

**COUNCIL MEETING  
AGENDA**

**Pineville Meeting Hut  
Tuesday, July 10, 2018  
6:30 p.m.**



**PINEVILLE TOWN COUNCIL AGENDA  
6:30 P.M. - PINEVILLE HUT MEETING FACILITY  
TOWN OF PINEVILLE, NORTH CAROLINA  
TUESDAY, JULY 10, 2018**

**1) Call Meeting To Order:**

- a) **Pledge Allegiance to the Flag:** *(DP)*
- b) **Moment of Silence:**

**2) Adoption of Agenda:**

**3) Approval of the Minutes from the Regular Meeting of June 12, 2018  
No Work Session held in June**

**4) Consent Agenda:**

The following items are included: a) *Financial Report as of 06/30/18 (Richard Dixon).*

**5) Public Comment:**

**6) Public Hearings:** *None*

**7) Old Business:** *None*

**8) New Business:**

**A. I-485 South Express Lanes Project Update:** Warren Cooksey of the NC Turnpike Authority, with the assistance of RS&H Consultants, will give a presentation on the status of Express Lanes Project on I-485 (**INFORMATIONAL**).

**B. Hazard Mitigation Plan Update** (*Travis Morgan*) -- Review of Hazard Mitigation Plan (**INFORMATIONAL**).

**C. Staff Update:**

- 1) *Manager's Report*
- 2) *Calendar of Events*

**9) Closed Session - Discussion of matters pursuant to NCGS 143-318.11(5).**

**10) Adjourn:**

# **MINUTES**

## **Minutes from the Regular Meeting of June 12, 2018**

**(No Work Session Held in June)**



**MINUTES OF THE  
TOWN COUNCIL MEETING OF THE  
TOWN OF PINEVILLE, NORTH CAROLINA  
TUESDAY, JUNE 12, 2018**

The Town Council of the Town of Pineville met in Regular Session on Tuesday, June 12, 2018 at 6:30 p.m. at the Hut Meeting Facility in Pineville.

**ATTENDANCE**

Mayor: Jack Edwards  
Mayor Pro-Tem: David Phillips  
Council Members: Debbie Fowler, Melissa Davis and Joe Maxim  
Town Manager: Ryan Spitzer  
Planning Director: Travis Morgan  
Town Clerk: Barbara Monticello

**CALL TO ORDER**

The meeting was called to order by Mayor Edwards at 6:29 p.m. Anyone that wished to speak on an item was asked to sign the speaker's list.

**PLEDGE OF ALLEGIANCE TO THE FLAG**

Town Clerk, Barbara Monticello, led the group in the Pledge of Allegiance.

**MOMENT OF SILENCE**

Mayor Edwards called for a moment of silence to remember long-time residents, Holt Earnhardt, Janet Blankenship and Jim Miller Sr. who all passed as well as Thomas Maxim, brother of Council Member, Joe Maxim. Mayor Edwards stressed the importance of spending time with a loved one. He also asked that we remember those in the military and those in the police and fire departments across the country who put their lives on the line for us each and every day.

**ORDER OF BUSINESS:**

**Adoption of the Agenda:**

Hearing no changes to the agenda, a motion was made by Council Member Joe Maxim and seconded by Council Member Debbie Fowler to adopt the agenda as is. There were ayes by all and the agenda was adopted as is.

**Approval of the Minutes from the Regular Meeting of May 12, 2018 (No Work Session Held in May).**

Hearing no comments or changes to minutes, Mayor Pro Tem Phillips moved to approve the minutes. Council Member Debbie Fowler seconded the motion and there were ayes by all to approve the minutes as is. Motion passed 4-0.

**Consent Agenda:**

The only item on the Consent Agenda was: a) *Financial Report as of 5/31/18*; Council Member Melissa Davis moved to approve the Consent Agenda as is with Council Member Debbie Fowler seconding the motion. There were ayes by all and the Consent Agenda was approved 4-0.

## **PUBLIC COMMENT:**

**Jane Shutt** – Ms. Shutt, of Pineville Neighbors Place, announced the group had finally found a place in which to operate. They will be working out of the building located on the corner of North Polk St. and Industrial Drive. She noted they had 35 volunteers lined up to help clean, paint and move in. To date, the organization has spent a total of \$13K assisting 115 people in need. A total of 1,000 water bottles were distributed to teachers during Teacher Appreciation Week in May. Pineville Neighbors also received a grant from BB&T.

**John Rinko** –Mr. John Rinko, a resident of Pineville for 6 years, talked about his vision for Pineville.

## **PUBLIC HEARINGS:**

**A. Public Hearing for Proposed Townhome Project** – (*Travis Morgan*). Mr. Morgan stated that this was the second continuation of the public hearing for this project. Council Member Joe Maxim moved to re-open the public hearing with Council Member Debbie Fowler seconding the motion. There were ayes by all and the public hearing was opened at 6:37 p.m.

Mr. Morgan continued, stating that there were four items from last meeting that still needed to be resolved:

- 1) Changes to allow the possibility of getting an extra 120' for an extra right hand turn lane from Cranford Drive were made including a 6' Sidewalk along Cranford and to taper into existing sidewalks adjacent to Ridgely Green.
- 2) Water pressure issue – Mr. Morgan received a Willingness to Serve letter from Charlotte Water. He also obtained water pressure measurements from three different fire hydrants in the area. The results were 650, 750 and 750 gallons of water flow per hour which met or exceeded the minimum requirements.
- 3) Buffer along the property line – applicant has agreed to a 20 foot building setback and buffer from adjacent residential properties with a 100% evergreen planting buffer as shown on the plans and needed clarification between landscaping and/or fencing for certain areas. Council Member Debbie Fowler asked if the applicant had agreed to give the town additional R-O-W. Mr. Morgan responded that they did.

There was some discussion as to whether the buffer should be evergreens or fencing. All agreed that a new, wood fence would be best, however, the question remained as to who would be responsible for maintaining the fence. The original fence was required by Ridgely Green but Mr. Morgan was not certain if the HOA maintained it or if each homeowner was responsible for it. Ms. Shirley Wheeler, a resident of Ridgely Green, spoke to the issue stating that each individual homeowner was responsible for maintaining their portion of the fence, not the HOA.

After additional discussion, it was decided that various Evergreens of 4 feet, 6 feet and 8 feet in height and a minimum caliber of 2 inches, would be used as buffer along the adjacent properties and a wood fence along to the West property boundary adjacent to Mr. Phillips property tapered down for road visibility to match the existing fence. Council Member Joe Maxim added that if anyone's fence from Ridgely Green was damaged during construction, the builder should fix it and asked the applicant that a residential relations group be set up for any complaints or concerns from Ridgely Green residents as well as new home buyers.

Hearing no further comments or questions, Mayor Pro Tem Phillips moved to close the Public Hearing. Council Member Fowler seconded the motion and the Public Hearing was closed at 7:03 p.m.

Council Member Joe Maxim moved to approve the townhome project with evergreens bordering Ridgely Green and a tapered wood fence between Mr. Phillips property and the development. Council Member Melissa Davis seconded the motion and there were ayes by all. Mayor Edwards thanked everyone for their input and for remaining professional by working the differences out.

## OLD BUSINESS:

- A. Amending Town Code to allow for Proposed Changes to the Parking Regulations – (Travis Morgan).** Mr. Morgan stated that changes to the parking ordinance had been discussed previously and this discussion was to finalize and adopt those changes. Items that had been discussed at an earlier meeting and reworked included:
- Clarification on yard definitions
  - Allowing more front yard to be used for parking if paved
  - Clarifying rules for vehicles, equipment and trailers parking in front, side and rear yards
  - Limiting front yard vehicles and equipment to 1.5 per bedroom (down from 2 currently).
  - Specifically clarify yellow painted curbs prohibited parking

Hearing no comments or questions, Mayor Pro Tem Phillips moved to adopt the amendments to the parking ordinance as presented with Council Member Melissa Davis seconding the motion. There were ayes by all and the changes were adopted 4-0.

## NEW BUSINESS:

- A. Set Tax Rate/Electric Rates/Phone Rates and other Town Fees (Richard Dixon).** Finance Director, Richard Dixon, officially set the tax rate at \$0.38 per \$100 of valuation for the Town of Pineville noting that there was no tax increase for this year. Additionally, there were no changes to the town's Fee Schedule other than to add a "Wedding Package" to the Hut rental fees. Telephone and electric rates also remained the same. Council Member Debbie Fowler moved to adopt the rates as presented. Council Member Joe Maxim seconded the motion. There were ayes by all and the rates were adopted.
- B. Adopt FY2018-19 Budget (Ryan Spitzer)** – Mr. Spitzer stated that the public hearing for the FY2018-19 Budget was held in May but was now being presented for adoption. Council Member Joe Maxim commented that the budget process was laid out really well, there were good conversations held and an overall job well done. Mayor Pro Tem David Phillips moved to adopt the FY2018-2019 Budget with Council Member Joe Maxim seconding the motion. There were ayes by all and the budget was passed and adopted as is. Manager Spitzer thanked the Department Heads for their efforts as did Mayor Edwards
- C. FY2018 Budget Amendment (Richard Dixon)** – Finance Director, Richard Dixon, stated that at year-end, there are usually several budget adjustments that are needed in order to balance the expenditures for the year. All of these are combined into one Budget Amendment and presented at the end of the budget year. Tim Kopacz, Electric Manager, gave an explanation of the large amendment that was needed in the Electric Department which was mostly due to contract labor costs associated with the Jack Hughes Park sub-station relocation project. He explained that he, along with everyone else, thought the power agency would absorb the cost of relocating the generator but they didn't. Right now, the department is 9% over budget with the project. Hearing no further comments, Council Member, Joe Maxim, moved to approve the year-end budget amendment. Council Member Debbie Fowler seconded the motion and there were ayes by all to approve the amendment as presented.
- D. Adopt Formal Procurement Policy (Ryan Spitzer)** – Manager Spitzer stated that the town did not have a Procurement Policy in place. As of July 1, 2018, all municipalities will need to follow the Uniform Guidance Policy of Procurement as established by the Federal Government for any project using federal funds. This was a good time to establish a policy that all departments of the town could follow, plus, it was just good business practice to have a policy in place. Council Member Melissa Davis moved to adopt the procurement policy, seconded by Council Member Debbie Fowler. There were ayes by all and the policy was adopted.
- E. Adopt Resolution Authorizing Electronic Payments (Richard Dixon)** – Mr. Dixon explained that every purchase required a pre-audit authorization attached to it but with P-Card and gas purchases it was very difficult to do that. By signing the resolution, it allows the town to engage in these electronic payments without having to obtain pre-audit

authorization but it also requires the Finance Officer to write a policy on how these transactions are to be handled. Mr. Dixon will write the policy and then bring it to Council for approval and adoption. Council Member Debbie Fowler moved to adopt the Resolution Authorizing Electronic Payments, seconded by Council Member Melissa Davis. There were ayes by all and the resolution was adopted.

**F. Staff Update:** Mr. Spitzer provided an update on the following:

- Advertising for the splash pad will go in the newspaper on 6/14/18 and a pre-bid meeting is set for 6/28/18 at the Belle Johnston Center. Bids are due 7/12/18. We are currently 30 days behind schedule.
- Lending Tree is moving forward with their due diligence. Five different architectural firms have viewed the mill and moving through the "brownfields" process.
- Storybook will be installed this week at Lake Park. Stories will be changed out periodically by Mecklenburg County Library system.
- The July/August issue of Pineville Today will be the last one to be mailed out to residents. Future issues will be available at set locations which will be listed in this issue and posted on the website.
- Mr. Spitzer is planning on having a Work Session on 6/25/18.
- Mr. Spitzer reminded everyone that Unwind Tea & Coffee is having music from 7-9 pm every Thursday throughout June.

**ADJOURNMENT**

At 7:45 p.m. a motion was made by Mayor Pro Tem Phillips and seconded by Council Member Debbie Fowler to adjourn the meeting. There were ayes by all and the meeting adjourned.

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Jack Edwards, Mayor

**ATTEST:** \_\_\_\_\_

Barbara Monticello, Town Clerk

# **CONSENT AGENDA ITEMS**

*a) Finance Report as of 06/30/18*



Town of Pineville  
Budget vs. Actual  
6/30/2018

	<u>Budget</u>	<u>Actual</u>	<u>% of Budget</u>
<b>Revenues</b>			
Property Tax	\$ 6,351,000	\$ 6,650,572	104.72%
Prepared Food Tax	610,000	678,513	111.23%
Room Occupancy	590,000	546,108	92.56%
Franchise Tax	860,000	993,545	115.53%
Sales Tax	1,122,000	1,342,951	119.69%
Storm Water	340,000	342,462	100.72%
Powell Bill	199,000	201,760	101.39%
Other	790,446	1,535,691	194.28%
Appropriated Fund Balance	570,712	570,712	100.00%
Appropriated Storm Water Fund Balance	161,125	161,125	100.00%
Total	\$ 11,594,283	\$ 13,023,439	112.33%
<b>Expenditures</b>			
Governing Board	\$ 519,000	\$ 407,105	78.44%
Administration	714,647	663,056	92.78%
Zoning	274,824	258,405	94.03%
Police	5,473,498	5,071,693	92.66%
Fire	1,026,200	960,059	93.55%
Public Works	610,672	556,891	91.19%
Powell Bill	199,000	190,353	95.65%
Storm Water	501,125	456,025	91.00%
Sanitation	425,000	387,143	91.09%
Recreation	455,600	406,821	89.29%
Cultural/Tourism	1,365,717	1,228,377	89.94%
Cemetery	4,000	3,314	82.85%
Non operating	-	-	-
Contingency	25,000	-	0.00%
Total	\$ 11,594,283	\$ 10,589,241	91.33%

**Town Of Pineville**  
**Johnston Road Realignment**  
**6/30/18**

	FY17	FY18	Total Project	Project Budget
<b><u>Road Realignment Revenue</u></b>				
DOT grant	-	-	-	
General Fund Balance		1,957,000	1,957,000	1,957,000
Total Road Realignment Revenue	-	1,957,000	1,957,000	1,957,000
<b><u>Road Realignment Expense</u></b>				
Land/Building	-	731,228	731,228	725,000
Engineering	-	79,931	79,931	307,000
Construction	-	-	-	925,000
Total Road Realignment Expense	-	811,159	811,159	1,957,000

**Town Of Pineville**  
**Splash Pad/Dog Park**  
**6/30/18**

	FY17	FY18	Total Project	Project Budget
Cultural & Tourism Reserves	-	361,460	361,460	361,460
Part F Grant	-	-	-	361,460
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Total Part F Grant Revenue	-	361,460	361,460	722,920
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Part F Grant Expense				
6201.7200.70	32,656	60,251	92,907	722,920
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Total Part F Grant Expense	32,656	60,251	92,907	722,920
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Town of Pineville

Electric Fund

6-30-2018

	<u>Budget</u>	<u>Actual</u>	<u>% of Budget</u>
Revenues			
Electric	14,184,266	13,351,037	94.13%
Expenditures			
Administration & Billing Support	484,066	688,223	142.18%
Purchased electricity	9,886,279	8,668,572	87.68%
Operations and Maintenance	3,596,500	3,022,593	84.04%
Transfer to Rate Stabilization Fund	217,421	217,421	100.00%
Total	14,184,266	12,596,809	88.81%

Town of Pineville  
ILEC Telephone Fund  
6/30/2018

	<u>Budget</u>	<u>Actual</u>	<u>% of Budget</u>
Revenues			
ILEC	2,247,877	2,617,866	116.46%
Expenditures			
Support, Facilities, Operations	1,066,545	1,313,390	123.14%
Customer Service	579,927	110,003	18.97%
Executive & Planning	<u>601,405</u>	<u>799,791</u>	<u>132.99%</u>
Total	2,247,877	2,223,184	98.90%

Town of Pineville  
CLEC Telephone Fund  
6/30/2018

	<u>Budget</u>	<u>Actual</u>	<u>% of Budget</u>
Revenues			
CLEC	2,133,100	2,103,552	98.61%
Expenditures			
Support, Facilities, Operations	1,741,156	2,203,330	126.54%
Executive & Planning	<u>391,944</u>	<u>156,560</u>	<u>39.94%</u>
Total	2,133,100	2,359,891	110.63%

# **OLD BUSINESS**

*None*

## **NEW BUSINESS**

- A. I-485 South Express Lanes Project Update**
- B. Hazard Mitigation Plan Update**
- C. Staff Update:**
  - 1) Manager's Report*
  - 2) Calendar of Events*



# Memorandum



**To:** Mayor and Town Council  
**From:** Barbara Monticello  
**Date:** 7/6/2018  
**Re:** I-485 Presentation

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As was mentioned to you earlier, the NC Turnpike Authority, along with assistance from RS&H Consultants, wanted to provide Council with an update on the I-485 Express Lanes Project. Warren Cooksey from the NCTA will be in attendance, as will representatives from RS&H Consulting.

***INFORMATIONAL***

# Memorandum



**To:** Town Council

**From:** Travis Morgan

**Date:** 7/10/2018

**Re:** **Hazard Mitigation Plan Update** (*Informational Item*)

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To maintain our top National Flood Insurance Program rating the Town and Mecklenburg county needs to periodically update and resubmit our hazard mitigation plan. This plan is one of the reasons why we have a storm water ordinance and other land development regulation to prevent damage from flood events. The most obvious benefit with this plan is that Pineville residents enjoy much lower flood insurance premiums. Attached is the latest report presented to you as an informational item. Let me know if you have any questions. No further action is required at this time.



## Mecklenburg County Multi-Jurisdictional Hazard Mitigation Plan Annual Progress Report (2018) - Town of Pineville

### 1 Introduction

To maintain the Community Rating System (CRS) status within the National Flood Insurance Program, the Town of Pineville is required to provide an annual status update of the implementation of each of the mitigation actions the town proposed in the Mecklenburg County Multi-Jurisdictional Hazard Mitigation Plan (HMP). The plan was originally developed in 2005 and subsequently updated in 2010 and again in 2015. The current plan was adopted by Town Council on September 08, 2015 and is set to expire in June 2020. The plan is available online at <http://www.charmeckem.net>.

The objective of this evaluation is to ensure that there is a continual and responsive planning process that will keep the HMP plan dynamic and responsive to the needs and capabilities of all the jurisdictions. The Planning Team held a meeting on May 17, 2018 to review the status of mitigation actions being implemented or proposed by the participating CRS jurisdictions and the final progress report was prepared on July 03, 2018.

### 2 Implementation

Most of the mitigation actions proposed in chapter nine (9) of HMP are completed or on schedule. Some completed actions are ongoing operations within the Town of Pineville as shown in Section 5 (Review of Mitigation Actions) of this report. Very few actions have associated delays in the implementation which is attributed to budgeting and prioritization issues with other programs.

### 3 Recommendations

Obsolete and somewhat redundant mitigation actions in 2005/2010 update are recommended be deleted in the next HMP plan update (in 2020). For further details, see Section 5 (Review of Mitigation Actions) of this report. No new mitigation projects or revisions/amendments to the HMP plan have been proposed.

### 4 Dissemination

The Town of Pineville's 2018 HMP Progress Report was submitted to Town Council at a formal meeting in July 10, 2018 and thereafter made available to the public as of July 12, 2018 via the web link: <http://www.pinevillenc.gov/Departments/PlanningZoning/tabid/128/Default.aspx>. Additionally, copies can be obtained at the Pineville Planning Department located at 200 Dover Street, Pineville, NC 28134. For more information, please call (704) 889-2202.

## 5 Review of Mitigation Actions

Mitigation Action		2018 Update
	<b>2015 MITIGATION ACTIONS</b>	
<b>MA01</b>	<p>Seek grant funding to retrofit critical facilities and Town-owned facilities for improved resilience to all hazards with the use of the latest building materials and technology. This could include, but is not limited to: wind retrofits, low water consumption fixtures, leak detectors, backup generators, ignition-resistant materials, 320 or 361 compliant safe rooms, lightning protection, hail resistant roofing, and anchoring fixed building equipment.</p>	<p><b>In progress:</b> Mecklenburg County retroFIT flood hazard mitigation grant program rolled out in FY16 project to identify and partially fund various mitigation projects using techniques such as floodproofing. .</p>
<b>MA 02</b>	<p>Seek grant funding to install backup generators or hook ups for mobile generators on any newly constructed county/town critical facilities.</p>	<p><b>No Activity:</b> No new critical facilities have been planned/constructed</p>
	<b>ONGOING 2010 MITIGATION ACTIONS</b>	
<b>MA01</b>	<p>Maintain continued compliance with the National Flood Insurance Program (NFIP) through implementation and periodic evaluation of the following higher regulatory standard (in addition to basic required compliance actions):</p> <ul style="list-style-type: none"> <li>a) Development standards linked to Community Floodplain (Future Conditions)</li> <li>b) Require critical facilities protection to 500-year flood levels</li> <li>c) Require parking lots to be elevated (no more than six inches deep in any parking space during Community Flood event)</li> <li>d) Require dry land access for new or substantially improved buildings (above Community Flood BFE)</li> <li>e) Levee restrictions</li> <li>f) Cumulative substantial damage improvement provision</li> <li>g) Prohibit basements below flood level on filled lots</li> </ul>	<p><b>Completed/Ongoing:</b> Municipal Ordinance Updates to City, County, and town floodplain ordinances completed as Flood Insurance Rate Map revisions become effective. Staff participated in FEMA/NCDEM training E273 “Managing Floodplain Development through the National Flood Insurance Program”.</p>
<b>MA02</b>	<p>In coordination with CMSWS, continue participation in the NFIP Community Rating System (CRS) with the goal of increasing CRS credit points to become a Class 5 community of better within five years.</p>	<p><b>In Progress:</b> Maintained programs to remain Class 6. Researched 2017 CRS manual to prepare for upcoming 2018 Annual CRS recertification.</p>

<p><b>MA03</b></p> <p>Minimize the potential for future storm water flooding throughout the Town by means of the following actions:  1. Encourage residents to keep storm drains clear of debris during/after storms;  2. Routinely clean storm water drains; and  3. Repair storm water drains as necessary.</p>	<p><b>Completed/Ongoing</b></p> <p><b>In Progress:</b> Annual “Floodplain Flash” newsletter distributed by USPS in May 2015, 2016 &amp; 2018.</p> <p><b>Completed:</b> The Zoning Ordinance and overlay districts have been revised to control and organize development. The Subdivision Ordinance has been revised and updated to better reflect changes in Mecklenburg County’s Land Development practices.</p> <p><b>Completed:</b> The <u>Mecklenburg County Flood Risk Assessment and Risk Reduction Tool (RARRT)</u> is now used to guide local mitigation program actions. Flood risk scores, mitigation priority scores and planning level mitigation techniques were developed for all buildings with property touching the floodplain with updated floodplain maps. This data is now used to develop and prioritize local mitigation efforts.</p>
<p><b>MA04</b></p> <p>Advertise and promote the availability of flood insurance.</p>	<p><b>Completed:</b> The Town through the Zoning and Subdivision Ordinance as well as Mecklenburg County Storm water and Land Development regulates and manages impervious coverage.</p>
<p><b>MA05</b></p> <p>Encourage clustering of residential lots outside of known hazard areas through the development and use of subdivision design and review guidelines.</p>	<p><b>Completed:</b> Town maintains Zoning, Subdivision, and Storm water Ordinances to attain this goal.</p>
<p><b>MA06</b></p> <p>Preserve lands subject to repetitive flooding.</p>	<p><b>To be Deleted:</b> See 2010 Mitigation Action Item 6 above for status. This action will be deleted from the next plan update.</p>
<p><b>MA07</b></p> <p>Limit the percentage of allowable impervious surface within developed parcels.</p>	<p><b>No Activity</b></p>
<p><b>MA08</b></p> <p>Continue to limit future development in identified flood hazard areas and prohibit new critical facilities from being located with the 500- year floodplain as required in the Town’s flood damage prevention ordinance.</p>	<p><b>Completed/ Ongoing:</b> Charlotte-Mecklenburg Emergency Management provided Disaster Preparedness outreach information to Towns in 2017-2018, including maintenance of Emergency Notification System and the associated Policy Board.</p>
<p><b>MA09</b></p> <p>Acquire or relocate structures subject to repetitive flooding.</p>	
<p><b>MA10</b></p> <p>Conduct cumulative impact analysis/studies for multiple development projects within the same watershed.</p>	
<p><b>MA11</b></p> <p>Continue to coordinate with CMEMO on enhancements to the Town’s early warning system and procedures for imminent hazard events.</p>	


MA12	On an annual basis, coordinate with Charlotte-Mecklenburg Emergency Management on a widespread public outreach activity to provide information on all natural hazards facing the area to local residents, including methods for preventing damages from hazardous conditions and how to respond when an imminent hazard threatens.	<b>Completed/ Ongoing:</b> Charlotte-Mecklenburg Emergency Management provided Disaster Preparedness outreach information to Towns in 2017-2018, including maintenance of Emergency Notification System and the associated Policy Board.
MA13	On an annual basis, coordinate with Charlotte-Mecklenburg Emergency Management to provide information on all natural hazards facing the area to local planning staff and elected officials. This should be combined with an annual progress report on the status of local mitigation actions as identified in the Multi- Jurisdictional Hazard Mitigation Plan.	<b>Completed/ Ongoing:</b> Email notifications and website information provided to municipalities in 2017. Additional outreach and education to Elected Officials planned for 2018-2019. Disaster Preparedness outreach information provided to Towns in 2017-2018, including maintenance of Emergency Notification System and the associated Policy Board. CMSWS hosted May 2018 planning meeting for participating CRS jurisdictions. EM still to host fall 2018 planning committee meetings for all jurisdictions.
<b>ONGOING 2005 MITIGATION ACTIONS</b>		
MA03	Acquire safe sites for public facilities, including schools, police and fire stations, etc.	<b>Completed/ Ongoing:</b> Belle Johnston Community Center can function as a safe site and any other current or future public facilities that qualify.
MA04	Develop early warning system for hazard events.	<b>In progress:</b> Additional stream stage sensors will be installed to provide more stream height data to be used in H&H model calibration and automated real-time flood inundation mapping.
MA05	Encourage residents to keep storm drains clear of debris during storms.	<b>Completed/ Ongoing:</b> Citizens are continually being notified about how it is important not to throw clippings and other items down storm drains. The Town actively cleans and maintains storm water drains.
MA06	Advertise and promote the availability of flood insurance.	<b>To Be Deleted:</b> See 2010 Mitigation Action Item 4 above for current status. This action will be deleted from the next plan update.
MA07	Develop a “natural runoff” or “zero discharge” policy for storm water in subdivision design regulations.	<b>Completed:</b> As adopted in storm water and land development ordinances
MA08	Limit the percentage of allowable impervious surface within developed parcels.	<b>Completed:</b> Pineville has adopted a Post-Construction Storm Water ordinance that limits allowable impervious surface by requiring undisturbed open space and requiring treatment of storm water run-off for development that exceeds 24% impervious area.
MA09	Routinely clean debris from support bracing underneath low-lying bridges.	<b>Completed/ Ongoing:</b> The Public Works Department in coordination with Mecklenburg County and NCDOT routinely checks the supports of the bridges in Town. If any material is stuck, they will clear it out to prevent any clogging and backups. No new actions have been implemented.

<b>MA10</b>	Routinely inspect the functioning of fire hydrants.	<b>Completed:</b> The Volunteer Fire Department checks the fire hydrants regularly.
<b>MA11</b>	Provide training for 911 dispatchers during natural disasters.	<b>Completed:</b> This continues to be a part of normal training practices for 911 dispatchers. No new action steps have been undertaken.
<b>MA12</b>	Train emergency responders and managers for flood emergencies.	<b>Completed/ Ongoing:</b> This continues to be a part of normal training practices for Police and Fire Departments. No new action steps have been undertaken.
<b>MA13</b>	Equip emergency responders and managers for flood emergencies.	<b>Completed:</b> The Town has now implemented a Capital Improvements Program to help pay for new equipment for the Police and Fire Departments and other major expenditures to prepare for flood and other emergencies.
<b>MA14</b>	Train staff and educate the community on local vulnerability to hazards.	<b>Completed/ Ongoing:</b> Staff continues to work with CMSWS to educate citizens on different hazards. The bi- monthly newsletter is the main conduit through which education efforts are handled. No new efforts have been undertaken.
<b>MA18</b>	Improve the level of coordination between the GIS Department and other departments.	<b>Completed:</b> The Town has purchased, and regularly uses, a Large Format Scanner to assist with maps and general coordination as new information is available.
<b>MA20</b>	Encourage clustering of residential lots outside of hazard areas through the use of subdivision design and review guidelines.	<b>To be Deleted:</b> See 2010 Mitigation Action Item 5 above for current status. This action will be deleted from the next plan update.
<b>MA21</b>	Acquire or relocate structures subject to repetitive flooding.	<b>To be Deleted:</b> See 2010 Mitigation Action Item 6 above for current status. This action will be deleted from the next plan update.
<b>MA22</b>	Preserve lands subject to repetitive flooding.	<b>To Be Deleted:</b> See 2010 Mitigation Action Item 6 above for current status. This action will be deleted from the next plan update.
<b>MA24</b>	Conduct cumulative impact analysis/studies for multiple development projects within the same watershed.	<b>To Be Deleted:</b> See 2010 Mitigation Action Item 10 above for current status. This action will be deleted from the next plan update.
<b>MA28</b>	Develop traffic response plan addressing how to deal with traffic in a commercial area.	<b>Completed/ Ongoing:</b> The Police Department has traffic control measures in place. The Town is currently working on re-aligning a traffic light for better and more efficient traffic flow.

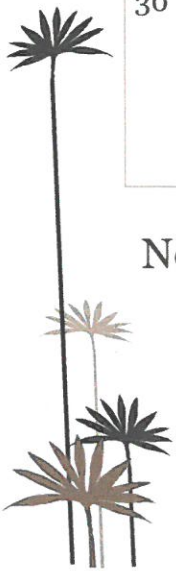
# July

# 2018



Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
25	26	27	28	29	30	1
2	3	4  INDEPENDENCE DAY - ALL OFFICES CLOSED	5	6	7	8
9	10 Town Council Meeting - 6:30 PM - HUT	11	12	13	14	15
16	17	18 Ribbon Cutting for Pineville Neighbors Pl. 11am-7pm	19	20	21	22
23 Council Work Session if needed 6:00 PM - Pineville Tel. Bldg.	24	25	26	27	28	29
30	31	1	2	3	4	5

Notes:





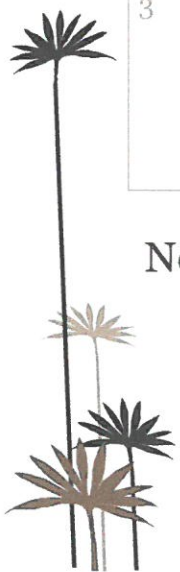
# August

# 2018



Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
30	31	1	2	3	4	5
6	7	8	9 Culture Bites Lake Park, 6 pm (ASC)	10	11	12
13	14 Council Meeting 6:30pm @ the Hut	15	16	17	18	19
20	21	22	23	24	25 ON DECK – Hitting for Heroes -2 <sup>nd</sup> Annual Event 9am-4pm	26
27 Council Work Session if need be. Pineville Tel/Elec 6pm	28	29	30	31	1	2
3	4	5	6	7	8	9

Notes:



## **CLOSED SESSION**

*Discussion of matters pursuant  
to NCGS 143-318.11(5)*

# **ADJOURNMENT**