



<https://us02web.zoom.us/j/83810739291>

AGENDA

CALL TO ORDER

Pledge Allegiance to the Flag *(RS)*

Moment of Silence

ADOPTION OF AGENDA

APPROVAL OF THE MINUTES

1. Approval of the minutes of July 9, 2024 Town Council meeting and July 22, 2024 Work Session

AWARDS AND RECOGNITION

2. Swearing in of new police officers: Jonathan Helms, Daniel Cameron, Elginn Britt, and Michael Caverly

BOARD UPDATES - *None*

CONSENT AGENDA

3. Finance Report *(Chris Tucker)*

PUBLIC COMMENT

PUBLIC HEARING - *None*

OLD BUSINESS - *None*

NEW BUSINESS

4. Appointment of Tax Collector *(Ryan Spitzer)* - **ACTION ITEM**
5. ARPA Funding *(Ryan Spitzer)* - **ACTION ITEM**
6. DRB Agreement *(Ryan Spitzer)* - **ACTION ITEM**

- [7.](#) CDBG Inspection Oversight Award (*Travis Morgan*) - **ACTION ITEM**
- [8.](#) Labor Contract Award Recommendation (*David Lucore*) - **ACTION ITEM**

MANAGER'S REPORT

MONTHLY STAFF REPORTS

- [9.](#) Public Works
 - PCS
 - HR
 - Planning & Zoning
 - Parks & Rec
 - PD

CALENDARS FOR COUNCIL

- [10.](#) Amended August Calendar
 - September Calendar

CLOSED SESSION - *None*

ADJOURN

If you require any type of reasonable accommodation as a result of physical, sensory, or mental disability in order to participate in this meeting, please contact Lisa Snyder, Clerk of Council, at 704-889-2291 or lsnyder@pinevillenc.gov. Three days' notice is required.



TOWN COUNCIL REGULAR MEETING
TOWN HALL COUNCIL CHAMBERS
TUESDAY, JULY 9, 2024, AT 6:30 PM

MINUTES

CALL TO ORDER

Mayor David Phillips called the meeting to order @ 6:30 pm.

Mayor: David Phillips

Mayor Pro Tem: Ed Samaha

Council Members: Amelia Stinson-Wesley, Chris McDonough, Danielle Moore

Town Manager: Ryan Spitzer

Town Clerk: Lisa Snyder

PLEDGE ALLEGIANCE TO THE FLAG

Town Clerk Lisa Snyder led everyone in the Pledge of Allegiance.

MOMENT OF SILENCE

Mayor David Phillips asked for a moment of silence and asked everyone to keep our first responders and our town employees in your thoughts and prayers for their safety.

ADOPTION OF AGENDA

Council Member Moore made a motion to accept the agenda as presented, and a second was made by Council Member McDonough. All ayes. (**Approved 4-0**).

APPROVAL OF MINUTES

The Minutes of the June 11th Town Council meeting and June 24th Work Session were submitted for approval. Mayor Pro Tem Samaha moved to approve the minutes as presented with a second made by Council Member Stinson-Wesley. All Ayes. (**Approved 4-0**)

AWARDS AND RECOGNITION

Mayor Phillips welcomed our newest employee, Riley George, to the Town. Riley comes to us from Lynchburg, Virginia. She is our Community Relations & Communications Specialist.

BOARD REPORT

CRTPO presentation. Mr. Neil Burke, Deputy Director, and Secretary to the Board, began the presentation and introduced fellow members, Will Snyder, Brian Elgort, and Judy Dellert. He said that MPO's are federally designated transportation planning agencies for any urban area with a population greater than 50,000 residents. The CRTPO is the designated agency for the Charlotte urban areas, which includes the counties of Iredell, Mecklenburg, and most of Union county. There are over

400 MPO's in the United States. Funding is contingent upon implementing the federally mandated three C-planning processes: continuing, cooperative and comprehensive. The planning area includes 21 cities and towns and 3 counties. Council Member Amelia Stinson-Wesley is the CRTPO delegate for Pineville and Mayor Phillips is the alternate. NCDOT is the project deliverer for many of the large capital projects. The CRTPO acts as the intermediate area for the Federal Highway Administration, the NCDOT and a number of jurisdictions in our planning area.

Will Snyder, Associate Planner, continued the presentation with explaining the purpose of a Metropolitan Transportation Planning (MTP) and outlined its key components. You can see more information at 2055MTP.org. They coordinate their efforts with NCDOT and are encouraging public involvement by sharing their schedule of opportunities to provide input.

Brian Elgort, Project Implementation Coordinator, discussed infrastructure and the RAISE Program. It's focused on making roads safer, making it easier for people to move around their community and improving supply chains to keep costs down. They recently announced that they were awarded \$5 million dollars for making roads safer. This equates to safety improvements, accessible design, flexible trips, equitable planning, and reconnecting communities (SAFER).

Neil Burke summarized and discussed member benefits. They meet the first Thursday of every month at 10:00 am. There is a public comment period at the end of each meeting to give feedback and weigh in on projects.

CONSENT AGENDA

The Consent Agenda consisted of one item for approval: Resolution 2024-12 for Surplus items for sale for the Public Works and Fire Departments. Council Member Stinson-Wesley moved to approve the Consent Agenda as presented with a second made by Mayor Pro Tem Samaha. **(Approved 4-0)**

PUBLIC COMMENT

John Holobinko, Pineville Chamber. Mr. Holobinko was pleased to announce that they have gained three new members, including the Twenty-One Medical, the Mecklenburg County Office of Economic and Development, and Brookfield Properties/ Carolina Place. They are having a blood drive at Subaru on Friday, August 9th from noon until 5:00 pm.. They are sponsoring a golf tournament on Thursday, October 3rd. They will be working with Make-a-Wish Foundation.

Judy Thompson-Phillips, Pineville resident. Mrs. Phillips stated that at last month's meeting, a person addressed council and requested that our traditional town go along with the invasive ideology of displaying their multi-colored Pride flag on our Main Street in Pineville. She feels that we should only display the American flag, Pineville flag or seasonal flags should be flown on our main streets. She asked that council consider a flag regulation.

PUBLIC HEARING

There was no Public Hearing.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Art presentation by Laura Stout, Pineville resident. Mrs. Stout presented Pineville's very first Free Little Art Libraries. There are five within walking distance of her home. There is one in the NODA area in Charlotte. She created "take and make" kits to encourage others to create their own. Her goal would be to get local businesses to sponsor it. She asked Council to support this, spread the word, and be inspired by it.

Budget Amendment 2025-01, Chris Tucker, Finance Director. Finance Director Tucker advised that the Police Department's current radio hardware has reached the end of its useful life. The PD has engaged Motorola to supply and maintain new hardware that is consistent with our neighboring communities and interlocal partners. The cost is \$5 million

dollars and is proposed to be funded by the General Fund unassigned fund balance. Chief Hudgins added that the radio's lifespan is between 10 and 15 years. Mayor Pro Tem Samaha moved to approve Budget Amendment 2025-01 followed by a second made by Council Member Moore. All ayes. **(Approved 4-0)**

Resolution 2024-10 for reimbursement of expenses for new substation. Town Manager Spitzer advised that we did one of these resolutions for the new Town Hall. We can still fund it under another account. Council Member McDonough moved to approve the Resolution followed by a second made by Council Member Stinson-Wesley. All ayes. **(Approved 4-0)**

Resolution 2024-11 for approval of Southeastern Contract for substation. Town Manager Spitzer said that this is for engineering work for the new substation in the amount of \$281,000. Mayor Pro Tem Samaha moved to approve the contract with Southeastern with a second provided by Council Member Stinson-Wesley. All ayes. **(Approved 4-0)**

Public Works Job Reclassification, Chip Hill, Public Works Director. Mr. Hill said this was discussed more in depth at the last work session, which reclassifies Tim Jones from Building Maintenance Technician to Building Maintenance Supervisor. This will be effective July 17th. Mayor Pro Tem Samaha moved to approve the job reclassification with a second made by Council Member Moore. **(Approved 4-0)**

MANAGER'S REPORT

Town Manager Spitzer updated Council on Johnston Road. They are currently grading it and should have an estimate for Phase II of the project next week. We are closing next Tuesday on the substation. They have the easements documented for the property. The fountain is still on schedule to be completed in August. The McCullough Greenway's bridge has been delivered and we are waiting for the pylons to be set up along the river.

CLOSED SESSION

Council Member Stinson-Wesley moved to go into Closed Session pursuant to NCGS 143.318.11 (4) regarding economic development, followed by a second made by Council Member Moore. All ayes.
Council Member Stinson-Wesley moved to leave Closed Session with a second made by Mayor Pro Tem Samaha. All ayes.

ADJOURNMENT

Council Member Stinson-Wesley made a motion to adjourn followed by a second made by Council Member McDonough. The meeting was adjourned at 8:40 pm.

David Phillips, Mayor

ATTEST:

Lisa Snyder, Town Clerk



**WORK SESSION MINUTES
MONDAY, JULY 22, 2024 @ 6:00 PM
TOWN HALL COUNCIL CHAMBERS**

The Town Council of the Town of Pineville, NC, met in a Work Session on Monday, July 22, 2024 @ 6:00 p.m.

ATTENDANCE

Mayor Pro-Tem: Ed Samaha
 Council Members: Amelia Stinson-Wesley, Chris McDonough, Danielle Moore
 Town Manager: Ryan Spitzer
 Town Clerk: Lisa Snyder
 Absent: Mayor Phillips
 Human Resources Director: Linda Gaddy

CALL TO ORDER

Mayor Pro Tem Samaha called the meeting to order at 6:00 p.m.

Council Member McDonough made a motion to open the Work Session with a second made by Council Member Stinson-Wesley. All ayes.

DISCUSSION ITEMS:

Review of language policy (Linda Gaddy). Human Resources Director, Linda Gaddy, provided an update on the previously approved plan for the bilingual program and pay incentive for employees. She noted that the American Sign language was inadvertently omitted but is also included in the list. Employees who agree to use their bilingual skills for the Town, as needed by any department, are eligible for a pay premium as long as they agree to stay in the program. They will receive a 5% pay increase as long as they are active in the program.

An oral test for proficiency will be required and conducted by a third-party expert language testing service. If they are approved, they will be on the Town's list of interpreters. Mayor Pro Tem Samaha recommended reviewing the list of languages annually.

Review of 911 Telecommunicator's Career Path (Linda Gaddy) Human Resources Director, Linda Gaddy, gave an update on the previously approved plan to begin a 911 Telecommunicator career ladder program. This program was designed to motivate and reward telecommunicators for acquiring both training and certifications, as well as years of experience in our call center. The 911 supervisor is collecting applications and supporting documents from current staff. Those that qualify for a more advanced position will be reclassified and given the accompanying pay increase in the next few weeks. She believes this will give an incentive to current staff to advance their career with the Town and will show job seekers that there are career paths available to them in this field.

Council Member Stinson-Wesley moved to enter Closed Session pursuant to NCGS 143.318.11 (10), followed by a second made by Council Member McDonough. All ayes.

Council Member Stinson-Wesley moved to adjourn the Work Session meeting followed by a second made by council Member Moore. All ayes.

The Mayor adjourned the meeting at 7:50 pm.

Ed Samaha, Mayor Pro Tem

ATTEST:

Lisa Snyder, Town Clerk



TOWN COUNCIL AGENDA ITEM

MEETING DATE: August 6, 2024

Agenda Title/Category:	Q4-June Finance Report / Consent Agenda			
Staff Contact/Presenter:	Christopher Tucker, Finance Director			
Meets Strategic Initiative or Approved Plan:	Yes	No	If yes, list:	N/A
Background:	Finance Report and Notifications through FY24 Q4 - June			
Discussion:				
Fiscal impact:				
Attachments:	Finance Report and Notifications through FY24 Q4 - June			
Recommended Motion to be made by Council:	Receive as Presented			



August 2, 2024

To: Honorable Mayor and Town Council
Ryan Spitzer, Town Manager
Lisa Snyder, Town Clerk

From: Christopher Tucker, Finance Director CMT

RE: Council Information – Finance Report and Notifications through June 2024

For the Council’s information at the August 6, 2024 Council Meeting, please find attached the finance report and notifications through June 2024.

This should be a pretty good snapshot of where the General Fund will land prior to audit fieldwork at the end of the month.

The Enterprise Funds will likely see much more effect from certain audit-related entries (particularly capitalization, depreciation, and bad debt).

Additionally, we are carrying several open POs in the Electric Fund that will eventually move over to the Ops Center and Substation project funds when they become actual costs. As they are presented here, they are adversely affecting the Electric Fund position more than they will be in the final report.

In Telephone, the final transfer between the two funds will likely be less than presented here in order to balance the current year positions.

Notifications: None

Town of Pineville
Revenue Report (Budget vs. Actual) - General Fund
For the Month Ending June 2024

	<u>Budget</u>	<u>Actual</u>	<u>% of Budget</u>
Revenues			
Ad Valorem Taxes	\$ 10,532,000	\$ 10,673,453	101.34%
Powell Bill	260,000	292,738	112.59%
Franchise Taxes	1,000,000	929,015	92.90%
Sales Taxes	3,071,000	2,895,263	94.28%
Storm Water Fees	450,000	438,679	97.48%
Tourism Revenues	1,400,000	2,032,381	145.17%
Miscellaneous Revenue	2,379,000	2,812,080	118.20%
Transfers from Other Funds	440,000	398,914	90.66%
Investment Earnings	500,000	1,136,874	227.37%
Appropriated Fund Balance	1,514,000	-	0.00%
Total	\$ 21,546,000	\$ 21,609,396	100.29%
Expenditures			
General Government	\$ 3,524,834	\$ 2,544,356	72.18%
Public Safety	9,777,807	8,692,338	88.90%
Public Works - Transportation	2,457,080	2,261,259	92.03%
Public Works - Environmental Protection	1,126,752	1,077,607	95.64%
Recreation - Admin / Parks	1,134,617	944,930	83.28%
Recreation Tourism	1,421,735	1,355,045	95.31%
Debt Service	1,842,535	1,842,396	99.99%
Transfers to Other Funds	105,000	105,000	100.00%
Contingency	155,640	-	0.00%
OPEN ENCUMBRANCES @ 6/30/24	-	445,125	
Total	\$ 21,546,000	\$ 19,268,057	89.43%

Town of Pineville
Revenue Report (Budget vs. Actual) - 911 Fund
For the Month Ending June 2024

	<u>Budget</u>	<u>Actual</u>	<u>% of Budget</u>
Revenues			
PSAP Revenue	-	131,431	
Interest Earnings	-	28,712	
Fund Balance Appropriated	200,000	-	
Total Revenue	<u>200,000</u>	<u>160,143</u>	<u>80.07%</u>
Expenditures			
Restricted Expenditures	200,000	110,996	55.50%
OPEN ENCUMBRANCES @ 6/30/24	-	-	
Total Expenditures	<u>200,000</u>	<u>110,996</u>	<u>55.50%</u>

Town of Pineville
Revenue Report (Budget vs. Actual) - Electric Fund
For the Month Ending June 2024

	<u>Budget</u>	<u>Actual</u>	<u>% of Budget</u>
Revenues			
Electric Charges	14,552,000	12,708,708	87.33%
Interest Earnings	92,000	230,491	250.53%
Misc Revenues	36,000	211,283	586.90%
Fund Balance Appropriated	1,165,000	-	0.00%
Total	15,845,000	13,150,483	82.99%
Expenditures			
Administration & Billing Support	603,895	539,504	89.34%
Purchased electricity	8,063,844	7,245,622	89.85%
Operations and Maintenance	7,177,261	3,987,764	55.56%
OPEN ENCUMBRANCES @ 6/30/24	-	2,081,541	
Total	15,845,000	13,854,431	87.44%

Town of Pineville
Revenue Report (Budget vs. Actual) - ILEC Fund
For the Month Ending June 2024

	<u>Budget</u>	<u>Actual</u>	<u>% of Budget</u>
Revenues			
Operating Revenues	1,157,100	1,275,628	110.24%
Fund Balance Appropriated	501,166	-	0.00%
Total Revenue	<u>1,658,266</u>	<u>1,275,628</u>	<u>76.93%</u>
Expenditures			
Operating Transfer Out	438,626	438,626	100.00%
Operating Expenses	808,640	934,377	115.55%
Plant under Construction	411,000	233,645	56.85%
OPEN ENCUMBRANCES @ 6/30/24	-	13,761	
Total	<u>1,658,266</u>	<u>1,620,408</u>	<u>97.72%</u>

Town of Pineville
Revenue Report (Budget vs. Actual) - CLEC Fund
For the Month Ending June 2024

	<u>Budget</u>	<u>Actual</u>	<u>% of Budget</u>
Revenues			
Operating Revenues	1,193,000	1,303,861	109.29%
Transfer from ILEC	438,626	438,626	100.00%
Fund Balance Appropriated	11,600	-	0.00%
Total Revenue	1,643,226	1,742,487	106.04%
Expenditures			
Operating Expenses	1,384,726	1,185,115	85.58%
Plant under Construction	258,500	118,561	45.87%
OPEN ENCUMBRANCES @ 6/30/24	-	13,378	
Total	1,643,226	1,317,055	80.15%

Memorandum



Memo To: Mayor and Town Council

From: Ryan Spitzer

Date: 8/2/2024

Re: New Business: Appointment of Mecklenburg County Tax Collector

Each year we must submit, for Council's approval, the appointment of Mecklenburg County as Tax Collector. They collect approximately 99% of the taxes for Pineville annually.

Action Requested: Council to approve the appointment of Mecklenburg County as Tax Collector.

ORDER OF COLLECTION

NORTH CAROLINA, PINEVILLE

TO THE TAX COLLECTOR OF MECKLENBURG COUNTY
GENERAL SATUTE 105-321(b)

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records, filed in the Office of the Tax Assessor, and the tax receipts herewith delivered to you, in the amounts and from the taxpayers, likewise therein set forth. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in Pineville, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell any real and personal property of such taxpayers, for and on account thereof, in accordance with law.

Witness my hand official seal, this ____ day of _____, 2024.

Mayor of Pineville (SEAL)

Attest:

Town Clerk



TOWN COUNCIL AGENDA ITEM

MEETING DATE:

Agenda Title/Category:	ARPA Funding		
Staff Contact/Presenter:	Ryan Spitzer		
Meets Strategic Initiative or Approved Plan:	Yes	No x	If yes, list:
Background:	Pineville has ARPA Funding left over in the amount of \$500,000. Regulations require the Town have projects identified and at list bid by December 31,2024 or the money will potentially have to be returned.		
Discussion:	Town Council needs to discuss what projects and priorities they would like the remaining funding to go to. Staff will then get contracts and bids to present to Council for a vote.		
Fiscal impact:			
Attachments:	1. Memo		
Recommended Motion to be made by Council:			

Memorandum



To: Mayor and Town Council

From: Ryan Spitzer

Date: 8/2/2024

Re: DRB Easements

Overview:

Town staff have identified several projects that could be funded with the remaining ARPA funding:

Parks and Recreation (Total - \$432,000)

Projects are in order of preference

1. Pickle Ball Courts (3) - \$130,000
2. Shade Structures
 - a. Fitness Court - \$46,000
 - b. Toddler playground (#5 on attachment) - \$46,000
3. Pour and Play
 - a. #5 on attachment - \$75,000
 - b. #6 on attachment - \$85,000
4. New Sensory playground - \$50,000

Cranford Intersection

1. Hawk Signal - \$350,000

Cone Mill Memorial

1. Memorial - \$530,000





TOWN COUNCIL AGENDA ITEM

MEETING DATE:

Agenda Title/Category:	Easement Agreement with DRB			
Staff Contact/Presenter:	Ryan Spitzer			
Meets Strategic Initiative or Approved Plan:	Yes	No	If yes, list:	Economic Development Pillar
	x			
Background:	Town Council previously voted to place the substation on Nations Ford Rd. This easement is needed to get from the Duke transmission line to the substation location.			
Discussion:	Council needs to discuss if they agree with the proposed negotiated conditions by the Town outlined in the attached memo. Also, Town Council needs to decide on a “not to exceed” amount for the purchase of the easement.			
Fiscal impact:				
Attachments:	<ol style="list-style-type: none"> 1. Memo 2. Easement Map 			
Recommended Motion to be made by Council:	Approve the Town Manager to execute an agreement with DRB for the aforementioned conditions and to purchase the easements necessary for an amount not to exceed _____.			

Memorandum



To: Mayor and Town Council

From: Ryan Spitzer

Date: 8/2/2024

Re: DRB Easements

Overview:

The Town closed on the Nations Ford property as well as all associated easements on the Miller family properties in June. This still leaves easements from the McCullough HOA and DRB to secure.

Town staff have been negotiating with DRB on the underground easements through their property for the transmission lines since the Nations Ford Road site was selected. Staff believes we are currently at an agreement with DRB with the following stipulations:

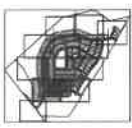
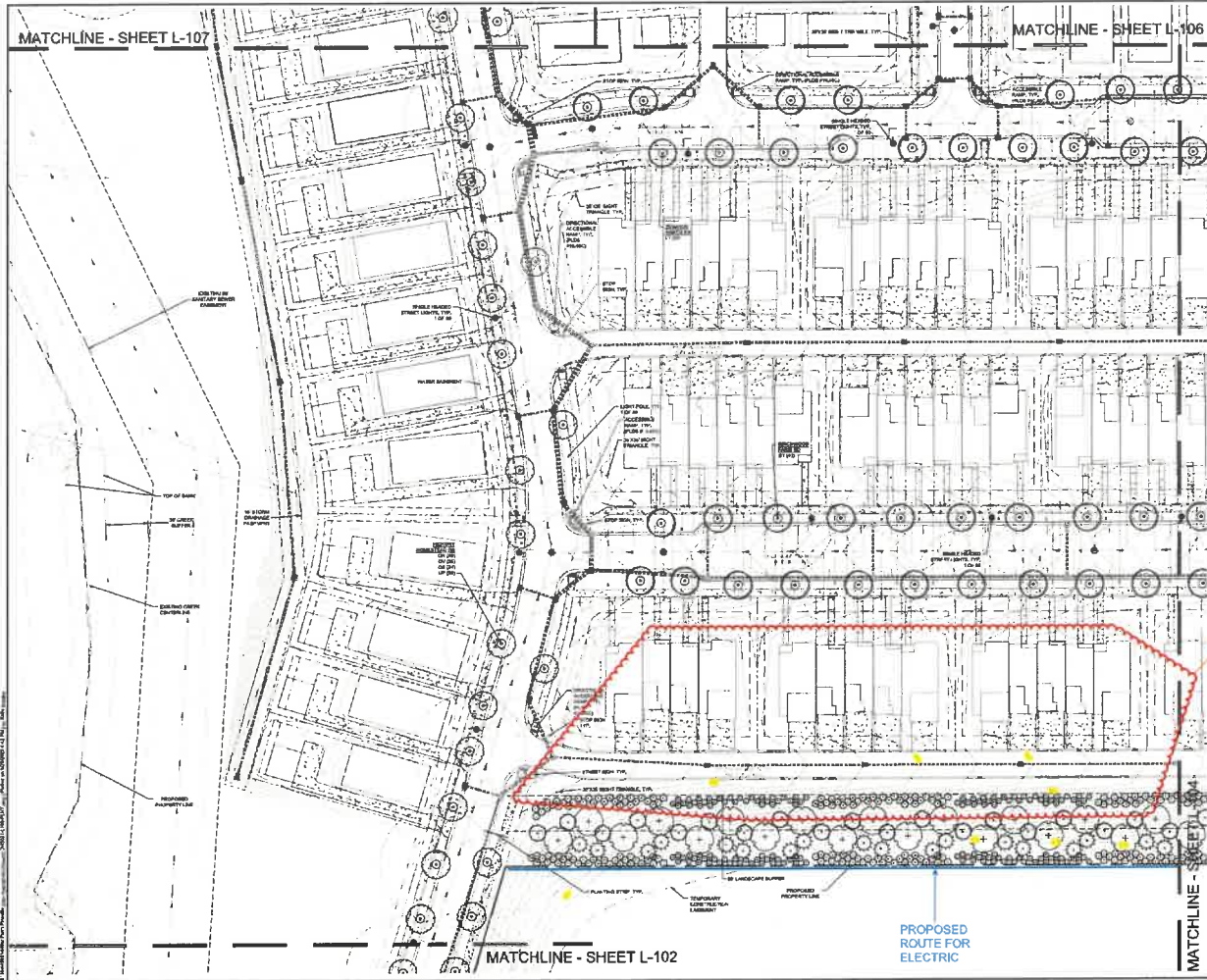
The Town of Pineville (“Town”) and DRB Group North Carolina, LLC (“DRB”) agree to the transfer of easements across Mecklenburg County Parcel 20504114 for the placement of utility lines in the general location noted in the attached diagram, to be further documented in an easement to be recorded with the Mecklenburg County Register of Deeds. Such property transfer is subject to the following terms:

1. The easement will run ten feet from back of curb of the alleyway as noted in the attachment hereto (such 10-foot area to extend to west from back of curb toward the western parcel boundary) and in areas outside of the length of the alleyway will be a 30-foot easement for placement of the necessary utility lines.
2. The Town agrees to landscape the eastern fence line around the substation to be developed on Mecklenburg County Parcel 20504137 with a berm (which DRB will supply the dirt for) of three to four feet in height and plantings or other permissible screen in accordance with Town Code.
3. The Town will pay five thousand dollars (\$5,000) to DRB.
4. All such terms are subject to the approval of the Town Council.

To keep the project moving, staff is asking for Council’s approval on the above conditions as well as a not to exceed dollar amount for the easements on DRB’s property. If there are any changes to the above or to the agreed upon dollar amount, staff would bring those changes back to Town Council at the September Council meeting.

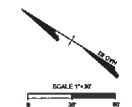
Recommendation:

Allow staff to finalize the agreement with DRB with the above-listed conditions.



L-100 OVERALL SHEET FOR INDEXING ONLY. L-101 LANDSCAPE SCHEDULE, NOTES AND DETAILS. SEE SHEETS L-102 THROUGH L-113 FOR ENLARGED PLANS.

STREET LIGHT LOCATIONS TO BE CONFIRMED WITH ELECTRICIANS PRIOR TO INSTALLATION.



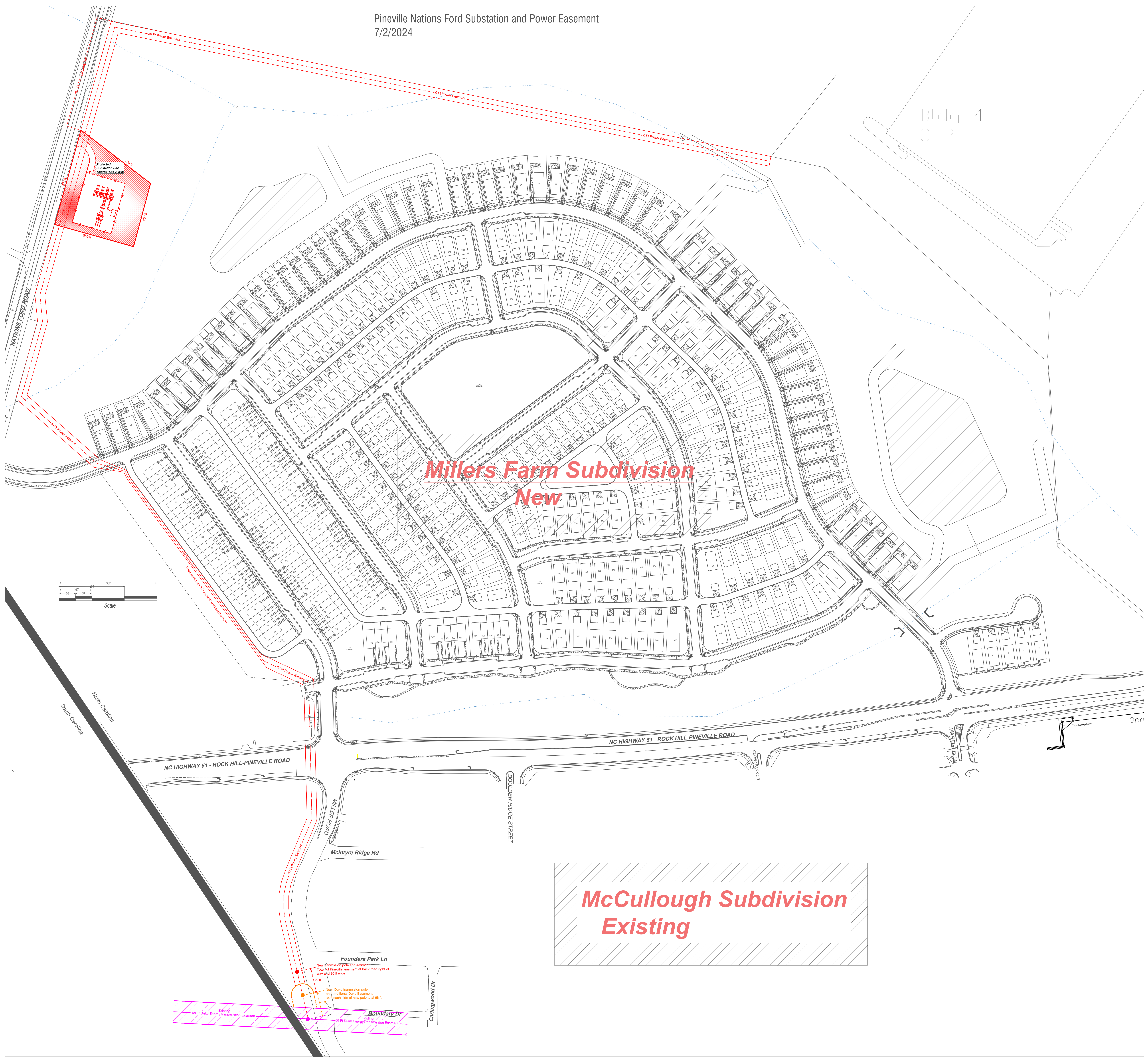
TIMMONS GROUP
NORTH CAROLINA LICENSE NO. C-1652
PITTSBORO, NORTH CAROLINA
LANDSCAPE PLAN

DATE: 08/11/2021
DRAWN BY: K. BRADLEY
DESIGNED BY: K. BRADLEY
CHECKED BY: C. TROTT
SCALE: AS SHOWN

DRB
111 N. HARRIS ST.
Raleigh, NC 27601
919.876.1111

THEY CAN SAVE YOU MONEY!
1425 E. HARRIS ST., SUITE 100
Raleigh, NC 27601
919.876.1111

THEY CAN SAVE YOU MONEY!
1425 E. HARRIS ST., SUITE 100
Raleigh, NC 27601
919.876.1111



Workshop Meeting



To: Town Council

From: Travis Morgan

Date: 8/6/2024

Re: **Awarding CDBG Lancaster Sidewalk CEI proposal** (*Action Item*)

REQUEST:

The community development block grant (CDBG) for the Lancaster Highway sidewalk project (adjacent to Sabal Point apartments) we received 2 bids for the independent construction, engineering, and inspections (CEI) for the project. UES and KCI are the two proposals. Format was an RFQ; request for qualifications. Dollar estimates are a bonus since totals are unknown and related to hours needed for the project oversight. Project was advertised twice due to low number of bids.

STAFF COMMENT:

Please review attached proposals. UES is located within Pineville-on-Pineville Distribution Street with a general estimate of \$20,735 see attachments for fee rates. UES turned in the proposal during KCI has offices nearby off Arrowood and in Rock Hill. KCI proposal general estimate is \$7,645.76 (see attached breakdown) and is currently working on the Johnston realignment project with Public Works. Price difference looks to be attributed to savings with in-house inspection services.

ACTION:

Request Council select winning proposal. Both companies are qualified and responsive. Public Works is working with KCI now and recommends them as lowest bid.

KCI Work Item	Hours	Rate	Extension
Preconstruction and various potential meetings. Prepare meeting minutes. Review contractor pay applications.	8	\$65.44	\$523.52
Check layout during grading and forming. (assume six, 20 CY placements or about 250 LF of sidewalk for six, 2-hour inspections)	12	\$65.44	\$785.28
Test density of sidewalk subgrade. (assume one density test for each 250 LF section of sidewalk, needing six, 3-hour inspections/tests)	18	\$65.44	\$1,177.92
Observe concrete placement and perform concrete testing. Verify curing method and process. (six, 20 CY pours anticipated at 8 hours of observation and concrete testing each)	48	\$65.44	\$3,141.12
Deliver concrete compressive strength cylinders to lab. (six trips at one hour each)	6	\$65.44	\$392.64
Testing of concrete cylinders (four cylinders for each of six pours for a total of 24 compressive tests)	24 each	\$35.00	\$840.00
Observe final grading and cleanup	8	\$65.44	\$523.52
Conduct final inspection and monitor punch list	4	\$65.44	\$261.76
Total			\$7,645.76



South Polk Sidewalk Extension - CE&I Services

City of Pineville /// July 26, 2024

CONTACT
David Eberspeaker, PE, CCM
P: 919.796.1920
E: david.eberspeaker@kci.com

KCI Associates of North Carolina, PA
9711 Southern Pine Boulevard, Su
Charlotte, NC 28226

1. cover letter



July 26, 2024

Travis Morgan, Planning Director
Town of Pineville
PO Box 249, Pineville, NC 28134



RE: CITY OF JACKSONVILLE GUM BRANCH ROAD SIDEWALK DESIGN PROJECT

Dear Mr. Morgan:

KCI has been providing a wide range of engineering services to clients in North Carolina since 1990. With 2,200 team members operating in 60+ offices in 18 states, our largest program is our construction engineering and inspection (CEI) discipline, with over 500 personnel engaged in projects throughout the eastern seaboard of the US. Our CEI operation in North Carolina currently includes 85 technicians and engineers working with NCDOT and municipal clients literally from Murphy and Maneo. **The South Polk Street Sidewalk Extension project will be managed out of our Rock Hill, South Carolina office.** KCI use a subconsultant for inspection services on this project, but we will utilize ECS for concrete compressive strength lab testing support. KCI has worked with ESC on many projects over the years including the Town of Pineville NC 51/Main Street Improvements project.

The KCI project team will be managed by David Eberspeaker. Mr. Eberspeaker is a registered professional engineer in North and South Carolina and a Certified Construction Manager by the Construction Management Association of America. He earned a BS in Civil Engineering from NC State University and an MBA from the University of North Carolina at Chapel Hill. Mr. Eberspeaker has managed construction projects for over 40 years in North and South Carolina and Florida. He is currently KCI's Project Manager (PM) for the Town of Pineville's NC 51/Main Street Improvements project. Mr. Eberspeaker is a Vice President at KCI and has full contract signatory authority for the company.

We appreciate this opportunity to present our qualifications on the following pages in response to your Request for Qualifications (RFQ) dated July 26, 2024. We have enjoyed a good working relationship with the Town of Pineville on the NC 51/Main Street Improvements project and look forward to continuing that working relationship on the South Polk Sidewalk Extension project.

Sincerely,

David Eberspeaker, PE, CCM
Vice President, North Carolina CEI
Practice Leader/Signature Authority



2200+ EMPLOYEE OWNERS
100% EMPLOYEE-OWNED
AWARD-WINNING ORGANIZATION, PEOPLE & PROJECTS
ENR TOP 100
60+ OFFICES
FOUNDED IN 1955
18 STATES + DC
ISO 9001:2015 CERTIFIED FIRM

POINT OF CONTACT/MANAGING OFFICE

David Eberspeaker, PE, CCM
Project Manager
3014 Southcross Blvd.
Rock Hill, SC 29730
P: 919.796.1920
E: david.eberspeaker@kci.com



STATEMENT OF REGISTRATIONS

KCI is registered with the Office of the Secretary of State and the North Carolina Board of Professional Engineers and Land Surveyors.

- NC Secretary of State: 99935978-1
- NC Board of Examiners: C-0764



DATE OF MOST RECENT PRIVATE ENGINEERING FIRM QUALIFICATION

KCI's most recent Private Engineering Firm Questionnaire (PEFQUAL-1) was submitted to NCDOT in March 2024 and is valid until March 2025.



CONFLICT OF INTEREST

Upon review of the requirements for this contract, KCI did not find any personal or financial conflict of interest on the part of any employee of our firm.



KCI FIRM DISCIPLINE CODE
00195

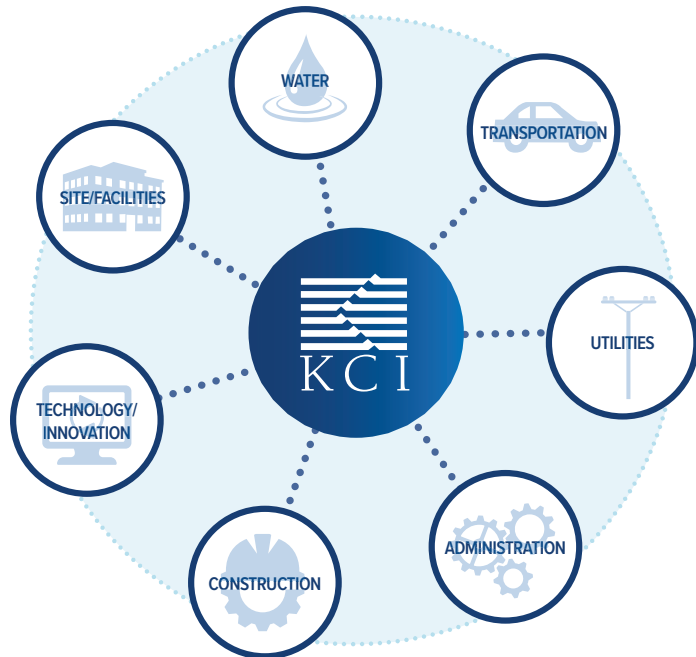
2. firm background/experience



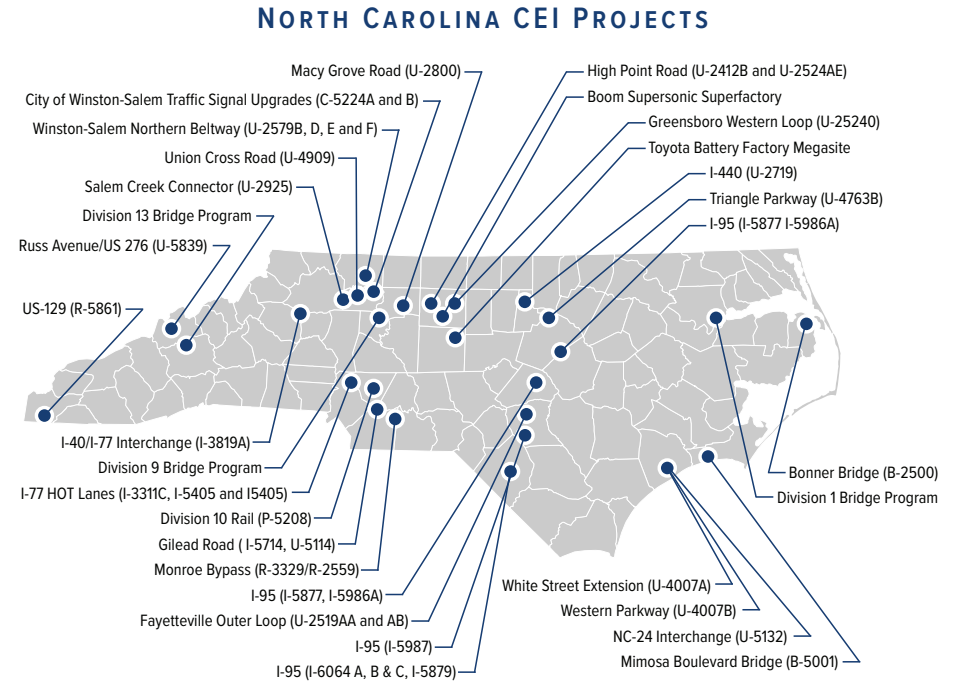
OUR TEAM

KCI Technologies, Inc. (S-corporation), operating as [KCI Associates of North Carolina, PA \(KCI\)](#) in North Carolina, was established in 1955. Today, we are a 100% employee-owned, multi-disciplined engineering firm that has grown to over 2,200 employee-owners operating in 60 offices in 18 states and the District of Columbia. With revenues of approximately \$467 million in 2023, the *Engineering News-Record* consistently places KCI among the top consulting engineering firms in the country, with our current ranking at No. 56. KCI has been working continuously in North Carolina since 1990 and has offices in Charlotte, Rock Hill (SC), Raleigh, Wilmington, Greensboro, Lumberton, Asheville, and Gastonia. **Our Rock Hill office will serve as the main office performing the work for this contract.** KCI currently has approximately 230+ employees statewide who support our transportation team in our statewide project delivery efforts. We are dedicated to delivering high-quality professional engineering services to the Town of Pineville.

KCI North Carolina Markets



Significant KCI/NC DOT Projects



The map above includes only a representative sample of the significant projects where KCI has provided CEI support to the NCDOT and municipal clients over the past 10 years. This map demonstrates our reach across the state and our ability to provide construction engineering and inspection services when and where needed.

RECENT SIMILAR PROJECTS

The following few pages are brief project summaries of where the KCI team has recently or is currently providing similar services. KCI has extensive experience preparing designs, construction bid documents, and contract management oversight for sidewalk programs for governmental entities. On projects like these, we are our client's faces, a responsibility we take very seriously.



FLOPEYE STREETSCAPE IMPROVEMENTS

Great Falls, SC

KCI provided project management services and quality assurance (QA) testing and inspection for this streetscape and pedestrian improvement project on behalf of the Town of Great Falls. The project consisted primarily of installing new sidewalks and curb ramps, drainage improvements, and minor asphalt patching through a downtown business area. Our inspection staff oversaw operations to monitor compliance with SCDOT standards, contract documents, and ADA requirements. Pedestrian ramps were inspected for adherence to slope standards and detectable warning surface material installation. The installation of these pedestrian ramps posed additional challenges due to the proximity to commercial buildings with varying entry elevations, adjacent property grade differences, and tying into other existing structures. Inspection staff also monitored the placement of thermoplastic cross-walk markings, erosion control installation and maintenance, and landscaping.



NC 51 IMPROVEMENTS

Pineville, NC

KCI is providing inspection services for this project to realign Johnston Drive where it connects to Main Street (NC 51) in Pineville. The new alignment will eliminate one of two signalized intersections that are currently only 150 apart from each other. The work includes the construction of a 6-inch waterline along the new alignment of Johnston Drive, curb and gutter and sidewalk, asphalt pavement, storm drainage, new mast arm mounted signals, and landscaping. The project cost is currently \$1 million, but it is anticipated that a second phase of this project will be added to the current contract. The project is in a high-visibility area in downtown Pineville.



CHARLES BUCKLEY WAY CEI

Matthews, NC

This project consisted of new construction on a connector road between East John Street and East Charles Street. KCI provided project management, construction inspection, and materials testing services. The inspection team performed construction oversight, materials sampling, materials testing, survey grade verification, documentation of pay quantities, erosion control and permit compliance, and safety compliance.



GEORGE POSTON PARK WALKWAY PHASE III GREENWAY CEI

Gaston County, NC

Gaston County obtained a federally-funded grant for the construction of George Poston Park Phase III Greenway. The greenway is made up of a series of 10-foot-wide ADA paved walking trails that meander through the natural landscape and hug the shores of the South Fork of the Catawba River. This project included the construction of a new 41-space parking area with landscaping, fencing, and security gates for access control. KCI was selected by the County to serve as the construction administrator for this project and was charged with ensuring the project was constructed in accordance with the plans, specifications, and NCDOT standards. Our work included material certifications, testing, general inspection, erosion control, DBE certifications, pay estimates, daily work diaries, pay record books, wage rates, and payroll certifications.



Item 7.

OLD SALISBURY ROAD SLOPE STABILIZATION & CEI

Winston-Salem, NC

This project consisted of repairing embankment and slope failures along Old Salisbury Road. Our team designed the replacement for the existing 8'x8' concrete arch culvert and overflow pipe on Old Salisbury Road. The proposed culverts are designed to satisfy the City's performance standards for the 50-year design. KCI performed all aspects of design including hydraulic, roadway, culvert, water/sewer, erosion control design, and utility coordination. We also developed the final construction drawings, bid documents, and managed the bid opening on the City's behalf. KCI is continuing to provide construction management as the construction progresses.



SOUTH TRADE STREET ROADWAY IMPROVEMENTS CEI

Matthews, NC

This project consisted of widening 0.59 miles of South Trade Street, 0.23 miles of Fullwood Lane, and 0.08 miles of Chaphyn Lane, as well as the construction of 0.1 miles of a new alignment for Chaphyn Lane and improvements to the intersections of South Trade at Chaphyn Lane, Chesney Glen Drive, Fullwood Lane, and Talbot Court. Improvements include grading, drainage, paving, curb and gutter, sidewalks, traffic control, pavement markings, utility, erosion control, signals, and other related items, as shown on the plans. The inspection team performed construction oversight, materials sampling and testing, survey grade verification, documentation of pay quantities, erosion control and permit compliance, and safety compliance. All work under this contract was performed in accordance with NCDOT's Standard Specifications for Roads and Structures.



CEI FOR PINE KNOLL SHORES SIDEWALKS

Pine Knoll Shores, NC

KCI provided construction engineering and inspection (CEI) services for the construction of an approximately 1,722 LF of five-foot-wide concrete sidewalk. The project involved the construction of a multi-use path. Our team provided inspection, materials sampling, and materials testing, surveying grade verification, documentation of pay quantities, erosion control and permit compliance, safety compliance, and claims avoidance.



Item 7.

REMOUNT ROAD SIDEWALKS & AVON CREEK GREENWAY EXT.

Gastonia, NC

As part of the on-call contract with the City of Gastonia, these improvements include the addition of sidewalks on both sides of Remount Road from N. New Hope Road to Aberdeen Boulevard and extending Avon Creek Greenway from the current terminus on E. 2nd Avenue near S. Poplar Street east to S. Belvedere Avenue and north along S. Belvedere Street to E. Franklin Boulevard. KCI is providing project management, surveying, platting, SUE, environmental investigations, roadway design, hydraulic and erosion control, utility coordination, pavement marking and signing, signal design, permitting, bid phase services, and construction support services.

Client	Project (Year Completed)	Contact Name Title	Email	Phone Number
KCI References				
Town of Pineville	NC 51/Main Street Improvements (In Progress)	Chip Hill Public Works Director	chill@pinevillenc.gov	(704) 889-2291
City of Winston-Salem	Old Salisbury Road Slope Stabilization (In Progress)	Todd Love Capital Projects Engineer Field Operations – Stormwater Division	toddml@cityofws.org	(336) 734-1318
North Carolina Department of Transportation	Gilead Road (In Progress)	Raymond R Gerdus, PE Resident Engineer	rrgerdus@ncdot.gov	(980) 262-6207



3. project team



ORGANIZATIONAL CHART

David Eberspeaker will lead our project team. Hunter Edwards will handle the day-to-day project inspection and materials testing duties for the Polk Street Sidewalk Extension project. Mr. Edwards is also the inspector for the Town of Pineville's NC 51/Main Street Improvements project, as shown in the organizational chart below.



Wallace "Chip" Hill
Town of Pineville
Public Works Director



PROJECT MANAGER

David Eberspeaker, PE, CCM ^{KCI}

KEY	
KCI	KCI Associates of North Carolina, PA
ECS	ECS Southeast, LLC
	Point of Contact



CONSTRUCTION INSPECTOR

Hunter Edwards ^{KCI}



MATERIAL TESTING LAB

ECS

Mr. Eberspeaker works out of KCI's Rock Hill office. His commute from Rock Hill to Pineville project site is short 15-minute drive. Mr. Edwards is working on the Town of Pineville NC 51/ Main Street Improvements project, which places him in the immediate vicinity of the Polk Street Sidewalk Extension project. His availability will be split between the Main Street project and the Polk Street Sidewalk Extension project, which will increase efficiency in the management and inspection of both projects.

ECS Southeast, LLC

Founded in 1988, Engineering Consulting Services (ECS) is a leader in geotechnical, construction materials, environmental and facilities engineering. At that time, our goal was to raise the standards of professional consulting engineering by hiring industry professionals who understood the complexities of building and maintaining modern infrastructures. Our company's success spans multiple industry sectors.



Our steady growth comes from a deep belief in developing the people, systems and expertise required to focus on client needs. Today, with 2,700 employees, ECS has grown to more than 90 offices and testing facilities spread across the Mid-Atlantic, Midwest, Pacific, Southeast and Southwest. ECS is currently ranked #64 in *Engineering News-Record's* Top 500 Design Firms (April 2024), #131 in *Engineering News-Record's* Top 200 Environmental Firms (July 2023) and #28 in *Zweig Group Hot Firms* (June 2024).

Construction Materials Testing Services

Construction Materials Testing (CMT) primarily involves testing structural materials used to build new projects from the ground up, materials and components used to construct new additions or new components being added to an existing facility. These include earthwork, shallow and deep foundations, destructive and non-destructive concrete testing, wood construction observations, structural masonry, structural steel, sprayed-on fireproofing, Exterior Insulation and Finish Systems (EIFS), roofing evaluation and testing and asphalt pavement evaluation and testing.

The ECS team will verify the resources needed for the project. With their construction materials testing procedures, they support the Town of Pineville's compliance and will help align with design specifications. They can be counted on regardless of the scale of project.

On the following page we have provided brief work experience summaries for our team on the Polk Street Sidewalk Extension project (and NC 51/ Main Street Improvements project).

important info

David Eberspeaker works out of KCI's Rock Hill office and his commute from Rock Hill to the project site in Pineville is 15 minutes. His availability will be split between the Main Street project and the Polk Street Sidewalk Extension project which will increase efficiency in the management and inspection of both projects.



quick facts

Office: Rock Hill, SC

Availability: 70%

David Eberspeaker, PE, CCM

Project Manager

40 YEARS OF EXPERIENCE

14 YEAR WITH KCI

With over 40 years of construction management experience, Mr. Eberspeaker has managed roadway and bridge projects for transportation agencies in Florida, South Carolina and North Carolina. Following his graduation with a BS in Civil Engineering from North Carolina State University, he commissioned as an officer in the U.S. Navy Civil Engineering Corps. As a CEC officer in the Navy he managed projects during the construction of a new Navy submarine base in Kings Bay, Georgia and served with Naval Mobile Construction Battalion 7 home-ported in Gulfport, MS. With the battalion, he managed projects in Guam, Greece and Bermuda. After leaving the Navy he earned an MBA from UNC Chapel Hill. During his working career following his graduation from UNC, he has managed projects for the Florida DOT, Florida Turnpike, Jacksonville Transportation Authority in Jacksonville, Florida, York County's Pennies for Progress Program and the North Carolina DOT. Mr. Eberspeaker is a registered Professional Engineer North Carolina, South Carolina, and Florida and is a Certified Construction Manager by the Construction Management Association of America.

Experience Highlights

- » Brings experience, respect, and strong relationships with NCDOT Business Units and Municipalities statewide.
- » Experience with a number of municipal and state transportation agencies in numerous states

RELEVANT PROJECT EXPERIENCE

NC 51 Improvements, Pineville, NC. Principal in Charge.

Old Salisbury Road Slope Stabilization, Winston-Salem, NC. Principal in Charge.



quick facts

Office: Rock Hill, SC

Availability: 50%

Hunter Edwards

Construction Inspector

8 YEARS OF EXPERIENCE

2 YEARS WITH KCI

Hunter has been a construction inspector with KCI for two years. He is currently the inspector for the Town of Pineville's NC 51/Main Street Improvements project and prior to that he was an inspector for the NCDOT's 2.65 miles long, \$31 million, NC Hwy 3 (Mooresville Road) widening project in Kannapolis, NC. Before joining KCI, Mr. Edwards worked for a concrete supply company in Charlotte and Statesville where he was a concrete quality control technician. In this role he became highly proficient in concrete testing, problem diagnosis and trouble shooting. Earlier in his career he was an inspector on various road and bridge construction projects for the Maryland Transit Authority including emergency projects in multiple transit systems such as the Baltimore Metro, Baltimore Light-Rail, Baltimore Bus Link, and MARC Stations. His other project experience includes the project to rehabilitate Beach Drive from Rock Creek Parkway to the Maryland State Line in Washington, DC, the Van Buren Street Extension project in Riverdale Park, Maryland and the Kennedy Street Rehabilitation project, Washington DC. Mr. Edwards is NCDOT certified as a concrete testing technician, conventional density technicians, roadway asphalt field technician and erosion control inspector.

Experience Highlights

- » NCDOT certified as a concrete testing technician, conventional density technicians, roadway asphalt field technician and erosion control inspector
- » Worked for a concrete supply company in Charlotte and Statesville where he was a concrete quality control technician and became highly proficient in concrete testing, problem diagnosis and trouble shooting

RELEVANT PROJECT EXPERIENCE

NC 51 Improvements, Pineville, NC. Lead Technician.

Old Salisbury Road Slope Stabilization, Winston-Salem, NC. Lead Technician.

Item 7.

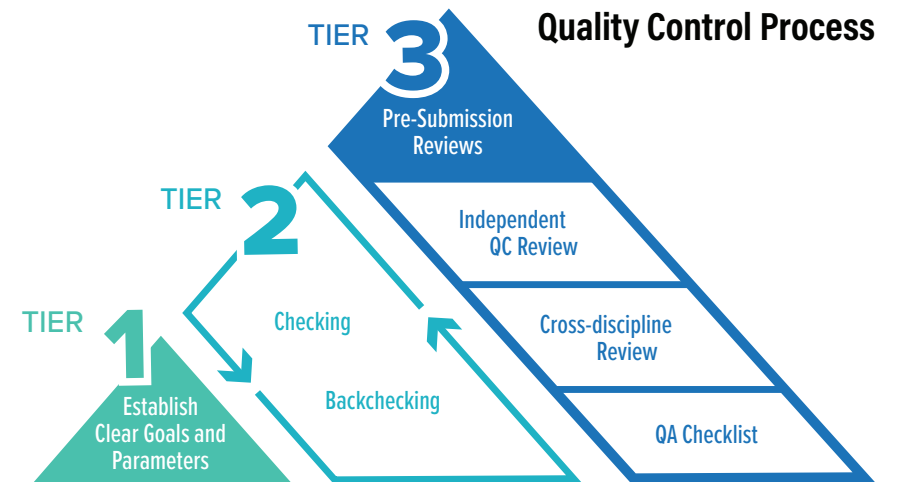
4. project management & quality control



David Eberspacher will continue to support the Town of Pineville as needed on both the Main Street and Polk Street projects. Project Management assistance will include preconstruction support, change order review, contractor progress payment review, dispute resolution, quality verification, and project final inspection and closeout. Mr. Edward's experience as a concrete quality control technician for a ready-mix concrete producer makes him an exceptionally qualified field technician for this project. He is able to ensure proper pour site preparation, diagnose problems with the delivered concrete, ensure proper placement and curing of the concrete. Mr. Edwards is certified by NCDOT as a concrete testing technician and is certified by the American Concrete Institute as a ACI Field Testing Technician – Grade I.

ECS will provide lab support. They have a certified lab and experienced certified lab technicians who will conduct the required tests on the concrete compressive strength cylinders delivered to their lab. ECS will conduct compressive strength testing to ensure that quality concrete was used on the project. Upon completing lab testing of the cylinders, ECS will provide a written report to KCI's project manager and field technician. Copies of the report will be provided to the Public Works Director and filed in the project filing system.

KCI manages costs, schedule and client expectations, which is part of KCI's overall Quality Management Process that ensures a high quality product that meets schedule and budget restrictions. The process includes tiers that establish the goals and parameters along with the checking, back-checking and independent QC and QA reviews that ensure a high quality deliverable. KCI uses checklists that the client requires, but we also have internal checklists and tracking spreadsheets that ensure the quality management process is documented in writing.



5. project understanding & approach



PROJECT UNDERSTANDING & APPROACH

The South Polk Street Sidewalk Extension project includes the construction of approximately 1,540 linear feet of new sidewalk connecting the existing sidewalk at Sabal Point Drive to the existing sidewalk section at the car wash property approximately 450 linear feet north of Carolina Place Parkway. The construction will be along the west side of South Polk Drive. The sidewalk will vary in width from five to six feet based on site conditions.



South end of the project looking north where the new sidewalk will be connected to the existing sidewalk at the car wash property.

The consultant's scope of services will include providing construction inspection and project management services. During construction, KCI's field technician will confirm layout dimensions, conduct pre-pour inspections of the forms and ground preparation, monitor concrete placement by the construction contractor, monitor proper finishing and curing procedures, form removal and grading, and soil stabilization measures. KCI's inspector will review the contractor's payment applications and make recommendations to KCI's project manager. The project manager will assist the Town of Pineville's Public Works Director, Chip Hill, in preparing for and conducting the preconstruction meeting, unless this is within the scope of services of the design consultant. Our project manager will review the contractor's pay applications and make recommendations to the

Town of Pineville Public Works Director. The final version of contractor pay applications will be routed for signatures, including the Town of Pineville's Finance Director Christopher Tucker, using DocuSign. KCI's PM will also assist with reviewing and resolving construction issues, change orders, and contractor's requests for information. He will also assist with the project final inspection and close out.



Utilities along the path of the new sidewalk. View is looking north across Sable Park Drive.

KCI's field technicians will establish communications with the construction contractor's project superintendent and monitor work plans through him. The technicians will also monitor environmental issues and conduct any inspections required by the project permits. The inspector will act as the project manager and Public Works Director's eyes and ears on the project. He will keep detailed documentation of daily work activities, equipment utilized, weather conditions and any conflicts that impact work progress.



Sewer line manhole and side drain culvert at the alignment of the new sidewalk looking north towards Sable Point Drive.



Connection point at the north end of the project at Sanel Point Drive looking south.

CONCLUSION

KCI brings a locally based, experienced, and qualified team to the South Polk Street Sidewalk Extension project. We believe we are well-positioned to conduct the required inspection and materials testing cost-effectively and efficiently. Below, we have summarized why KCI is the best company for supporting the Town of Pineville on the project.

WHY KCI?

LONG HISTORY WITH SUCCESSFUL PROJECT SUPPORT THROUGHOUT NORTH CAROLINA:

Over the past 14 years, KCI has received hundreds of task orders under NCDOT's statewide on-all contract. KCI continues to earn assignments based on our ability to support the projects by providing qualified, certified, dependable, experienced technicians and engineers to ensure the successful of each project. KCI's portfolio of project includes state and local agencies across North Carolina.

PROJECT TEAM: Our team members, David Eberspeaker and Hunter Edwards, have been providing project management and inspection support since the beginning of the Town of Pineville's NC 51/Main Street Improvement project and have worked closely with the Town's Public Works Director, Chip Hill. Mr. Edwards will benefit the project by bringing his significant experience with concrete batching, placement, testing, and curing procedures. KCI has additional resources in the Charlotte area and in South Carolina if needed. We have the depth to cover the work.



PROJECT MANAGEMENT APPROACH:

KCI has provided and will continue to provide hands-on support for the Main Street and Polk Street projects. Our management team is highly experienced with NCDOT policies and procedures and we have relationships with NCDOT personnel in the Charlotte area that will benefit the project.

**NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
PRIME CONSULTANT
TO BE USED WITH PROFESSIONAL SERVICES CONTRACT ONLY
RACE AND GENDER NEUTRAL**


South Polk Sidewalk Extension - Construction Engineering and Inspection Services

TIP No. and/or Type of Work (Limited Services)

KCI Associates of North Carolina, PA

(Consultant/Firm Name ONLY -- Include NO PII (Personally Identifiable Information))

<i>SERVICE / ITEM DESCRIPTION</i>	<i>Anticipated Utilization</i>
Line Code 00195	100%

TOTAL UTILIZATION:	100%
RECOMMENDED BY:	
CONSULTANT:	
David Eberspacher, PE, CCM	
*BY:	
Vice President	
TITLE:	<input type="text"/>
SPSF Status:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

**“PRIME CONSULTANT” (FORM RS-2)
RACE AND GENDER NEUTRAL**

Instructions for completing the Form RS-2:

1. Complete a Prime Consultant Form RS-2 for the prime consultant firm.
2. Insert TIP Number and/or Type of Work (Limited Services)
3. Complete the Consultant/Firm name for the primary firm information.
4. Enter Service/Item Description – describe work to be performed by the Prime Firm
5. Enter Anticipated Utilization – Insert dollar value or percent of work to the Prime Firm
6. *Signature of the Prime Consultant is **required** on each RS-2 Form to be submitted with the Letter of Interest (LOI) to be considered for selection
7. Complete “SPSF Status” section - Check the appropriate box regarding SPSF Status, check Yes if SPSF or No if not SPSF

Appendix A

RFQ Number (if applicable): South Polk Sidewalk Extension - Construction Engineering and Inspection Services

Name of Vendor or Bidder: KCI Associates of North Carolina, PA

**IRAN DIVESTMENT ACT CERTIFICATION
REQUIRED BY N.C.G.S. 143C-6A-5(a)**

As of the date listed below, the vendor or bidder listed above is not listed on the Final Divestment List created by the State Treasurer pursuant to N.C.G.S. 143-6A-4.

The undersigned hereby certifies that he or she is authorized by the vendor or bidder listed above to make the foregoing statement.



7/26/2024

Signature

Date

David Eberspaker, PE, CCM

Vice President

Printed Name

Title

Notes to persons signing this form:

N.C.G.S. 143C-6A-5(a) requires this certification for bids or contracts with the State of North Carolina, a North Carolina local government, or any other political subdivision of the State of North Carolina. The certification is required at the following times:

- When a bid is submitted
- When a contract is entered into (if the certification was not already made when the vendor made its bid)
- When a contract is renewed or assigned

N.C.G.S. 143C-6A-5(b) requires that contractors with the State, a North Carolina local government, or any other political subdivision of the State of North Carolina must not utilize any subcontractor found on the State Treasurer's Final Divestment List.

The State Treasurer's Final Divestment List can be found on the State Treasurer's website at the address www.nctreasurer.com/iran

May 21, 2024

Travis Morgan
Town of Pineville
PO Box 249
Pineville, North Carolina 28134

Email: tmorgan@pinevillenc.gov

Subject: **Proposal for Construction Materials Testing Services
South Polk Sidewalk Connector
South Polk Street
Pineville, North Carolina
UES Proposal No. P24117.00737.000**

UES Professional Solutions 29, Inc. (UES) is pleased to submit this proposal to provide construction materials and laboratory testing services for the **South Polk Sidewalk Connector** in **Pineville, North Carolina**. This proposal includes our proposed scope of services, scheduling, and our estimated fee.

PROPOSED SCOPE OF SERVICES

Our proposed scope of work is to include but is not limited to field density testing of sidewalk subgrade, utility backfill, and asphalt. In addition, we propose to provide field and laboratory testing of fresh place concrete. Field services include concrete temperature, slump, air content, and casting compressive strength specimens. Laboratory services include compressive strength testing of cast specimens.

This proposal is based on an assumed project duration of 90 calendar days following the Notice to Proceed. **UES** has not been provided with a construction schedule at this time. **UES** requests the opportunity to revise this proposal when a construction schedule is available.

Our services will be coordinated by your designated project representative(s) on an on-call, as needed basis during construction activities requiring material testing services and/or engineering recommendations.

The following is a list of anticipated services:

- Monitor the suitability of the exposed soils after the existing concrete sidewalk and drainage pipe/structures have been removed;
- Perform in-place field density testing of subgrade soils and utility backfill;
- Perform in-place field density testing of asphalt;
- Perform laboratory proctor testing of soils, as necessary;
- Perform cast-in-place concrete testing which includes, slump, temperature, percent air content, and casting 4"x 8" compressive strength testing;
- Perform laboratory concrete compressive strength testing;
- And, provide engineering oversight and recommendations to address specific site conditions as necessary;

SCHEDULING

We recommend a representative of **UES** be on site full-time to monitor suitability of subgrade soils, lift thickness, and compaction effort during placement of utility backfill and prior to concrete placement. We request that our scope of services be reviewed with the grading contractor prior to the start of work to reach an understanding of our scope of services and project requirements. Additionally, we request a meeting with the site contractor to discuss scheduling needs.

We request that our initial services be scheduled through Richard Eller, reller@teamues.com or 803-415-0336

ESTIMATED FEE

Our fee is based on providing an NCDOT certified technician for three (3) days per week. Actual charges for our work will be invoiced monthly on a time and materials basis at the unit rates shown on the attached fee schedule. A detailed fee estimate based on anticipated construction activities is attached for your review. Based on our estimated timeframe for the construction duration and anticipated scope of services, we have estimated a fee of approximately **\$20,735**. The fee will be managed based on the actual construction schedule.



Please note, the estimated fee and associated fee schedule are valid for 120 days from the date of this proposal. After which, we reserve the right to increase the fees as mutually agreed upon between **UES** and the Client.

With each monthly invoice you will receive a copy of the project backup for the specific invoicing period, which will include field reports, laboratory test results, and any formal recommendations made.

AUTHORIZATION

If this proposal is acceptable, please provide formal authorization by signing the attached project acceptance and returning to us. We will then send you a fully executed copy for your files.

CLOSING

UES appreciates the opportunity to provide our professional services for you on this project. If you have any questions concerning the information in this proposal or if we may be of further service, please contact us at 704.586.9851.

Sincerely,

UES PROFESSIONAL SOLUTIONS 29, INC.



Richard J. Eller, Jr., P.E.
Construction Services Manager

- Attachment: Fee Estimate
- Fee Schedule
- Proposal Acceptance
- Terms and Conditions





FEE ESTIMATE
South Polk Street Connector
 Construction Materials Testing
 UES Proposal No. P24117.00737.000

Task Description	Estimated Trips	Estimated Hours per Trip	Quantity	Rate	Cost
I. Field Services					
Special Inspector - Concrete	5	4	20	\$70.00	\$ 1,400.00
Special Inspector	36	6	216	\$70.00	\$ 15,120.00
Field Professional - Proofrolling/Subgrade Checks	3	3	9	\$85.00	\$ 765.00
Nuclear Gauge			5	\$90.00	\$ 450.00
					\$ 17,735.00
II. Laboratory Services					
Standard Proctor Compaction Test ASTM D698			2	\$150.00	\$ 300.00
Grain Size (Wash #200) ASTM D422			2	\$85.00	\$ 170.00
Concrete Cylinders (ESTIMATED 5 POURS @ 20 cy. each)			25	\$20.00	\$ 500.00
					\$ 970.00
III. Reporting & Project Management Services					
Senior Engineer - report review, consultation, etc.			2	\$170.00	\$ 340.00
Project Manager-project administration, report preparation, project meetings			6	\$140.00	\$ 840.00
Professional Office			10	\$85.00	\$ 850.00
					\$ 2,030.00

NOTE:

Hours indicated on this fee estimate are for a standard eight-hour workday Monday through Friday 6:00 AM to 6:00 PM.
 Hours worked over eight per day, during 6:00 PM through 6:00 AM, Saturday, Sunday, or Holidays, will be charged at 1.5 times the standard rate.

FEE ESTIMATE:	\$ 20,735.00
----------------------	---------------------

FEE SCHEDULE

**CONSTRUCTION MATERIALS TESTING & SPECIAL
INSPECTIONS**

REPORTING AND PROJECT MANAGEMENT

- 1. Senior Engineer..... \$170.00/hr.
- 2. Senior Project Manager \$140.00/hr.
- 3. Professional Office/Administration \$85.00/hr.

FIELD SERVICES Note 1

- 1. Field Professional..... \$85.00/hr.
- 2. Asphalt/DOT Technician \$75.00/hr.
- 3. Senior Engineering Technician..... \$70.00/hr.
- 4. Retaining Wall Technician..... \$65.00/hr.
- 5. Field Technician \$55.00/hr.

SPECIAL INSPECTION SERVICES Note 1

- 1. Certified Welding Inspector (CWI) \$85.00/hr.
- 2. Special Inspector (IBC Chapter 17) \$70.00/hr.
- 3. Concrete Technician (ACI Certified)..... \$70.00/hr.

EQUIPMENT/TRAVEL/EXPENSES

- 1. Nuclear Gauge..... \$90.00/day
- 2. Core Drill and Generator..... \$300.00/day
- 3. Anchor Bolt Pull Test Equipment \$250.00/day
- 4. Trip by Vehicle \$50.00/trip
- 5. Miscellaneous Cost +15%
(Includes; Travel Expenses, Unusual Supplies and Materials, Special Handling, Subcontract,
and Specialty Services)

Note 1: Above rates for appearance of our representative during standard eight-hour work day, hours worked over eight per day, during 6:00 PM through 6:00 AM, or on Saturday, Sunday, or Holiday will be charged at 1.5 times standard rates.

LABORATORY TESTING SERVICES

CONCRETE TESTING

1. Compressive Test of Concrete - ASTM C39 \$20.00/ea.
2. Flexural Test of Concrete Beam – ASTM C37 \$45.00/ea.
3. Compressive Test of Mortar/Grout – ASTM C109 \$25.00/ea.

GEOTECHNICAL TESTING

1. % Finer (#200 sieve wash) - ASTM D1140 \$60.00/ea.
2. Grain Size Analysis– ASTM D422 \$85.00/ea.
3. Grain Size Analysis (w/Hydrometer) - ASTM D422..... \$130.00/ea.
(Assumed Specific Gravity)
4. Natural Moisture Content – ASTM D2216 \$15.00/ea.
5. Organic Content – ASTM D2974..... \$60.00/ea.
6. Atterberg Limits – ASTM D4318 \$85.00/ea.
7. Moisture Density Test of Soil (Standard Proctor) – ASTM D698..... \$150.00/ea.
8. Moisture Density Test of Soil (Modified Proctor) – ASTM D1557)..... \$250.00/ea.
9. Asphalt Core Bulk Specific Gravity – ASTM D2726, ASTM D3549 \$75.00/mix
10. Specific Gravity of Soil – ASTM D854 \$55.00/ea.
11. Triaxial Shear Testing: Consolidated Undrained (CU) w/ Pore Pressure – ASTM D4767
 - i. Undisturbed Sample \$800.00/ea.
 - ii. Remolded Sample \$850.00/ea.
12. Triaxial Shear Testing: Unconsolidated Undrained (UU) – ASTM D2850
 - i. Undisturbed Sample \$550.00/ea.
 - ii. Remolded Sample \$600.00/ea.
13. Hydraulic Conductivity – ASTM D5084
 - i. Undisturbed Sample \$350.00/ea.
 - ii. Remolded Sample \$380.00/ea.
 - iii. Total Porosity \$50.00/ea.



PROJECT ACCEPTANCE

PROJECT NAME: South Polk Sidewalk Connector

PROJECT LOCATION: South Polk Street

CLIENT: Town of Pineville

ADDRESS: PO Box 249

CITY/STATE/ZIP: Pineville, North Carolina 28134

ATTENTION: Travis Morgan TELEPHONE: _____

EMAIL: tmorgan@pinevillenc.gov FAX: _____

The undersigned hereby accepts all the Terms and Conditions set forth in this proposal and warrants that he/she has full authority to bind the Client.

PROJECT ACCEPTED BY: _____

(Signature)

TITLE: _____ DATE: _____

PRINTED NAME: _____



Consultant: UES Professional Solutions 29, Inc. Contact: Richard J. Eller, Jr., PE Address: 10121 Pineville Distribution Street City: Pineville State/Zip: NC 28134 Telephone: (704) 504-1717 Fax: (704) 504-1125	Client: Town of Pineville Contact: Travis Morgan Address: PO Box 249 City: Pineville State/Zip: North Carolina 28134 Phone: 704-889-2202 Email: tmorgan@pinevillenc.gov
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Project Name: South Polk Sidewalk Connector Proposal Number: P24117.0737.000	Project Location: Pineville, North Carolina Services: MT
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<p align="center">TERMS AND CONDITIONS</p> <p>SERVICES TO BE PROVIDED. UES Professional Solutions 29, Inc. (UES) is an independent Consultant and agrees to provide the aforementioned client with services to the Client’s project identified above. These services are determined as follows: UES Professional Solutions 29, Inc Proposal No. P24117.0737.000</p> <p>STANDARD OF CARE. The only warranty or guarantee made by UES Professional Solutions 29, Inc. in connection with the services performed hereunder is that we will use that degree of care and skill ordinarily exercised under similar conditions by reputable members of our profession practicing in the same or similar locality. No other warranty, expressed or implied, is made or intended by our proposal for consulting services or by furnishing oral or written reports.</p> <p>PAYMENT TERMS. The client agrees to pay each invoice upon presentation, time being of the essence. UES Professional Solutions 29, Inc. is to be paid under this agreement for all services rendered under this agreement and all additional services authorized by the Client (verbally or in writing) in excess of those stated in this agreement. Client’s ability to pay under this agreement should in no way be dependent on the Client’s ability to receive financing or payment from other parties or the Client’s completion of the Project. Invoices are considered past due 30 days from date of UES Professional Solutions 29, Inc. invoice and that past due amounts, at UES Professional Solutions 29, Inc. discretion, are subject to a late fee of one and one-half percent per month (18 percent per annum) or the highest amount allowed by applicable law on the outstanding balance whichever is less. Attorney’s fees and other costs incurred in collecting past due amounts shall be paid by the client.</p> <p>INSURANCE. UES Professional Solutions 29, Inc. maintains Worker’s Compensation and Employer’s Liability Insurance in conformance with applicable state law. In addition, we maintain Comprehensive General Liability Insurance and Automobile Insurance with bodily injury limits of \$1,000,000/\$1,000,000 and property damage limits of \$1,000,000. A certificate of insurance can be supplied evidencing such coverage which contains a clause providing that fifteen days written notice be given prior to cancellation. Cost of the above is included in our quoted fees. If additional coverage or increased limits of liability are required, UES Professional Solutions 29, Inc. will endeavor to obtain the requested insurance and charge separately for costs associated with additional coverage or increased limits.</p> <p>SAFETY. Should UES Professional Solutions 29, Inc. provide periodic observations or monitoring services at the job site during construction, Client agrees that, in accordance with generally accepted construction practices, the contractor will be solely and completely responsible for working conditions on the job site, including safety of all persons and property during the performance of the work and compliance with OSHA regulations, and that these requirements will apply continuously and not be limited to normal working hours. Any monitoring of the contractor’s procedures conducted by UES Professional Solutions 29, Inc. is not intended to include review of the adequacy of the contractor’s safety measures in, on adjacent to, or near the construction site.</p>	<p>OWNERSHIP OF DOCUMENTS. All documents, including but not limited to drawings, specifications, reports, boring logs, field notes, laboratory test data, calculations, and estimates, prepared by UES Professional Solutions 29, Inc. as instruments of service pursuant to this Agreement shall be the sole property of UES Professional Solutions 29, Inc. Client agrees that all documents of any nature furnished to Client or Client’s agents or designees, if not paid for, will be returned upon demand and will not be used by Client for any purpose whatsoever. Client further agrees that under no circumstances shall any documents produced by UES Professional Solutions 29, Inc., pursuant to this Agreement, be used at any location or project not expressly provided for in this Agreement without written permission of UES Professional Solutions 29, Inc. At the request and expense of Client, UES Professional Solutions 29, Inc. will provide copies of documents created in the performance of the work for a period not exceeding five years following submission of the report contemplated by this Agreement.</p> <p>LIMITATION OF LIABILITY. Client agrees that UES Professional Solutions 29, Inc.’s liability for any damage on account of any error, omission or other professional negligence will be limited to a sum not to exceed \$10,000 or UES Professional Solutions 29, Inc.’s fee, whichever is greater.</p> <p>DAMAGE TO EXISTING MAN-MADE OBJECTS. It shall be the responsibility of the Client or his duly authorized representative to disclose the presence and accurate location of all hidden or obscure man-made objects relative to field tests or boring locations. Client agrees to indemnify and hold harmless UES Professional Solutions 29, Inc. from all claims, suits, losses, personal injury, death and property liability resulting from unusual subsurface conditions or damages to subsurface structures, owned by Client or third parties, occurring in the performance of the proposed services, whose presence and exact locations were not revealed to UES Professional Solutions 29, Inc. in writing, or to reimburse UES Professional Solutions 29, Inc. for expenses in connection with any such claims or suits, including reasonable attorney’s fees.</p> <p>SITE VISITS. Client agrees that UES Professional Solutions 29, Inc. will not be expected to make exhaustive or continuous on-site inspections but that periodic observations appropriate to the construction stage shall be performed. It is further agreed that UES Professional Solutions 29, Inc. will not assume responsibility for the contractor’s means, methods, techniques, sequences, or procedures of construction, and it is understood that field services provided by UES Professional Solutions 29, Inc. will not relieve the contractor of his responsibilities for performing the work in accordance with the plans and specifications. The words “supervision”, “inspection”, or “control” are used to mean periodic observation of the work and the conduction of tests by UES Professional Solutions 29, Inc. to verify substantial compliance with the plans, specifications and design concepts. Inspections by our employees do not mean that UES Professional Solutions 29, Inc. is observing placement of all materials.</p> <p>SAMPLING OR TESTING LOCATION. The fees included in this proposal do not include costs associated with surveying of the site or the accurate horizontal and vertical location of tests unless specified. Field tests or boring locations described in UES Professional Solutions 29, Inc.’s report or shown on sketches are based on specific information furnished by others or estimates made in the field by our technicians. Such dimensions, depths, or elevations should be considered as approximations unless otherwise stated in the report.</p> <p>GOVERNING LAW. This Agreement shall be governed in all respects by the laws of the State of North Carolina.</p>
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Signed (Client): Date:	Signed: (UES Professional Solutions 29, Inc.) Date: May 21, 2024
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The energy behind public power

INTEROFFICE MEMORANDUM

Date: August 2, 2024

To: Ryan Spitzer, Town Manager

From: David Lucre, Electric Systems Manager, Western Region

RE: FY25 Contract Labor Bid Award Recommendation

On behalf of the Town of Pineville, formal bids were solicited for contract labor for the FY25 period. The bids included three schedules:

Schedule 1: Electric Installation Only

Schedule 2: Communications Installations Only

Schedule 3: Electric and Communications Installation Jointly

According to N.C.G.S §143-129, a public bid opening was held on July 30, 2024, and bids were tabulated.

Bids from four companies were received, River City Construction, Inc., Lamberts Cable Splicing, LLC, Lee Electrical Construction, Inc., and Huss Boring, LLC.

The Utility Director and I agree that awarding the bid to one contractor is in the best interests of the town and the lowest bidder for all three schedules combined was Lamberts Cable Splicing, LLC.

Staff recommends that Council award the contract to Lamberts Cable Splicing, LLC in the not to exceed amount of \$4,383,503.80. The contract is a per unit contract and the contractor will only be paid for installed units.

I have attached a copy of the bid summary for review.

Town of Pineville, NC
UNDERGROUND & DIRECTIONAL BORING SERVICES BID OPENING

Date: July 30, 2024 **Time:** 2:00 pm **Location:** 505 Main St, Pineville, NC 28134

Town

Representative: David Lucore, Electric Systems Manager, Electricities of NC. Inc.

Bids Received:				
Company Name	River City	Lamberts	Lee Electric	Huss Boring
Schedule 1- EL Only	\$ 2,916,912.50	\$ 2,952,103.80	\$ 4,940,660.90	\$ 3,532,900.00
Schedule 2- Comm Only	\$ 1,557,430.00	\$ 1,406,065.00	\$ 2,770,345.00	\$ 1,068,220.00
Schedule 3- Both	\$ 114,890.00	\$ 25,335.00	\$ 536,250.00	\$ 175,075.00
Totals	\$ 4,589,232.50	\$ 4,383,503.80	\$ 8,247,255.90	\$ 4,776,195.00



Department Update

PUBLIC WORKS

To: Town Council

From: Chip Hill

Date: August 1, 2024

Re: **Public Works Updates**

Huntley Glen: The Town is waiting for the developer to install sidewalks at the entrance on Dorman Road.

Parkway Crossing: The Town is waiting to receive the NAASCO report verifying that the repairs have been completed.

McCullough: The as-builts have been submitted to the County, but CCTV reports with Engineer certification were not included. Information was requested from the Engineer.

Johnston Drive Alignment: The storm drainpipe installation is complete. The grading for the street is complete and the first two overlays are complete. Grading for the sidewalk is ongoing and curb installation will begin when sidewalk grading is complete. Pricing for Phase II has not been received from the contractor.

Chadwick Park: The repair of the inverts by the contractor has not been completed. We are waiting for notification from the developer when repairs are completed and ready for inspection.

Lynnwood/Lakeview: 6-month warranty inspection repairs are still ongoing.

Preston Park: The as-builts have been submitted to the County, but CCTV reports with Engineer certification were not included. Information was requested from the Engineer.

Fountain: Construction is on schedule. Concrete has been poured and the brick erection around the fountain is scheduled for the last week of July.

Mecklenburg County Stormwater Inspection: Public Works had the county inspection for the Town's State Stormwater Permit. We passed with no infractions found.

*see attached spreadsheet of FY 2025 permits pending/issued.

PERMITS ISSUED/PENDING

COMPANY

Fiscal Year 2025

LOCATION

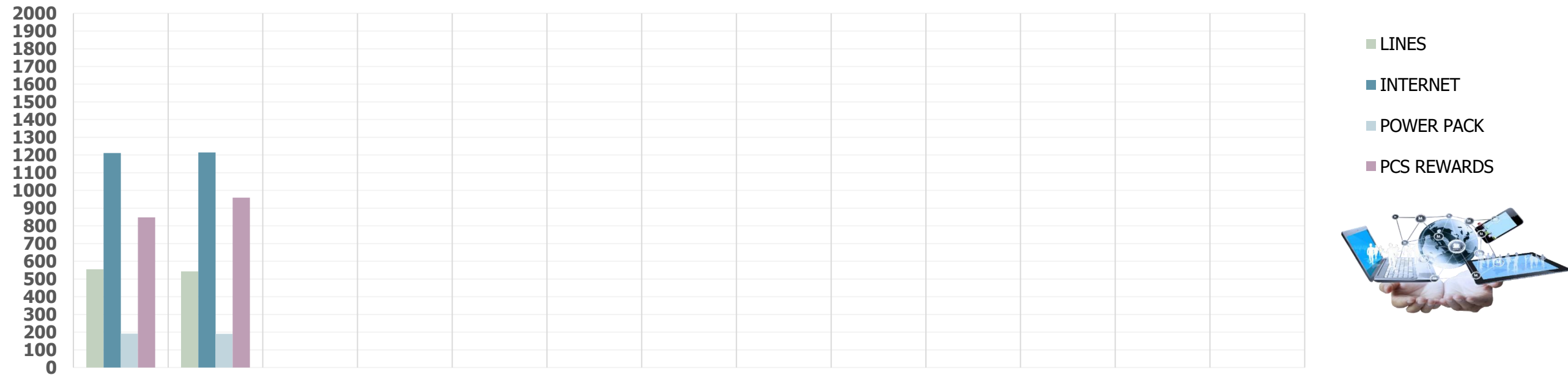
STATUS

PERMIT NO

Ashley Northup/AT&T	625 Eagleton Downs	Pending	
Zach Pellicone/Charlotte Water	10112 Industrial Drive	Pending	
Paul Tatsis/PNG	307 College Street	Issued	PW20240729COLLEGE307
Ashley Northup/AT&T	10810 Park Crossing Dr	Pending	

PCS Month End Service Totals FISCAL YEAR FY25 (JULY 1, 2024 thur JUNE 30, 2025)

QUANTITY	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	6/30/2025	TOTALS FY25
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PRODUCT	30-Jun-24	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	Total For FY2:	Trend
LINES	555	543													•
INTERNET	1211	1,214													•
POWER PACK	191	190													•
PCS REWARDS	848	959													•



PINEVILLE COMMUNICATION SYSTEMS

INTERNET RESULTS FOR MONTH ENDING 7-31-2024

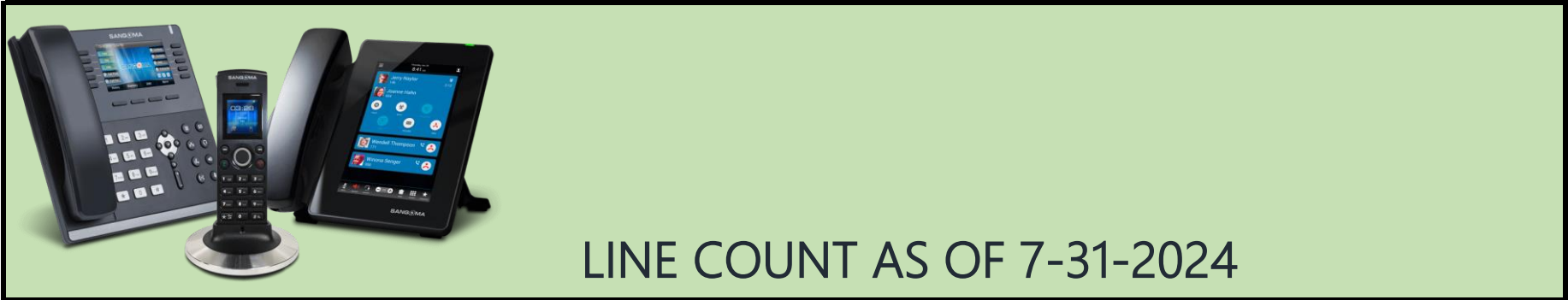
REVENUE AREA	MONTH ENDING 6-30-2024	INSTALLS SOLD AND COMPLETED IN JUNE.	DISCONNECTS TAKEN AND EXECUTED IN JUNE.	MONTH ENDING 6-30-2024	INSTALLS SOLD AND COMPLETED IN JULY.	DISCONNECTS TAKEN AND EXECUTED IN JULY.	MONTH ENDING 7-31-2024	SOLD IN JULY ON SCHEDULE FOR INSTALLATION AFTER BILLING OR IN AUGUST	TOTAL INTERNET FOR MONTH ENDING 7-31-2024	TOTAL AS OF 07-31-2024
ILEC	563	11	-2	572	11	-11	572	0	572	572
CLEC	637	15	-7	639	10	-7	642	5	647	647
TOTAL	1182	26	-9	1211	21	-18	1214	5	1219	1219



100M to 1 GIG SPEED OFFERING TAKE RATE TO DATE

INTERNET RESULTS FOR MONTH ENDING 7-31-2024	Jun-24	Jul-24	SERVICE AREA	RES OR BUS	SPEED	NET GROWTH/LOSS FROM PREVIOUS MONTH	
1219	213	217	CLEC	RES	300M	4	
	72	76	CLEC	RES	600M	4	
	213	211	CLEC	RES	1 GIG	-2	
	7	7	CLEC	BUS	100M	0	
	9	8	CLEC	BUS	1 GIG	-1	
	3	3	CLEC	BUS	200M	0	
	3	3	CLEC	BUS	400M	0	
	32	32	ILEC	BUS	100M	0	
	4	4	ILEC	BUS	200M	0	
	7	7	ILEC	BUS	400M	0	
	25	24	ILEC	BUS	1 GIG	-1	
	7	7	ILEC	BUS	400M	0	
	142	137	ILEC	RES	1 GIG	-5	
	219	228	ILEC	RES	300M	9	
	42	43	ILEC	RES	600M	1	
TOTAL	998	1007				9	
0.818703856							

82% of our Internet subscribers now subscriber to 100M or higher



LINE COUNT AS OF 7-31-2024

CLEC LINE COUNT	LINE COUNT MONTH ENDING 6-30-2024	LINE COUNT MONTH ENDING 7-31-2024	LOSS OR GAIN
BUS	41	39	-2
RES	91	89	-2
CLEC SUBTOTAL	132	128	-4
ILEC LINE COUNT	LINE COUNT MONTH ENDING 6-30-2024	LINE COUNT MONTH ENDING 7-31-2024	LOSS OR GAIN
BUS	311	309	-2
RES	112	104	-8
ILEC SUBTOTAL	423	413	-10
COMBINED LINE COUNT	555	541	-14

Pineville Communication Systems Report Month Ending 7-31-2024



Fiber Neighborhood Direct Marketing

Second Mailing Results

In July we saw an increase in internet installations in our Huntley Glenn and Preston Park fiber neighborhoods. This appears to be a positive and direct result of our marketing campaign to our fiber neighborhoods. We have done two direct marketing mailers this year and it is yielding inquiries that are turning into new service orders. Our take rate in Preston Park is 39% which is an increase of 7% from February of 2024. In Preston Park we are competing with two different providers. As of today, we have a third of the Internet consumers in this neighborhood. In Huntley Glenn we are now serving 49% of the neighborhood which is an increase of 5% from February of 2024. I'm pulling new stats for all our fiber neighborhoods and sharing with the board in the near future. However, the team wanted to share these two stats in particular because of the gains in each neighborhood.

Below is a copy of the 2nd direct mailer that was sent to prospective consumers in the neighborhoods we serve. The 3rd addition will go out in the month of August.

Pineville
COMMUNICATION SYSTEMS

Local IS
BETTER!

Get reliable, local, High-Speed Internet from Pineville Communications System. Internet speeds you need at prices you can afford!

704.889.2001 · PCSFiber.net

Offering High-Speed Internet to Traditions!

- We are the local fiber to the home provider
- This month enjoy FREE professional installation
- Ask how you can save up to \$25.00 each month off your electric bill with our PCS Rewards Program
- Personalized Customer Support & on call technicians
- Symmetrical Fiber Speeds
- No data caps or speed throttling
- Standard & Premium WiFi options
- 24/7 Tech support

300MBPS FOR \$35.95*

*300MBPS service is \$58.95/month minus the \$20.00 PCS Rewards Rebate applied to the Electric charges reduces monthly cost to \$38.95/month. Wireless Internet service available at additional charge. Restrictions may apply.

505 Main Street, Suite 201
Pineville, NC 28134

Pineville
COMMUNICATION SYSTEMS

For more information call
704.889.2001 or visit PCSFiber.net

PCS & PEC Annual School Supply Drive

PCS & PEC in partnership with *Pineville Neighbors Place* (a local non-profit assisting those who reside in Pineville) is collecting school supplies for children in need. Supplies that are collected by PCS & PEC will be given to *Pineville Neighbors Place* so they can be distributed to children in our area as they return to school. Supplies can be dropped off at **505 Main Street Suite 201**. Below is the list of items *Pineville Neighbors Place* is hoping to collect. If you do not have time to shop you can use their Amazon wish list and have most items delivered directly to *Pineville Neighbors Place*. Let's make sure no child is left without the supplies they need to start off this school year!



BACK TO SCHOOL DRIVE!

- ✓ COMPOSITION NOTEBOOKS
- ✓ LOOSE LEAF NOTEBOOK PAPER
- ✓ SPIRAL NOTEBOOKS
- ✓ PLASTIC POCKET FOLDERS
- ✓ PENS
- ✓ #2 PENCILS
- ✓ ERASERS
- ✓ CRAYONS (24 COUNT)
- ✓ KIDS SCISSORS
- ✓ GLUE STICKS
- ✓ RULERS
- ✓ BACKPACKS

Donation Drop off:
 Pineville Communication Systems & Electric
 505 Main Street Suite 201
 OR
 Use Our Amazon wishlist
 PCS & PEC School Drive in partnership with Pineville Neighbors Place

Pineville Neighbors Place (704) 972-8722 info@pinevilleneighbors.org

PCS Bill Stuffer for August 2024



Get Ready to Ace Your School Year with High-Speed Internet!

704.889.2001 · PCSFiber.net
INTERNET

The background is a chalkboard with various school-related icons drawn in white chalk, including a lightbulb, a globe, a ruler, a pencil, a laptop, a notebook, a protractor, a compass, and an open book.

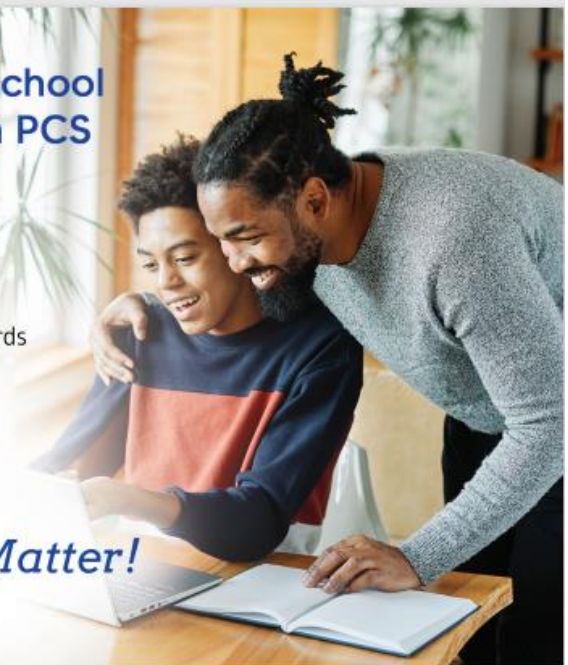
Don't let slow Internet hold you back this school year. Sign up for High-Speed Internet from PCS today and unleash your full potential!

- We are Pineville's local fiber Internet provider
- Sign up by August 31th for 50% off Installation & \$10.00 OFF FOR THE FIRST 3 MONTHS!!
- Save \$20.00/Month off your Electric Bill by adding Internet with PCS Rewards
- Symmetrical Fiber Speeds, No Data Caps or Speed Throttling
- Personalized whole home Wi-Fi options
- 24/7 Tech Support



Local... Where YOU Matter!

*Restrictions may apply.





Human Resources

Linda Gaddy, PHR SHRM-CP MSHR
lgaddy@pinevillenc.gov
(704) 889-2362

To: Ryan Spitzer, Town Manager
Members of the Town Council

From: Linda Gaddy

Date: 7/31/2024

Re: Human Resources Monthly Report

Ryan,

Enclosed is the Human Resources Department Monthly Report for the month of July 2024.

New Hires:

Noah Richardson, Police Officer
Ty Griswold, B.L.E.T. trainee
Bryson Hooper, B.L.E.T. trainee

Resignation/Termination:

Noah Richardson, Police Officer
Hunter Patterson, 911 Telecommunicator

Retirements:

none

Transfers:

Randall Down, Police Officer to Community Outreach Specialist
Timothy Jones, Building Maintenance Technician to Building Maintenance Supervisor

Promotions:

none

Current Openings:

Police Officer: 3 openings for lateral hires, 3 in background; accepting applications for Sworn Officers
B.L.E.T. trainees, 3 are starting the B.L.E.T. July/August class start session
911 Telecommunicator, 3 openings, interviews in process
Storm Water Technician, interviews in progress
Park Maintenance Technician, accepting applications
Park Aide part time, accepting applications
Systems Technician Apprentice, PCS, accepting applications

Departmental Update:**Wellness:**

We concluded the first year of reimbursements to employees through the new wellness benefit which rewards and encourages healthy living (physical, financial and lifestyle wellness). Budgeted wellness dollars reimbursed employees for approved expenses in these categories. The program is a well-received and utilized benefit. 75% of eligible employees claimed a reimbursement and most of those claimed the full \$600 maximum. Encouraging employees to take better care of themselves and to reduce lifestyle stress will benefit the employees and their employer in various ways.

Benefits:

A webinar about our retirement plans and planning for retirement with our own representative from emPower and NC State Retirement Systems was offered to all staff on July 11th. We make it a point to take advantage of this webinar that is personalized to just our staff once per year, in addition to the webinars that they offer throughout the year on various retirement topics.

Employee Appreciation and events:

Planning for Fall events and the annual Holiday party is underway, as well as a new way to recognize employees for outstanding achievements or performance is planned for next month. These events and the next employe newsletter will have the advantage of input from our new Communications Specialist.

Organizational changes:

We have implemented the pay incentives for Police Officers who have a NC Law Enforcement Certificate, Intermediate or Advanced. Fifteen members of the force received pay increases. Pay incentives were also announced to all staff for anyone who is bilingual and fluent in one of the approved languages who also agrees to be available to use their skill for the Town as an interpreter as needed. One employee has already requested to be approved for this. An organizational change within the Public Works department created a Building Maintenance division and new supervisor position. We also finalized the plan that creates career paths for 911 Telecommunicators.

Performance Management:

Annual performance reviews and goal setting are in progress for all employees (except sworn Police personnel who have their reviews on their anniversary dates). Annual merit increases for the non-sworn staff will take place the first of September.

Other:

The 4% Cost of Living increase for all staff was implemented first of July.

Over the next few months we are working with Baker Tilly consultants to conduct a compensation study. We expect to have their recommendations and a plan for the future by November.

Department Update



To: Town Council

From: Travis Morgan

Date: 08/06/2024

Re: Town Planning Updates

PLANNING:

Restaurants/Food: Empire Pizza, 123 Main Mexico, and Nothing Bundt Cakes now open.

CODE ENFORCEMENT:

<p>Prohibited Parking: 2323 glenway trail</p> <p>Grass: 505 fisher 10201 sam meeks 417 cedar knoll 9940 P-M 907 hill 207 n polk 100 college 104 olive 325 cranford 410 james 123 lowry 413 james 408 james 207 franklin 227 lowry 209 lowry 204 lowry 605 johnston dr 10304 osprey 10725 industrial 4406 huntley glen 2537 autumn glen 10203 enniscrone</p>	<p>10224 Enniscrone 10235 enniscrone 4108 huntley glen 419 cone 423 cone 426 park 10322 osprey 10917 Carolina Pl 2644 Overlook 2608 Overlook 2327 Glenway 201 S Polk 105 Miller Muskerry/Sam Meeks Lots</p> <p>ADU: 1005 cone</p> <p>Community Appearance/Junk Vehicle: 2001 lakeview 10015 lee 1007 cone 2323 glenway trail 1015 cone 10225 feldfarm 10222 Johnston Rd</p>	<p>Parking on the lawn: 2001 lakeview 918 lakeview 209 lowry 10402 osprey 2608 Overlook</p> <p>Temp Permit: 325 s polk</p> <p>Site Plan:</p> <p>Dumpster:</p> <p>Minimum Housing: 408 Fisher</p> <p>Yard Waste: 9940 P-M</p> <p>Obstructions & Restrictions:</p> <p>Signs: 123 main 10403 Park H & F2 8700 #450 P-M 10635 D Park Rd 11320 carolina Place 11410 carolina place 11812 Carolina Pl 11940 Carolina Pl</p>
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July

2024

Summer camp continues to roll along. Kids are enjoying games and trips to Carowinds. This month special field trip has led us to Spare Time to bowl, trip to Ayrley Grand Cinema to watch Inside Out 2, Gme Mining, Top Golf, Huckleberr Creek and the newly renovated Sullenberger Aviation Museum. Our Rock'n & Reel'n series hosted Bourbon Sons on Friday, July 12th. The community rocked away to some wonderful country music. Soccer Registration for the fall has begun, and over 275 children have already registered. The porcupines wrapped up there first season in July as well.



July
2024



July

2024



July

2024



General Programming – Belle Johnston

Pickleball: Open Pickleball times are Mondays and Friday from 9am-12pm and Wednesdays from 1:30pm-4:30pm. 239 participants

Karate: They hold classes on Wednesdays. 55 participants

Cookie Decorating – July 25 – 14 participants

Sound Bath Meditation Class — July 3 – 7 participants

Culture Block Seniors – Wednesdays – 61 participants

Summer Camp – 4 weeks – 200 participants

Lake Park

Bootcamp with Lia – Bootcamp meets 5:45am – 6:45am M/W/F in Lake Park. 60 participated

Tai Chi – Thursday evenings and Saturday mornings – 63 participants

Storytime in the Park – Wednesdays – 129 kids/112 adults

July

2024

The Hut

Senior Fit – Senior Fit takes place at the Hut M – Thursdays. 250 participants

Yoga – 18 participants

Cardio Funk: Lem holds class on Tuesdays at 6:30pm. 24 participants

Mom and Me Fitness – Friday Mornings – 5 participants

Facility Rentals

The Hut: 3 Rentals

The BJCC Dining Room: 4 Rentals

The BJCC Gym: 1 rental

Large Shelter: 11 Rentals

Medium Shelter: 18 Rentals

Tot Lot at Lake Park: 1 Rentals

***Shelter 1 at JH:** 0 Rentals

***Shelter 2 at JH:** 1 Rentals

***Shelter 3 at JH:** 1 Rental

Jack Hughes

Youth Athletics

No youth athletics in July. Youth soccer registration started on July 1st.

Adult Athletics

No adult athletics in July. Adult basketball registration started on July 1st.

Jack Hughes Tournaments/Special Events

No tournaments in July.

Baseball Field Usage

On Deck continued ended their summer seasons on Fields 1, 2, and 4 in July.

July

2024

The Pineville Porcupines continued their season on July. They had 10 home games in July at the stadium.

Multipurpose Field Usage

Red Wolves Hurling Club continued using Field 3 for hurling practice in June on Sundays.

Social Media

Facebook

Post Reach: 5,392

Post Engagements: 1,494

New Page Likes: +22

Total Page Likes: 4,908

Total Page Followers: 6,086

Instagram

New Followers: +39

Total Followers: 2,641

Park Maintenance Update

Belle Johnston/ Lake Park

Cut weekly

Monthly building inspections

Treated stage turf for insects for concerts

Added Pond dye to treat algae in lake

Trimmed shrubbery at Belle

Sprayed for weeds

Water flowers

The Hut

Cut as needed

Sprayed turf and beds for weeds

Building inspection

Trash Removal

Cemetery

Cut as needed

Limb removal as needed

Trash removal as needed

Removed fallen tree

Dog Park

Limb removal as needed

Cut as needed

Daily Checks

July

2024

Jack Hughes

Daily field prep

Weekly tournament prep

Cut weekly

Monthly building inspections

Equipment maintenance as needed

Irrigation repairs at stadium

Aerated and fertilized all fields

Town Hall

Cut as needed

Sprayed weeds in beds

Daily outside check and trash removal

Met for fountain electrical



PINEVILLE POLICE DEPARTMENT

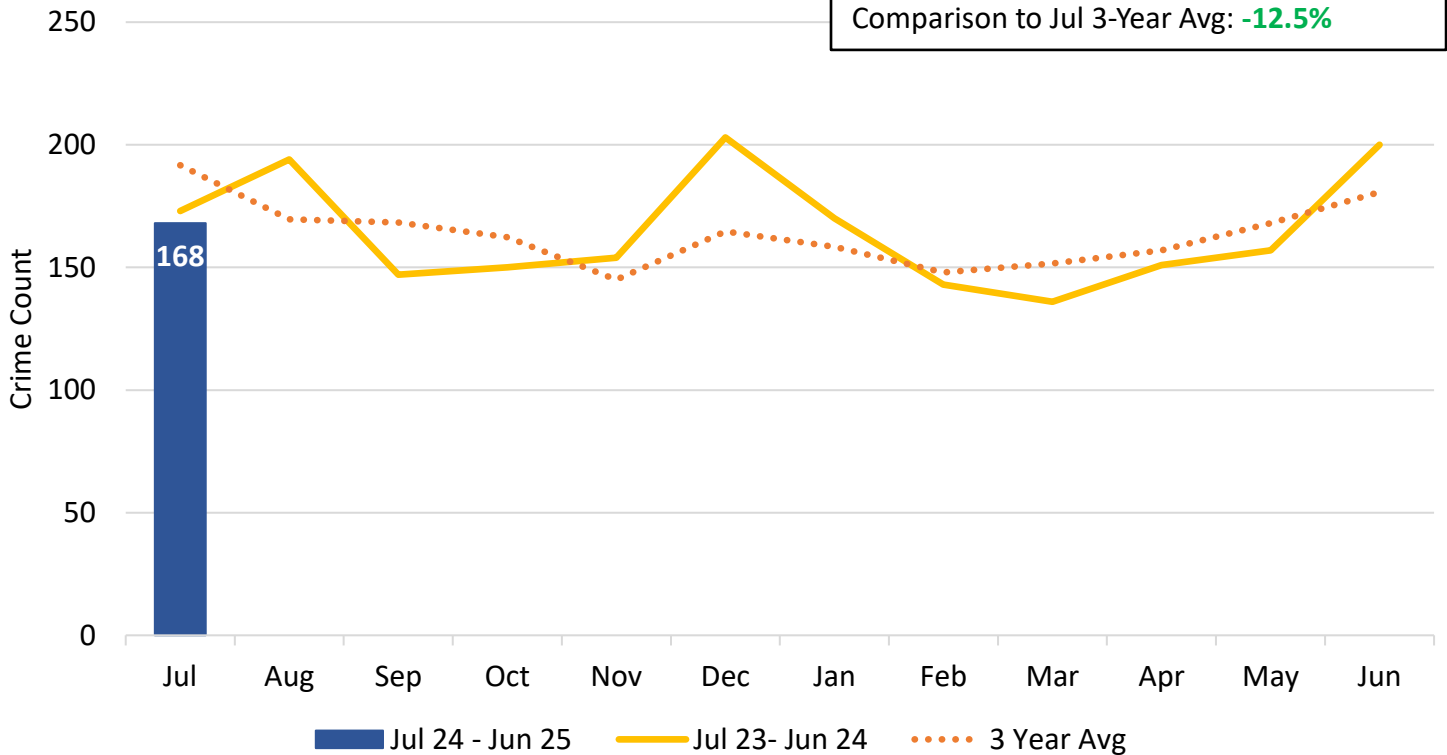
MONTHLY REPORT July 2024

Crime Goals

Below is the evaluation of the police department’s crime goals. Goals are measured for 12 months based on the fiscal year. For the year of July 2024 – June 2025, the goal is to reduce Group A offenses by 5%.

Goal #1: Group A Crimes

Goal: -5%
Comparison to Jul 23: **-2.9%**
Comparison to Jul 3-Year Avg: **-12.5%**



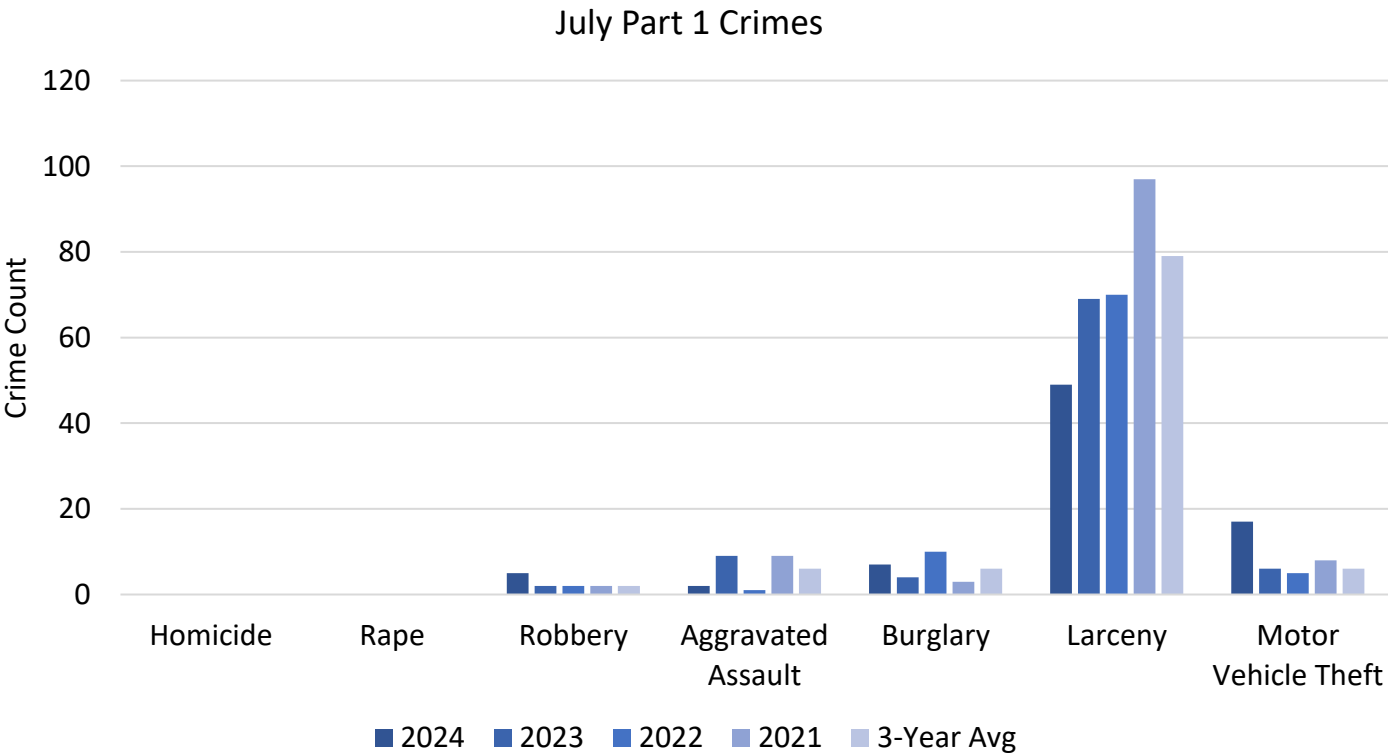
* data pulled from RMS; unfounded removed

Monthly Crime Statistics

Below is a table and bar graph of the counts for Part 1 Crimes in July. For comparison, the same is shown for the past 3 years. The average of the 3 years was calculated.

July Crime Statistics Part 1 Offenses						
	2024	2023	2022	2021	3-year average (2021-2023)	ETJ
Homicide	0	0	0	0	0	0
Rape	0	0	0	0	0	0
Robbery	5	2	2	2	2	0
Aggravated Assault	2	9	1	9	6	0
Burglary	7	4	10	3	6	0
Larceny	49	69	70	97	79	1
Motor Vehicle Theft	17	6	5	8	6	2

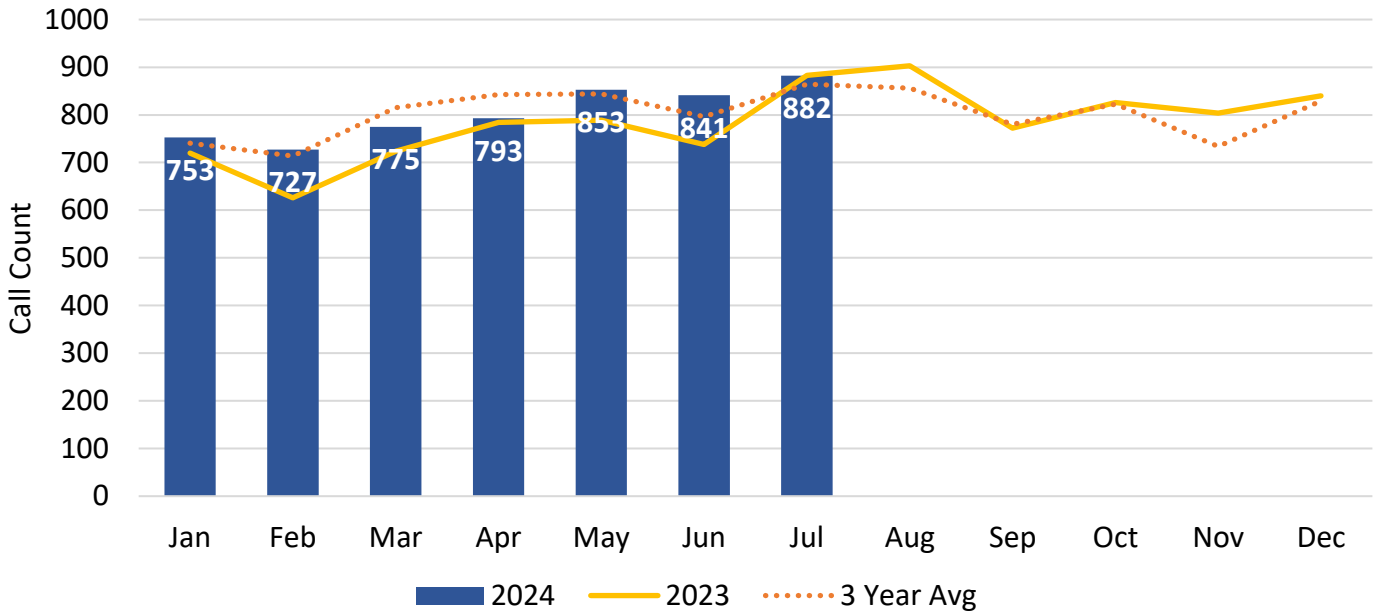
* ETJ statistics included in total number of offenses



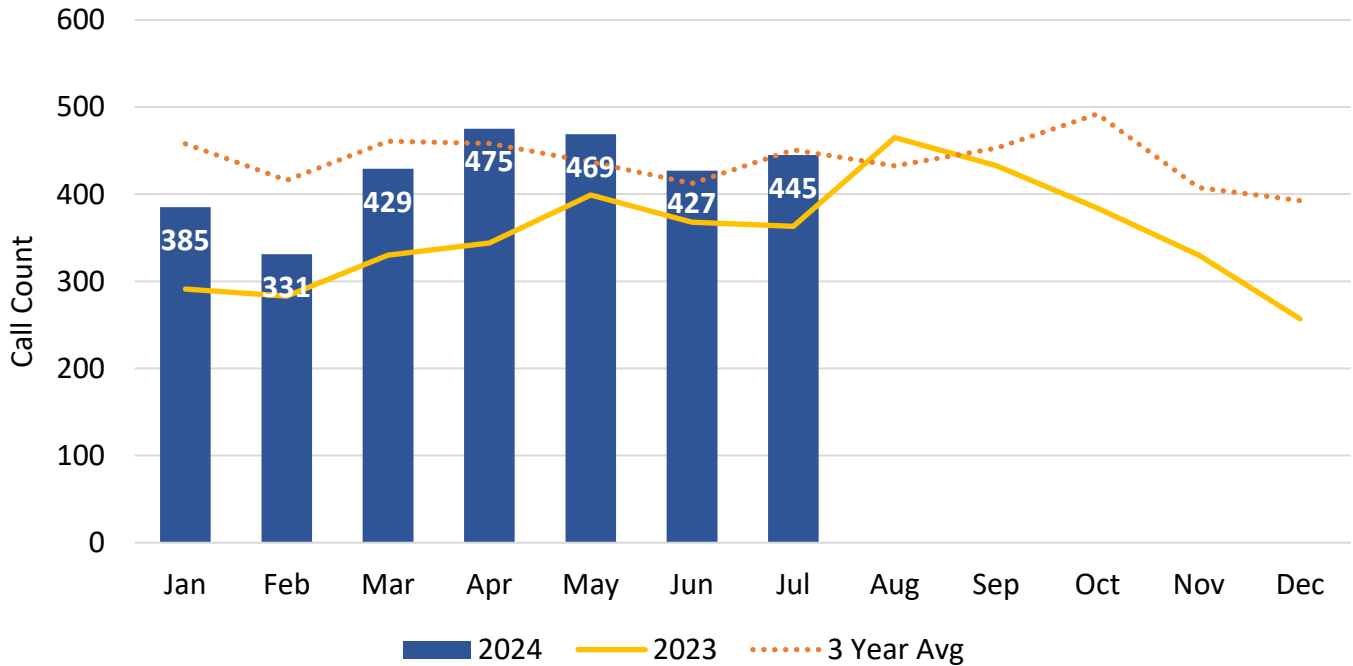
Calls for Service

The graphs below display the number of calls for service in comparison to previous months and the previous 2 years. The first graph is citizen-generated calls. The second graph is officer-generated calls.

Citizen-Generated Calls for Service



Officer-Generated Calls for Service



*zone checks and foot patrols removed

July Community Engagement

- Monthly town safety meetings
- Monthly building inspection
- Chamber of Commerce meeting
- Designing a volunteer program
- Mexico training orientation
- Shop with a cop meeting
- Weekly events in the park (concerts and movies)
- Bingo with residents of the Laurels
- Manage Twitter, Instagram, Facebook and Ring apps for the PD

July Traffic Enforcement

Traffic Enforcement Type and Dispositions

Enforcement	Count
Traffic Stop	266
Citation Issued	106
Warning	132
Report Taken	4

*Officer-generated traffic stops; unfounded removed

Locations of Traffic Enforcement

Street Name	Count
PINEVILLE-MATTHEWS RD	82
MAIN ST	28
PARK RD	27
CAROLINA PLACE PKY	19
POLK ST	13
JOHNSTON RD	8
LANCASTER HWY	7
BLUE HERON DR	7
LEE ST	5
CRANFORD DR	4
PINEVILLE RD	4
I-485	4
ROCK HILL-PINEVILLE RD	4
KETTERING DR	4
MCMULLEN CREEK PKY	4
MORROW AVE	3
WINDY PINES WAY	3
FELDFARM LN	3
TOWNE CENTRE BLVD	3

DOVER ST	2
SABAL POINT DR	2
JOHNSTON DR	2
CHILDERS LN	2
CENTRUM PKY	2
DORMAN RD	2
PARK CEDAR DR	2
WATER OAK DR	1
SAM MEEKS RD	1
DOWNS CIR	1
OAKBROOK DR	1
STRATFIELD PLACE CIR	1
CHURCH ST	1
RING RD	1
CONE AVE	1
WILLOW RIDGE RD	1
FLAGSTONE DR	1
SOUTH BLVD	1
CARDINAL WOODS DR	1
LONGLEAF DR	1
PLUM CREEK LN	1
LOWRY ST	1
WILLOWHURST CT	1
MEADOW CREEK LN	1
BLANK	1
MCCULLOUGH CLUB DR	1
MCINTRYE RIDGE RD	1
Grand Total	266

*based on location of stop in CAD

August

2024

A small town with big ideas!

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6 Council Meeting 6:30 pm	7	8 Pineville Bike Night	9	10
11	12 Electricities Conference	13 Electricities Conference	14 Electricities Conference	15	16	17
18	19	20	21	22 Clerks Conference	23 Clerks Conference	24 Clerks Conference
25	26 Work Session 6:00 pm	27	28	29	30	31

Town Hall
505 Main Street
Pineville, NC 28134



September

2024

A small town with big ideas!

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Holiday	3	4	5	6	7
8	9	10 Town Council 6:30 pm	11	12	13	14
15	16	17	18	19	20	21
22	23 Telephone Board Meeting 5:00 pm Work Session 6:00 pm	24	25	26	27	28 Pineville Library Around the World Event 11 – 2pm
29	30					

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