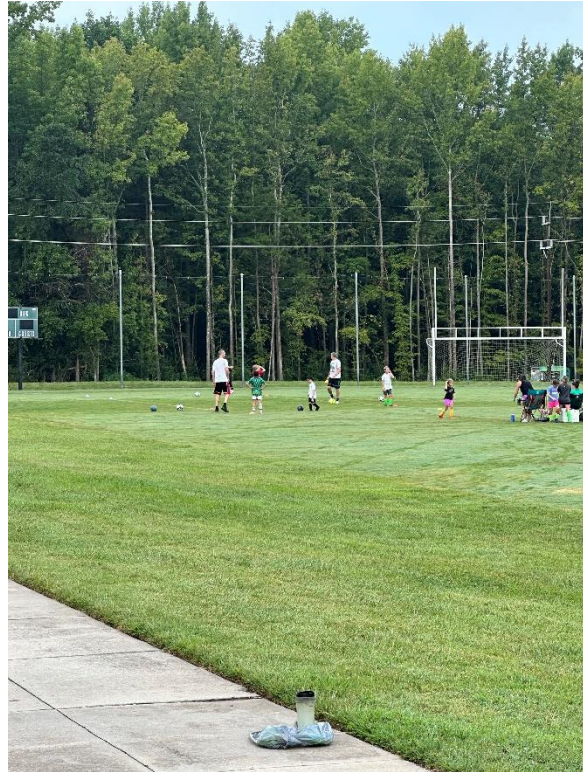
2024

What a wonderful summer with amazing kids at Camp Pineville. Kids did weekly field trips, played games, enjoyed park amenities, bonded with other children and brought life to the Belle Johnston Center. Over 350 kids attended our camp this summer. Our Rock'n & Reel'n hosted Slippery When Wet (Jon Jovi Tribute Band) on Friday, August 9<sup>th</sup> and we played Top Gun Maverick on Friday, August 16<sup>th</sup>. Both events were well attended and finished off our summer series. Pineville soccer began its Fall Season in August with 338 kids and 36 teams. We are excited to have the kids back on our fields and participating with the Town of Pineville. A truly successful summer with concerts, movies, Symphony, a busy splashpad/parks, and incredible camp kids.



August

2024



August

2024



August

2024

## **General Programming – Belle Johnston**

**Pickleball:** Pickleball – Wednesday evenings, Saturday Mornings -

**Karate:** They hold classes on Wednesdays. 30 participants

**Cookie Decorating** – 8/15 – 11 participants

**Paint Class-** 8/19 – 12 participants

**Sound Bath Class** – 8/7, 8/21 – 13 participants

**Culture Block Seniors** – 8/28– 58 participants

**Summer Camp** – 2 weeks – 100 participants

**Puzzle Competition** – 8/11 – 20 participants

## **Lake Park**

**Bootcamp with Lia** – Bootcamp meets 5:45am – 6:45am M/W/F in Lake Park. 60 participated

**Tai Chi** – Thursday evenings and Saturday mornings – 90 participants

**Storytime in the Park** – Wednesdays – 103 kids/7 adults

**Culture Blocks** – 8/11 – Homegrown Melodies Concert - 11

## **The Hut**

**Senior Fit** – Senior Fit takes place at the Hut M – Thursdays. 229 participants

**Yoga** – 35 participants

**Cardio Funk:** Lem holds class on Tuesdays at 6:30pm. 10 participants

**Mom and Me Fitness** – Friday Mornings – 12 participants

August

2024

## Facility Rentals

**The Hut:** 3 Rentals

**The BJCC Dining Room:** 4 Rentals

**The BJCC Gym:** 1 rental

**Large Shelter:** 11 Rentals

**Medium Shelter:** 18 Rentals

**Tot Lot at Lake Park:** 1 Rentals

**\*Shelter 1 at JH:** 0 Rentals

**\*Shelter 2 at JH:** 1 Rentals

**\*Shelter 3 at JH:** 1 Rental

## Jack Hughes

### **Youth Athletics**

Youth soccer registration ended on August 5th. Soccer drafts were held on August 10<sup>th</sup>. First practices were held on August 17<sup>th</sup>. I have 338 players and 36 teams for the Fall season.

### **Adult Athletics**

No adult athletics in August. Adult basketball registration ended on August 16<sup>th</sup>. We finished with 8 teams. Games will begin in September.

### **Jack Hughes Tournaments/Special Events**

No tournaments in August.

### **Baseball Field Usage**

On Deck started their fall season on Fields 1 and 2 in August.

PCAA started their fall season on Field 1, 2, and 4 in August.

### **Multipurpose Field Usage**

Pineville Soccer utilized Field 3 in August for practices.

## Social Media

August

2024

**Facebook**

Post Reach: 5,392

Post Engagements: 1,494

New Page Likes: +22

Total Page Likes: 4,908

Total Page Followers: 6,086

**Instagram**

New Followers: +39

Total Followers: 2,641

**Park Maintenance Update**

**Belle Johnston/ Lake Park**

Daily Park check

Cut weekly

Sprayed weeds as needed

Monthly Building Inspections

Storm clean up

Repaired and replaced swing seats at playground

Removed padding from gym walls for painting

Trimmed shrubs at Belle and Playgrounds

**The Hut**

Cut as needed

Building inspection

**Cemetery**

Cut weekly

Removed limbs as needed

Sprayed as needed

Cut and removed fallen tree

**Dog Park**

Limb removal as needed

Cut as needed

**Jack Hughes**

Weekly mowing

Monthly building inspections

Field prep as needed

Laid out soccer lines for new season

Added sod to bare areas field 2

Added sand topdressing to uneven and bare areas on athletic fields

Sprayed weeds in turf on fields

August

2024

Equipment maintenance as needed  
Storm clean up  
Equipment room flood cleanup  
Story board flood clean up  
Picked up new Kubota cart in Monroe  
Received new pickup trucks from Raleigh  
Went to DMV to register trucks  
Hauled 25 loads of rock to line ditch for fall fest parking  
Spread fill dirt from Fountain construction at new fall fest parking area

**Town Hall**

Daily check and trash removal

Attended fountain meetings

**Pineville Memorial**

Adjust irrigation

**Upcoming Events**

**DOWNTOWN PINEVILLE**  
**MUSIC ON MAIN**  
505 MAIN STREET

**Thursday, 9/5**  
**Ellie Morgan**  
\*Main Street\*

**Thursday, 9/12**  
**Rod Fiske**  
\*Main Street\*

**Thursday, 9/19**  
**Ryan Trotti**

**Thursday, 9/26**  
**Annie Haden**

**Thursday, 10/3**  
**Garrett Huffman**

**Thursday, 10/10**  
**Matt Stratford**

**SHOP  
DINE  
DANCE**

**All Performances 6:30 - 8:30**  
**Town Hall Lawn after 9/12**

August

2024



**Jack D. Hughes Park - 513 Main St. Pineville, NC**

**Festival Hours**

**Thursday (Ride All Night Wristbands): 6:00PM-10:00PM**

**Friday: 6:00PM-10:00PM / Saturday: 10:00AM-10:00PM**

— ○ MAIN STAGE ENTERTAINMENT ○ —

OCTOBER 17

**The Tonez 7pm**

OCTOBER 18

**Bald Brothers 6:30pm**

**Pandoras Box 8pm**

OCTOBER 19

**DubAxxess 2:30pm**

**Krista Lynn Meadows 5:15pm**

**AUSTIN SNELL 8:00pm**

— ○ CHILDREN'S AREA ○ —

**Kazoobie Kazoo Show**

Free Kazoo's for Kids!

**Juggle Stuff Show**

Apperances by

**The Sanderson Sisters**

**Beetlejuice**

**And More...**

**Music • Carnival Rides • Food**

**Arts & Craft  
Vendors**

**Pie Eating  
Contest**

**Chili  
Cook-Off**

**Fireworks Saturday Night @ 10:00PM**



August

2024



2024 PINEVILLE FALL FEST  
**HOWL-O-WEEN  
DOG COSTUME CONTEST**  
THURSDAY, OCTOBER 17  
8:30PM  
CHILDREN'S ENTERTAINMENT STAGE  
REGISTER @ THE INFORMATION TENT BY 7:45PM

This poster features a dark purple background with a sunset gradient. Silhouettes of bare trees, pumpkins, and tombstones are scattered across the scene. The text is in a white, stylized font.



2024 PINEVILLE FALL FEST  
**CHILDREN'S HALLOWEEN  
COSTUME CONTEST**  
AGE GROUPS: 0-5, 6-9, 10-13  
FRIDAY,  
OCTOBER 18  
8:30PM  
REGISTER UNDER THE PARKS  
AND RECREATION  
INFORMATION TENT BY 7:45PM

This poster has a bright orange background with a large yellow moon. It includes silhouettes of trees, a house, pumpkins, and tombstones. The text is in a bold, purple and white font.

August

2024



**PINEVILLE  
FALL FEST  
PIE EATING  
CONTEST**



**19 | OCT. | 2:30 PM**  
2 Age Groups - 12 & under/ 13 & up

**REGISTER AT THE  
INFORMATION TENT**



**PINEVILLE FALL FEST**

**6th  
ANNUAL**

*Chili*  
COOK-OFF



**SATURDAY, OCTOBER 19, 2024**  
**Starts at 4:30PM**

**REGISTER ONLINE**  
**pinevillenc.gov or use the QR code**

**704-889-2400**



SCAN ME

# September

# 2024

*A small town with big ideas!*

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Holiday	3	4	5	6	7
8	9	10 Town Council 6:30 pm	11	12	13	14
15 Constitution Week 9/16 – 9/22	16	17	18	19	20	21
22	23 Telephone Board Meeting 5:00 pm  Work Session 6:00 pm	24	25	26	27	28 Pineville Library Around the World Event 11 – 2pm
29	30					

**Town Hall**  
**505 Main Street**  
**Pineville, NC 28134**



# October

# 2024

*A small town with big ideas!*

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 <b>National Night Out</b>	2	3	4	5 <b>Fall Shred Event 9 - noon</b>
6 <b>Public Power Week</b>	7	8 <b>Town Council 6:30 pm</b>	9	10	11	12 <b>PNP Potato Drop</b>
13	14	15	16	17 <b>Fall Fest</b> <b>Early Voting Begins</b>	18 <b>Fall Fest</b>	19 <b>Fall Fest</b>
20	21	22	23	24	25 <b>Trunk or Treat 5:00 – 6:30 pm</b>	26
27	28 <b>Work Session 6:00 pm</b>	29	30	31		

**Town Hall**  
**505 Main Street**  
**Pineville, NC 28134**

