



**TOWN COUNCIL MEETING**  
**TOWN HALL COUNCIL CHAMBERS**  
**TUESDAY, MAY 14, 2024 AT 6:30 PM**

[HTTPS://US02WEB.ZOOM.US/J/86786845799](https://us02web.zoom.us/j/86786845799)

## **AGENDA**

### **CALL TO ORDER**

**Pledge Allegiance to the Flag (ES)**

**Moment of Silence**

### **ADOPTION OF AGENDA**

### **APPROVAL OF THE MINUTES**

- [1.](#) Approval of the Minutes of the following meetings: Town Council Meeting of March 19th; Work Session of March 25th; Special Called Meeting of March 25th; Work Session of April 22nd; Budget Meetings of March 5, 7, 21, 26, April 25, and April 30, 2024.

### **AWARDS AND RECOGNITION**

### **BOARD REPORTS**

- [2.](#) PCAA (*C J Norman*)
- [3.](#) Charlotte Water (*Angela Charles*)
- [4.](#) Parks and Rec (*Christine Turner*)
- [5.](#) James Polk Site (*Jim Ryder/Scott Warren*)

### **CONSENT AGENDA**

- [6.](#) Proclamations for Municipal Clerks Week, National Police Week, and Public Works Week
- [7.](#) Tax Refunds (*Chris Tucker*)
- [8.](#) Finance Report (*Chris Tucker*)

### **PUBLIC COMMENT**

### **PUBLIC HEARING**

- [9.](#) Presentation of Budget (*Ryan Spitzer*)

**OLD BUSINESS -None**

**NEW BUSINESS**

- [10.](#) Approval of Board Applications for Arts & Science Council - **ACTION ITEM**
- [11.](#) Approval of Cooperative Agreement for CDBG Funds (*Ryan Spitzer*) - **ACTION ITEM**
- [12.](#) Thrower Condemnation Agreement (*Ryan Spitzer*) -**ACTION ITEM**
- [13.](#) PD Pay Agreement (*Ryan Spitzer*) - **ACTION ITEM**
- [14.](#) South Polk Sidewalk Bid Approval (*Travis Morgan*) - **ACTION ITEM**
- [15.](#) BA 2024-08 to decrease Ad Valorem Taxes revenue and increase Investment Earnings revenue (*Chris Tucker*) - **ACTION ITEM**
- [16.](#) BA 2024-09 to increase Miscellaneous Grants and Transfer from Other Funds revenue (*Chris Tucker*) - **ACTION ITEM**
- [17.](#) BA 2024-10 to increase transfer-in revenue to support the IT and Streets appropriations (*Chris Tucker*) - **ACTION ITEM**

**MANAGER'S REPORT**

**MONTHLY STAFF REPORTS**

- [18.](#) PCS
  - PD
  - Public Works
  - Parks & Rec
  - HR
  - Planning & Zoning

**CALENDARS FOR COUNCIL**

- [19.](#) May and June

**CLOSED SESSION**

- 20. Pursuant to NCGS 143.318.11 (5) - attorney/client privilege

**ADJOURN**

If you require any type of reasonable accommodation as a result of physical, sensory, or mental disability in order to participate in this meeting, please contact Lisa Snyder, Clerk of Council, at 704-889-2291 or [lsnyder@pinevillenc.gov](mailto:lsnyder@pinevillenc.gov). Three days' notice is required.



**TOWN COUNCIL REGULAR MEETING**  
**TOWN HALL COUNCIL CHAMBERS**  
**TUESDAY, MARCH 19, 2024, AT 6:30 PM**

## MINUTES

### CALL TO ORDER

Mayor David Phillips called the meeting to order @ 6:30 pm.

Mayor: David Phillips  
 Mayor Pro Tem: Ed Samaha  
 Council Members: Amelia Stinson-Wesley, Chris McDonough, Danielle Moore  
 Town Manager: Ryan Spitzer  
 Town Clerk: Lisa Snyder

### PLEDGE ALLEGIANCE TO THE FLAG

Mayor David Phillips led everyone in the Pledge of Allegiance.

### MOMENT OF SILENCE

Mayor David Phillips asked for a moment of silence and asked everyone to bow their heads for a moment of silence.

### ADOPTION OF AGENDA

Mayor Pro Tem Ed Samaha made a motion to accept the agenda as presented, and a second was made by Council Member Amelia Stinson-Wesley. All ayes. **(Approved 4-0)**.

### APPROVAL OF MINUTES

The Minutes of the Town Council Meeting on February 13, 2024, and the Work Session on February 26, 2024, were submitted for approval. Council Member Stinson-Wesley moved to approve the minutes as presented with a second made by Council Member Danielle Moore. All Ayes. **(Approved 4-0)**

### AWARDS AND RECOGNITION

Mayor Phillips recognized and welcomed four new police officers to the Town of Pineville: Officer James Walker, Officer Eric Hazard, Officer John Frye, and Officer Theodore Warren. Chief Hudgins stated that he is proud to have them on the team. The Town is happy to have you with us.

Mayor Phillips also recognized Pineville resident, Jim Knowles, for over 19 years of service on our Planning Board and Board of Adjustment, along with Pineville resident, Thomas White, for more than 13 years of service on the Planning Board and Board of Adjustment. Mr. Knowles and Mr. White were each presented with a Proclamation by the Mayor and a key to the town for their service to the Town for many years.



## BOARD REPORTS

**Downtown Partners, Sara Longstreet, owner of Carolina Scoops.** Sara began by stating that Pineville lost Mary Ann Braun, a long-time employee and patron of the Pineville Tavern, last week. She hosted karaoke and open mic nights. They will be having an open mic tribute at the Tavern on Thursday, April 4<sup>th</sup>, at 7:00 pm. Please support the Pineville Tavern as they work through this difficult time.

Sara continued with updates to the Downtown Merchants, including the loss of 3 businesses in the downtown area. New businesses include the Brass Bird, the Moxie, Skin NP, Two Buck Saloon, One Touch and coming soon, 123 Main Mexico. In addition, she was just notified that a new woman's boutique will be moving into the old Z's Home Furnishings location. The Garrison will be open for lunch beginning Monday, March 25<sup>th</sup>.

She summarized by stating that they have spent most of the money already that the Town gave them. She added that about 200 to 300 people attended the events that they put together for downtown. Food trucks are scheduled to be in the downtown every Thursday and Friday nights. They are requesting \$35,000 in funding to create murals for three locations downtown and will be working with the Arts & Science Council.

The Social District is close to being ready. Sara shared the stickers that will be used on the cups and windows of the businesses in the social district. All of the information is on the Town's website.

**Arts & Science Council, Marcie Kelso.** Marcie is a member of the Board of Directors. She gave a presentation to Council showing how they are involved in Pineville. She thanked Council for the \$10,000 sponsorship last year. Their YTD investment in Pineville is \$48,852. She added that Culture Blocks bring cultural experiences closer to where the residents live. She thanked Council for their past support and has requested for FY25 sponsorship of \$13,782.60. This specific number comes from multiplying the population, 10,602, by \$1.30 per resident. ASC staff is eager to continue working with Pineville Parks & Rec and serving the residents.

**Pineville Chamber, John Holobinko, President.** Mr. Holobinko shared that the Chamber sponsored its Third Annual Business Expo was held recently and was a success. He saw businesses from Fort Mill, South Charlotte, Ballantyne, and Indian Land who are interested in doing business in Pineville. All the sponsored tables were sold out and they even had a waiting list. The Chamber now has a Member-to-Member Deals page where businesses can give discounts to each other. They have an entire page on their website dedicated to starting their own businesses. The Chamber now reaches over 1,500 businesses.

## CONSENT AGENDA

The Consent Agenda consisted of three items for approval: Resolution 2024-05 for Declaration of Surplus items, Resolution 2024-04 Declaring Detective Chris Delux' Service Weapon and Badge as Surplus, and Tax Refunds.

Mayor Pro Tem Samaha moved to approve the Consent Agenda as presented with a second made by Council Member Moore. (**Approved 4-0**)

## PUBLIC COMMENT

**Laura Stout, Pineville resident.** Ms. Stout reminded Council that the playgrounds should be inclusive for everyone. She encourages them to continue to listen to the residents' concerns.

**Les Gladden, Pineville resident.** Mr. Gladden continued his previous discussion about his concerns about the police department.

### PUBLIC HEARING

Mayor Phillips mentioned earlier that if anyone wants to speak regarding the public hearing for a substation, they will need to sign up. There were two forms for sign-up. No one spoke up in reply to his announcement.

**Substation relocation.** Council Member Stinson-Wesley moved to enter Public Hearing with a second made by Mayor Pro Tem Samaha. All ayes.

Town Manager Spitzer stated that this was posted as a public hearing but this not what the state statute has as a public hearing. This is slotted as a time for Council to allow comment on the location of the substation from residents and to be able to ask questions. We are just to receive comments from the citizens.

David Lucore, with Electricities, reviewed the timeline of a new electric substation. There are two potential locations for the new substation, Sites #1 and #2. Site #1 is the flea market location. The estimated cost, which is subject to revisions, comes to \$5.1 million (as a baseline) to \$5.6 million dollars. If you add a chain link fence, greenery, or a brick wall, you will add to that cost.

Site #2 is the 9 acres on Nations Ford Road. The estimated cost is \$5.83 million to \$7.25 million. Mr. Lucore continued to sharing the costs side-by-side. He went over the kilowatts plus revenue per FY23 rate class.

Greg Wagner, a McCullough resident, gave a presentation to Council of the possibilities that go with putting the substation at the flea market location. His data comes from the National Institute of Health and the EPA to name a few. His research shows that residents being within 50 meters of a high voltage power line are at risk for these medical issues: childhood leukemia, miscarriages, and Alzheimer’s disease. In addition, he said that property values decreased due to the public fears of EMF exposure. Currently, there are 740 homes in McCullough and the average price of a home is \$600,000. He feels that Site #10 is not worth the risk of potential litigation. He requests that the Town drop site #10 from consideration. Council Member McDonough stated that they have fiduciary responsibility, as well, in determining where to place the substation.

Jarred Muraco, a McCullough resident, stated his dissatisfaction with having the substation located near anyone’s back yard and questioned whether the town is prepared to tack on an additional lawsuit on top of the costs of a new substation.

Gerry Aiken has lived in Charlotte for 49 years, in and around the county, and expressed concern about having a substation near a neighborhood. He asked Council to look at the long-term value of it. He suggests putting it away from housing and putting it underground, where it’s not highly visible.

Chris Rogers had questions about more cost-saving measures and other locations.

Richard Bisabini, a McCullough resident, stated that his 3-year-old cousin died from cancer due to being close to a substation in Ohio and asked Council to consider more than just a fiduciary matter but a personal matter, too.

Les Gladden spoke about the location and added that 300-unit housing development that will be located and already approved.

Laura Stout expressed concern about the cost being passed on to the residents as several are living in poverty and cannot afford an increase.

Council Member Moore moved to leave Public Hearing #1 followed by a second made by Mayor Pro Tem Samaha. All ayes.

### OLD BUSINESS

There was no old business.

### NEW BUSINESS

**Resolution 2024-06 in support of NCDOT Project for Intersection Improvements, Travis Morgan.** Mr. Morgan stated that this is a request from NCDOT for a signal at the intersection at Park Road and Carolina Place Parkway. They ask that Council support this resolution for improvements at that site with a traffic control device. There will be improvements including a pedestrian crosswalk. It does meet NDDOT qualifications and design. Staff recommended approval. Council Member

Stinson-Wesley requested that we ensure that there is coordination of the light-timing. Mr. Morgan will forward the Resolution to the State once approved.

Council Member Chris McDonough moved to approve Resolution 2024-06 for the NCDOT project with a second made by Council Member Stinson-Wesley. All ayes. **(Approved 4-0)**

**Pour and Play, Matt Jakubowski.** Matt received quotes for two playgrounds at Lake Park to make them more accessible and asked Council to approve Gametime's quote, in the amount of \$182,177.38, for the two playgrounds.

Mayor Pro Tem Samaha moved to approve Gametime's quote with a second made by Council Member Stinson-Wesley. All ayes. **(Approved 4-0)**

**Employee Handbook changes, Linda Gaddy.** Ms. Gaddy submitted the proposed changes to the Employee Handbook at last month's Work Session and requested Council's approval for those changes.

Mayor Pro Tem Samaha moved to approve the Employee Handbook updates with a second made by Council Member Moore. All ayes. **(Approved 4-0)**

**Budget Amendments 2024-05, 2024-06, and 2024-07, Chris Tucker.** **BA 2024-05** allows the General fund to receive a transfer from the CPF and use those resources toward the Pour & Play project. He requests \$200,000 be reallocated.

Council Member Stinson-Wesley moved to approve followed by a second made by Council Member McDonough. All ayes. **(Approved 4-0)**

**BA 2024-06** allows the General Fund to receive the grant funds received to construct an outdoor fitness amenity at Lake Park and use Fund Balance towards the amenity project. He requests \$31,000 of fund balance to be appropriated toward the project.

Council Member Moore moved to approve followed by a second made by Council Member Stinson-Wesley. All ayes. **(Approved 4-0)**

**BA2024-07** is a budget amendment that increases the loan proceeds revenue and increases project expenditures appropriations in the amount of \$16,000,000. He requests approval as presented.

Mayor Pro Tem Samaha moved to approve followed by a second made by Council Member Moore. All ayes. **(Approved 4-0)**

**Manager's Report.** Town Manager Spitzer gave an update on the Johnston Road project. They will be starting on the water line within the next week and anticipate Phase 1 completion by the end of July. Once this is complete we are hoping to have the same company to bid on Phase 2 and keep it going. The fountain work will begin the first part of April and be completed by the end of June. The Social District was recently approved from the ABC, and he will meet with Sara Longstreet and Public Works to get a firm start date. Council Member Stinson-Wesley and he met with the NCDOT regarding putting a crosswalk on Cranford Drive to Town Hall. We are working on funding from the state legislature and maybe from CRTPO. He is cautiously optimistic about this progress moving forward.

Mr. Spitzer touched on the agenda item for the substation. In order to stay on the current timeline for the construction of the new substation, he recommends that Council hold a special meeting on March 25<sup>th</sup> to vote on a location of the substation, and the possible resolution for condemnation. Since the Millers have not answered the Town's repeated requests to negotiate on the right-of-way needed for Site 2, the condemnation resolution would be needed for either Site 1 or Site 2, whichever one they choose. This is what they can vote on March 25<sup>th</sup>. He proposes the meeting be called for 7:00 pm, after the Work

Session, on March 25<sup>th</sup>, as this will give us enough time for proper notification. This will be announced on the website, social media and possibly put in the paper. We are doing this because Council stated they want all members to be present, and there will be at least one member that will not be present at the April 9<sup>th</sup> council meeting for the vote, and because we had a meeting today to receive public comment. If Council would like to have a meeting prior to March 25<sup>th</sup> to discuss anything with the attorney, we can do that, but we would need to satisfy the notification requirements. Special Meeting requirements are 48 hours. Subsequently Town Council could use the Work Session prior to the Special Meeting for any further discussions because that was previously scheduled.

Council Member Moore moved to go into Closed Session pursuant to NCGS 143.318.11 (3) regarding an attorney-insurance matter followed by a second made by Council Member Stinson-Wesley. All ayes.

Council Member Stinson-Wesley moved to leave Closed Session with a second made by Mayor Pro Tem Samaha. All ayes.

**ADJOURNMENT**

Council Member Stinson-Wesley made a motion to adjourn followed by a second made by Mayor Pro Tem Samaha. (**Approved 4-0**) The meeting was adjourned at 9:10 pm.

\_\_\_\_\_  
**David Phillips, Mayor**

**ATTEST:** \_\_\_\_\_  
**Lisa Snyder, Town Clerk**



**WORK SESSION MINUTES  
MONDAY, MARCH 25, 2024 @ 6:00 PM  
TOWN HALL COUNCIL CHAMBERS**

The Town Council of the Town of Pineville, NC, met in a Work Session on Monday, March 25, 2024 @ 6:00 p.m.

**ATTENDANCE**

Mayor: David Phillips

Mayor Pro-Tem: Ed Samaha

Council Members: Amelia Stinson-Wesley, Chris McDonough, Danielle Moore

Town Manager: Ryan Spitzer

Town Clerk: Lisa Snyder

**CALL TO ORDER**

Mayor David Phillips called the meeting to order at 6:01 p.m.

**DISCUSSION ITEMS:**

**PD Salary Presentation.** Seargent David Lindsey gave a presentation on the current police staffing crisis and outlined the struggles they are facing. They are having trouble attracting qualified candidates to apply for open positions due to the surrounding agencies' higher pay and incentives. He stated that we are 23rd on the list in pay. There has been a lot of turnover, including turnover with the 911 dispatchers. The detective bureau is also struggling and dealing with shortages. He showed comparisons with surrounding Mecklenburg County police departments. They pulled Calls for Service stats but noted that the some of the surrounding towns do not have a large mall and a hospital.

He noted that 70% of our department has less than 3 years of experience. The staff at the department are struggling with low morale due to being overworked and underpaid. This has been worsened by their colleagues leaving for higher-paying jobs in surrounding agencies with better incentives. They are proposing the following budget allocation request: across-the-board increases, longevity pay, top-out pay increases, shift differential, bi-lingual pay, among others. Sgt. Lindsey added that they sent out 150 recruiting emails but only received two back. The emails included incentives and sign-on bonuses).

The entire police department is in need of help. The majority of crimes are committed by non-residents and the perpetrators live within 100 miles of here. Pineville is not in the ballpark compared to other counties.

Our 911 dispatchers are doing the work for Pineville and Mint Hill. We are 23<sup>rd</sup> on the list for pay in that area. K-9 handlers undergo extensive training to work effectively with their canine partners. This training is often rigorous and requires a significant time investment. K-9 handlers can involve added risks compared to other law enforcement

roles. K-9 handlers are also responsible for the care of their canine partners. Surrounding towns offer incentives to their K-9 handlers, however, Pineville does not.

Mayor Pro Tem Samaha agreed that we are behind but feels that all of the towns are going through this. Mayor Phillips appreciates the opportunity for the input he received. He said that everybody is on board with them, but there is a staffing problem nationwide and at the end of the day, we can do better. We do not want to lose our senior officers. Council Member Stinson-Wesley concurred with the Mayor.

Seargent Lindsey doesn't expect change to be implemented immediately but would appreciate a 4 to 5-year plan. Council is aware and are reviewing it.

Mayor Phillips stated that the Work Session had concluded, and council will be going into Closed Session pursuant to NCGS 143.318.11 (3) for attorney-client privilege, after a brief break.

Council Member McDonough moved to enter Closed Session followed by a second made by Council Member Moore. All ayes.

Council Member Stinson-Wesley moved to adjourn the meeting followed by a second made by council Member McDonough. All ayes.

The Mayor adjourned the meeting at 7:13 pm.

\_\_\_\_\_  
David Phillips, Mayor

ATTEST:

\_\_\_\_\_  
Lisa Snyder, Town Clerk

**Mayor**  
David Phillips  
**Mayor Pro Tem**  
Ed Samaha  
**Town Manager**  
Ryan Spitzer



**Town Council**  
Chris McDonough  
Amelia Stinson-Wesley  
Danielle Moore  
**Town Clerk**  
Lisa Snyder

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**SPECIAL MEETING MINUTES  
MONDAY, MARCH 25, 2024, AT 7:30 PM  
TOWN HALL COUNCIL CHAMBERS**

The Town Council of the Town of Pineville, NC, met in a Special Meeting on Monday, March 25, 2024, at 7:30 pm.

**ATTENDANCE**

Mayor: David Phillips  
Mayor Pro Tem: Ed Samaha  
Council Members: Chris McDonough, Amelia Stinson-Wesley, Danielle Moore  
Town Manager: Ryan Spitzer  
Town Clerk: Lisa Snyder

Mayor Phillips called the meeting to order at 7:30 pm and stated that this meeting is following up from the public hearing on March 19, 2024.

Council Member Stinson-Wesley made two motions: **Motion 1** to move to place the substation on the Miller Road site and install the necessary transmission and distribution infrastructure related to the same. A vote was taken on Motion 1 as follows:

Council Member Stinson-Wesley: Aye  
Mayor Pro Tem Samaha: Nay  
Council Member McDonough: Aye  
Council Member Moore: Nay  
Mayor Phillips broke the tie and voted Aye. (**Approved 3-2**)

Council Member Stinson-Wesley made **Motion 2** to adopt Resolution 2024-07 and authorize the attorneys for the Town of Pineville to negotiate the conveyance of the Miller Road site and, if needed, condemn the necessary property interests for placement of the substation and related transmission and distribution infrastructure. A second was made on Motion 1 by Council Member McDonough. A vote was taken as follows:

Council Member Stinson-Wesley moved to approve Motion 2 and was seconded by Council Member McDonough. A vote was taken as follows:

Council Member Stinson-Wesley: Aye  
Mayor Pro Tem Samaha: Nay  
Council Member McDonough: Aye

Council Member Moore: Nay  
Mayor Phillips broke the tie and voted Aye. (**Approved 3-2**)

A motion to adjourn the Special Meeting was made by Council Member Moore and seconded by Council Member Stinson-Wesley. All ayes.

The Special Meeting was adjourned at 7:40 pm.

\_\_\_\_\_  
Mayor David Phillips

**ATTEST:**

\_\_\_\_\_  
Lisa Snyder, Town Clerk





**WORK SESSION MINUTES  
MONDAY, APRIL 22, 2024 @ 6:00 PM  
TOWN HALL COUNCIL CHAMBERS**

The Town Council of the Town of Pineville, NC, met in a Work Session on Monday, April 22, 2024 @ 6:00 p.m.

**ATTENDANCE**

Mayor: David Phillips

Mayor Pro-Tem: Ed Samaha

Council Members: Amelia Stinson-Wesley, Chris McDonough, Danielle Moore

Town Manager: Ryan Spitzer

Town Clerk: Lisa Snyder

**CALL TO ORDER**

Mayor David Phillips called the meeting to order at 6:01 p.m.

**DISCUSSION ITEMS:**

Architects for Fire Department Concept (Stewart, Cooper & Newell) Kim Parton, Architect, gave a presentation of the proposed Fire Department drawings and site plan. She noted that the square footage was down to about 11,500 square feet. They are looking at several things to reduce the costs, but still maintain the character of the building. They also reduced the height of the building to save on exterior costs.

Mayor Phillips asked if we need all of the bays. Mr. Newell replied that those extra spaces would become living space and administrative office space for future growth. Ms. Parton continued outlining the training rooms, administrative assistant office, locker rooms, and storage space. All allowing future growth for the Fire Department. There are three fire poles total in order to be able to get to all of the bays as quickly as possible. She explained the difference between the bunk rooms and the sleep rooms. The bunk rooms have partitions, while the sleep rooms have doors.

Town Manager Spitzer added that there are no current plans to add staff to the Fire Department; that is for future growth. Ms. Parton said that at the front of the building, they've tried to have the building maintain the character of an historic firehouse, with windows and bays designed with arches. There will be fourteen visitor parking spaces and they will be located in the front of the building, including two handicapped spaces. The entire back side of the building will be fenced in and gated.

Council Member Moore requested a sign with arrows, to show the entrances and the designated parking. Ms. Parton shared some options for signs and added that those signs will be illuminated at night. Ms. Moore also requested that a sign or logo be placed on the front of the building below the display windows. Ms. Parton said they are looking at options for the signs and noted that they will also be illuminated at night, as well. Council Member McDonough asked

where the fuel tanks will be placed. Town Manager Spitzer replied that they are still discussing placement of those with Public Works.

Entrance Way Signage (Travis Morgan) Mr. Morgan shared design options for the Welcome To Pineville sign on North Polk Street. Staff contacted Signarama in Pineville because they are one of the few who can help coordinate construction of the brick and sign portions. He feels that Option A is most like what Council asked for and he is recommending that option. Up lit lighting was the preferred choice for lighting of the sign, as well as backlit letters or gooseneck down lighting. The green sign was also the choice because it has color. They felt that the letters should be engraved and not vinyl letters on the sign. Mayor Pro Tem Samaha asked if bricks from the Cone Mill could be used to create the sign, to which Town Manager Spitzer replied that it can be done. There was general discussion on where to place the entrance way sign.

PD Retention Bonus Pay Proposal (Chief Hudgins) Chief Hudgins began his presentation by comparing surrounding areas' salaries with the Town's salaries. He noted that there is approximately \$1,294,641 in lapse salaries. He is proposing a one-time bonus pay to all sworn officers and dispatchers. Sworn staffing levels have gone down steadily since July of 2022. In the 911 Center, there are 12 allocated positions. They have been operating with at least 3 positions down or 25% short. At one point in 2023, the Center was down to 5 employees, or 58% short.

Council Member Stinson-Wesley moved to adjourn the meeting followed by a second made by council Member McDonough. All ayes.

The Mayor adjourned the meeting at 7:43 pm.

\_\_\_\_\_  
David Phillips, Mayor

ATTEST:

\_\_\_\_\_  
Lisa Snyder, Town Clerk

**Mayor**  
David Phillips

**Mayor Pro Tem**  
Ed Samaha

**Town Manager**  
Ryan Spitzer



**Town Council**  
Chris McDonough  
Amelia Stinson-Wesley  
Danielle Moore

**Town Clerk**  
Lisa Snyder

## BUDGET MEETING #1 MARCH 5, 2024

The Town Council of the Town of Pineville, NC, met in a Budget Workshop on Tuesday, March 5, 2024 @ 6:00 p.m. The meeting was held at the Town Hall Council Chambers.

### ATTENDANCE

Mayor: David Phillips  
Mayor Pro-Tem: Ed Samaha  
Council Members: Amelia Stinson-Wesley, Chris McDonough, Danielle Moore  
Town Manager: Ryan Spitzer  
Town Clerk: Lisa Snyder  
Finance Director: Chris Tucker

Mayor David Phillips called the meeting to order at 6:02 pm. Chris Tucker, Finance Director, began the meeting. Mr. Tucker introduced Mitch Brigulio, Senior Vice President with Davenport Financial Advisors, to do our presentation. He will present a robust, detailed roadmap for how the Town will navigate any future debt issuance and leverage the fund balance. Some questions for council to consider: How much fund balance should we keep on hand? How much cash should we be using for investments? The General Fund was the focus at this meeting.

Mr. Brigulio began by saying that this could be a long-term plan. When funding larger capital projects that need to be funded, particularly the larger capital projects bring some form of debt funding. It's important to understand the Town's credit as far as they start the planning process. Not all municipalities have or need credit ratings. The only time you need a credit rating is if you're issuing bonds. The Town has not needed a credit rating since we do not have any outstanding public debt.

In North Carolina, most cities and towns are rated AAA and about 60% are in the AA category. This is very positive for North Carolina. It's difficult to get to AAA status out of the gate. It is also hard to lose the AAA rating.

Historically, the Town's operating revenues have exceeded operating and debt service expenditures, resulting in a structurally balanced budget and annual operating surpluses. We have done a really nice job of managing our fund. The majority of the Town's General Fund is unassigned. A portion of the fund balance is committed for tourism and storm water-related expenses.

With regard to reviewing a Fund Balance Policy, Mr. Brigulio recommends visiting this each year, and suggested looking at a comprehensive group of policies that all fit together, perhaps when reviewing the annual budget. The Town's current Fund Balance policy was adopted many years ago. They suggest that you maintain unrestricted fund balance in the general fund not less than two months. This is a bare minimum. A policy summary of 25% to 40% is a

good range to be in. A key consideration is to establish a minimum reserve level that provides ample liquidity based on historical expenditures and cash flows and that provides for an allowance for unforeseen one-time events. He recommends matching recurring revenues with recurring expenditures. He feels it's important to set an expectation for the spending of fund balance. When you spend it, it's gone. It's not a recurring revenue. They suggest spending for one-time expenditures, which typically are capital projects.

The typical policy range is in the 15% to 20% range, and we are at less than 12%. We are below typical policy ranges, and we have debt capacity to consider additional debt for capital projects. Debt is 30% of the overall rating.

We looked at three capital projects: the Fire Station, the radio system and in FY28 the Parks project and their respective terms. Mr. Brigulio discussed monthly payments, he considered the perspective of a penny, assuming pennies will grow with the assessed values. Currently, one penny equals \$365,000.00.

Mr. Brigulio reviewed with council, the Debt Affordability Analysis and then summarized the scenarios discussed. He noted that the Town's unassigned Fund Balance of \$14,806.886 equates to 76.4% of net adjusted General Fund Expenditures. He went further to compare Key Debt Ratios. A one-time tax impact was also discussed for FY25 and FY28. Finance Director Tucker reminded council that we have other revenues, which are assets that we're going to sell in order to create millions of dollars of cash coming back to us and we want to move it into these projects. This is very important.

Council Member Danielle Moore moved to adjourn followed by a second made by Council Member Chris McDonough. All ayes.

**ADJOURNMENT:** At 8:20 p.m. the meeting adjourned.

\_\_\_\_\_  
David Phillips, Mayor

**ATTEST:**

\_\_\_\_\_  
Lisa Snyder, Town Clerk

**Mayor**

David Phillips

**Mayor Pro Tem**

Ed Samaha

**Town Manager**

Ryan Spitzer

**Town Council**Chris McDonough  
Amelia Stinson-Wesley  
Danielle Moore**Town Clerk**

Lisa Snyder

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## BUDGET MEETING #2 MARCH 7, 2024

The Town Council of the Town of Pineville, NC, met in a Budget Workshop on Thursday, March 7, 2024 @ 6:00 p.m. The meeting was held at the Town Hall Council Chambers.

**ATTENDANCE**

Mayor: David Phillips

Mayor Pro-Tem: Ed Samaha

Council Members: Amelia Stinson-Wesley, Chris McDonough, Danielle Moore

Town Manager: Ryan Spitzer

Town Clerk: Lisa Snyder

Finance Director: Chris Tucker

Electricities Director: David Lucore

Mayor David Phillips called the meeting to order at 6:00 pm. Chris Tucker, Finance Director, began the meeting by stating that the fund we'll be discussing tonight has different pressures than the General Fund. The Enterprise Funds are driven solely by the rates that we charge.

He reviewed the Statement of Net Position. This is the unrestricted net position of fund balance. We need to create more revenues in order to cover the expenditures of the electric fund, mainly an electric substation and electric operations.

The ILEC is the original boundaries when the Town bought the Telephone Company in 1937, the heart of the Town, the Incumbent Local Exchange Company. The CLEC we went to the Utilities Commission about eighteen years ago to go to all of our annexed borders, the outer area, including down Dorman Road, down Downs Road, aka Competitive Local Exchange Company.

Electricities Director David Lucore began his presentation with the recently conducted Cost of Service Study conducted for FY25. The results of that study showed that the large industrial class is being heavily subsidized by other rates. We are losing 25% every month. This is not unusual for industrial customers. A negative number is good, that means we are covering costs. A positive number is not good and means we're losing. Our total Cost of Service is \$13,085,560 to supply electricity to all of our customers, and our Projected Revenues are \$13,586,958, so we're covering our expenditures and making a little more for the positive side. However, what we are not doing is making enough revenues to build some fund balance for the capital projects that we have coming up.

The rate changes that were recommended by the consultant are in the OP20-2 and the recommendation is 8% each year for three years to bring us closer in line. The only businesses in OP20 are the Amazon facility and the Bakery. The remainder of the classes are a one-year increase. Council may choose to do the increase all at once or do it in increments. Mr. Lucore added that the rates for years 1, 2 and 3 for energy and demand charges are based on 8% per year for OP20.

Mr. Lucore shared a chart of how we compare with Duke Energy. With the 3% increase we are proposing, we are still offering a lower rate than Duke's rate. We do not know when they will raise their rates. We have not had a rate increase for several years. Mr. Lucore discussed the FY24 and FY25 Projections. FY25 Revenues and Expenditures look very good, but we may have to borrow in FY26. Non-operating Revenues in FY25 (\$18,500,000.00), just the debt, includes building an operations facility, in the amount of \$9,000,000, and the most expensive option for the substation. This is the worst-case scenario. On March 5<sup>th</sup>, the NCMPA voted for a 10% wholesale power rate decrease for everyone. We will see a 10% decrease and we will get \$2.3 million dollars as a capital infusion (rebate) in FY25. The rate reduction will take effect on July 1, 2024. This will be a savings of \$700,000 annually to the Town of Pineville. The reduction in power costs, along with the proposed increased electric rates, will bring the electric fund into a more favorable financial position.

The financial forecast for FY 24 through FY29 was reviewed. It was recommended to have one increase of 3% in FY25 and no more projected for several years. Town Manager Spitzer shared that there have been no increases in the rates in the last seven years. Mr. Lucore answered a question about recommended minimum days cash. The recommendation is that you keep 120 days of cash on hand in the event of an emergency. This is the base minimum. We currently do not have a policy. Other municipalities have their own policies on this.

Council will vote on this when they vote on the Fee Schedule. The next budget meeting will be on March 21<sup>st</sup> on Public Safety.

Council Member Stinson-Wesley moved to adjourn followed by a second made by Council Member Danielle Moore. All ayes.

**ADJOURNMENT:** At 7:40 p.m. the meeting adjourned.

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David Phillips, Mayor

**ATTEST:**

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Lisa Snyder, Town Clerk

**Mayor**

David Phillips

**Mayor Pro Tem**

Ed Samaha

**Town Manager**

Ryan Spitzer

**Town Council**Chris McDonough  
Amelia Stinson-Wesley  
Danielle Moore**Town Clerk**

Lisa Snyder

## BUDGET MEETING #3 MARCH 21, 2024

The Town Council of the Town of Pineville, NC, met in a Budget Workshop on Thursday, March 21, 2024 @ 6:00 p.m. The meeting was held at the Town Hall Council Chambers.

**ATTENDANCE**

Mayor: David Phillips

Mayor Pro-Tem: Ed Samaha

Council Members: Amelia Stinson-Wesley, Chris McDonough, Danielle Moore

Town Manager: Ryan Spitzer

Town Clerk: Lisa Snyder

Finance Director: Chris Tucker

Mayor David Phillips called the meeting to order at 6:02 pm. Chris Tucker, Finance Director, stated that the meeting will be about the General Fund. The good news is that the budget is balanced. Debt service is our biggest obligation.

Town Manager Spitzer began the presentation for Administration and stated that \$2,000,000 is typically appropriated for CIP. The budget is balanced, but it's imbalanced from the road map that we've used the past few years. CIP is actually at \$1,400,000 (for capital projects). The reason is the salaries and incentives. Those salaries and incentives carry on forever. CIP is a one-time expenditure. We are following the Davenport presentation, which they had a 1.06 cent increase, and he has a 1.5 cent tax increase for the Fire Station. Remember the sale of the property is fundamental in that one cent tax increase. If we don't sell the Cone Mill site, and we don't get the money for College and Church, that one cent goes up to three or four cents that we would need to cover that debt. This is important because we are taking that money in and directly putting it into a fund balance to start paying off debt for the first three or four years until that penny tax rate catches up and helps us pay for that debt, and we're also using part of our Fund Balance to fund the radios. You will not see it in Mr. Tucker's debt payments because it's just taken out of Fund Balance and putting it toward that project.

There are COLA and merit increases town wide. There are incentives proposed for the Police Department this year. We have one new position which Council wanted him to add. The proposal for COLA and merit is 4% COLA for everyone and 2.5 merit increases. Each percent is about \$100,000 in the budget. The 2.5 merit is typically what we've done and has always worked well with the step plan in the PD and with staff, too. Other municipalities were compared with this proposal, and we are competitive with them.

Mr. Spitzer said that we have been receiving a lot of complaints from the PD that their radios are not working in certain areas and not having service. If we spend the \$5 million for the PD radios on July 1st, it will take a year to get the radios up and running so we would pay on the back end of this fiscal year. We still have \$5 million set for Cone Mill and \$2 million set to come from College and Church.

Chief Hudgins and Mr. Spitzer discussed additional incentives for the PD: \$89,000 for those who have: 5% for people who speak another language, 5% for advanced certifications, 2.5% for intermediate certifications, and FTO payments.



For 911 Telecommunicators it was proposed \$4,277 which will create a TC Career Track hours, in addition to additional pay for the extra work related to the Mint Hill contract. We get about \$162,000 from that contract and it goes into the General Fund for the three telecommunicators to work.

For Civilians: 5% language bonus for front-facing jobs but will be required to take a language proficiency test. Council Member Stinson-Wesley would like them to consider ASL (American Sign Language), as well. Other options were also discussed. Once we do these options, we match up pretty well with other towns.

Mr. Spitzer said that they always like to see more people live in town. If you work for us and you live in town, Council could consider giving 2.5% for employees who live in Pineville. We give longevity pay to employees that is determined by their years of service. This is paid in November each year. We are also looking at "top out" one-time bonuses as part of our Pay and Classification study.

Mr. Spitzer is proposing an internal promotion of one of his department heads. They will have the added responsibility of this position as well as an increase in their salary up to \$30,000. We are saving money by not spending money on creating a whole new position.

These items were requested, but not budgeted for this fiscal year: \$300,000 in Public Works projects, \$291,000 in the Police Department for new vehicles and some incentives, \$400,000 Fire Department for two full-time employees, incentives for all staff, Pay & Classification Study, a Quiet Zone and Main Street crosswalk. These are things that may be considered next fiscal year. Mr. Tucker said that the first cuts have already been done.

Mr. Tucker reviewed the Governing Body (Council and Operations). This includes Council's salaries and stipends, and half of our Town Clerk's salary. Several employees get accounted for in multiple funds. Comments included giving \$50,000 to Pineville Neighbors Place, \$50,000 for an increase in insurance based on claim history, Tuition Reimbursement Program, and a decrease in Planning projects. Mr. Tucker noted that there is plenty of capacity for legal fees in order to have an attorney present at the meetings.

Finance pressures include an increase in the Audit Contract fees and Debt Book software for Finance, and Actuarials, The increase for the department is 20.62% and it is included in the balanced budget. Administration will see an increase of 5.16% due to the new position for Assistant Town Manager.

Human Resources will see an increase due to the cost of Employee Appreciation Events, which include Team Building, Employee Recognition events) and Contract Services (Background checks, drug tests, HRA, Market Pay Study and police leadership coaching). Mr. Spitzer is asking Human Resources to promote the Life Balance Account to all employees.

Mr. Tucker outlined Planning budget, which includes paying the Planning Board, and Board of Adjustment meetings, Contract Services went down. This includes the Animal Control contract, which is charged to his department. Any time there is a zoning violation and Town staff has to take care of, there's cost associates with that. Debt Setoff and People Finder services, and GIS services to track our street and electrical programs. Community investment could be used for the murals that Downtown Partners is requesting. This budget went down.

Overall, General Government, consisting of five departments, is seeing a 6.48% increase.

Mr. Spitzer reminded Council that if they approve COLA and merit that those begin on July 1, 2024, and January 2025 the Pay Study will be done and they can take the results from that and decide what they want to do about salaries. There was general discussion on miscellaneous budget items.

Council Member Stinson-Wesley moved to adjourn followed by a second made by Council Member Danielle Moore. All ayes.



**ADJOURNMENT:** At 8:55 p.m. the meeting adjourned.

\_\_\_\_\_  
David Phillips, Mayor

**ATTEST:**

\_\_\_\_\_  
Lisa Snyder, Town Clerk

**Mayor**

David Phillips

**Mayor Pro Tem**

Ed Samaha

**Town Manager**

Ryan Spitzer

**Town Council**Chris McDonough  
Amelia Stinson-Wesley  
Danielle Moore**Town Clerk**

Lisa Snyder

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**BUDGET MEETING #4**  
**MARCH 26, 2024**

The Town Council of the Town of Pineville, NC, met in a Budget Workshop on Tuesday, March 26, 2024 @ 6:00 p.m. The meeting was held at the Town Hall Council Chambers.

**ATTENDANCE**

Mayor: David Phillips

Mayor Pro-Tem: Ed Samaha

Council Members: Amelia Stinson-Wesley, Chris McDonough, Danielle Moore

Town Manager: Ryan Spitzer

Town Clerk: Lisa Snyder

Finance Director: Chris Tucker

Public Works Director: Chip Hill

Parks &amp; Rec Director: Matt Jakubowski

PCS Director: Tammy Vachon

Mayor David Phillips called the meeting to order at 6:02 pm. Chris Tucker, Finance Director, stated that the meeting will be focused on Public Works, Parks & Recreation, and our Enterprise Fund with Pineville Communications. Our Public works department has one salaried employee, Chip Hill, and his salary is allocated across Stormwater and Streets. The rest of his employees are hourly, full-time employees. He has 2 Stormwater employees, and they are both 100% funded by Stormwater.

Under Public Works Fund Balance, \$2,227,466 is committed to Stormwater, and \$351,471 is restricted to the Powell Bill. Under Parks & Rec Fund Balance, \$1,949,472 is committed to Tourism. They are budgeting \$35,000 for Summer Camp staffing, \$200,000 in revenues from Recreation Sales and Services, and they are implementing the RecDesk Payments Module.

How we create Tourism Fund Balance: if we get more tourism revenues than we expend in tourism expenses, that is when we add Tourism Fund Balance, which is exclusive to Tourism. We can only use those revenues for Tourism-related items.

Public Works Director, Chip Hill, distributed binders to Council and outlined a few changes on page 1. Under Streets, they actually came down. What this includes is a contract with TNT, and LaBella surveys with Travis Morgan's Planning and Reviews also come out of that. He added Mobility Connections, and civil plans for the sidewalks throughout the town. He is proposing a need for a 1,000-gallon gasoline reserve tank, which is mobile and can be moved between departments. He is also requesting a floor scrubber for their warehouse and motor shop to clean the floors. He added a replacement of a truck that is not working properly.

Mr. Hill continued under Powell Bill, in which is restricted, and we receive revenues, and is requesting money for the replacement of street signs that have been damaged. There are currently 90 have been destroyed due to wrecks. It has

been 13 years since they've had a paving study and feels this needs to be done. They try to repave the roads every 7 years. They are also requesting a jackhammer.

Under Stormwater, he is proposing a new aluminum building enclosure for their trucks, power washer, and items to protect them from the elements. The next item is a stormwater video camera and software that will enable them to survey the internal stormwater system to detect cracks, this way he will not have to wait for a water break to happen and can prevent future breaks. If they have a contractor do this for them, the cost would be \$500,000 to map the entire system. If we do it ourselves it would cost \$255,000. We have piping that is 15 or 16 years old. He has two people who are dedicated to stormwater. The warranty is for 2 years, and the software has to be updated every year at \$1,500.

Town Manager Spitzer replied to Council Member Moore's question about Contract Services for Sanitation. Our contract said that it's a natural progression of 3% each year and they can tack on fuel charges. We have not heard back from them requesting any fuel charges. Sanitation is something that we do not charge for, and all sanitation comes out of the General Fund Balance. As new houses are added, our fees go up because we get charged per canister and throughout the year this number does fluctuate.

Parks & Rec Director, Matt Jakubowski, outlined events that his department funds, including Arts & Culture. One of their biggest events is the Symphony and Fireworks. They do general programming, classes, preschool programs, grab and goes, including rentals, field trips, pickleball, summer camp and other things. Their goals are to partner with Pineville Elementary for gym space, maintain/increase social media presence, keeping clean parks and facilities, the Greenway construction, among others.

Mr. Jakubowski stated that he does not have many changes and he is requesting additional money for office supplies. It seems that they are always running out of supplies. He noted that sponsorships are decreasing due to Pineville Neighbors Place being placed under another department. Capital remains very much the same as last year, but he is requesting money for a maintenance shop addition (\$70,000), Belle Center's gym painting (\$26,000), and a basketball goal replacement. He also listed a 2011 Chevy pickup and a Kubota (total of \$76,000). He added paving for the cemetery driveway for a cost of \$9,000. There was general discussion about pour and play and the parks' playground areas at the Belle Johnston Center.

Council Member Moore shared her wish list which includes grief counseling, divorce support groups and mental health programs. She feels these are important to have in our community. Sponsorships were reviewed and discussed. In last year's budget, the following were sponsorships: PCAA (\$10,000), Downtown Merchants (\$10,000), Arts & Science Council (\$10,000), Polk site (\$8,000) and Pineville Players (\$13,000) for a total of \$49,000. Town Manager Spitzer advised Council that they can change where and the amount they are comfortable with for sponsorships.

Council Member Stinson-Wesley feels that the Downtown Merchants have really taken off in the past two years and she wants to make sure that Downtown Merchants are well funded. Mayor Phillips asked about adding Hope Soccer Ministries if there is any money left. He feels this is a worthy cause and has been successful. Town Manager Spitzer said that it is dependent upon what the state statute says for that type of organization. Council Member Stinson-Wesley would definitely like to give \$10,000 each to the Polk Site and to Downtown Merchants. Town Manager Spitzer summarized: \$10,000 for Downtown Merchants, \$10,000 for the Polk Site, \$10,000 for PCAA, \$10,000 for ASC and \$7,000 for Pineville Players and \$2,500 for Hope Soccer. He added that ASC wanted to do a pro-population funding mechanism now.

Finance Director, Chris Tucker, explained that PCS funds, ILEC and CLEC are two enterprise funds that work together. He outlined which employees fall under her scope. Mayor Pro Tem Samaha asked where David Luore falls under. Town Manager said that he works for Electricities and is shared by three municipalities: Huntersville, Cornelius, and us. We pay one-third of his salary no matter how much time he spends here. He is not a Town employee. Mr. Tucker continued with his PCS outline and explained that PCS is funded by the fees that they charge.

Pineville Communications Director, Tammy Vachon, explained that her department has more hurdles than other departments because fund balances are shrinking for projects and expansion. Highlights of things that are happening include spending on putting facilities in the ground and getting their Facebook page and website revamped with someone in their industry. They are doing very well in their fiber neighborhoods. They currently have 1,179 broadband customers, and that 80% of their customers are served by our fiber network.

The business office moved to 505 Main Street. Logistically, it is different because her department is spread out between three buildings. They're working on ways to stay connected despite the change in location.

Ms. Vachon stated that in the residential, they are competitive with their PCS Rewards discount off of their electric bill, speeds, and rate. Some people are going for the specials that their competitors are running and settling for sub-standard service for a lower price point. She is trying to determine why people are deciding to choose our competition when they can choose us.

She continued noting that phone lines are going away and they are going to being an internet company, as their main source of income. All of their ILEC streams are going down. Long-distance revenue is going down. A change on the ILEC side is changing of a switch. They are going from cloud-support to circuit equipment. ILEC owns everything and CLEC pays for everything.

CLEC was reviewed and Ms. Vachon noted that it's about a 50/50 split and the CLEC will have to pay the ILEC \$309,080. Operationally, we are covering expenses for both sides of the house, but a lot of factors can change that. The 2023 Fund Balance was \$1,230,647. For FY245, it is estimated to be \$817,022. We have to build revenue and grow market share. Plant under Construction projects come to \$380,000. This would cover about half of the neighborhoods. Currently, revenues are only covering operations. They offer a product that is affordable, local, dependable and can stand up against the big guys. She has to figure out why people are not taking them. We need to be everywhere they are building.

Ms. Vachon shared their future plans to continue growing, which includes geofencing, building relationships with local realtors, collaborating with Parks and Rec, sales training our CSRs to become more effective sales representatives, nurturing our current electric customers to gain market share, among others.

Finance Director Chris Tucker summarized that Telephone's real pressure is cash. We need profit so we can reinvest in the system.

Council Member Stinson-Wesley moved to adjourn followed by a second made by Mayor Pro Tem Samaha. All ayes.

**ADJOURNMENT:** At 8:45 p.m. the meeting adjourned.

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David Phillips, Mayor

**ATTEST:**

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Lisa Snyder, Town Clerk

**Mayor**

David Phillips

**Mayor Pro Tem**

Ed Samaha

**Town Manager**

Ryan Spitzer

**Town Council**Chris McDonough  
Amelia Stinson-Wesley  
Danielle Moore**Town Clerk**

Lisa Snyder

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**BUDGET MEETING #5**  
**APRIL 25, 2024**

The Town Council of the Town of Pineville, NC, met in a Budget Workshop on Thursday, April 25, 2024 @ 4:00 p.m. The meeting was held at the Town Hall Council Chambers.

**ATTENDANCE**

Mayor: David Phillips

Mayor Pro-Tem: Ed Samaha

Council Members: Amelia Stinson-Wesley, Chris McDonough, Danielle Moore

Town Manager: Ryan Spitzer

Town Clerk: Lisa Snyder

Finance Director: Chris Tucker

Police Chief: Michael Hudgins

Fire Chief: Mike Gerin

Mayor David Phillips called the meeting to order at 4:15 pm.

Finance Director, Chris Tucker, set the stage with sharing that Public Safety is 50% of the budget. The largest portion is from salaries and benefits. He also has Asset Forfeiture Funds which is earned through police operations and meant to enhance police operations. Public Safety needs to be staffed. We need to be thinking about the service level we will be providing.

Chief Hudgins thanked Town Manager Spitzer, Finance Director Tucker, and his budget team at the department for their help with this year's budget. He shared their community engaged FY25 goals. They are requesting \$100,500 in salaries, with their first priority addressing retention and recruitment. He reviewed national issues for retaining and hiring. With retention, he wants to improve the incentive package that the Town offers by increasing the percentages of those who complete the certification programs and the language factor.

He would also like to revise the Telecommunicator Pay Plan in the 911 Center by revising the levels as follows: Telecommunicator I (minimum of 18 months experience and certification), Telecommunicator II (minimum of 3 years' experience and 40 training hours), and Master Communicator (minimum of 8 years of experience and 120 hours of training). This incentivized pay plan will encourage professional growth and offer 911 Center employees a career track that does not exist today, which will help with retention. The FY 25 cost is \$4,227.

Chief Hudgins reviewed supervisory positions and recruitment bonuses for succession planning purposes. He is requesting \$5,000 to \$6,000 in hiring bonuses. Pay Compression Adjustments were looked at and he would like to rectify these for 1 to 4-year employees. The amount to accomplish this is \$9,411. He added that they saw opportunities to reduce the budget by reducing utilities by \$5,000, reducing telephone and postage reduced by \$19,272, maintenance and repair of equipment reduced by \$5,000, maintenance and repair of vehicles reduced by \$5,000 for a total reduction of \$34,272.

Under Contract Services they are requesting \$10,500 to upgrade 911 Mapping; \$54,337 for 16 vehicles to have the Axon in-car cameras; \$8,200 to purchase front-line services to track FTD which are currently tracked on paper and pen. In addition, they are asking for \$1,282 for maintenance costs for 3 additional RMS licenses; \$3,700 for Virtual Training Videos/Academy for telecommunicators and sworn officers; \$4,700 for uniforms; \$1,600 for department supplies which includes banquets and awards; \$2,890 for window cleaning; \$12,500 for legal services (which was not funded in last FY). These requests come to \$64,000.

Under Capital Outlay, they would like to replace the Harris Radio System, which was reviewed last year and has numerous documented issues, for a cost of \$5,104,218. The anticipated life span of the radios is 15 years. It takes about a year to make the switchover. It comes down to a safety issue for the officers.

With regard to the vehicle fleet, they are intending to deadline 9 vehicles mainly because of high maintenance costs, the age of the vehicles and their mileage. We would like to buy 3 of the vehicles with Asset Forfeiture Funds. The cost to "upfit" those vehicles is \$90,326 plus 3 SUVs for \$73,801.

Under Asset Forfeiture, the total expenditures come to \$739,506. The following expenses are included in this amount: Peer support contract (\$10,000), Lexipol contract (\$14,793), Replace inoperable cameras (\$45,000), Body armor (\$13,500), Travel/training (\$44,000), PPE for employees (\$3,000), 911 inoperable camera (\$12,894), Fence erected around the PD parking lot (\$89,865), Advertising open positions (\$3,300), 911 Quiet Room (\$4,000), Community Outreach (\$10,200), SRT training equipment and munitions (\$85,140), Gear for Crowd Management positions (\$5,000), Storage shed on concrete slab (\$38,500), Crime scene equipment (\$4,000), Ammo (\$40,000), Gun range equipment (\$19,000), Certified K9 Course (\$7,600) and telephone system installation (\$13,226). In addition, 4 power-assisted bikes for the crime reduction unit and patrol (\$9,000), Class A uniforms for new officers (\$15,000), Uniforms for Honor Guard (\$9,800), and the painting of the hallways at the PD (\$10,414).

Finance Director Tucker summarized his department's budget and informed council that this budget is the same budget as last fiscal year; however, there is savings under the Capital Outlay. They are not funding the HVAC again this year and the vehicles purchased from the ETJ contribution from Mecklenburg County. He is not uncomfortable with the Chief's requests.

Mayor Phillips announced a brief recess at 5:40 pm for a dinner break.

Finance Director Tucker introduced the Fire Department's budget which is under the umbrella of Public Safety and advised that it is considerably smaller than the PD's budget. Chief Mike Gerin presented his budget. He currently has 4 people, 24 hours of the day; 1 is the full-time driver who is a Town employee; 1 is the rescue who carries the Jaws of Life and 2 part-timers. He would like to add 2 part-time firefighters that would be 24 hours a day. One would be for the engine company, and one would be for the squad for a cost of about \$400,000. This is not in the budget this year. In FY23 they had overlapping calls of 25.69%. This means calls going out at the same time. The majority of the calls are EMS calls. They run 3,000 calls per year out of the Town of Pineville. We have highly skilled, highly trained firefighters that are paid by the City of Charlotte. The Town is getting a Battalion Chief in the City of Charlotte and a Captain in the City of Charlotte that the City of Charlotte pays for. The U.S. Fire regulations require two in and two out. Four people is the national standard. They run many calls simultaneously.

Finance Director Tucker reviewed the line items with council, including engine equipment and the replacement of radios. At this time, we are not recommending a tax rate increase. The budget ordinance and fee schedule will be available on May 1<sup>st</sup> in the Clerk's office. Council Member Stinson-Wesley requested that a simple version of the budget be available to the residents at that time, as well.

Council Member Moore moved to adjourn followed by a second made by Council Member Stinson-Wesley. All ayes.

**ADJOURNMENT:** The meeting adjourned at 7:00 pm.

\_\_\_\_\_  
David Phillips, Mayor

**ATTEST:**

\_\_\_\_\_  
Lisa Snyder, Town Clerk

**Mayor**

David Phillips

**Mayor Pro Tem**

Ed Samaha

**Town Manager**

Ryan Spitzer

**Town Council**Chris McDonough  
Amelia Stinson-Wesley  
Danielle Moore**Town Clerk**

Lisa Snyder

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## BUDGET MEETING #6 APRIL 30, 2024

The Town Council of the Town of Pineville, NC, met in a Budget Workshop on Thursday, April 30, 2024 @ 6:00 p.m. The meeting was held at the Town Hall Council Chambers.

**ATTENDANCE**

Mayor: David Phillips

Mayor Pro-Tem: Ed Samaha

Council Members: Chris McDonough, Danielle Moore

Absent: Council Member Amelia Stinson-Wesley

Town Manager: Ryan Spitzer

Town Clerk: Lisa Snyder

Finance Director: Chris Tucker

Mayor Pro Tem Samaha moved to open the budget meeting followed by a second made by Council Member Moore. All ayes.

Finance Director, Chris Tucker, announced that this is the last budget meeting for this fiscal year. We are presenting a balanced budget. The May 14<sup>th</sup> council Meeting will include the public hearing.

Town Manager Spitzer gave an official budget presentation to Council and provided an overview. There will be no tax increase this fiscal year. He reviewed the budget impacts for FY25: employees (COLA and benefits), debt for new Town Hall, financial plan, electric rate increase (there has not been an increase since at least 2017), major paving projects will be complete after Industrial Drive.

Budget pressures include salaries, the Fire Department station, the substation, the electric/PCS building, police radios and Parks and Rec. Funds are \$36,855,000 combined: General Fund = \$20,175,000; Electric = \$13,150,000; Telephone combined = \$3,330,000; and the 911 Fund = \$200,000. General Fund revenues = \$20,175,000.

General Fund expenses: Police and Fire make up about 50% of the overall budget; COLA of 4% and a 2.5 merit for the average employee; compensation and classification study next year; paving of Industrial Drive; Capital expenditures of \$1.4 million (this is a decrease of about \$300,000 from last year); the use of Asset Forfeiture in the PD (for one-time expenditures); and one new position (dual role) which council requested. He noted that the Powell Bill Funds must be used for roads and streets.

Incentive Pay at the PD: 5% language; 5% advanced certificates, 2.5% intermediate certificates; For 911 Telecommunicators: create a TC Career Development track and 5% language; For civilians: 5% language for front-facing jobs. Also not included but discussed: a one-time payment of 5% for residency and a bonus for the Mint Hill contract.



Mr. Spitzer also reviewed the Sponsorship Funding as follows: Pineville Neighbors Place \$50,000 (moved to Governing Board), PCAA \$10,000, Polk Site \$10,000, Arts & Science Council \$10,000, Pineville Players \$7,000, Hope Soccer Ministries \$2,000 (if they are a Pineville resident), and Downtown Merchants \$10,000, for a total of \$49,000.

Enterprise Funds were reviewed. The total department budget is \$3,330,000 with ILEC = \$1,700,000 and CLEC = \$1,630,000. Customer growth is stagnant. Fund Balance Transfer is lessening. Revenue is covering operations. There are projects that we will have to hold off on.

The Electric Department's total budget is \$13,150,000. Utility Financial Services did a rate study and recommends a 3% increase this year. They are modeling to pay for the substation and a new facility.

ARPA Funding. There is \$500,000 left in this fiscal year. We are looking at the possibilities to spend these funds on which include a Pour and Play (\$227,000), a new playground (\$50,000), the Cranford intersection (\$350,000 to \$650,000) and Cone Mill Memorial (\$510,000).

Future budget pressures, by fund: General Fund = Fire Station, Parks & Rec, salaries, and a pedestrian study; Electric = new substation, new building, and competition;. For fiscal year 2026, new Fire Department staff, the Fire Department loan, and a full year of new pay and classification study.

Town Manager Spitzer concluded his presentation with a total proposed budget for all funds: \$36,855,000. This is a 1.3% increase from last year (due to inflation and salaries). The budget is presented balanced. We will continue to set up project funds. The tax rate will remain at \$0.285 (staying level). They will do a complete electric cost of service study recommendations. He noted that when budgeting toward their strategic goals, 6 out of 6 are being met. We are building a roadmap for future obligations stemming from the Davenport presentation at the beginning of our budget meetings.

The budget ordinance will come before Council in May or June for approval. It has to be approved by June 30<sup>th</sup>.

Mayor Pro Tem Samaha moved to adjourn followed by a second made by Council Member McDonough. All ayes.

**ADJOURNMENT:** The meeting adjourned at 7:05 pm.

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David Phillips, Mayor

**ATTEST:**

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Lisa Snyder, Town Clerk

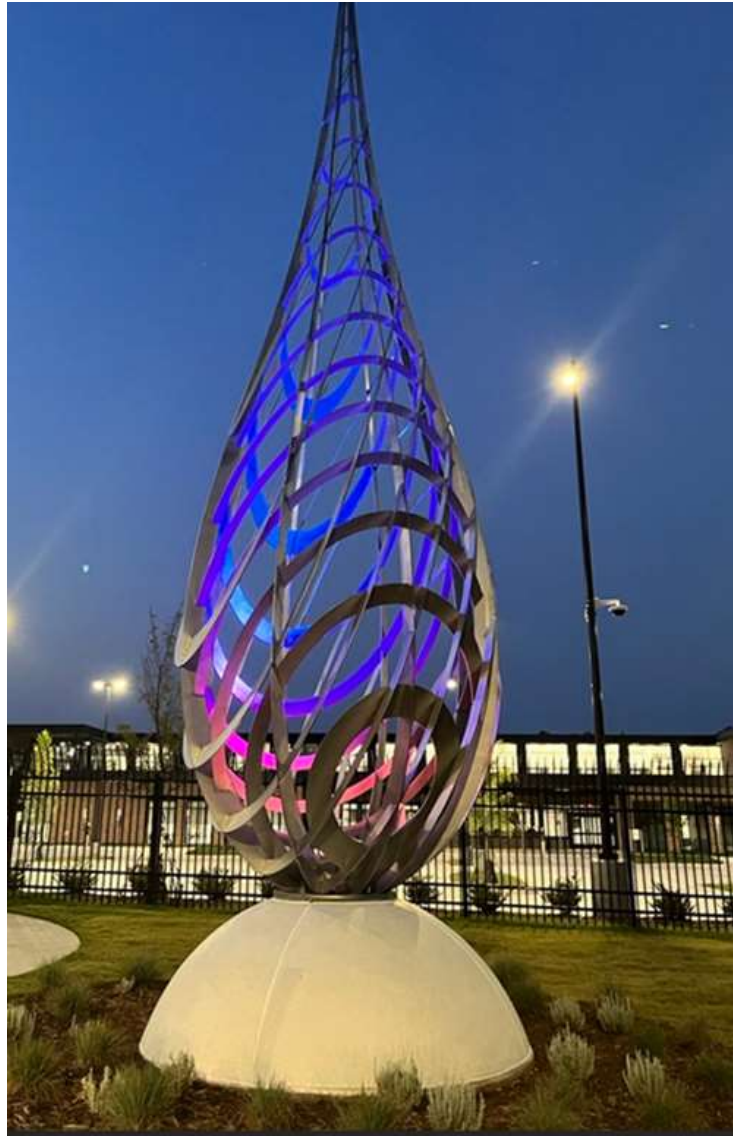
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# State of the Utility

**SPRING 2024**

# Briefing

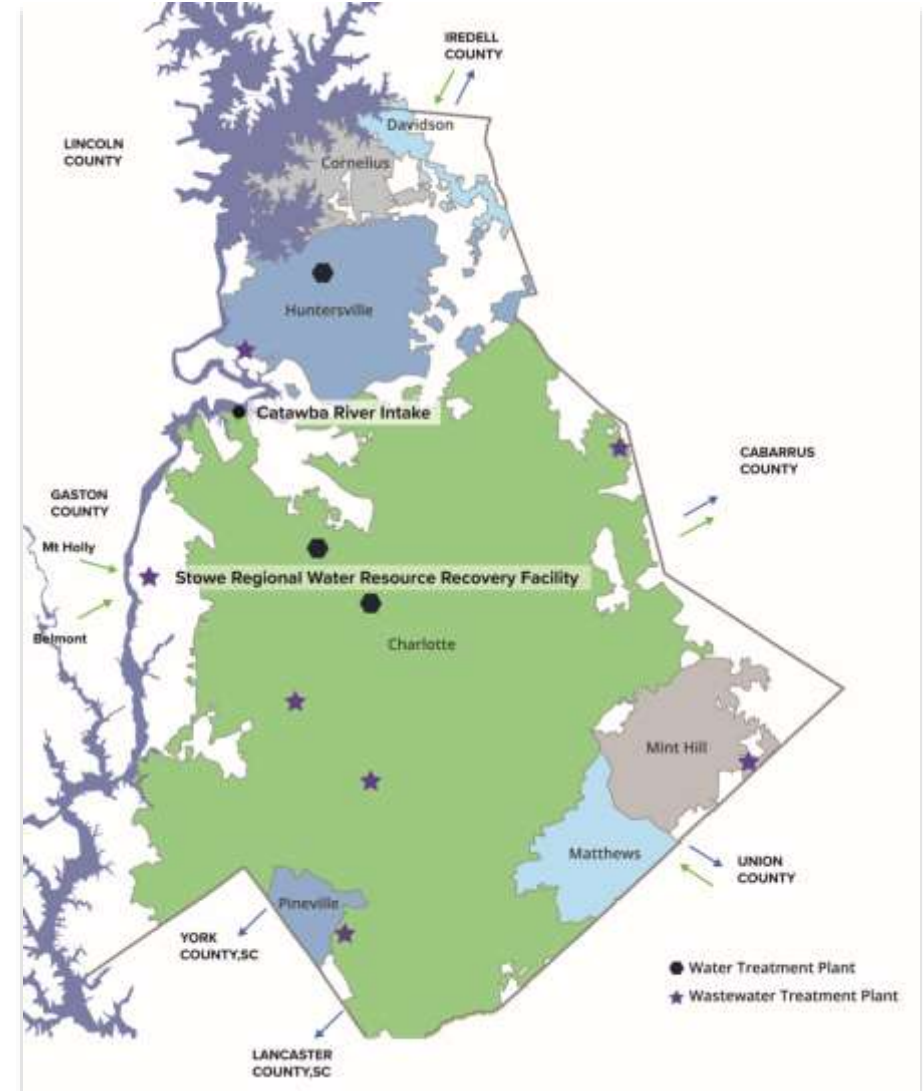
- ▶ **State of the Utility**
- ▶ **FY23 & FY24 Accomplishments**
- ▶ **Emerging Issues & Looking Ahead**



# Regional Water and Sewer System

## High Quality & Resilient Utility

- ▶ **Water supply from 2 Catawba River impoundments**
- ▶ **Potable Treatment - 3 plants; 242 MGD total capacity**
  - 116.18M Gallons of Water Pumped (Daily Average FY23)
- ▶ **Water Distribution - ~ 4,570 miles of 2"-72" water mains**
- ▶ **Wastewater Collection - ~4,562 miles of 8"-78" sewer mains and 77 sewer lift stations**
- ▶ **Regional Wastewater Treatment - 6 treatment plants with permitted capacity of 123.1 MGD**
  - 85M Gallons of Wastewater Treated (Daily Average FY23)



# Fiscal Year 2023 Statistics



**116.18**

Million Gallons of Waste Pumped on Average Each Day



**85**

Million Gallons of Wastewater Treated on Average Each Day



**9,132**

Miles of Water and Wastewater Pipes Maintained



**3,874**

Water Main Leak Repaired



**326,187**

Total Active /Inactive Water Service Connections



**287,499**

Total Wastewater Service Connections

**AAA Rated**

**\$483 Million invested in capital project improvements (FY23)**

**Serves a regional customer base of > 1,145,000**

**The ten largest customers represent ~ 2.9% of total revenue**

**Wholesale water and contracts represent ~ 1% of total revenue**

**Reasonable and affordable water/sewer rates**



# ECONOMIC IMPACT OF CHARLOTTE WATER ON THE REGIONAL ECONOMY

NOVEMBER 2023



Item 3.



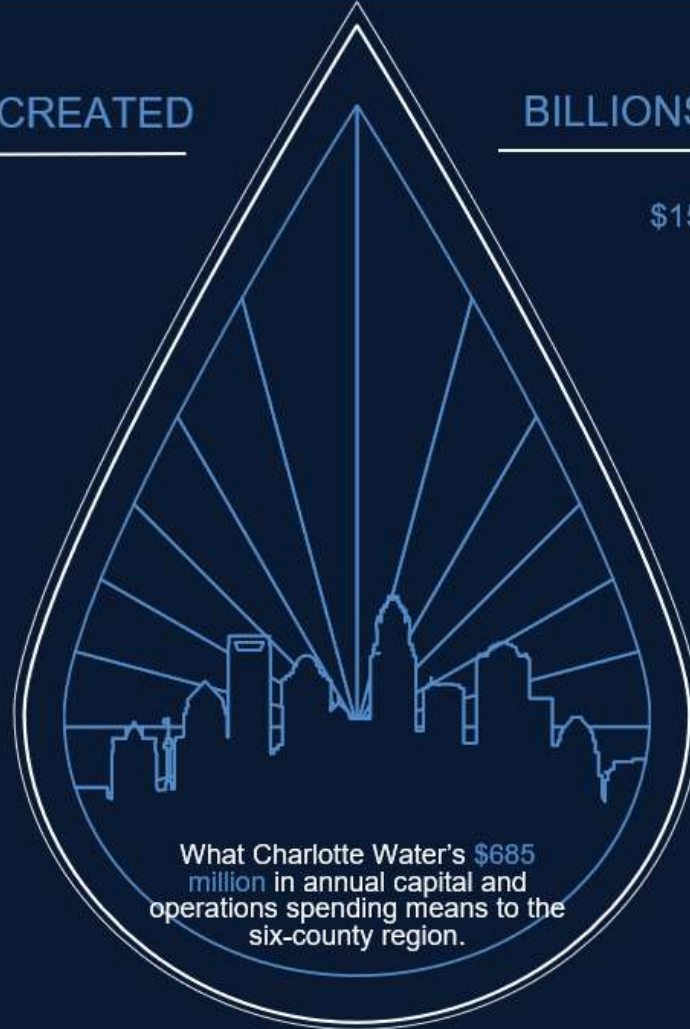
## THOUSANDS OF JOBS CREATED

10+ JOBS created for every \$1 MILLION spent

7,100 JOBS created from \$685 MILLION in O&M and capital spending in FY 2023

7,800 JOBS supported over the next 5 YEARS

261,000 JOBS created in water-dependent industries in six-county region



What Charlotte Water's \$685 million in annual capital and operations spending means to the six-county region.

## BILLIONS IN ECONOMIC OUTPUT



\$15.2 MILLION in growth for every \$1 MILLION spent

\$10.1 BILLION generated by Charlotte Water spending

\$33.5 BILLION contributed to Mecklenburg County by water-dependent industries

\$48.5 BILLION contributed to six-county region by water-dependent industries

# FY23 & FY24 Accomplishments

- ▶ **Implemented text and email alert system for service outages**
- ▶ **Renew Brew**
- ▶ **All time low for sanitary sewer overflows in a year**
- ▶ **No water quality violations – award winning performance, again**

- ▶ **Drove down number of delinquent accounts to pre-pandemic levels**
- ▶ **Continued Apprenticeship program**
- ▶ **Broke ground on the Stowe Regional Water Resources Recovery Facility**
- ▶ **Opened the One Water Facility**

# Looking Ahead

- ▶ **PFAS (Forever Chemicals) regulations in drinking water**
- ▶ **Publishing an online lead service line inventory map**
- ▶ **Major upgrade to payment portal and online customer self-service options**
- ▶ **Modification to Inter Basin Transfer plan**
- ▶ **\$2.25B CIP investment in next 5 years**





# Community Engagement and Support

- **First meeting of Helping Hands Outreach board on January 12, 2024**
- **Mission elements**
  - Water, wastewater, and stormwater bill support for qualified need
  - Connection to CLTW infrastructure for qualified, low-income customers
- **Transitional board to establish key qualification and administrative policies prior to onboarding new team (July 2024)**



# Questions?



**PROCLAMATION**  
**54th ANNUAL PROFESSIONAL MUNICIPAL CLERKS WEEK**  
**May 5 - 11, 2024**

**Whereas**, The Office of the Professional Municipal Clerk, a time-honored and vital part of local government exists throughout the world; and

**Whereas**, The Office of the Professional Municipal Clerk is the oldest among public servants; and

**Whereas**, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies, and agencies of government at other levels; and

**Whereas**, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

**Whereas**, The Professional Municipal Clerk serves as the information center on functions of local government and community; and

**Whereas**, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county, and international professional organizations; and

**Whereas**, It is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.

**Now, Therefore, I**, David Phillips, Mayor of Pineville, North Carolina, do recognize the week of May 5 through May 11, 2024, as Professional Municipal Clerks Week, and further extend appreciation to our Professional Municipal Clerk, Lisa Snyder, and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Dated this \_\_\_\_ of May 2024.

\_\_\_\_\_  
Mayor David Phillips

A PROCLAMATION BY THE MAYOR OF PINEVILLE, N.C.  
 DECLARING THE WEEK OF MAY 9 – 18, 2024 AS  
 NATIONAL POLICE WEEK  
 & MAY 15TH AS PEACE OFFICER’S DAY

WHEREAS, The Congress and President of the United States have designated the week of May 9 – 18, 2024 as National Police week and May 15<sup>th</sup> as Peace Officers’ Memorial Day; and

WHEREAS, the members of the law enforcement agency of the Town of Pineville play an essential role in safeguarding the rights and freedoms of its citizens; and

WHEREAS, it is important that citizens know and understand the duties, responsibilities, hazards, and sacrifices that the members of our law enforcement agency make each day to protect us against violence and disorder, deception, and oppression; and

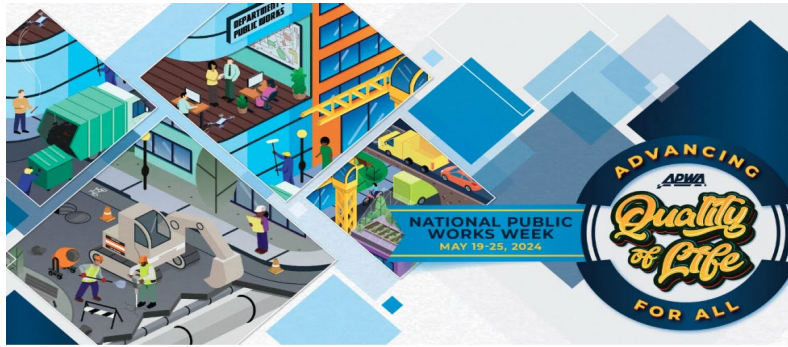
WHEREAS, the men and women of the Pineville Police Department unwaveringly provide a vital public service; and

NOW, THEREFORE, I, DAVID PHILLIPS, MAYOR OF THE TOWN OF PINEVILLE, NC call upon its citizens and upon all civic and educational organizations to observe the week of May 9 -18, 2024 as National Police Week by honoring those loyal and devoted law enforcement officers, past and present, who are dedicated to preserving the rights and security of all.

WE FURTHER CALL UPON the citizens of Pineville to observe May 15<sup>th</sup> as Peace Officers’ Memorial Day in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty and let us recognize and pay respect to the survivors of our fallen heroes.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the GREAT SEAL OF PINEVILLE to be affixed this \_\_\_\_\_ day of May 2024.

\_\_\_\_\_  
 Mayor David Phillips



**TOWN OF PINEVILLE PROCLAMATION  
DECLARING MAY 19 – 25, 2024  
NATIONAL PUBLIC WORKS WEEK**

**WHEREAS**, the Town of Pineville wishes to recognize its Public Works Department for the work that they do in keeping the town running smoothly and looking good; and

**WHEREAS**, the public works services provided in our community are an integral part of keeping the community a healthy, safe, and comfortable place in which to live; and

**WHEREAS**, our employees are dedicated to serving the neighborhoods of Pineville by assisting in waste collection, keeping our water and sewer systems flowing and maintaining streets, sidewalks, and public areas; and

**WHEREAS**, our public works program is a community asset that contributes to the quality of life and well-being of our citizens; and

**WHEREAS**, the support and understanding of informed citizens is a vital part of efficient operations by dedicated and skilled public works officials in their planning, design, and construction efforts;

**I, MAYOR DAVID PHILLIPS, THEREFORE, DO NOW HEREBY PROCLAIM** May 19th through May 25th, 2024, as **“NATIONAL PUBLIC WORKS WEEK”** in an effort to acquaint citizens with the issues involved in providing services to residents and recognizing the contributions which Public Works employees make every day to provide a better quality of life for all.

**IN WITNESS WHEREOF, I** have hereunto set my hand and caused the **GREAT SEAL OF PINEVILLE** to be affixed on this \_\_\_\_ day of May 2024.

\_\_\_\_\_  
**Mayor David Phillips**





## TOWN COUNCIL AGENDA ITEM

**MEETING DATE: May 14, 2024**

Agenda Title/Category:	<b>Tax Refunds / Consent Agenda</b>			
Staff Contact/Presenter:	<b>Christopher Tucker, Finance Director</b>			
Meets Strategic Initiative or Approved Plan:	<b>Yes</b>	<b>No</b>	If yes, list:	<b>N/A</b>
Background:	Throughout the year, taxpayers may appeal their tax bills to the Mecklenburg County Assessor and/or Tax Collector. If the bill has been paid prior to the successful appeal, the County will advise the Town to refund the taxes paid with interest.			
Discussion:				
Fiscal impact:	Ad Valorem Tax Revenue will <b>decrease</b> by \$25,000			
Attachments:	Staff Memo, Refund Guidance from County (x4)			
Recommended Motion to be made by Council:	<b>Approve as Presented</b>			



May 8, 2024

To: Honorable Mayor and Town Council  
Ryan Spitzer, Town Manager  
Lisa Snyder, Town Clerk

From: Christopher Tucker, Finance Director CMT

RE: Council Action Request – Tax Refunds

For Council’s consideration at the May 14, 2024 Council Meeting, please find attached the below tax refunds per Mecklenburg County guidance.

2023	P# 22150103	(\$1,038.25)
2023	P# 22119138	(\$3,435.11)
2023	P# 20708101	(\$2,612.59)
2023	P# 22104109	(\$31.35)
2023	P# 22151202	(\$4,022.20)
2023	P# 22138415	(\$39.33)
2023	P# 22101101	(\$211.18)
2023	P# 20519111	(\$740.43)
2023	P# 22119148	(\$500.46)
2023	P# 20501314	(\$444.03)
2023	P# 20509205	(\$1013.46)
2023	P# 20708121	(\$4,236.52)
2023	P# 20507123	(\$838.19)
2023	P# 22119113	(\$5,476.56)

**TOTAL: (\$24,639.66)**



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Item 7.

**PINEVILLE Refunds**

Tax Year	Bill Number	Parcel #	Source Type	Adj. #	Adj Reason	Date of Adj.	Recipient Name	Address	City	State	Zip Code	Payment Date for Interest Calculation	Refund Amount (\$)	Total Interest to Pay if mailed on or before 5/1/2024 (\$)	Total Interest to Pay if mailed on or before 5/10/2024 (\$)
2023	0002022119-2023-2023-0000-00	22150103	REI	621227	BER Decision	3/11/2024	B M SERVICES LLC	1018 LAKE FOREST DR	WEDDINGTON	NC	28104	1/6/2024	1,038.25	51.91	51.91
2023	0002016297-2023-2023-0000-00	22119138	REI	621334	BER Decision	3/19/2024	JOHNSTON RD PLAZA LLC	PO BOX 36799	CHARLOTTE	NC	28236	1/6/2024	3,024.14	151.21	151.21
2023	0002016327-2023-2023-0000-00	22119158	REI	621335	BER Decision	3/19/2024	JOHNSTON RD PLAZA LLC	PO BOX 36799	CHARLOTTE	NC	28236	1/6/2024	410.97	20.55	20.55
2023	0001970219-2023-2023-0000-00	20708101	REI	621375	BER Decision	3/15/2024	TT OF SOUTH BLVD INC	505 S FLAGLER DR STE 700	WEST PALM BEACH	FL	33401	1/6/2024	2,612.59	130.63	130.63
<b>TOTALS</b>													<b>7,085.95</b>	<b>354.30</b>	<b>354.30</b>

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**PINEVILLE Refunds**

Tax Year	Bill Number	Parcel #	Source Type	Adj. #	Adj. Reason	Date of Adj.	Recipient Name	Address	City	State	Zip Code	Refund Amount (\$)
2023	0002014186-2023-00000-00	22104109	REI	621893	Informal Appeal	3/30/2024	QUICKEN LOANS	635 WOODWARD AVE	DETROIT	MI	48226	31.35
<b>TOTAL</b>											<b>31.35</b>	

Item 7.

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PINEVILLE Refunds

Tax Year	Bill Number	Parcel #	Source Type	Adj. #	Adj. Reason	Date of Adj.	Recipient Name	Address	City	State	Zip Code	Payment Date for Interest Calculation	Refund Amount (\$)	Total Interest to Pay if mailed on or before 5/22/2024 (\$)	Total Interest to pay if mailed on or before 6/3/2024 (\$)
2023	0002022153-2023-2023-0000-00	22151202	REI	621894	BER Decision	3/30/2024	LOGAN CAROLINA PLACE ASSOCIATES LTD C/O ROOMS TO GO TAX DEPT	PO BOX 56607	ATLANTA	GA	30343	1/6/2024	4,022.20	201.11	231.28
2023	0002019884-2023-2023-0000-00	22138415	REI	621601	BER Decision	3/30/2024	NAVIDAD, JULIO EDUARDO DELEON	10813 COPPER FIELD DR	PINEVILLE	NC	28134	1/6/2024	39.33	1.97	2.26
2023	0002014033-2023-2023-0000-00	22101101	REI	621892	BER Decision	3/30/2024	RAUGH, MARIANNA MILLER JAMES FLUMMER RAUGH JR REVOCABLE TRUST	1444 6TH STREET CIRCLE CT NW	HICKORY	NC	28601	1/6/2024	211.18	10.56	12.14
2023	0001986958-2023-2023-0000-00	20519111	REI	621881	BER Decision	3/30/2024	RYAN LLC PAYING FOR LINK INDUSTRIAL	PO BOX 4900	SCOTTSDALE	AZ	85261	1/6/2024	740.43	37.02	42.57
2023	0002016307-2023-2023-0000-00	22119148	REI	621531	BER Decision	3/30/2024	RYAN LLC PAYING FOR SAM'S HOLDING LLC	P O BOX 4900	SCOTTSDALE	AZ	85261	1/6/2024	500.46	25.02	28.78
2023	00019868171-2023-2023-0000-00	20501314	REI	621538	BER Decision	3/30/2024	SAFAIE, NIMA AND SAFAIE, SHAHAZ	4107 FOXMORE DR	CHARLOTTE	NC	28226	1/6/2024	444.03	22.20	25.53
2023	0001986813-2023-2023-0000-00	20509205	REI	621930	BER Decision	4/10/2024	SOUTH CHARLOTTE HYUNDAI	10518 CADILLAC STREET	PINEVILLE	NC	28134	1/6/2024	1,013.46	50.67	58.27
<b>TOTAL</b>													<b>6,971.09</b>	<b>348.55</b>	<b>400.83</b>

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**PINEVILLE Refunds**

Tax Year	Bill Number	Parcel #	Source Type	Adj. #	Adj. Reason	Date of Adj.	Recipient Name	Address	City	State	Zip Code	Payment Date for Interest Calculation	Refund Amount (\$)	Total Interest to Pay if mailed on or before 6/6/2024 (\$)	Total Interest to Pay if mailed on or before 6/17/2024 (\$)
2023	0001970262-2023-2023-0000-00	20708121	REI	622217	BER Decision	4/23/2024	CARMAX AUTO SUPERSTORES INC	12800 TUCKAHOE CREEK PARKWAY	RICHMOND	VA	23238	1/6/2024	4,236.52	243.60	243.60
2023	0008196826-2023-2023-0000-00	20507123	REI	622208	BER Decision	4/16/2024	LAKEMONT PROPERTY INVESTORS LLC	2400 SOUTH BLVD STE 300	CHARLOTTE	NC	28203-5773	1/6/2024	838.19	48.20	48.20
2023	0002016281-2023-2023-0000-00	22119113	REI	622260	BER Decision	4/23/2024	SLK	2727 LYNDON B JOHNSON FREEWAY SUITE 800	DALLAS	TX	75234	1/6/2024	5,476.56	314.90	314.90
<b>TOTAL</b>													<b>10,551.27</b>	<b>606.70</b>	<b>606.70</b>

Item 7.



**TOWN COUNCIL AGENDA ITEM**

**MEETING DATE: May 14, 2024**

Agenda Title/Category:	<b>Q3 Finance Report / Consent Agenda</b>			
Staff Contact/Presenter:	<b>Christopher Tucker, Finance Director</b>			
Meets Strategic Initiative or Approved Plan:	<b>Yes</b>	<b>No</b>	If yes, list:	<b>N/A</b>
Background:	<b>Finance Report and Notifications through Q3 of FY24</b>			
Discussion:				
Fiscal impact:				
Attachments:	<b>Finance Report and Notifications through FY24 Q3</b>			
Recommended Motion to be made by Council:	<b>Receive as Presented</b>			



May 9, 2024

To: Honorable Mayor and Town Council  
Ryan Spitzer, Town Manager  
Lisa Snyder, Town Clerk

From: Christopher Tucker, Finance Director CMT

RE: Council Information – Finance Report and Notifications through Q3 - March 2024

For the Council’s information at the May 14, 2024 Council Meeting, please find attached the finance report and notifications through Q3 - March 2024.

**Notifications:**

**Use of Contingency** – On March 20, 2024, Staff reduced the **Contingency** budget by **\$44,360** and increased the **General Government** budget by **\$43,860** to accommodate contracts associated with Cone Mill Memorial Admin/Inspection (\$27,060) and Main Street Pedestrian Sidewalk (\$16,800) and increased the **Debt Service** budget by **\$500** to accommodate true interest on debt service.

**Town of Pineville**  
**Revenue Report (Budget vs. Actual) - General Fund**  
**For the Month Ending March 2024**

	<u>Budget</u>	<u>Actual</u>	<u>% of Budget</u>
<b>Revenues</b>			
Ad Valorem Taxes	\$ 10,932,000	\$ 10,425,052	95.36%
Tourism Revenues	1,400,000	1,642,759	117.34%
Franchise Taxes	1,000,000	602,728	60.27%
Sales Taxes	3,071,000	1,896,228	61.75%
Storm Water Fees	450,000	278,049	61.79%
Powell Bill	260,000	292,738	112.59%
Other	2,329,000	2,774,810	119.14%
Appropriated Fund Balance	1,514,000	-	0.00%
Transfers from Other Funds	200,000	-	
Total	<u>\$ 21,156,000</u>	<u>\$ 17,912,363</u>	<u>84.67%</u>
<b>Expenditures</b>			
Governing Board	\$ 286,360	\$ 216,367	75.56%
Administration	1,789,804	1,072,376	59.92%
Human Resources	343,392	141,148	41.10%
IT	335,000	261,419	78.04%
Zoning	420,278	196,023	46.64%
Police	8,191,691	5,002,284	61.07%
Fire	1,586,116	1,025,103	64.63%
Public Works	2,157,080	1,421,392	65.89%
Powell Bill	301,752	10,699	3.55%
Storm Water	350,000	248,558	71.02%
Sanitation	735,000	499,151	67.91%
Recreation	1,130,617	424,408	37.54%
Cultural/Tourism	1,421,735	1,020,170	71.76%
Cemetery	4,000	31	0.79%
Debt Service	1,842,535	1,842,396	99.99%
Transfers to Other Funds	105,000	105,000	100.00%
Contingency	155,640	-	0.00%
<b>OPEN ENCUMBRANCES @ 3/31/24</b>	<b>-</b>	<b>541,962</b>	
Total	<u>\$ 21,156,000</u>	<u>\$ 14,028,488</u>	<u>66.31%</u>

**Town of Pineville**  
**Revenue Report (Budget vs. Actual) - 911 Fund**  
**For the Month Ending March 2024**

	<u>Budget</u>	<u>Actual</u>	<u>% of Budget</u>
<b>Revenues</b>			
PSAP Revenue	-	98,573	
Interest Earnings	-	21,271	
Fund Balance Appropriated	200,000	-	
Total Revenue	<u>200,000</u>	<u>119,845</u>	<u>59.92%</u>
<b>Expenditures</b>			
Restricted Expenditures	200,000	109,284	54.64%
<b>OPEN ENCUMBRANCES @ 3/31/24</b>	-	-	
Total Expenditures	<u>200,000</u>	<u>109,284</u>	<u>54.64%</u>



**Town of Pineville**  
**Revenue Report (Budget vs. Actual) - Electric Fund**  
**For the Month Ending March 2024**

	<u>Budget</u>	<u>Actual</u>	<u>% of Budget</u>
<b>Revenues</b>			
Electric Charges	14,552,000	9,529,180	65.48%
Interest Earnings	92,000	170,967	185.83%
Misc Revenues	36,000	56,101	155.84%
Fund Balance Appropriated	1,165,000	-	0.00%
Total	15,845,000	9,756,249	61.57%
<b>Expenditures</b>			
Administration & Billing Support	603,895	419,713	69.50%
Purchased electricity	8,063,844	5,505,797	68.28%
Operations and Maintenance	7,177,261	2,671,647	37.22%
<b>OPEN ENCUMBRANCES @ 3/31/24</b>	-	<b>1,859,984</b>	
Total	15,845,000	10,457,140	66.00%

**Town of Pineville**  
**Revenue Report (Budget vs. Actual) - ILEC Fund**  
**For the Month Ending March 2024**

	<u>Budget</u>	<u>Actual</u>	<u>% of Budget</u>
<b>Revenues</b>			
Operating Revenues	1,157,100	1,022,283	88.35%
Fund Balance Appropriated	501,166	-	0.00%
Total Revenue	<u>1,658,266</u>	<u>1,022,283</u>	<u>61.65%</u>
<b>Expenditures</b>			
Operating Transfer Out	438,626	328,970	75.00%
Operating Expenses	808,640	720,971	89.16%
Plant under Construction	411,000	70,598	17.18%
Total	<u>1,658,266</u>	<u>1,120,538</u>	<u>67.57%</u>

**Town of Pineville**  
**Revenue Report (Budget vs. Actual) - CLEC Fund**  
**For the Month Ending March 2024**

	<u>Budget</u>	<u>Actual</u>	<u>% of Budget</u>
<b>Revenues</b>			
Operating Revenues	1,193,000	1,083,263	90.80%
Transfer from ILEC	438,626	328,970	75.00%
Fund Balance Appropriated	11,600	-	0.00%
Total Revenue	<u>1,643,226</u>	<u>1,412,232</u>	<u>85.94%</u>
<b>Expenditures</b>			
Operating Expenses	1,384,726	868,425	62.71%
Plant under Construction	258,500	76,604	29.63%
Total	<u>1,643,226</u>	<u>945,029</u>	<u>57.51%</u>



## TOWN COUNCIL AGENDA ITEM

**MEETING DATE: 3/19/2024**

Agenda Title/Category:	<b>FY25 Budget – Public Hearing</b>		
Staff Contact/Presenter:	<b>Ryan Spitzer</b>		
Meets Strategic Initiative or Approved Plan:	<b>Yes</b>	<b>No</b>	If yes, list:
Background:	Each year Town Council must adopt a budget for the upcoming fiscal year by June 30th.		
Discussion:	The Public Hearing is for Council to hear comments from the public on the proposed budget before adopting the FY25 Budget		
Fiscal impact:			
Attachments:	Budget Ordinance Fees Electric Rates Graphs		
Recommended Motion to be made by Council:			

# Memorandum



**To:** Mayor and Town Council

**From:** Ryan Spitzer

**Date:** 5/10/2024

**Re:** **FY25 Budget Memo**

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## **Overview:**

The FY25 Budget is \$36,855,000 made up of \$20,175,000 from the General Fund, \$13,150,000 from the Electric Fund, and \$3,330,000 from the ILEC and CLEC Funds (combined is Pineville Communications System). The tax rate for FY25 will remain the same at \$0.285 per \$100. There was little movement in operation spending from last year, but this budget does remain committed to supporting staff, infrastructure, and quality of life aspects for residents. The Town Council made these commitments through funding a 4% COLA increase, 2.5% Merit increase, increased payments for employee certifications, spending \$1.4 million on CIP projects, and increasing funding to local organizations and non-profit organizations.

## **General Fund**

The General Fund is mostly flat (4.85%) in the operating budget with the major increase (8.15%) coming from salary adjustments. This budget is funding a COLA that is at the adjusted CIP for the last year and salary increases for certifications. This budget is also funding a comprehensive compensation and classification study for the entire organization to see how the town compares to surrounding communities when it comes to pay and pay equity. This is a large commitment and shows how the organization is working to take care of team members.

In the current fiscal year, Council directed staff to perform a financial analysis to see if we can use our monies in a more efficient to fund projects in the upcoming year. The Town hired Davenport Financial Services to perform this analysis. From the analysis Davenport laid out a plan that was presented to the Council on how to strategically use fund balance monies to offset future costs and the need for high tax increases. This year marks the first year that the town will be doing some of the aspects of this financial model. The Town will take \$5 million from Fund Balance to pay for a new radio system for the Police Department as well as take proceeds from this year to start to fund a capital fund reserve to pay for the future fire department that is being designed. By strategically using this money it will position the town to be in a better place when going out for debt, which will relieve the pressure on the tax rate. As the Town moves through successive fiscal years following the model will become more important.

## **Electric Fund**

The Electric Fund represents the second largest fund or area of operation that the town undertakes. It represents about 35% of the FY25 Budget.

In February, the Town completed a Cost-of-Service Study for the Electric Fund. This study indicated that some of the electric rates the town was charging rate payers were not covering the costs to provide electricity to those various rate payers. In order to be fiscally responsible and to capture the costs of providing the service the Town is raising rates by an average of 3% across all rate classes. This moderate increase will put the fund in a good position as we begin capital projects over the next few years. By making a rate increase now, the town will not have to do another rate increase to cover the debt payment of either the new substation or utility complex.

## **Pineville Communications Systems**

PCS is a locally owned internet and telephone company that serves areas of Pineville. These funds are self-sustaining meaning that no General Fund dollars are used to augment their operation. Revenues received through services are used to fund expenditures just as with the Electric Fund.

Revenues for PCS are derived from wired telephone service and internet. Currently PCS has 1200 residential and commercial customers with 93% of those customers being residential. The saturation of other internet providers in Pineville (5 other providers) makes it difficult to build revenue over the long term from new customers. Due to this PCS has been focusing on upgrading speed levels that customers choose to increase revenue, which has been working. This focus has increased the revenues. The proposed budget does not have any fee increases for customers.

The leading expense for PCS is capital projects. This is due to the new developments going in as well as trying to convert our copper infrastructure to fiber to become more competitive. The fund is anticipating spending \$669,000 on capital projects.

The second leading expense is personnel related. The team members who work for PCS are a critical part of the operation. They provide excellent customer service to customers and are the reason why this enterprise fund has done as well as they have. Investments in these employees through a 4% COLA, up to a 3% merit increase, and increases for certifications is worth the expense and they deserve this for their hard work.

PCS generates enough revenue to pay for operational and maintenance costs. However, when you factor in capital costs the enterprise must routinely pull from fund balances. This is not a sustainable long-term strategy for PCS.

## **Budget Pressures**

In the next few fiscal years capital projects and salaries will continue to put pressure on the budget.

As the area grows salaries have to increase to stay competitive and for the town to attract the best team members possible. Salaries and Benefits already equate for over 50% of the town's expenses and I would envision that pressure to continue to increase as the Charlotte region continues to grow. As this pressure increases decisions are going to have to be made on either cutting other operational or CIP expenses or trying to generate more revenue.

The other pressures are the construction of a new Fire Department in the General Fund and a new substation and utility facility in the Electric Fund. The Town has funding plans for both of these projects and have set the groundwork to fully fund these, but they will still put pressure on current and future tax and electric rates. The financial modeling is suggesting that the town raise tax rates by 1.5 cents in FY26 which will be to cover just the debt payment of the new fire department.

### **Closing Remarks**

In 2022 Town Council set six Pillars to guide them and the town's spending over the next two years. For the FY25 Budget staff have worked hard to craft the budget around these Pillars. Each one of these Pillars is reflected in the proposed FY24 Budget. Those Pillars are:

1. Arts and Cultural Resources
2. Economic Development and Innovation
3. Growth and Natural Resources
4. Organizational Excellence
5. Safe, Vibrant, and Healthy Community
6. Transportation and Transit

Finally, I would like to thank each of the Department Managers, as they have been an integral part of the budget development process. Each department manager really looked at their respective budgets and presented to me items that were necessary for the daily operation of their department. I would also like to thank our Finance Director, Mr. Christopher Tucker, for his assistance with the creation of the proposed budget. Christopher works hard on putting the information together and getting all of the changes positioned into the document and took a very active role this year in production of the FY25 Budget.

I would also like to thank each of the Town Council members for their direction and insight into how they envision both the short and long-term future of the Town. Your knowledge and input have been a tremendous resource for us as we worked through the development of the proposed budget. We are excited about the new details provided in this budget, and we feel confident that the Town is taking steps forward and improving upon what is truly a great place to live, work, and play.

ORDINANCE NO. \_\_\_\_\_

TOWN OF PINEVILLE, NORTH CAROLINA  
FISCAL YEAR 2024-2025 BUDGET ORDINANCE

BE IT ORDAINED by the Town Board of Pineville, North Carolina:

**Section One.** The following amounts are hereby appropriated in the General Fund at the function level for the operation of the town government and its activities for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

General Government	\$ 2,965,000
Public Safety	9,587,000
Public Works - Transportation	1,636,000
Public Works - Environmental Protection	1,450,000
Recreation - Admin / Parks / Cemetary	763,000
Recreation - Tourism	1,456,000
Debt Service	1,817,000
Transfers to Other Funds	401,000
Contingency	100,000
<b>TOTAL GENERAL FUND APPROPRIATIONS</b>	<b>\$ 20,175,000</b>

**Section Two.** It is estimated that the following revenues will be available in the General Fund for fiscal year beginning July 1, 2024 and ending June 30, 2025:

Ad Valorem Taxes - Property	\$10,325,000
Ad Valorem Taxes - DMV	370,000
Payment in Lieu of Taxes	40,000
Unrestricted Intergovernmental	4,300,000
Restricted Intergovernmental	1,050,000
Tourism Revenues	1,450,000
Stormwater Fees	450,000
Rent Revenues	675,000
Sales and Services	255,000
Miscellaneous Revenue	50,000
Investment Earnings	450,000
Transfers from Other Funds	75,000
Fund Balance Appropriated	685,000
<b>TOTAL GENERAL FUND REVENUES</b>	<b>\$20,175,000</b>



**Section Three.** The following amounts are hereby appropriated at the fund level in the Emergency Telephone System Fund for the operation of the emergency telephone operations for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

Emergency System Operations and Capital Outlay	<u>\$ 200,000</u>
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**Section Four.** It is estimated that the following revenues will be available in the Emergency Telephone System Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

911 PSAP Distribution	\$ 125,000
Fund Balance Appropriated	\$ 75,000
Investment Earnings	-
	<u>200,000</u>
	<u>\$ 200,000</u>

**Section Five.** The following amounts are hereby appropriated at the fund level in the Asset Forfeiture Fund for special police operations beginning July 1, 2024 and ending June 30, 2025:

Restricted Police Operations	<u>\$ 750,000</u>
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**Section Six.** It is estimated that the following revenues will be available in the Asset Forfeiture Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

Asset Forfeiture Revenues	\$ -
Fund Balance Appropriated	<u>750,000</u>
<b>TOTAL ASSET FORFEITURE FUND REVENUES</b>	<u>\$ 750,000</u>

**Section Seven.** The following amounts are hereby appropriated at the fund level in the Electric Fund for the operation of the electric utility for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

Electric Operations and Capital Outlay	<u>\$ 13,150,000</u>
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**Section Eight.** It is estimated that the following revenues will be available in the Electric Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

Electric Usage Charges	\$ 13,000,000
Investment Earnings	100,000
Other Revenues	50,000
Fund Balance Appropriated	-
	<u>13,150,000</u>
<b>TOTAL ELECTRIC FUND REVENUES</b>	<u>\$ 13,150,000</u>

**Section Nine.** The following amounts are hereby appropriated in the ILEC Telephone Fund for the operation of the telephone utility for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

ILEC Telephone Operations and Capital Outlay	\$ 1,400,000
Transfer to Other Funds	<u>300,000</u>
	<u>\$ 1,700,000</u>

**Section Ten.** It is estimated that the following revenues will be available in the ILEC Telephone Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

ILEC Charges	\$ 1,145,000
Investment Earnings	-
Fund Balance Appropriated	<u>555,000</u>
TOTAL ILEC TELEPHONE FUND REVENUES	<u>\$ 1,700,000</u>

**Section Eleven.** The following amounts are hereby appropriated in the CLEC Telephone Fund for the operation of the telephone utility for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

CLEC Telephone Operations and Capital Outlay	<u>\$ 1,630,000</u>
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**Section Twelve.** It is estimated that the following revenues will be available in the CLEC Telephone Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

CLEC Charges	\$ 1,330,000
Transfer from Other Funds	<u>300,000</u>
TOTAL CLEC TELEPHONE FUND REVENUES	<u>\$ 1,630,000</u>

**Section Thirteen.** The following amounts are hereby appropriated in the Rate Stabilization Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

Rate Stabilization	<u>\$ -</u>
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**Section Fourteen.** It is estimated that the following revenues will be available in the Rate Stabilization Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

Fund Balance Appropriated	\$ -
Investment Earnings	<u>-</u>
	<u>\$ -</u>

**Section Fifteen.** There is hereby levied a tax at the rate of twenty eight and 1/2 cents (\$0.285) per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2024 for the purpose of raising the Ad Valorem Tax revenue listed in the General Fund in Section 2 of this ordinance. This revenue is based on a total valuation of property for the purposes of taxation of \$3,791,902,902 and an estimated rate of collection of 99.0%.

TOTAL TAX RATE PER ONE HUNDRED DOLLARS (\$100)  
APPRAISED VALUATION FOR GENERAL FUND \$ 0.2850

**Section Sixteen.** The fees, rates and charges as shown in Attachments A & B are amended effective as of July 1, 2024 for the purpose of billing and raising revenues as set forth in the foregoing estimates of revenues, and in order to finance the foregoing appropriations.

**Section Seventeen.** The Budget Officer and/or Finance Director are hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. Amounts may be transferred between line-item expenditures within a function without limitation or notification. These changes should not result in increases in recurring obligations such as salaries.
- b. Amounts up to \$50,000 may be transferred between functions, including contingency appropriations, within the same fund. An official report on such transfers must be made at the next regular meeting of the Governing Board.
- c. Amounts may not be transferred between funds, except as approved by the Governing Board in the Budget Ordinance as amended

**Section Eighteen.** Copies of this Budget Ordinance shall be furnished to the Clerk to the Governing Board and to the Budget Officer and Finance Officer to be kept on file by them for their direction in the disbursement of funds.

Adopted this 11th day of June, 2024.

\_\_\_\_\_  
Mayor David Phillips

Attest:

\_\_\_\_\_  
Town Clerk Lisa Snyder



**ADMINISTRATION**

- Notary – \$3
- Audio/Information on available media – \$5
- Returned Check – \$35

**PLANNING AND LAND DEVELOPMENT**

- Sign Permit – \$40
- Zoning Verification – \$150
- Plotted Maps – \$40
- Standard Maps (printed from regular printer) – \$3
- Subdivision Ordinance – 50 pages, \$7.50
- Zoning Ordinance – 234 pages, \$38
- Overlay District (color) – 60 pages, \$30
- Returned Check - \$35

**Subdivisions:**

- Preliminary Plan Residential (Major) – \$500
- Preliminary Plan Residential (Minor) – \$150
- Preliminary Plan Commercial, Mixed-Use, and All Other – \$500
- Lot Recombination – \$50

**Final Plats:**

- Final Residential Subdivision Plat \$250
- Final Plat All Others – \$250
- Revisions to Final Plats – \$100

**Variations and Appeals:**

- Variance or Appeals – \$500

**Rezoning and Conditional Uses:**

- Rezoning, Conditional Zoning Plans, and Conditional Plan Amendments - \$1,000

**Text Amendments:**

- Text Amendments to Town Ordinances - \$500

Attachment A – Fee Schedule  
Effective July 1, 2024

**Site Plan Review:**

Sketch Plan Review - \$0

Class I All Individual Residential Permits (where required) such as accessory structures, additions, etc. – \$30

Class II Accessory Non-Residential Permits (where required) such as ATM's, dumpsters, walls, fences, etc. - \$75

Class III parking lots, façade modifications, canopies, change of uses, and expansions up to 5,000 sq ft. - \$100

Class IV Construction and Expansion from 5,000 to 30,000 sq ft. - \$200

Class V Construction, Expansion, and Similar over 30,000 sq ft. - \$500

Re-Review Fee (3rd and subsequent reviews) – \$50/hour

**UTILITIES**

**Deposits:**

Residential (Rental only) -	Electric: \$125 / Telephone: \$60 per line
Commercial -	Electric: \$400 / Telephone: \$60 per line
Restaurant/Lounge -	Electric: \$1,000 / Telephone: \$60 per line

**Reconnect Fees:**

Residential -	Electric: \$50 / Telephone: \$10 / Internet: \$50
Commercial -	Electric: \$200 / Telephone: \$10 / Internet: \$50

Meter Tampering - \$150

Returned Check - \$35

**Pineville Communication Systems:**

Residential Phone Line – \$28.06 (does not include tax, toll, features or long distance)

Commercial Line Rates – \$38.53 (Single - not including tax, toll, features or long distance)

**Residential Broadband Packages –**

50 MBps -	\$45.95
100 MBps -	\$55.95
200 MBps -	\$75.95
300 MBps -	\$92.95
1 GBps -	\$105.95

**Commercial Broadband Packages –**

50 MBps -	\$100.95
100 MBps -	\$125.95
200 MBps -	\$165.95
300 MBps -	\$200.95
1 GBps -	\$299.95



Attachment A – Fee Schedule  
Effective July 1, 2024

**Summer Camp Fees:**

First Child	Resident - \$90 per week	Non-Resident - \$110 per week
Second Child	Resident - \$80 per week	Non-Resident - \$100 per week

**After Camp Fees:**

Any Child	Resident - \$35 per week	Non-Resident - \$45 per week
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**Other Recreation Programs not listed:**

Some program fees are based on the number of participants or set by the outside instructor.

**Fall Fest:**

Arts and Crafts	(10 X 10) -	Resident - \$50	Non-Resident - \$100
	(10 X 20) -	Resident - \$100	Non-Resident - \$175
Business Vendors	(10 X 10) -	\$150	
	(10 X 20) -	\$300	
Non-Profit	(10 X 10) -	Resident - \$50	Non-Resident - \$75
	(10 X 20) -	Resident - \$100	Non-Resident - \$125
Food Tent / Cart -	(10 X 10) -	Resident - \$150	Non-Resident - \$175
	(10 X 20) -	Resident - \$300	Non-Resident - \$350
Food Truck / Trailer -		Resident - \$350	Non-Resident - \$375

**Arts in the Park:**

Arts and Crafts (10 X 10) -	Resident - \$25	Non-Resident - \$50
Food Truck / Trailer -	Resident - \$100	Non-Resident - \$100

**Jack Hughes Park Fields:****Field Rentals:**

Fields 1-4 –	Resident –	\$16 / Hr.
	Non-Resident –	\$24 / Hr.
Stadium –	Resident –	\$25 / Hr.
	Non-Resident –	\$45 / Hr.
Field 3 / Multipurpose –	Resident –	\$20 / Hr.
	Non-Resident –	\$35 / Hr.
Lights –	Resident –	\$20 / Hr.
	Non-Resident –	\$30 / Hr.
Field Preps –	Baseball Field Prep	\$40
	Multipurpose field Prep	\$45 / Half \$60 / Full

**Gate / Parking Fees:**

Flat Rate \$250 / Weekend

**Race Permit:**

\$200



ATTACHMENT B –  
FY25 ELECTRIC RATE SCHEDULES

Schedule 11

Sheet 1 of 2

**Town of Pineville**  
**Electric Rate Schedule**  
**Schedule 11**  
**Residential Service**

**AVAILABILITY**

This Schedule is available only to residential customers in residences, condominiums, mobile homes or individually-metered apartments which provide independent and permanent facilities complete for living, sleeping, eating, cooking and sanitation.

**TYPE OF SERVICE**

The Town will furnish 60 Hertz service through one meter, at one delivery point where available:

Single-phase, 120/240 volts; or three-phase, 208Y/120 volts; or other available voltages at the Town's option.

Motors in excess of 2 H.P., frequently started, or arranged for automatic control, must be of a type to take the minimum starting current and must be equipped with controlling devices approved by the Town.

Three-phase service will be supplied, if available. Where three-phase and single-phase service is supplied through the same meter, it will be billed on the rate below. Where three-phase service is supplied through a separate meter, it will be billed on the applicable Commercial Service Schedule.

**MONTHLY RATE**

Basic Facilities Charge - All Months	\$ 12.50
First 500 kWh - All Months	\$ 0.10258 p/kWh
All Over 500 kWh	\$ 0.11833 p/kWh

**DETERMINATION OF ENERGY**

The kWh of energy shall be the difference between the current month's watt-hour meter reading and the previous month's watt-hour meter reading.

ATTACHMENT B –  
FY25 ELECTRIC RATE SCHEDULES

**Schedule 11**

**Sheet 2 of 2**

**PAYMENT**

The Town of Pineville only allows 21 days to pay a bill. Service will be disconnected for non-payment on the first working day after the 21st. Payments may be (a) Mailed to P.O. Box 249, Pineville, N.C. 28134, (b) Paid at the Town Hall, or (c) Placed in the drop box.

**SALES TAX**

Any applicable North Carolina state or local sales tax will be added to the customer's total charges for a month, determined in accordance with the above electric rates.

Effective for bills rendered on and after July 1, 2024

**Town of Pineville  
Electric Rate Schedule  
Schedule 12  
Residential Service- All Electric**

**AVAILABILITY**

This Schedule is available only to residential Customers in residences, condominiums, mobile homes or individually-metered apartments which provide independent and permanent facilities complete for living, sleeping, eating, cooking and sanitation, in addition, all energy required for all water heating, cooking, clothes drying, and environmental space conditioning must be supplied electrically, and all electric energy used in such dwelling must be recorded through a single meter.

To qualify for service under this Schedule, the environmental space conditioning system and a separate electric water heater must be permanently installed in accordance with sound engineering practices and the manufacturer's recommendations, and both shall meet the following conditions.

**Electric Space Heating:**

1. Room-type systems shall be controlled by individual room thermostats.
2. Heat pumps shall be controlled by two-stage heating thermostats, the first stage controlling compressor operation and the second stage controlling all auxiliary resistance heaters. Auxiliary heaters shall be limited to 48 amps (11.5 kW at 240 volts) each and shall be switched so that the energizing of each successive heater is controlled by a separate adjustable outdoor thermostat. A manual switch for by-pass of the first stage and the interlock of the second stage of the heating thermostat will be permitted.
3. Excess heating capacity (15% more than total calculated heat losses) may be disconnected at option of the Town.
4. The residence shall be insulated so that total heat losses (as calculated by the current edition of ASHRAE Guide) shall not exceed 0.158 watts (0.539 BTUH) per sq. ft. of net heated area per degree F. temperature differential. Duct or pipe losses shall be included in the computation of total heat losses.

**Electric Domestic Water Heater:**

1. Water heaters shall be of the automatic insulated storage type, of not less than 30 gallon capacity, and may be equipped with only a lower element or with a lower element and an upper element.
2. Heaters having only a lower element may have wattage up to but not exceeding the specific wattage as shown below for various tank capacities.

<b>Tank Capacity in Gallons</b>	<b>Maximum Single Element Wattage</b>
30 -39	3,500
40 - 49	4,500
50 and Larger	5,500

ATTACHMENT B –  
FY25 ELECTRIC RATE SCHEDULES

**Schedule 12**

**Sheet 2 of 3**

- 3. Heaters having both a lower and an upper element may have wattage in each element up to but not exceeding the specific wattage set forth in the table above for single element heaters, but they must have interlocking thermostats to prevent simultaneous operation of the two elements; however, if the sum of the wattage of the two elements does not exceed the specific wattage for single element heaters set forth in the table above, no interlocking device will be required.
- 4. Heaters of 120 gallons capacity and larger shall be subject to special approval.

**TYPE OF SERVICE**

The Town will furnish 60 Hertz service through one meter, at one delivery point, at one of the following approximate voltages where available:

Single phase, 120/240 volts; or three phase, 208Y/120 volts; or other available voltages at the Town's option.

Motors in excess of 2 H.P., frequently started, or arranged for automatic control, must be of a type to take the minimum starting current and must be equipped with controlling devices approved by the Town.

Three phase service will be supplied, if available. Where three phase and single phase service is supplied through the same meter, it will be billed on the rate below. Where three phase service is supplied through a separate meter, it will be billed on the applicable General Service Schedule.

**MONTHLY RATE**

Basic Facilities Charge - All Months	\$12.50
First 500 kWh - All Months	\$0.10430 p/kWh
All Over 500 kWh	\$0.11256 p/kWh

**DETERMINATION OF ENERGY**

The kWh of energy shall be the difference between the current month's watt-hour meter reading and the previous month's watt-hour meter reading.

**PAYMENT**

The Town of Pineville only allows 21 days to pay a bill. Service will be disconnected for non-payment on the first working day after the 21st. Payments may be (a) Mailed to P.O. Box 249, Pineville, N.C. 28134, (b) Paid at the Town Hall, or (c) Placed in the drop box.

**SALES TAX**

Any applicable North Carolina state or local sales tax will be added to the customer's total charges for a month, determined in accordance with the above electric rates.

Effective for bills rendered on and after July 1, 2024

ATTACHMENT B –  
FY25 ELECTRIC RATE SCHEDULES

**Schedule 13**

**Sheet 1 of 3**

**Town of Pineville  
Electric Rate Schedule  
Schedule 13  
Small Commercial Service**

**AVAILABILITY**

This Schedule is available to the non-residential customer with monthly demand less than 100 kW.

Service under this Schedule shall be used solely by the contracting Customer in a single enterprise, located entirely on a single site.

This Schedule is not available for auxiliary or breakdown service and power delivered under this schedule shall not be used for resale or exchange or in parallel with other electric power, or as a substitute for power contracted for or which may be contracted for, under any other schedule of the Town, except at the option of the Town, under special terms and conditions expressed in writing in a contract with the Customer.

The obligations of the Town in regard to supplying power are dependent upon its securing and retaining all necessary rights-of-way, privileges, franchises and permits for the delivery of such power. The Town shall not be liable to any Customer or applicant for power in the event it is delayed in or is prevented from furnishing the power by its failure to secure and retain such rights-of-way, rights, privileges, franchises and permits.

**TYPE OF SERVICE**

The Town will furnish 60 Hertz service through one meter, at one delivery point, at one of the following approximate voltages where available:

Single-phase, 120/240 volts; or  
3 phase, 208Y/120 volts, 480Y/277 volts; or  
3 phase, 3 wire, 204, 480 volts, or  
3 phase voltages other than the foregoing, but only at the Town's option, and provided that the size of the Customer's contract warrants a substation solely to serve that Customer, and further provided that the Customer furnish suitable outdoor space on the premises to accommodate a ground-type transformer installation, or substation, or a transformer vault built in accordance with the City's specifications.

The type of service supplied will depend upon the voltage available. Prospective customers should determine the available voltage by contacting the Town before purchasing equipment.

Motors less than 5 H.P. may be single-phase. All motors of more than 5 H.P. must be equipped with starting compensators and all motors of more than 25 H.P. must be the slip ring type except that the Town reserves the right, when in its opinion the installation would not be detrimental to the service of the Town, to permit other types of motors.

ATTACHMENT B –  
FY25 ELECTRIC RATE SCHEDULES

Schedule 13

MONTHLY RATE

Minimum Demand: 30 kW	<u>Summer</u>	<u>Non-Summer</u>
I. Basic Facilities Charge	\$ 27.72	\$ 20.00
II. Demand Charge:		
First 30 kW	No Charge	No Charge
All kW Over 30 kW	\$8.97	\$6.09
III. Energy Charge:		
For the First 100 kWh per kW Billing Demand per Month		
First 3,000 kWh	0.15109	0.15109
All Over 3,000 kWh	0.07690	0.07690
For the Next 200 kWh per kW Billing Demand per Month		
All kWh	0.09864	0.09864
For All Over 300 kWh per kW Billing Demand per Month		
All kWh	0.07928	0.07928

**DEFINITION OF SUMMER/NON-SUMMER**

Summer: Monthly billings for June through September.  
Non-summer: Monthly billing for October through May.

**DEFINITION OF "MONTH"**

The term "month" as used in this Schedule means the period intervening between meter readings for the purposes of monthly billing. Readings are taken once a month at intervals of approximately thirty days.

**DETERMINATION OF BILLING DEMAND**

At its option, the Town may install a demand meter to measure demand for any customer served under this schedule.

The demand for billing purposes each month shall be the greater of the maximum integrated 30-minute demand measured during the month, or 30 kilowatts.

**DETERMINATION OF ENERGY**

The kWh of energy shall be the difference between the current month's watt-hour meter reading and the previous month's watt-hour meter reading.

ATTACHMENT B –  
FY25 ELECTRIC RATE SCHEDULES

**Schedule 13**

**Sheet 3 of 3**

**POWER FACTOR CORRECTION**

When the average monthly power factor of the Customer's power requirements is less than 85 percent, the Town may correct the integrated demand in kilowatts for that month by multiplying by 85 percent and dividing the resultant value by the average power factor in percent for that month.

**PAYMENT**

The Town of Pineville only allows 21 days to pay a bill. Service will be disconnected for non-payment on the first working day after the 21st. Payments may be (a) Mailed to P.O. Box 249, Pineville, N.C. 28134, (b) Paid at the Town Hall, or (c) Placed in the drop box.

**SALES TAX**

Any applicable North Carolina state or local sales tax will be added to the customer's total charges for a month, determined in accordance with the above electric rates.

Effective for bills rendered on and after July 1, 2024

ATTACHMENT B –  
FY25 ELECTRIC RATE SCHEDULES

**Schedule 14**

**Sheet 1 of 3**

**Town of Pineville  
Electric Rate Schedule  
Schedule 14  
Medium Commercial Service**

**AVAILABILITY**

This Schedule is available to the non-residential customer whose monthly demand equals or exceeds 100 kW in any three months of the preceding twelve months but is less than 250 kW.

Service under this Schedule shall be used solely by the contracting Customer in a single enterprise, located entirely on a single site.

This Schedule is not available for auxiliary or breakdown service and power delivered under this schedule shall not be used for resale or exchange or in parallel with other electric power, or as a substitute for power contracted for or which may be contracted for, under any other schedule of the Town, except at the option of the Town, under special terms and conditions expressed in writing in a contract with the Customer.

The obligations of the Town in regard to supplying power are dependent upon its securing and retaining all necessary rights-of-way, privileges, franchises and permits for the delivery of such power, and the Town shall not be liable to any Customer or applicant for power in the event it is delayed in or is prevented from furnishing the power by its failure to secure and retain such rights-of-way, rights, privileges, franchises and permits.

**TYPE OF SERVICE**

The Town will furnish 60 Hertz service through one meter, at one delivery point, at one of the following approximate voltages where available:

Single-phase, 120/240 volts; or

3 phase, 208Y/120 volts, 480Y/277 volts; or

3 phase, 3 wire, 204, 480 volts, or

3 phase voltages other than the foregoing, but only at the Town's option, and provided that the size of the Customer's contract warrants a substation solely to serve that Customer, and further provided that the Customer furnish suitable outdoor space on the premises to accommodate a ground-type transformer installation, or substation, or a transformer vault built in accordance with the City's specifications.

The type of service supplied will depend upon the voltage available. Prospective customers should determine the available voltage by contacting the Town before purchasing equipment.

Motors less than 5 H.P. may be single-phase. All motors of more than 5 H.P. must be equipped with starting compensators and all motors of more than 25 H.P. must be the slip ring type except that the Town reserves the right, when in its opinion the installation would not be detrimental to the service of the Town, to permit other types of motors.



ATTACHMENT B –  
FY25 ELECTRIC RATE SCHEDULES

Schedule 14

MONTHLY RATE

Minimum Demand: 30 kW	<u>Summer</u>	<u>Non- Summer</u>
Minimum Bill	\$66.30	\$66.30
I. Basic Facilities Charge	\$30.00	\$30.00
II. Demand Charge:		
All kW	\$8.97	\$6.09
III. Energy Charge:		
For the First 100 kWh per kW Billing Demand per Month		
All kWh	0.08227	0.08227
For the Next 200 kWh per kW Billing Demand per Month		
All kWh	0.08115	0.08115
For All Over 300 kWh per kW Billing Demand per Month		
All kWh	0.07991	0.07991

**DEFINITION OF SUMMER/NON-SUMMER**

Summer: Monthly billings for June through September.

Non-summer: Monthly billing for October through May.

**DEFINITION OF "MONTH"**

The term "month" as used in this Schedule means the period intervening between meter readings for the purposes of monthly billing. Readings are taken once a month at intervals of approximately thirty days.

**DETERMINATION OF BILLING DEMAND**

At its option, the Town may install a demand meter to measure demand for any customer served under this schedule.

The demand for billing purposes each month shall be the greater of the maximum integrated 30-minute demand measured during the month, or 30 kilowatts.

**DETERMINATION OF ENERGY**

The kWh of energy shall be the difference between the current month's watt-hour meter reading and the previous month's watt-hour meter reading.

**MINIMUM BILL**

The minimum bill shall be \$66.30.

**POWER FACTOR CORRECTION**

When the average monthly power factor of the Customer's power requirements is less than 85 percent, the Town may correct the integrated demand in kilowatts for that month by multiplying by 85 percent and dividing the resultant value by the average power factor in percent for that month.

ATTACHMENT B –  
FY25 ELECTRIC RATE SCHEDULES

**Schedule 14**

**Sheet 3 of 3**

**PAYMENT**

The Town of Pineville only allows 21 days to pay a bill. Service will be disconnected for non-payment on the first working day after the 21st. Payments may be (a) Mailed to P.O. Box 249, Pineville, N.C. 28134, (b) Paid at the Town Hall, or (c) Placed in the drop box.

**SALES TAX**

Any applicable North Carolina state or local sales tax will be added to the customer's total charges for a month, determined in accordance with the above electric rates.

Effective for bills rendered on and after July 1, 2024

ATTACHMENT B –  
FY25 ELECTRIC RATE SCHEDULES

**Schedule 15**

**Sheet 1 of 3**

**Town of Pineville  
Electric Rate Schedule  
Schedule 15  
Large Commercial Service**

**AVAILABILITY**

This Schedule is available to the non-residential customer whose monthly demand equals or exceeds 250 kW in any three months of the preceding twelve month but is less than 500 kW.

Service under this Schedule shall be used solely by the contracting Customer in a single enterprise, located entirely on a single site.

This Schedule is not available for auxiliary or breakdown service and power delivered under this schedule shall not be used for resale or exchange or in parallel with other electric power, or as a substitute for power contracted for or which may be contracted for, under any other schedule of the Town, except at the option of the Town, under special terms and conditions expressed in writing with the contract with the Customer.

The obligations of the Town in regard to supplying power are dependent upon its securing and retaining all necessary rights-of-way, privileges, franchises and permits for the delivery of such power, and the Town shall not be liable to any Customer or applicant for power in the event it is delayed in or is prevented from furnishing the power by its failure to secure and retain such rights-of-way, rights, privileges, franchises and permits.

**TYPE OF SERVICE**

The Town will furnish 60 Hertz service through one meter, at one delivery point, at one of the following approximate voltages where available:

Single-phase, 120/240 volts; or  
3 phase, 208Y/120 volts, 480Y/277 volts; or  
3 phase, 3 wire, 204, 480 volts, or  
3 phase voltages other than the foregoing, but only at the Town's option, and provided that the size of the Customer's contract warrants a substation solely to serve that Customer, and further provided that the Customer furnish suitable outdoor space on the premises to accommodate a ground-type transformer installation, or substation, or a transformer vault built in accordance with the City's specifications.

The type of service supplied will depend upon the voltage available. Prospective customers should determine the available voltage by contacting the Town before purchasing equipment.

Motors less than 5 H.P. may be single-phase. All motors of more than 5 H.P. must be equipped with starting compensators and all motors of more than 25 H.P. must be the slip ring type except that the Town reserves the right, when in its opinion the installation would not be detrimental to the service of the Town, to permit other types of motors.

ATTACHMENT B –  
FY25 ELECTRIC RATE SCHEDULES

Schedule 15

MONTHLY RATE

Minimum Demand: 30 kW	<u>Summer</u>	<u>Non- Summer</u>
Minimum Bill	\$66.30	\$66.30
I. Basic Facilities Charge	\$ 50.00	\$ 50.00
II. Demand Charge:		
All kW	\$8.99	\$6.11
III. Energy Charge: All Months		
For the First 100 kWh per kW Billing Demand per Month		
All kWh	\$0.09315	\$0.09315
For the Next 200 kWh per kW Billing Demand per Month		
All kWh	\$0.08028	\$0.08028
For All Over 300 kWh per kW Billing Demand per Month		
All kWh	\$0.06946	\$0.06946

**DEFINITION OF SUMMER/NON-SUMMER**

Summer: Monthly billings for June through September.  
Non-summer: Monthly billing for October through May.

**DEFINITION OF "MONTH"**

The term "month" as used in this Schedule means the period intervening between meter readings for the purposes of monthly billing. Readings are taken once a month at intervals of approximately thirty days.

**DETERMINATION OF BILLING DEMAND**

At its option, the Town may install a demand meter to measure demand for any customer served under this schedule.

The demand for billing purposes each month shall be the greater of the maximum integrated 30-minute demand measured during the month, or 30 kilowatts.

**DETERMINATION OF ENERGY**

The kWh of energy shall be the difference between the current month's watt-hour meter reading and the previous month's watt-hour meter reading.

**MINIMUM BILL**

The minimum bill shall be \$66.30.

**POWER FACTOR CORRECTION**

When the average monthly power factor of the Customer's power requirements is less than 85 percent, the Town may correct the integrated demand in kilowatts for that month by multiplying by 85 percent and dividing the resultant value by the average power factor in percent for that month.

ATTACHMENT B –  
FY25 ELECTRIC RATE SCHEDULES

**Schedule 15**

**Sheet 3 of 3**

**PAYMENT**

The Town of Pineville only allows 21 days to pay a bill. Service will be disconnected for non-payment on the first working day after the 21st. Payments may be (a) Mailed to P.O. Box 249, Pineville, N.C. 28134, (b) Paid at the Town Hall, or (c) Placed in the drop box.

**SALES TAX**

Any applicable North Carolina state or local sales tax will be added to the customer's total charges for a month, determined in accordance with the above electric rates.

Effective for bills rendered on and after July 1, 2024

ATTACHMENT B –  
FY25 ELECTRIC RATE SCHEDULES

**Schedule 16**

**Sheet 1 of 3**

**Town of Pineville  
Electric Rate Schedule  
Schedule 16  
Very Large Commercial Service**

**AVAILABILITY**

This Schedule is available to the non-residential customer whose monthly demand equals or exceeds 500 kW or greater in any three months of the preceding twelve months but is less than 3,000 kW.

Service under this Schedule shall be used solely by the contracting Customer in a single enterprise, located entirely on a single site.

This Schedule is not available for auxiliary or breakdown service and power delivered under this schedule shall not be used for resale or exchange or in parallel with other electric power, or as a substitute for power contracted for or which may be contracted for, under any other schedule of the Town, except at the option of the Town, under special terms and conditions expressed in writing with the contract with the Customer.

The obligations of the Town in regard to supplying power are dependent upon its securing and retaining all necessary rights-of-way, privileges, franchises and permits for the delivery of such power, and the Town shall not be liable to any Customer or applicant for power in the event it is delayed in or is prevented from furnishing the power by its failure to secure and retain such rights-of-way, rights, privileges, franchises and permits.

**TYPE OF SERVICE**

The Town will furnish 60 Hertz service through one meter, at one delivery point, at one of the following approximate voltages where available"

Single-phase, 120/240 volts; or

3 phase, 208Y/120 volts, 480Y/277 volts; or

3 phase, 3 wire, 204, 480 volts, or

3 phase voltages other than the foregoing, but only at the Town's option, and provided that the size of the Customer's contract warrants a substation solely to serve that Customer, and further provided that the Customer furnish suitable outdoor space on the premises to accommodate a ground-type transformer installation, or substation, or a transformer vault built in accordance with the City's specifications.

The type of service supplied will depend upon the voltage available. Prospective customers should determine the available voltage by contacting the Town before purchasing equipment.

Motors less than 5 H.P. may be single-phase. All motors of more than 5 H.P. must be equipped with starting compensators and all motors of more than 25 H.P. must be the slip ring type except that the Town reserves the right, when in its opinion the installation would not be detrimental to the service of the Town, to permit other types of motors.

ATTACHMENT B –  
FY25 ELECTRIC RATE SCHEDULES

Schedule 16

MONTHLY RATE

Minimum Demand: 30 kW	<u>Summer</u>	<u>Non- Summer</u>
Minimum Bill	\$66.30	\$66.30
I. Basic Facilities Charge	\$50.00	\$ 50.00
II. Demand Charge:		
All kW	\$8.97	\$6.09
III. Energy Charge: All Months		
For the First 100 kWh per kW Billing Demand per Month		
All kWh	\$0.07828	\$0. 07828
For the Next 200 kWh per kW Billing Demand per Month		
All kWh	\$0.07613	\$0. 07613
For All Over 300 kWh per kW Billing Demand per Month		
All kWh	\$0.07126	\$0. 07126

**DEFINITION OF SUMMER/NON-SUMMER**

Summer" Monthly billings for June through September.  
Non-summer: Monthly billing for October through May.

**DEFINITION OF "MONTH"**

The term "month" as used in this Schedule means the period intervening between meter readings for the purposes of monthly billing. Readings are taken once a month at intervals of approximately thirty days.

**DETERMINATION OF BILLING DEMAND**

At its option, the Town may install a demand meter to measure demand for any customer served under this schedule.

The demand for billing purposes each month shall be the greater of the maximum integrated 30-minute demand measured during the month, or 30 kilowatts.

**DETERMINATION OF ENERGY**

The kWh of energy shall be the difference between the current month's watt-hour meter reading and the previous month's watt-hour meter reading.

**MINIMUM BILL**

The minimum bill shall be \$66.30.

**POWER FACTOR CORRECTION**

When the average monthly power factor of the Customer's power requirements is less than 85 percent, the Town may correct the integrated demand in kilowatts for that month by multiplying by 85 percent and dividing the resultant value by the average power factor in percent for that month.

ATTACHMENT B –  
FY25 ELECTRIC RATE SCHEDULES

**Schedule 16**

**Sheet 3 of 3**

**PAYMENT**

The Town of Pineville only allows 21 days to pay a bill. Service will be disconnected for non-payment on the first working day after the 21st. Payments may be (a) Mailed to P.O. Box 249, Pineville, N.C. 28134, (b) Paid at the Town Hall, or (c) Placed in the drop box.

**SALES TAX**

Any applicable North Carolina state or local sales tax will be added to the customer's total charges for a month, determined in accordance with the above electric rates.

Effective for bills rendered on and after July 1, 2024



ATTACHMENT B –  
FY25 ELECTRIC RATE SCHEDULES

Schedule 17

Sheet 1 of 3

**Town of Pineville  
Electric Rate Schedule  
Schedule 17  
3,000 kW+ Commercial Service**

**AVAILABILITY**

This Schedule is available to the non-residential customer whose total monthly demand is 3,000 kW or greater in any three months of the preceding twelve months.

Service under this Schedule shall be used solely by the contracting Customer in a single enterprise, located entirely on a single site.

This Schedule is not available for auxiliary or breakdown service and power delivered under this schedule shall not be used for resale or exchange or in parallel with other electric power, or as a substitute for power contracted for or which may be contracted for, under any other schedule of the Town, except at the option of the Town, under special terms and conditions expressed in writing with the contract with the Customer.

The obligations of the Town in regard to supplying power are dependent upon its securing and retaining all necessary rights-of-way, privileges, franchises and permits for the delivery of such power, and the Town shall not be liable to any Customer or applicant for power in the event it is delayed in or is prevented from furnishing the power by its failure to secure and retain such rights-of-way, rights, privileges, franchises and permits.

**TYPE OF SERVICE**

The Town will furnish 60 Hertz service through one meter, at one delivery point, at one of the following approximate voltages where available"

Single-phase, 120/240 volts; or  
3 phase, 208Y/120 volts, 480Y/277 volts; or  
3 phase, 3 wire, 204, 480 volts, or  
3 phase voltages other than the foregoing, but only at the Town's option, and provided that the size of the Customer's contract warrants a substation solely to serve that Customer, and further provided that the Customer furnish suitable outdoor space on the premises to accommodate a ground-type transformer installation, or substation, or a transformer vault built in accordance with the City's specifications.

The type of service supplied will depend upon the voltage available. Prospective customers should determine the available voltage by contacting the Town before purchasing equipment.

Motors less than 5 H.P. may be single-phase. All motors of more than 5 H.P. must be equipped with starting compensators and all motors of more than 25 H.P. must be the slip ring type except that the Town reserves the right, when in its opinion the installation would not be detrimental to the service of the Town, to permit other types of motors.

ATTACHMENT B –  
FY25 ELECTRIC RATE SCHEDULES

Schedule 17

MONTHLY RATE

Minimum Demand: 30 kW	<u>Summer</u>	Non- <u>Summer</u>
Minimum Bill	\$66.30	\$66.30
I. Basic Facilities Charge	\$ 50.00	\$50.00
II. Demand Charge: All kW	\$8.97	\$6.09
III. Energy Charge: All Months		
For the First 100 kWh per kW Billing Demand per Month All kWh	\$0.0725	\$0.0725
For the Next 200 kWh per kW Billing Demand per Month All kWh	\$0.07242	\$0.07242
For All Over 300 kWh per kW Billing Demand per Month All kWh	\$0.07202	\$0.07202

**DEFINITION OF SUMMER/NON-SUMMER**

Summer: Monthly billings for June through September.  
Non-summer: Monthly billing for October through May.

**DEFINITION OF "MONTH"**

The term "month" as used in this Schedule means the period intervening between meter readings for the purposes of monthly billing. Readings are taken once a month at intervals of approximately thirty days.

**DETERMINATION OF BILLING DEMAND**

At its option, the Town may install a demand meter to measure demand for any customer served under this schedule.

The demand for billing purposes each month shall be the greater of the maximum integrated 30-minute demand measured during the month, or 30 kilowatts.

**DETERMINATION OF ENERGY**

The kWh of energy shall be the difference between the current month's watt-hour meter reading and the previous month's watt-hour meter reading.

**MINIMUM BILL**

The minimum bill shall \$66.30.

ATTACHMENT B –  
FY25 ELECTRIC RATE SCHEDULES

**Schedule 17**

**Sheet 3 of 3**

**POWER FACTOR CORRECTION**

When the average monthly power factor of the Customer's power requirements is less than 85 percent, the Town may correct the integrated demand in kilowatts for that month by multiplying by 85 percent and dividing the resultant value by the average power factor in percent for that month.

**PAYMENT**

The Town of Pineville only allows 21 days to pay a bill. Service will be disconnected for non-payment on the first working day after the 21st. Payments may be (a) Mailed to P.O. Box 249, Pineville, N.C. 28134, (b) Paid at the Town Hall, or (c) Placed in the drop box.

**SALES TAX**

Any applicable North Carolina state or local sales tax will be added to the customer's total charges for a month, determined in accordance with the above electric rates.

Effective for bills rendered on and after July 1, 2024

ATTACHMENT B –  
FY25 ELECTRIC RATE SCHEDULES

Schedule 18

Sheet 1 of 1

**Town of Pineville**  
**Electric Rate Schedule**  
**Schedule 18**  
**Outdoor Lighting Service**

**AVAILABILITY**

This Schedule is available to the individual Customer at locations on the Town's distribution system.

**MONTHLY RATE**

**(A) Bracket Mounted Lights**

	Existing Pole	New Pole (35 ft.)	Underground Service*
175W Mercury Vapor (MV)	\$ 9.39	\$18.65	\$ 23.16
100W High Pressure Sodium Vapor (HPSV)	\$11.55	\$22.39	\$ 26.67
250W Mercury Vapor (MV)	\$16.24	\$28.59	\$32.48
250W High Pressure Sodium Vapor (HPSV)	\$21.00	\$33.36	\$36.93
400W High Pressure Sodium Vapor (HPSV)	\$22.62	\$34.99	\$38.44

\* Underground service is available for lights within 150 feet from service pole. For distances exceeding 150 feet, a charge of \$0.0884 for each additional 10 feet will be applied.

Service using overhead conductors is not available in any area designated by the Town as underground distribution area, not in any area, location, or premises being served from an underground source.

**(B) Other Lights**

Decorative and non-standard lights can be installed upon request, at the Town's option, at the rate in (A) above plus an extra monthly charge equal to 1.7 % of the estimated difference in stalled cost between the light and structure requested and the equivalent light and wood pole in (A) above.

**PAYMENT**

The Town of Pineville only allows 21 days to pay a bill. Service will be disconnected for non-payment on the first working day after the 21st. Payments may be (a) Mailed to P.O. Box 249, Pineville, N.C. 28134, (b) Paid at the Town Hall, or (c) Placed in the drop box.

**SALES TAX**

Any applicable North Carolina state or local sales tax will be added to the customer's total charges for a month, determined in accordance with the above electric rates.

Effective for bills rendered on and after July 1, 2024

ATTACHMENT B –  
FY25 ELECTRIC RATE SCHEDULES

Schedule LM

Sheet 1 of 2

**Town of Pineville**  
**Electric Rate Schedule**  
**Schedule LM**  
**Load Management Rider**

**AVAILABILITY**

This rider is available to electrical service used by a non-residential customer whose monthly demand, actual or estimated, exceeds 500 kW at least three (3) months of the year. The availability of credits under this Rider is contingent upon the customer's load reduction resulting in a corresponding reduction in the Town's billing demand from North Carolina Municipal Power Agency Number 1. Monthly credits are applicable for calendar billing months June through September (summer months). Each customer served under this rider shall demonstrate an ability to reduce a minimum of 10 percent of their peak demand for at least two of the four applicable summer months to maintain eligibility.

**MONTHLY CREDIT**

The Customer will receive a Monthly Credit of \$9.00 per kW of demand reduction as defined below.

**DETERMINATION OF DEMAND FOR CREDIT**

The kW Demand for Credit will be determined by the Town and shall be equal to the difference between the customer's average integrated clock hour kW demands during the On-Peak Period of the Peak Management Day for the billing month and the customer's Estimated Peak. One or both of the following two methods, as determined applicable by the Town, will be used for the calculation of Estimated Peak:

1. If the customer initiates load reduction strategies each month during the Town's Peak Management Periods, the Estimated Peak shall be the clock hour demands occurring two hours prior to the On-Peak Period of the Peak Management Day.

OR

2. If the customer elects to make permanent shifts in operating hours to avoid Peak Management Periods, the Estimated Peak shall be determined by the Town from historical recorded demand during the On-Peak Period of the Peak Management Day. The Town will determine the amount of the kW demand reduced for each month of the year.

**On-Peak Periods**

On-peak periods are non-holiday weekdays during the following times:

June-September	2pm – 6pm
December-February	7am – 9am
All other months	7am – 9am and 2pm – 6pm

**Peak Management Days**

Peak Management Days are those days on which NCMPA 1 notifies its Participants to activate their peak management programs during On-Peak periods. The Peak Management Day used for in calculating the credit above shall correspond to the one Peak Management Day used by NCMPA 1 for wholesale billing purposes.

ATTACHMENT B –  
FY25 ELECTRIC RATE SCHEDULES

**Schedule LM**

**Sheet 2 of 2**

Holidays

The following days of each calendar year are considered holidays: New Years Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, the Friday following Thanksgiving Day, and Christmas Day. In the event that any of the foregoing Holidays falls on a Saturday, the preceding Friday shall be deemed to be the Holiday. In the event any of the foregoing Holidays falls on a Sunday, the following Monday shall be deemed to be the Holiday.

The Estimated Peak shall be determined solely and exclusively by the Town. If in the Town's opinion the customer has manipulated its kW load to create a Demand for Credit while no reductions were actually achieved, the customer will receive no credit for that month. If the customer continues to give the appearance of manipulating its load to exaggerate the Demand for Credit, the Town can terminate service under this rider at any time.

**NOTIFICATION BY TOWN**

The Town will use diligent efforts to predict Peak Management Days and provide advance notice to the Customer. However, the Town is not able to guarantee an accurate prediction, or that advance notice will be provided. Notification by the Town will be provided to the Customer by direct telephone communications or automatic signal, as mutually agreed. The Customer will hold the Town harmless in connection with its response to notification. Information on the Town's experience in predicting Peak Management Days is available from the Town.

The Customer assumes responsibility for and shall indemnify, defend, and serve the Town harmless against all liability, costs, and expenses for injury, including personal injury or property damage to Customer and its employees on account of the use of this rider on the Customer's side of the meter, delivery point, or service point.

ATTACHMENT B –  
FY25 ELECTRIC RATE SCHEDULES

Schedule REPS

Sheet 1 of 1

**Town of Pineville  
Electric Rate Schedule  
Schedule REPS  
Renewable Energy Portfolio Standards (REPS) Charge**

**APPLICABILITY**

The Renewable Energy Portfolio Standards Charge set forth in this Rider is applicable to all customer accounts receiving electric service from the Town of Pineville, except as provided below. These charges are collected for the expressed purpose of enabling the Town to meet its Renewable Energy Portfolio Standards compliance obligations as required by the North Carolina General Assembly in its Senate Bill 3 ratified on August 2, 2007.

**MONTHLY CHARGES:**

Monthly electric charges for each customer account computed under the Town’s applicable electric rate schedule will be increased by an amount determined by the table below:

Customer Type	Renewable Resources	DSM/Energy Efficiency	Total REPS Charge
Residential Account	\$0.82	\$0.00	\$0.82
Commercial Account	\$4.47	\$0.00	\$4.47
Industrial Account	\$46.08	\$0.00	\$46.08

**EXCEPTIONS**

Industrial and Commercial Customer Opt-out

All industrial customers, regardless of size, and large commercial customers with usage greater than one million kWh’s per year can elect not to participate in Town’s demand-side management and energy efficiency measures in favor of its own implemented demand-side management and energy efficiency measures by giving appropriate written notice to the Town. In the event such customers “opt-out”, they are not subject to the DSM/Energy Efficiency portion of the charges above. All customers are subject to the Renewable Resources portion of the charges above.

Auxiliary Service Accounts

The following service schedules will not be considered accounts because of the low energy use associated with them and the near certainty that customers served under these schedules already will pay a per account charge under another residential, commercial or industrial service schedule:

- Schedule 18 – Outdoor Lighting Service

**SALES TAX**

Applicable North Carolina sales tax will be added to charges under this Rider.

ATTACHMENT B –  
FY25 ELECTRIC RATE SCHEDULES

Schedule RECR-1

Sheet 1 of 2

**Town of Pineville  
Renewable Energy Credit Rider  
Electric Rate Rider RECR-1**

AVAILABILITY

This optional rate rider is available to customers on any Town of Pineville (“Town”) rate schedule who operate solar photovoltaic, wind powered, or biomass-fueled generating systems, with or without battery storage, located and utilized at the customer’s primary residence or business. To qualify for this rate rider, the customer must have complied with the Town’s Interconnection Standards and have an approved Interconnection Request Form. As part of the Interconnection Request Form approval process, the Town retains the right to limit the number and size of renewable energy generating systems installed on the Town’s System. The generating system that is in parallel operation with service from the Town and located on the customer’s premises must be manufactured, installed, and operated in accordance with all governmental and industry standards, in accordance with all requirements of the local code official, and fully conform with the Town’s applicable renewable energy interconnection interface criteria. Qualified customers must be generating energy for purposes of a “buy-all/sell-all” arrangement to receive credits under this rate rider. That is, the Town agrees to buy all, and the customer agrees to sell all of the energy output and associated energy from the renewable energy resource. Customers with qualified systems may also apply for NC Green Power credits or sell Renewable Energy Certificate (“REC”) credits.

All qualifying facilities have the option to sell energy to the Town on an “as available” basis and receive energy credits based on the Variable Rates identified in this Rider for the delivered energy.

MONTHLY CREDIT

Avoided Cost Credit Rate\*\* (\$ per kWh):

	<u>Variable</u>
On-peak energy*	\$0.04041
Off-peak energy	\$0.01366

\* These energy credits include a capacity component.

\*\*For generation equal to or less than 20 kW the on-peak energy avoided cost credit rate can be applied to all hours.

MONTHLY ENERGY

Monthly Energy shall be the total kWh of energy produced by the generating facility during the current calendar month. All energy produced by the Customer’s renewable energy generating system must be delivered to the Town, since the city does not offer net metering at this time.

ON-PEAK ENERGY

On-Peak Energy shall be the metered energy during the On-Peak Energy Period of the current calendar month, whereby the On-Peak Energy Period is defined as non-holiday weekdays from 7:00 AM to 11:00 PM EPT.



ATTACHMENT B –  
FY25 ELECTRIC RATE SCHEDULES

**Schedule RECR-1**

**Sheet 2 of 2**

OFF-PEAK ENERGY

Off-Peak Energy shall be the Monthly Energy less the amount of energy billed as On-Peak Energy.

CONTRACT PERIOD

Prior to receiving service under this Rider, the Town and the customer shall have entered either an Interconnection Agreement or executed a Certificate of Completion (inverter-based generators less than 20 kW) and a Power Purchase Agreement which covers the special terms and conditions for the customer’s requirements related to the interconnection of the customer’s renewable energy generating system.

Each of these agreements shall have a minimum term of one (1) year. Either party may terminate the agreements after one year by giving at least thirty (30) days previous notice of such termination in writing.

GENERAL

Service under this Rider is subject to the provisions of the Service Regulations of the Town contained in the Town Code of Ordinances

SPECIAL CONDITIONS

The customer’s service shall be metered with two meters, one of which measures all energy provided by the Town and used by the customer, and the other measures the amount of energy generated by the customer’s renewable energy generator which is provided to the Town.

In the event that the Town determines that it is necessary to install any additional equipment to protect the safety and adequacy of electric service provided to other customers, the customer shall pay for the cost of such equipment in accordance with the terms of its Power Purchase Agreement.

Effective for bills rendered on and after July 1, 2024

ATTACHMENT B –  
FY25 ELECTRIC RATE SCHEDULES

Schedule RECR-2

Sheet 1 of 2

**Town of Pineville  
Renewable Energy Credit Rider  
Electric Rate Rider RECR-2**

AVAILABILITY

This rate rider is available to customers on Town of Pineville (“Town”) Residential or Small Commercial rate schedule who operate a solar photovoltaic generating system, with or without battery storage, located and utilized at the customer’s primary residence or business. To qualify for this rate rider, the customer must have complied with the Town’s Interconnection Standards and obtain an approved Interconnection Request Form and an approved Purchased Power Agreement. As part of the Interconnection Request Form approval process, the Town retains the right to limit the number and size of renewable energy generating systems installed on the Town’s System. The generating system that is in parallel operation with service from the Town and located on the customer’s premises must be manufactured, installed, and operated in accordance with all governmental and industry standards, in accordance with all requirements of the local code official, and fully conform with the Town’s applicable renewable energy interconnection interface criteria. Qualified customers must be generating energy for purposes of an inflow/outflow arrangement to receive credits under this rate rider. That is, the Town agrees to buy energy delivered to the utility and the customer agrees to sell their energy output and associated energy from the renewable energy resource. Customers with qualified systems may also apply for NC GreenPower credits or North Carolina Municipal Power Agency 1 (“NCMPA1”) Renewable Energy Certificate (“REC”) credits. Qualified customers must be generating energy for purposes of a “net billing” arrangement to receive credits under this rate rider.

MONTHLY CREDIT

Solar arrays below 20kW of installed capacity (DC) – Applicable to Rate (R) and (SC) \*

- The customer will be billed according to their retail rate schedule on metered electricity delivered to the customer with the following modifications:
  - Additional metering costs \$2.34/month
  - Credited 5.20 cents per kWh for energy delivered by the customer to the Town.

Solar arrays between 20kW – 100kW (DC) – Not Applicable to Rate (R) \*\*

- The customer will be billed according to their retail rate schedule on metered electricity delivered to the customer with an additional meter charge of \$2.34/month and credited at a fixed amount at the rates listed below:
  - On-Peak Energy \$0.0520
  - Off-Peak Energy \$0.0337

ON-PEAK ENERGY

On-Peak Energy shall be the metered energy during the On-Peak Energy Period of the current calendar month, whereby the On- Peak Energy Period is defined as non-holiday weekdays from 7:00 AM to 11:00 PM EST or EDT.

\*For generation less than 20 kW, the on-peak energy avoided cost credit rate can be applied to all hours.

\*\* These energy credits include a capacity component.

ATTACHMENT B –  
FY25 ELECTRIC RATE SCHEDULES

**Schedule LF-OPT**

**Sheet 1 of 2**

**Town of Pineville  
Electric Rate Schedule  
Schedule LF-OPT  
General Service Energy Only Optional**

**AVAILABILITY**

This Schedule is available to the non-residential customer whose monthly demand equals or exceeds 30 kW in any three months of the preceding twelve months, where the average annual load factor, as defined below, is less than or equal to 20% (Twenty percent). If the annual average load factor exceeds 20% in any month, the customer's service will be reassigned to the appropriate standard rate.

Service under this Schedule shall be used solely by the contracting Customer in a single enterprise, located entirely on a single site.

This Schedule is not available for auxiliary or breakdown service and power delivered under this schedule shall not be used for resale or exchange or in parallel with other electric power, or as a substitute for power contracted for or which may be contracted for, under any other schedule of the Town, except at the option of the Town, under special terms and conditions expressed in writing in a contract with the Customer.

The obligations of the Town in regard to supplying power are dependent upon its securing and retaining all necessary rights-of-way, privileges, franchises and permits for the delivery of such power, and the Town shall not be liable to any Customer or applicant for power in the event it is delayed in or is prevented from furnishing the power by its failure to secure and retain such rights-of-way, rights, privileges, franchises and permits.

**TYPE OF SERVICE**

The Town will furnish 60 Hertz service through one meter, at one delivery point, at one of the following approximate voltages where available:

Single-phase, 120/240 volts; or

3 phase, 208Y/120 volts, 480Y/277 volts; or

3 phase, 3 wire, 204, 480 volts, or

3 phase voltages other than the foregoing, but only at the Town's option, and provided that the size of the Customer's contract warrants a substation solely to serve that Customer, and further provided that the Customer furnish suitable outdoor space on the premises to accommodate a ground-type transformer installation, or substation, or a transformer vault built in accordance with the City's specifications.

The type of service supplied will depend upon the voltage available. Prospective customers should determine the available voltage by contacting the Town before purchasing equipment.

Motors less than 5 H.P. may be single-phase. All motors of more than 5 H.P. must be equipped with starting compensators and all motors of more than 25 H.P. must be the slip ring type except that the Town reserves the right, when in its opinion the installation would not be detrimental to the service of the Town, to permit other types of motors.

ATTACHMENT B –  
FY25 ELECTRIC RATE SCHEDULES

Schedule LF-OPT

MONTHLY RATE

Minimum Demand: 30 kW	<u>All Year</u>
Minimum Bill:	\$21.49
I. Basic Facilities Charge	\$66.30
II. Demand Charge:	
All kW	\$0.00
III. Energy Charge:	
All kWh	\$0.12890

**DEFINITION OF "MONTH"**

The term "month" as used in this Schedule means the period intervening between meter readings for the purposes of monthly billing. Readings are taken once a month at intervals of approximately thirty days.

**DETERMINATION OF BILLING DEMAND (kW)**

At its option, the Town may install a demand meter to measure demand for any customer served under this schedule.

The demand for billing purposes each month shall be the greater of the maximum integrated 30-minute demand measured during the month, or 30 kilowatts.

**DETERMINATION OF ENERGY (kWh)**

The kWh of energy shall be the difference between the current month's watt-hour meter reading and the previous month's watt-hour meter reading.

**DETERMINATION OF LOAD FACTOR**

Billing Period Low Factor calculation:  $kWh / (kW * 730) = \% \text{ Load Factor}$

Where 730 equals the average number of hours in monthly billing period

Average Annual Load Factor is defined as the average of the previous twelve months' load factor.

**MINIMUM BILL**

The minimum bill shall be \$21.49.

**PAYMENT**

The Town of Pineville only allows 21 days to pay a bill. Service will be disconnected for non-payment on the first working day after the 21st. Payments may be (a) Mailed to P.O. Box 249, Pineville, N.C. 28134, (b) Paid at the Town Hall, or (c) Placed in the drop box.

**SALES TAX**

Any applicable North Carolina state or local sales tax will be added to the customer's total charges for a month, determined in accordance with the above electric rates.

*Effective for service as determined by meter readings on and after July 1, 2024.*

ATTACHMENT B –  
FY25 ELECTRIC RATE SCHEDULES

**Schedule OP-20-1**

**Sheet 1 of 3**

**Town of Pineville  
Electric Rate Schedule  
Schedule 19  
OP-20-1 Service**

**AVAILABILITY**

Available only to new commercial or industrial loads which begin receiving service after July 1, 2020. The demand of the new load must be greater than 125 kW and less than 500 kW during at least three months of a twelve-month period.

Service under this Schedule shall be used solely by the contracting customer in a single enterprise, located entirely on a single contiguous site or premises.

This Schedule is not available for auxiliary or breakdown service and power delivered hereunder shall not be used for resale or exchange or in parallel with other electric power, or as a substitute for power contracted for or which may be contracted for under any other schedule of the Town, except at the option of the Town, under special terms and conditions expressed in writing in the contract with the Customer.

The obligations of the Town in regard to supplying power are dependent upon its securing and retaining all necessary rights-of-way, privileges, franchises, and permits for the delivery of such power, and the Town shall not be liable to any customer or applicant for power in the event the Town is delayed in, or is prevented from furnishing the power by its failure to secure and retain such rights-of-way, rights, privileges, franchises, and/or permits.

**TYPE OF SERVICE**

The Town will furnish 60-Hertz service through one meter, at one delivery point, at one of the following approximate voltages where available:

Single-phase, 120/240 volts; or  
3 phase, 208Y/120 volts, 480Y/277 volts; or  
3 phase, 4160Y/2400, 12470Y/7200, or  
3 phase voltages other than the foregoing, but only at the Town's option, and provided that the size of the Customer's load and the duration of the Customer's contract warrants a substation solely to serve that Customer, and further provided that the Customer furnish suitable outdoor space on the premises to accommodate a ground-type transformer installation, or substation, or a transformer vault built in accordance with the Town's specifications.

The type of service supplied will depend upon the voltage available at or near the Customer's location. Prospective customers should ascertain the available voltage by inquiry at the office of the Town before purchasing equipment.

Motors of less than 5 HP may be single-phase. All motors of more than 5 HP must be equipped with starting compensators and all motors of more than 25 HP must be of the slip ring type except that the Town reserves the right, when in its opinion the installation would not be detrimental to the service of the Town, to permit other types of motors.

ATTACHMENT B –  
FY25 ELECTRIC RATE SCHEDULES

**Schedule OP-20-1**

**Sheet 2 of 3**

**Monthly Rate**

A. Basic Facilities Charge	\$250.00
B. Demand Charge:	
Monthly Billing Demand	
Summer (June–Sept.)	\$22.50 per kW
Winter (Oct.–May)	\$ 5.00 per kW
Excess Demand (all months)	\$ 3.00 per kW
C. Energy Charges	
Summer (June-Sept.)	
On-Peak	\$0.0550 per kWh
Off-Peak	\$0.0425 per kWh
Winter (Oct.-May)	
On-Peak	\$0.0450 per kWh
Off-Peak	\$0.0400 per kWh

**DEFINITION OF "MONTH"**

The term “month” as used in the Schedule means the period intervening between meter readings for the purposes of monthly billing, such readings being taken once a month.

**DETERMINATION OF BILLING DEMAND**

**BILLING DEMAND**

Billing Demand shall be the average of the integrated clock hour kW demands measured during the hours of the On-Peak Period on the day identified as the Peak Management Day used by the North Carolina Municipal Power Agency Number 1 (NCMPA1) for wholesale billing purposes during the corresponding month of Customer's billing.

**ON-PEAK PERIODS**

On-peak periods are non-holiday weekdays during the following times:

June-September	2pm – 6pm
December-February	7am – 9am
All other months	7am – 9am and 2pm – 6pm

**PEAK MANGEMENT DAYS**

Peak Management Days are the days on which NCMPA1 notifies its Participants to activate their peak management programs during On-Peak periods. The Peak Management Day used to establish the town's wholesale billing demand is the one Peak Management Day during the month on which NCMPA1 experienced the greatest average load (determined as the average of NCMPA1's integrated hourly loads during the hours of the On-Peak Period).

**EXCESS DEMAND**

Excess demand shall be the difference between the maximum integrated clock hour kW demand recorded during the current billing month and Billing Demand for the same billing month.

ATTACHMENT B –  
FY25 ELECTRIC RATE SCHEDULES

**Schedule OP-20-1**

**Sheet 3 of 3**

**NOTIFICATION BY TOWN**

The Town will use diligent efforts to provide advance notice to the Customer of Peak Management Days if requested. However, the Town does not guarantee that advance notice will be provided. Notification by the Town will be provided to the Customer by direct telephone communications or automatic signal, as mutually agreed. The Customer will hold the Town harmless in connection with its response to notification.

**DETERMINATION OF ENERGY**

The kWh of energy shall be the sum of all energy used during the current billing month as indicated by watt-hour meter readings.

**ON-PEAK ENERGY**

For billing purposes in any month, On-Peak Energy, in kWh, shall be the metered energy during the On-Peak Energy Period, whereby the On-Peak Energy Period is defined as non-holiday weekdays from 7:00 AM to 11:00 PM.

**OFF-PEAK ENERGY**

For billing purposes in any month, Off-Peak Energy, in kWh, shall be the metered total monthly energy less the amount of energy billed in that month under On-Peak Energy.

**POWER FACTOR CORRECTION**

When the average monthly power factor of the Customer's power requirements is less than 90 percent, the Town may correct the integrated demand in kilowatts for that month by multiplying by 90 percent and dividing by the average power factor in percent for that month.

**CONTRACT PERIOD**

Each customer shall enter into a contract to purchase electricity from the Town for a minimum original term of one (1) year, and thereafter from year to year upon the condition that either party can terminate the contract at the end of the original term, or at any time thereafter, by giving at least sixty (60) days prior notice of such termination in writing; but the Town may require a contract for a longer original term of years where the requirement is justified by the circumstances.

**PAYMENT**

The Town of Pineville only allows 21 days to pay a bill. Service will be disconnected for non-payment on the first working day after the 21st. Payments may be (a) Mailed to P.O. Box 249, Pineville, N.C. 28134, (b) Paid at the Town Hall, or (c) Placed in the drop box.

**SALES TAX**

North Carolina sales tax of 7% shall be added to the above electric rates. Effective July 1, 2010 there will be no tax added to qualified accounts as outlined in the North Carolina Department of Revenue Sales and Use Tax Bulletin Section 39.

Effective for bills rendered on and after July 1, 2024.

ATTACHMENT B –  
FY25 ELECTRIC RATE SCHEDULES

**Schedule OP-20-2**

**Sheet 1 of 3**

**Town of Pineville  
Electric Rate Schedule  
Schedule 20  
OP-20-2 Service**

**AVAILABILITY**

Available only to new commercial or industrial loads which begin receiving service after July 1, 2020. The demand of the new load must be greater than or equal to 500 kW and less than 1,000 kW during at least three months of a twelve-month period.

Service under this Schedule shall be used solely by the contracting customer in a single enterprise, located entirely on a single contiguous site or premises.

This Schedule is not available for auxiliary or breakdown service and power delivered hereunder shall not be used for resale or exchange or in parallel with other electric power, or as a substitute for power contracted for or which may be contracted for under any other schedule of the Town, except at the option of the Town, under special terms and conditions expressed in writing in the contract with the Customer.

The obligations of the Town in regard to supplying power are dependent upon its securing and retaining all necessary rights-of-way, privileges, franchises, and permits for the delivery of such power, and the Town shall not be liable to any customer or applicant for power in the event the Town is delayed in, or is prevented from furnishing the power by its failure to secure and retain such rights-of-way, rights, privileges, franchises, and/or permits.

**TYPE OF SERVICE**

The Town will furnish 60-Hertz service through one meter, at one delivery point, at one of the following approximate voltages where available:

Single-phase, 120/240 volts; or  
3 phase, 208Y/120 volts, 480Y/277 volts; or  
3 phase, 4160Y/2400, 12470Y/7200, or  
3 phase voltages other than the foregoing, but only at the Town's option, and provided that the size of the Customer's load and the duration of the Customer's contract warrants a substation solely to serve that Customer, and further provided that the Customer furnish suitable outdoor space on the premises to accommodate a ground-type transformer installation, or substation, or a transformer vault built in accordance with the Town's specifications.

The type of service supplied will depend upon the voltage available at or near the Customer's location. Prospective customers should ascertain the available voltage by inquiry at the office of the Town before purchasing equipment.

Motors of less than 5 HP may be single-phase. All motors of more than 5 HP must be equipped with starting compensators and all motors of more than 25 HP must be of the slip ring type except that the Town reserves the right, when in its opinion the installation would not be detrimental to the service of the Town, to permit other types of motors.



ATTACHMENT B –  
FY25 ELECTRIC RATE SCHEDULES

Schedule OP-20-2

Sheet 2 of 3

**Monthly Rate**

A. Basic Facilities Charge	\$1,036.00
B. Demand Charge:	
Monthly Billing Demand	
Summer (June–Sept.)	\$22.50 per kW
Non-Summer (Oct.–May)	\$ 6.00 per kW
Excess Demand (all months)	\$ 5.00 per kW
C. Energy Charges	
Summer (June-Sept.)	
On-Peak	\$0. 06906per kWh
Off-Peak	\$0. 05656per kWh
Non-Summer (Oct.-May)	
On-Peak	\$0. 05906 per kWh
Off-Peak	\$0. 05406 per kWh

**DEFINITION OF "MONTH"**

The term “month” as used in the Schedule means the period intervening between meter readings for the purposes of monthly billing, such readings being taken once a month.

**DETERMINATION OF BILLING DEMAND**

**BILLING DEMAND**

Billing Demand shall be the average of the integrated clock hour kW demands measured during the hours of the On-Peak Period on the day identified as the Peak Management Day used by the North Carolina Municipal Power Agency Number 1 (NCMPA1) for wholesale billing purposes during the corresponding month of Customer's billing.

**ON-PEAK PERIODS**

On-peak periods are non-holiday weekdays during the following times:

June-September	2pm – 6pm
December-February	7am – 9am
All other months	7am – 9am and 2pm – 6pm

**PEAK MANGEMENT DAYS**

Peak Management Days are the days on which NCMPA1 notifies its Participants to activate their peak management programs during On-Peak periods. The Peak Management Day used to establish the town’s wholesale billing demand is the one Peak Management Day during the month on which NCMPA1 experienced the greatest average load (determined as the average of NCMPA1’s integrated hourly loads during the hours of the On-Peak Period).

**EXCESS DEMAND**

Excess demand shall be the difference between the maximum integrated clock hour kW demand recorded during the current billing month and Billing Demand for the same billing month.

ATTACHMENT B –  
FY25 ELECTRIC RATE SCHEDULES

**Schedule OP-20-2**

**Sheet 3 of 3**

**NOTIFICATION BY TOWN**

The Town will use diligent efforts to provide advance notice to the Customer of Peak Management Days if requested. However, the Town does not guarantee that advance notice will be provided. Notification by the Town will be provided to the Customer by direct telephone communications or automatic signal, as mutually agreed. The Customer will hold the Town harmless in connection with its response to notification.

**DETERMINATION OF ENERGY**

The kWh of energy shall be the sum of all energy used during the current billing month as indicated by watt-hour meter readings.

**ON-PEAK ENERGY**

For billing purposes in any month, On-Peak Energy, in kWh, shall be the metered energy during the On-Peak Energy Period, whereby the On-Peak Energy Period is defined as non-holiday weekdays from 7:00 AM to 11:00 PM.

**OFF-PEAK ENERGY**

For billing purposes in any month, Off-Peak Energy, in kWh, shall be the metered total monthly energy less the amount of energy billed in that month under On-Peak Energy.

**POWER FACTOR CORRECTION**

When the average monthly power factor of the Customer's power requirements is less than 90 percent, the Town may correct the integrated demand in kilowatts for that month by multiplying by 90 percent and dividing by the average power factor in percent for that month.

**CONTRACT PERIOD**

Each customer shall enter into a contract to purchase electricity from the Town for a minimum original term of one (1) year, and thereafter from year to year upon the condition that either party can terminate the contract at the end of the original term, or at any time thereafter, by giving at least sixty (60) days prior notice of such termination in writing; but the Town may require a contract for a longer original term of years where the requirement is justified by the circumstances.

**PAYMENT**

The Town of Pineville only allows 21 days to pay a bill. Service will be disconnected for non-payment on the first working day after the 21st. Payments may be (a) Mailed to P.O. Box 249, Pineville, N.C. 28134, (b) Paid at the Town Hall, or (c) Placed in the drop box.

**SALES TAX**

North Carolina sales tax of 7% shall be added to the above electric rates. Effective July 1, 2010 there will be no tax added to qualified accounts as outlined in the North Carolina Department of Revenue Sales and Use Tax Bulletin Section 39.

Effective for bills rendered on and after July 1, 2024.

ATTACHMENT B –  
FY25 ELECTRIC RATE SCHEDULES

Schedule OP-20-3

Sheet 1 of 3

**Town of Pineville  
Electric Rate Schedule  
Schedule 21  
OP-20-3 Service**

**AVAILABILITY**

Available only to new commercial or industrial loads which begin receiving service after July 1, 2020. The demand of the new load must be greater than or equal to 1,000 kW during at least three months of a twelve-month period.

Service under this Schedule shall be used solely by the contracting customer in a single enterprise, located entirely on a single contiguous site or premises.

This Schedule is not available for auxiliary or breakdown service and power delivered hereunder shall not be used for resale or exchange or in parallel with other electric power, or as a substitute for power contracted for or which may be contracted for under any other schedule of the Town, except at the option of the Town, under special terms and conditions expressed in writing in the contract with the Customer.

The obligations of the Town in regard to supplying power are dependent upon its securing and retaining all necessary rights-of-way, privileges, franchises, and permits for the delivery of such power, and the Town shall not be liable to any customer or applicant for power in the event the Town is delayed in, or is prevented from furnishing the power by its failure to secure and retain such rights-of-way, rights, privileges, franchises, and/or permits.

**TYPE OF SERVICE**

The Town will furnish 60-Hertz service through one meter, at one delivery point, at one of the following approximate voltages where available:

Single-phase, 120/240 volts; or  
3 phase, 208Y/120 volts, 480Y/277 volts; or  
3 phase, 4160Y/2400, 12470Y/7200, or  
3 phase voltages other than the foregoing, but only at the Town's option, and provided that the size of the Customer's load and the duration of the Customer's contract warrants a substation solely to serve that Customer, and further provided that the Customer furnish suitable outdoor space on the premises to accommodate a ground-type transformer installation, or substation, or a transformer vault built in accordance with the Town's specifications.

The type of service supplied will depend upon the voltage available at or near the Customer's location. Prospective customers should ascertain the available voltage by inquiry at the office of the Town before purchasing equipment.

Motors of less than 5 HP may be single-phase. All motors of more than 5 HP must be equipped with starting compensators and all motors of more than 25 HP must be of the slip ring type except that the Town reserves the right, when in its opinion the installation would not be detrimental to the service of the Town, to permit other types of motors.

ATTACHMENT B –  
FY25 ELECTRIC RATE SCHEDULES

Schedule OP-20-3

Monthly Rate

A. Basic Facilities Charge	\$1,500.00
B. Demand Charge:	
Monthly Billing Demand	
Summer (June–Sept.)	\$ 22.50 per kW
Winter (Oct.–May)	\$ 6.00 per kW
Excess Demand (all months)	\$ 5.00 per kW
C. Energy Charges	
Summer (June-Sept.)	
On-Peak	\$0.0550 per kWh
Off-Peak	\$0.0425 per kWh
Winter (Oct.-May)	
On-Peak	\$0.0450 per kWh
Off-Peak	\$0.0400 per kWh

**DEFINITION OF "MONTH"**

The term "month" as used in the Schedule means the period intervening between meter readings for the purposes of monthly billing, such readings being taken once a month.

**DETERMINATION OF BILLING DEMAND**

**BILLING DEMAND**

Billing Demand shall be the average of the integrated clock hour kW demands measured during the hours of the On-Peak Period on the day identified as the Peak Management Day used by the North Carolina Municipal Power Agency Number 1 (NCMPA1) for wholesale billing purposes during the corresponding month of Customer's billing.

**ON-PEAK PERIODS**

On-peak periods are non-holiday weekdays during the following times:

June-September	2pm – 6pm
December-February	7am – 9am
All other months	7am – 9am and 2pm – 6pm

**PEAK MANGEMENT DAYS**

Peak Management Days are the days on which NCMPA1 notifies its Participants to activate their peak management programs during On-Peak periods. The Peak Management Day used to establish the town's wholesale billing demand is the one Peak Management Day during the month on which NCMPA1 experienced the greatest average load (determined as the average of NCMPA1's integrated hourly loads during the hours of the On-Peak Period).

**EXCESS DEMAND**

Excess demand shall be the difference between the maximum integrated clock hour kW demand recorded during the current billing month and Billing Demand for the same billing month.

ATTACHMENT B –  
FY25 ELECTRIC RATE SCHEDULES

**Schedule OP-20-3**

**Sheet 3 of 3**

**NOTIFICATION BY TOWN**

The Town will use diligent efforts to provide advance notice to the Customer of Peak Management Days if requested. However, the Town does not guarantee that advance notice will be provided. Notification by the Town will be provided to the Customer by direct telephone communications or automatic signal, as mutually agreed. The Customer will hold the Town harmless in connection with its response to notification.

**DETERMINATION OF ENERGY**

The kWh of energy shall be the sum of all energy used during the current billing month as indicated by watt-hour meter readings.

**ON-PEAK ENERGY**

For billing purposes in any month, On-Peak Energy, in kWh, shall be the metered energy during the On-Peak Energy Period, whereby the On-Peak Energy Period is defined as non-holiday weekdays from 7:00 AM to 11:00 PM.

**OFF-PEAK ENERGY**

For billing purposes in any month, Off-Peak Energy, in kWh, shall be the metered total monthly energy less the amount of energy billed in that month under On-Peak Energy.

**POWER FACTOR CORRECTION**

When the average monthly power factor of the Customer's power requirements is less than 90 percent, the Town may correct the integrated demand in kilowatts for that month by multiplying by 90 percent and dividing by the average power factor in percent for that month.

**CONTRACT PERIOD**

Each customer shall enter into a contract to purchase electricity from the Town for a minimum original term of one (1) year, and thereafter from year to year upon the condition that either party can terminate the contract at the end of the original term, or at any time thereafter, by giving at least sixty (60) days prior notice of such termination in writing; but the Town may require a contract for a longer original term of years where the requirement is justified by the circumstances.

**PAYMENT**

The Town of Pineville only allows 21 days to pay a bill. Service will be disconnected for non-payment on the first working day after the 21st. Payments may be (a) Mailed to P.O. Box 249, Pineville, N.C. 28134, (b) Paid at the Town Hall, or (c) Placed in the drop box.

**SALES TAX**

North Carolina sales tax of 7% shall be added to the above electric rates. Effective July 1, 2010 there will be no tax added to qualified accounts as outlined in the North Carolina Department of Revenue Sales and Use Tax Bulletin Section 39.

Effective for bills rendered on and after July 1, 2024.

ATTACHMENT B –  
FY25 ELECTRIC RATE SCHEDULES

Schedule EDR1

Sheet 1 of 1

**Town of Pineville**  
**ECONOMIC DEVELOPMENT RIDER-**  
**Electric Rate Rider EDR1**

AVAILABILITY

This rider is available only to new commercial or industrial loads which begin receiving service after July 1, 2023, and is available in conjunction with service under any of the Town’s commercial or industrial electric rate schedules. The demand of the new load must equal or exceed 300 kW during at least three months of a twelve-month period, and the energy usage shall equal at least a 50% load factor during one month each calendar year.

Any customer desiring to receive service under this rider shall provide written notification to the Town of such desire. Such notice shall provide the Town with information concerning the load to be served and the Customer’s facilities and shall provide the basis that the characteristics of the load will meet the minimum eligibility requirements of the electric rate schedule to which this rider applies.

All terms and conditions of the electric rate schedule applicable to the Customer shall apply to service supplied to the Customer except as modified by this Rider.

MONTHLY CREDIT

The Customer will receive a Monthly Credit on the bill calculated on the then-effective electric rate, whichever is applicable to the Customer. The schedule of Monthly Credits will be calculated as described below under the heading “Application of Credit”.

APPLICATION OF CREDIT

Beginning with the date of which service under the then-effective electric rate is to commence for the eligible load, a Monthly Credit based on the following schedule will be applied to the total bill, including Basic Facilities Charge, Demand Charges, Energy Charges, Purchased Power Adjustment, or Minimum Bill, excluding other applicable riders and special charges, if any.

<u>PERIOD</u>	<u>DISCOUNT</u>
Months 1-12	30%
Months 13-24	20%
Months 25-36	10%
Months 37-48	5%

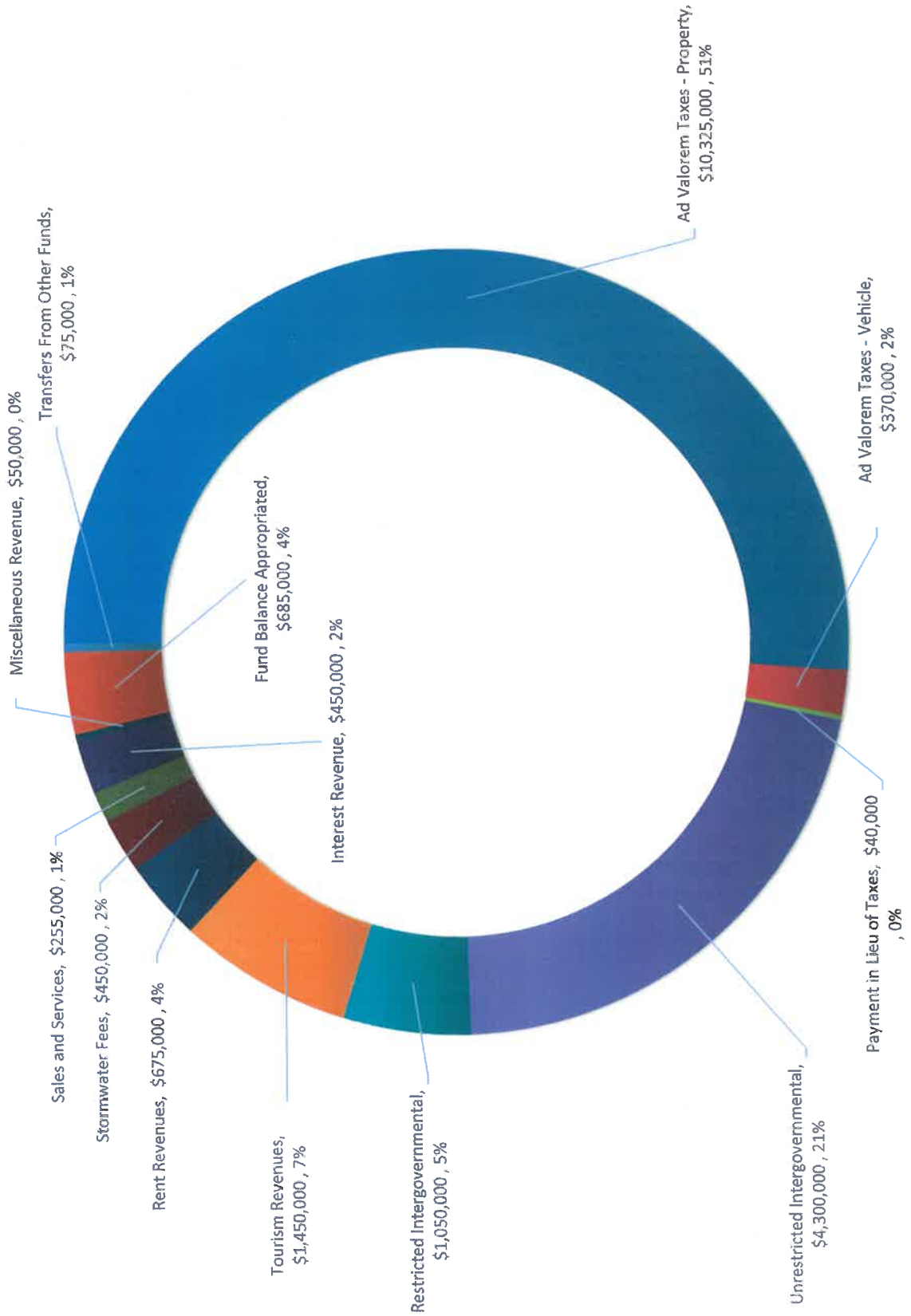
CONTRACT PERIOD

Prior to receiving service under this rider, the Customer must complete a service agreement to purchase electricity from the Town. The contract will terminate at the end of 48 months after commencing.

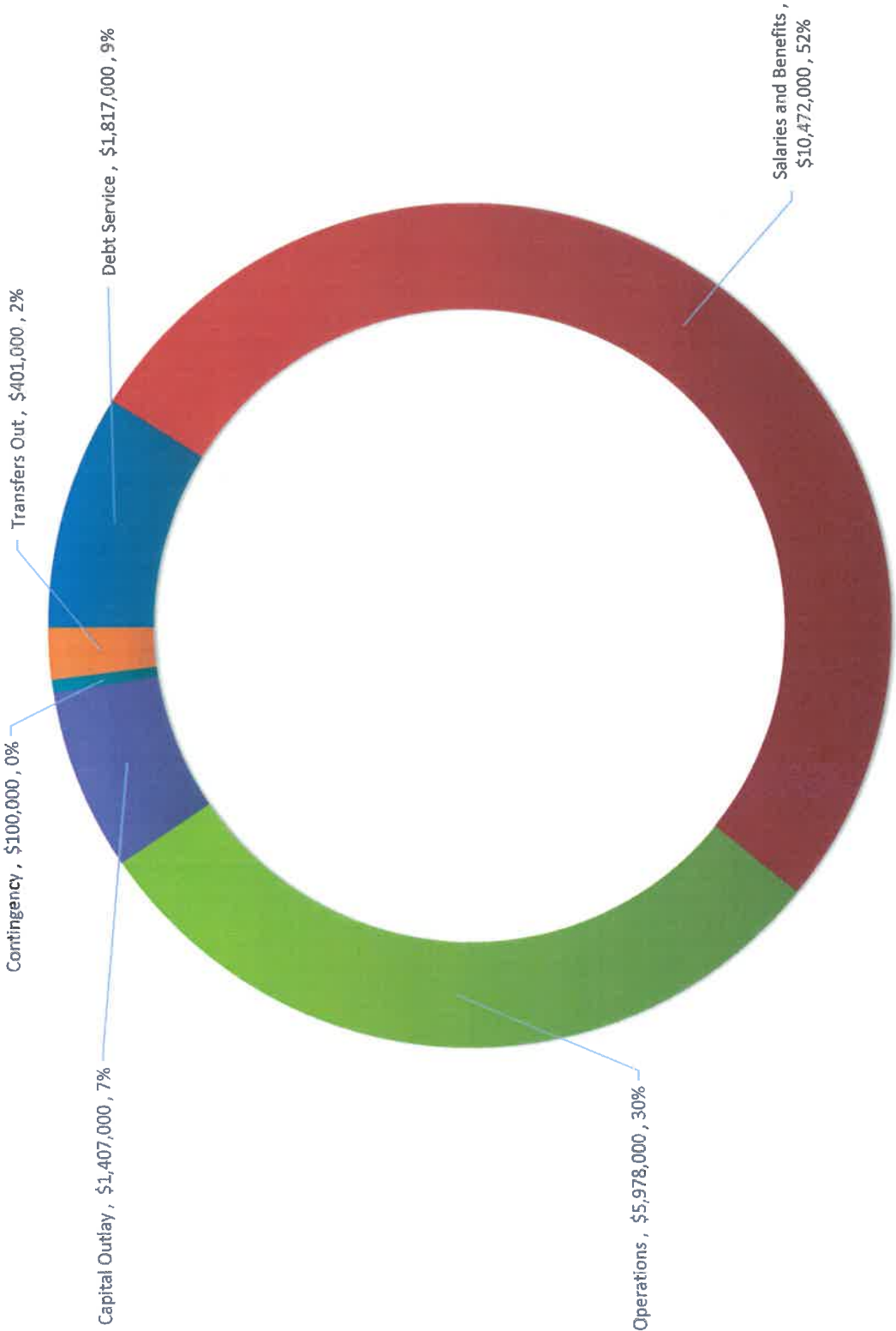
EFFECTIVE DATE

The rider shall be effective for qualifying customers receiving permanent electrical service after July 1, 2023.

### FY25 GENERAL FUND REVENUES BY SOURCE

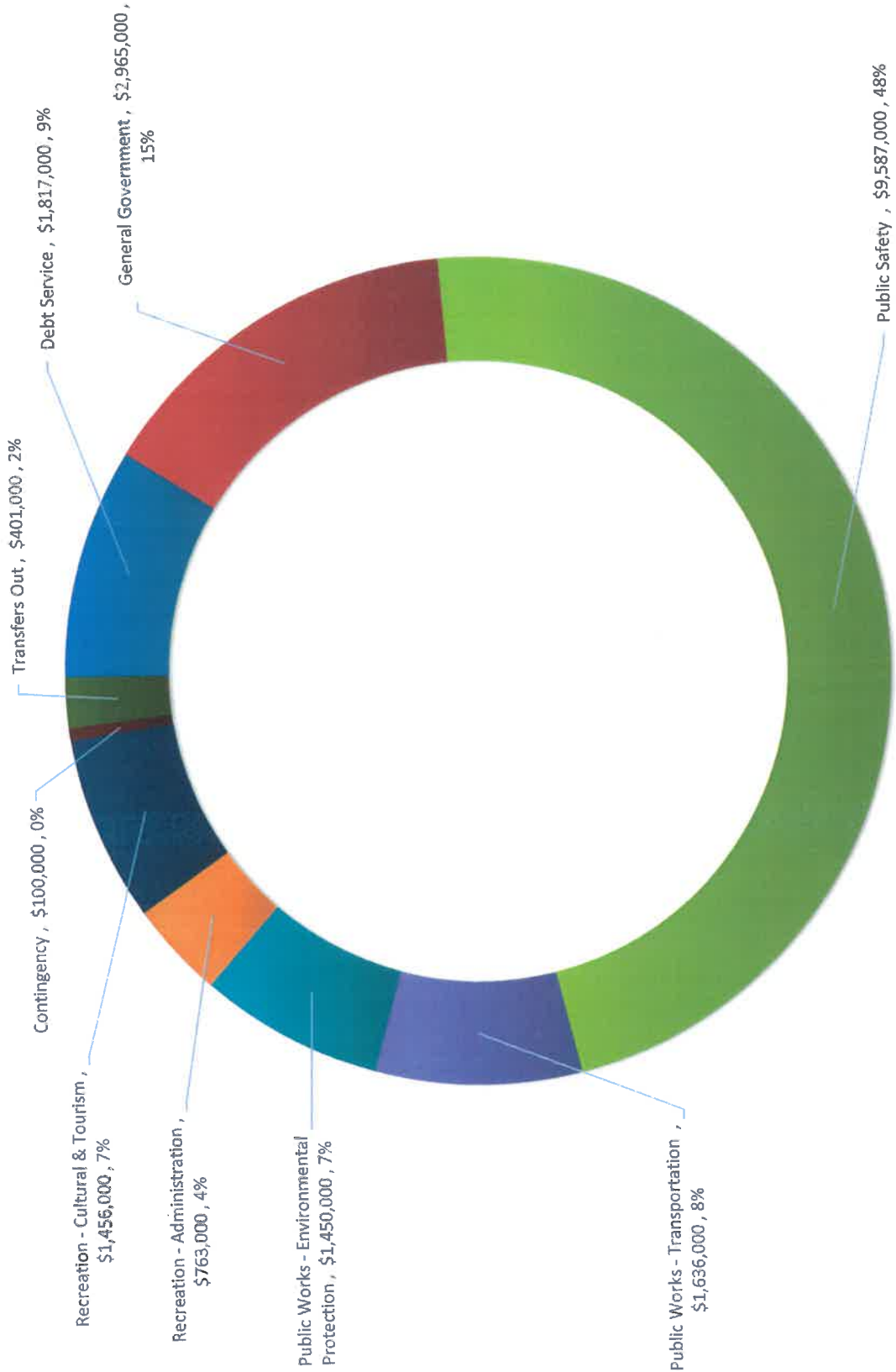


### FY25 GENERAL FUND EXPENSES BY CATEGORY





### FY25 GENERAL FUND EXPENSES BY FUNCTION





## TOWN COUNCIL AGENDA ITEM

**MEETING DATE: May 14, 2024**

Agenda Title/Category:	New Business: Board Applications ( <b><i>ACTION ITEM</i></b> )			
Staff Contact/Presenter:				
Meets Strategic Initiative or Approved Plan:	<b>Yes</b>	<b>No</b>	If yes, list:	<b>n/a</b>
Background:	none			
Discussion:				
Fiscal impact:	none			
Attachments:	Applications from Laura Stout, Zach Bowyer, Denise Torrance and Dan Shoemaker, all Pineville residents, for the Arts & Science Council.			
Recommended Motion to be made by Council:	Motion to approve <b>one</b> of these applicants for the ASC Board.			

# Memorandum



**To:** Mayor and Town Council  
**From:** Lisa Snyder  
**Date:** 5/9/2024  
**Re: New Business:** ASC Board opening

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There is currently a vacant seat representing Pineville on the ASC's South/East Advisory Council. These Advisory Councils are composed of appointed community members who volunteer 3 to 5 hours each month to engage with local cultural programming and serve as a liaison between their appointing officials, local community, and ASC staff and board members. Each Mecklenburg town has two allotted seats. For the Town of Pineville, Victoria DeShazer is approaching the end of her first of two, two-year terms, and the other seat recently became vacant.

There are four eligible applicants for this open seat, Laura Stout, Zach Bowyer, Dan Shoemaker, and Denise Torrance.

Mr. Bowyer is the ASC's recommended applicant based on the relevant content and thoroughness of his responses to the two narrative questions. These responses gave them confidence that he would be an effective communicator and liaison for the Pineville government, while bringing a unique perspective to ASC's South/East Advisory Council. The ASC Board is recommending Zach Bowyer for the seat.

***Action Requested:*** *Appoint interested resident to this board.*

# #1

**COMPLETE**

**Collector:** Web Link 1 (Web Link)  
**Started:** Wednesday, December 20, 2023 5:52:24 PM  
**Last Modified:** Wednesday, December 20, 2023 6:05:27 PM  
**Time Spent:** 00:13:03  
**IP Address:** 166.199.150.75

Page 1: FY2024 Application for 2 Year Term ending June 30, 2025

## Q1

Advisory Council (check one):

**South & East (Residents of Matthews, Mint Hill,  
Pineville, Mecklenburg Districts 5 & 6, Charlotte  
Districts 6 & 7, Board of Education Districts 5 & 6)**

## Q2

First Name

Zach

## Q3

Last Name

Bowyer

## Q4

Daytime phone

██████████

## Q5

Home Street Address

█████ Reid Lane

## Q6

City

Pineville

**Q7**

State

NC

**Q8**

Zip Code

28134

**Q9**

Email

[REDACTED]

**Q10**

Who are you interested in representing? Please select all that apply.

**My Town (Cornelius, Davidson, Huntersville, Matthews, Mint Hill, or Pineville)**

**Q11**

**Yes**

I understand that the responsibilities of being an ASC Advisory Council member include regular attendance of three to four meetings annually, actively participating in those meetings, and responding to communications from ASC throughout my term. If my appointing governing body has additional attendance standards+, I will meet them. I recognize that the appointment is for 2 years ending June 30, 2025, and am willing to serve.+For example, Mecklenburg County requires that appointees attend a minimum of 65% of Advisory Council meetings.

**Q12**

**Yes**

I understand that ASC Advisory Council members are expected to actively advocate for the cultural sector, to serve as ambassadors connecting the community with ASC, and to maintain a strong standard of participation and collaboration both in and out of Council meetings.

**Q13**

Describe previous or current board, community or volunteer involvement, including service on other arts, science, history or heritage organization boards:

I am thankfully able to be very actively involved in many other arts organizations. I currently serve as the Dean of the Charlotte Chapter of the American Guild of Organists, where I lead our over 180 members as we further the reach of our instrument. Through the AGO, we are able to reach members of our community, students, and professional musicians, and teach about the history of the organ and how our instrument is still relevant in our modern world. Prior to my role in our chapter, I served as Communications Coordinator and Sub-Dean, where I developed chapter programming.

I'm also actively involved in the Presbyterian Association of Musicians. I currently serve on the Communications Committee and help relay information to our 1500 members across the country.

**Q14**

Please describe why you would make a strong contribution to the work of this Advisory Council. What motivates you to serve the cultural community?

When I first moved to Charlotte, five years ago, I had the hardest time finding arts and culture outside of larger organizations, such as the Blumenthal Center for the Performing Arts. In my short five years of calling this amazing city home, I found many other amazing organizations that support the arts and encourage cultural diversity. I think it is very important for Charlotte and Mecklenburg County to publicize and revitalize our arts and science communities in order for us to be a well-rounded area. Since our city has seen an expedited rate of growth in a very short amount of time, many of our communities that are rich with culture and diversity, often get overlooked, because they are not in the same societal networks as many others. I think it is important for us, the advocates of the arts, to equip our city with the information and tools to highlight these richly unique and beautiful communities so we can be a true melting pot where all are not only welcomed, but embraced and encouraged.

**Q15****White or Caucasian**

Please indicate your race and/or ethnicity (select all that apply).

**Q16****25-34**

Please indicate your age.

**Q17****Male**

Please indicate your gender (select all that apply).

**Q18**

How would you describe your gender identity?

**Cisgender (A person who identifies with the sex that they were assigned at birth. For example, a cisgender woman is someone who was declared to be female at birth and still identifies with that label. [GSAFE])**

**Q19**

**Person without a disability**

Which of the following describes your disability status?  
(Disability is a term used to define factors that limit significant life activities or experiences considered to be typical among individuals who do not experience a disability. Such restrictions may be physical or mental and may be permanent or temporary. [ASC])

**Q20**

**No**

Are you a veteran? By statute, a veteran is defined as a "person who served in the active military, naval, or air service, and who was discharged or released therefrom under conditions other than dishonorable."

**Q21**

**LGBTQIA**

Are you a member of any of the following groups?

# #2

**COMPLETE**

**Collector:** Web Link 1 (Web Link)  
**Started:** Friday, January 19, 2024 10:27:07 AM  
**Last Modified:** Friday, January 19, 2024 10:35:41 AM  
**Time Spent:** 00:08:34  
**IP Address:** 172.72.152.86

Page 1: FY2024 Application for 2 Year Term ending June 30, 2025

## Q1

Advisory Council (check one):

**South & East (Residents of Matthews, Mint Hill, Pineville, Mecklenburg Districts 5 & 6, Charlotte Districts 6 & 7, Board of Education Districts 5 & 6)**

## Q2

First Name

Laura

## Q3

Last Name

Stout

## Q4

Daytime phone

[REDACTED]

## Q5

Home Street Address

[REDACTED] cone ave

## Q6

City

Pineville



**Q7**

State

North Carolina

**Q8**

Zip Code

28134

**Q9**

Email

stout@gmail.com

**Q10**

Who are you interested in representing? Please select all that apply.

**My Town (Cornelius, Davidson, Huntersville, Matthews, Mint Hill, or Pineville)**

**Q11**

**Yes**

I understand that the responsibilities of being an ASC Advisory Council member include regular attendance of three to four meetings annually, actively participating in those meetings, and responding to communications from ASC throughout my term. If my appointing governing body has additional attendance standards+, I will meet them. I recognize that the appointment is for 2 years ending June 30, 2025, and am willing to serve.+For example, Mecklenburg County requires that appointees attend a minimum of 65% of Advisory Council meetings.

**Q12**

**Yes**

I understand that ASC Advisory Council members are expected to actively advocate for the cultural sector, to serve as ambassadors connecting the community with ASC, and to maintain a strong standard of participation and collaboration both in and out of Council meetings.

**Q13**

Describe previous or current board, community or volunteer involvement, including service on other arts, science, history or heritage organization boards:

I am very active in pineville town government and volunteer where I can when the opportunity arises. I interned at the York county Museum to help redesign and install their African art exhibit in 2004 and have always had a love for the arts.

**Q14**

Please describe why you would make a strong contribution to the work of this Advisory Council. What motivates you to serve the cultural community?

I have an art degree from Winthrop university and I am a lifelong resident of Pineville. I love anytime I can make art more accessible to people.

**Q15**

Please indicate your race and/or ethnicity (select all that apply).

**White or Caucasian,**

Other (please specify):

I have a multi racial family as my children are adopted from China.

**Q16**

Please indicate your age.

**35-44**

**Q17**

Please indicate your gender (select all that apply).

**Female**

**Q18**

How would you describe your gender identity?

**Cisgender (A person who identifies with the sex that they were assigned at birth. For example, a cisgender woman is someone who was declared to be female at birth and still identifies with that label. [GSAFE])**

**Q19**

Which of the following describes your disability status? (Disability is a term used to define factors that limit significant life activities or experiences considered to be typical among individuals who do not experience a disability. Such restrictions may be physical or mental and may be permanent or temporary. [ASC])

**Person without a disability**

**Q20**

Are you a veteran? By statute, a veteran is defined as a "person who served in the active military, naval, or air service, and who was discharged or released therefrom under conditions other than dishonorable."

**No**

**Q21**

Are you a member of any of the following groups?

**Respondent skipped this question**

#3

COMPLETE

**Collector:** Web Link 1 (Web Link)  
**Started:** Wednesday, April 17, 2024 6:55:44 AM  
**Last Modified:** Wednesday, April 17, 2024 7:07:38 AM  
**Time Spent:** 00:11:54  
**IP Address:** 174.108.117.35

Page 1: FY2024 Application for 2 Year Term ending June 30, 2025

**Q1** **South & East (Residents of Matthews, Mint Hill, Pineville, Mecklenburg Districts 5 & 6, Charlotte Districts 6 & 7, Board of Education Districts 5 & 6)**  
 Advisory Council (check one):

Q2

First Name

Dan

Q3

Last Name

Shoemaker

Q4

Daytime phone

[REDACTED]

Q5

Home Street Address

[REDACTED] Ridge Stone Ct.

Q6

City

Pineville

**Q7**

State

North Carolina

**Q8**

Zip Code

28134

**Q9**

Email

ashoomaker@gmail.com

**Q10**

Who are you interested in representing? Please select all that apply.

**My Town (Cornelius, Davidson, Huntersville, Matthews, Mint Hill, or Pineville)**

**Q11**

**Yes**

I understand that the responsibilities of being an ASC Advisory Council member include regular attendance of three to four meetings annually, actively participating in those meetings, and responding to communications from ASC throughout my term. If my appointing governing body has additional attendance standards+, I will meet them. I recognize that the appointment is for 2 years ending June 30, 2025, and am willing to serve.+For example, Mecklenburg County requires that appointees attend a minimum of 65% of Advisory Council meetings.

**Q12**

**Yes**

I understand that ASC Advisory Council members are expected to actively advocate for the cultural sector, to serve as ambassadors connecting the community with ASC, and to maintain a strong standard of participation and collaboration both in and out of Council meetings.

**Q13**

Describe previous or current board, community or volunteer involvement, including service on other arts, science, history or heritage organization boards:

Chair-Democratic Precinct 2019-2020

**Q14**

Please describe why you would make a strong contribution to the work of this Advisory Council. What motivates you to serve the cultural community?

My 30 years of experience as Executive Director of the Actor's Theatre of Charlotte allowed me to become acquainted with the process of funding for the Arts.

**Q15**

**White or Caucasian**

Please indicate your race and/or ethnicity (select all that apply).

**Q16**

**65+**

Please indicate your age.

**Q17**

**Male**

Please indicate your gender (select all that apply).

**Q18**

How would you describe your gender identity?

**Cisgender (A person who identifies with the sex that they were assigned at birth. For example, a cisgender woman is someone who was declared to be female at birth and still identifies with that label. [GSAFE])**

**Q19**

**Person without a disability**

Which of the following describes your disability status? (Disability is a term used to define factors that limit significant life activities or experiences considered to be typical among individuals who do not experience a disability. Such restrictions may be physical or mental and may be permanent or temporary. [ASC])

**Q20**

**No**

Are you a veteran? By statute, a veteran is defined as a "person who served in the active military, naval, or air service, and who was discharged or released therefrom under conditions other than dishonorable."

**Q21**

**Respondent skipped this question**

Are you a member of any of the following groups?

# #4

**COMPLETE**

**Collector:** Web Link 1 (Web Link)  
**Started:** Wednesday, April 24, 2024 2:18:39 PM  
**Last Modified:** Wednesday, April 24, 2024 2:55:26 PM  
**Time Spent:** 00:36:47  
**IP Address:** 99.120.36.81

Page 1: FY2024 Application for 2 Year Term ending June 30, 2025

**Q1** **South & East (Residents of Matthews, Mint Hill, Pineville, Mecklenburg Districts 5 & 6, Charlotte Districts 6 & 7, Board of Education Districts 5 & 6)**  
 Advisory Council (check one):

## Q2

First Name

Denise

## Q3

Last Name

Torrance

## Q4

Daytime phone

[REDACTED]

## Q5

Home Street Address

[REDACTED] Mallard Drive

## Q6

City

Pineville

**Q7**

State

NC

**Q8**

Zip Code

28134

**Q9**

Email

luisatomayor@icloud.com

**Q10**

Who are you interested in representing? Please select all that apply.

**My Town (Cornelius, Davidson, Huntersville, Matthews, Mint Hill, or Pineville)**

**Q11**

**Yes**

I understand that the responsibilities of being an ASC Advisory Council member include regular attendance of three to four meetings annually, actively participating in those meetings, and responding to communications from ASC throughout my term. If my appointing governing body has additional attendance standards+, I will meet them. I recognize that the appointment is for 2 years ending June 30, 2025, and am willing to serve.+For example, Mecklenburg County requires that appointees attend a minimum of 65% of Advisory Council meetings.

**Q12**

**Yes**

I understand that ASC Advisory Council members are expected to actively advocate for the cultural sector, to serve as ambassadors connecting the community with ASC, and to maintain a strong standard of participation and collaboration both in and out of Council meetings.

**Q13**

Describe previous or current board, community or volunteer involvement, including service on other arts, science, history or heritage organization boards:

In 1988, I co-founded (with Lee Baumgarten) Gallery 237, an eclectic exhibition space which represented over 100 local / regional artists in the heart of downtown Pineville (1988-2003); I was one of the founding members, as well as a Board Member and Fine Arts instructor of the Civic & Cultural Arts Center of Pineville (CCAC), a non-profit, volunteer-run organization to support contemporary, working artists for 8 years; artist and co-coordinator of the community-based 9/11 Fireman's Painting currently held by Pineville Volunteer Fire Department; WAMY Festival, Pineville Park, Project Leader and volunteer coordinator of festival events and activities; First Night Charlotte; on-site Artist Volunteer "Wire Man" live sculpture installation; Democratic National Convention - Legacy Village, Charlotte, NC, Artist, community interactive live on-site painting; served on the Arts & Science Council-Talent and Speakers Bureau for one term (2013); Hello Huntersville Festival (2012-2019) artist and co-coordinator for on-site community art projects; MORA Art at the Point, Disk Sculpture, volunteer coordinator for community titles; served on ASC panel for Community Supported Artist selection;

**Q14**

Please describe why you would make a strong contribution to the work of this Advisory Council. What motivates you to serve the cultural community?

I have been deeply invested in the arts community since 1988 and have witnessed and been fortunate to partake in numerous cultural festivals, service to non-profit boards, grant recipient, business owner, community outreach coordinator, exhibit coordinator. I have extensive experience working with schools, students of all ages, educators, business owners and the community. I would bring my many years of experience as well as my education in the arts to this Council. I am motivated by my family's business purpose which is to "utilize the visual arts as our platform, to amplify the necessary dialogue, encourage connection, and effect change. We pride ourselves in beautifying neighborhoods and public parks with vibrant colors and providing sanctuaries that promote multidimensional safety for all". I see art as a catalyst for change. I want to be a part of something bigger which unites communicates together and highlights our likenesses.

**Q15**

**White or Caucasian**

Please indicate your race and/or ethnicity (select all that apply).

**Q16**

**55-64**

Please indicate your age.

**Q17**

**Female**

Please indicate your gender (select all that apply).

**Q18**

How would you describe your gender identity?

**Cisgender (A person who identifies with the sex that they were assigned at birth. For example, a cisgender woman is someone who was declared to be female at birth and still identifies with that label. [GSAFE])**



**Q19**

**Person without a disability**

Which of the following describes your disability status?  
(Disability is a term used to define factors that limit significant life activities or experiences considered to be typical among individuals who do not experience a disability. Such restrictions may be physical or mental and may be permanent or temporary. [ASC])

**Q20**

**No**

Are you a veteran? By statute, a veteran is defined as a "person who served in the active military, naval, or air service, and who was discharged or released therefrom under conditions other than dishonorable."

**Q21**

**Respondent skipped this question**

Are you a member of any of the following groups?



## TOWN COUNCIL AGENDA ITEM

**MEETING DATE: 3/19/2024**

Agenda Title/Category:	<b>CDBG Cooperative Agreement</b>		
Staff Contact/Presenter:	<b>Ryan Spitzer</b>		
Meets Strategic Initiative or Approved Plan:	<b>Yes</b>	<b>No</b>	If yes, list:
Background:	Periodically the Town must renew its agreement with Mecklenburg County to disburse CDBG monies.		
Discussion:	The Town has two options to receive CDBG monies. One is to be a direct recipient through Mecklenburg County and the other is to apply to the federal government for competitive grants. The Town has chosen to remain a recipient under Mecklenburg County.		
Fiscal impact:			
Attachments:	Cooperative Agreement		
Recommended Motion to be made by Council:	Approve the Cooperative Agreement between Mecklenburg County and Pineville for CDBG Funds.		

COOPERATIVE AGREEMENT  
Mecklenburg County "Urban County"  
Community Development Block Grant (CDBG) Program

Item 11.

THIS AGREEMENT made and entered into this \_\_\_ day of \_\_\_\_\_, 2024 by and between the Town of Pineville, North Carolina hereinafter referred to as the "Community", and the County of Mecklenburg a body politic and corporate of the State of North Carolina, hereinafter referred to as the "County":

**WITNESSETH**

WHEREAS, the Housing and Community Development Act of 1974 as amended (the "Act") provides an entitlement of funds for Community Development purposes for urban counties; and

WHEREAS, Mecklenburg County has been designated as an Urban County provided that it secures Cooperation Agreements with various communities in Mecklenburg County; and

WHEREAS, this agreement covers the Community Development Block Grant (CDBG) Entitlement Program; and

NOW THEREFORE, by executing this agreement, the Community and County do hereby promise and agree:

THAT the Community may not apply for grants from appropriations under Small Cities or State CDBG programs for fiscal years during the period in which it is participating in the urban county's CDBG program; and

THAT the Community may only receive a formula allocation under the HOME or ESG program only through the urban county. Thus, even if the Urban County does not receive a HOME formula allocation, the Community cannot form a HOME consortium with other local governments; and

THAT the County shall have final responsibility for selecting Community Development Block Grant activities and annually filing a Consolidated Plan with HUD; and

THAT the County will, on behalf of the Community, execute essential Community Development and Housing Assistance applications, plans, programs and projects eligible under the Housing and Development Act of 1974 as amended; and

THAT the Community and the County will cooperate to undertake, or assist in undertaking, community renewal and lower income housing assistance activities, specifically urban renewal and publicly assisted housing; and

THAT the Community and the County will take all actions necessary to assure compliance with the County's certification required by Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended, including Title VI of the Civil Rights Act of 1964 and the implementing regulations at 24 CFR part 1, the Fair Housing Act and the implementing regulations at 24 CFR part 100, Section 109 of Title I of the Housing and

COOPERATIVE AGREEMENT  
Mecklenburg County "Urban County"  
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Item 11.

Community Development Act of 1974 and the implementing regulations at 24 CFR part 6, which incorporates Section 504 of the Rehabilitation Act of 1973 and the implementing regulations at 24 CFR part 8, Title II of the Americans with Disabilities Act and the implementing regulations at 24 CFR part 35 and the Age Discrimination Act of 1975 and the implementing regulations at 24 CFR part 146, and Section 3 of the Housing and Urban Development Act of 1968 and other applicable laws; that the County is prohibited from funding activities in or in support of any cooperating unit of general local government that does not affirmatively further fair housing within its own jurisdiction, or that impedes the County's actions to comply with the county's fair housing certification; and that funding by the County is contingent upon the Community's compliance with the above; and

THAT the Community has adopted and is enforcing a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and a policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstration within its jurisdiction; and

THAT a unit of general local government may not sell, trade, or otherwise transfer all or any portion of such funds to a metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under Title I of the Housing and Community Development Act of 1974, as amended; and

THAT the qualification period of this agreement as defined in the HUD regulations and guidelines shall be **Federal Fiscal Years 2025, 2026, 2027**, and such additional period of time for the purpose of carrying out activities funded by Community Development Block Grants from Federal Fiscal Years 2025, 2026, 2027, appropriations and from any program income generated from the expenditure of such funds; further that the period of time of this Agreement shall be automatically renewed in successive three-year qualification periods, unless the County or the Community provides written notice it elects not to participate in a new qualification period. A copy of this notice must be sent to the HUD State Office by the date specified in HUD's urban county qualification notice for the next qualification period; further the County will notify the Community in writing of its right to make such election by the date specified in HUD's urban county qualification notice; and

THAT the Community resolves to remain in Mecklenburg County's Urban County programs for an indefinite period of time or until such time it is in the best interest of this Community to terminate the Cooperation Agreement and such additional period of time for the purpose of carrying out activities funded by Community Development Block Grants and from any program income generated from the expenditure of such funds. Furthermore, that the period of time of this Agreement shall be automatically renewed in successive three-year qualification periods, unless the County or the Community provides written notice it elects not to participate in a new qualification period. A copy of this notice must be sent to the HUD State Office by the date specified in HUD's Urban County Qualification Notice for the next qualification period; further the County will notify the Community in writing of its right to make such election by the date specified in HUD's Urban County Qualification Notice; and

COOPERATIVE AGREEMENT  
Mecklenburg County "Urban County"  
Community Development Block Grant (CDBG) Program

Item 11.

THAT failure by either party to adopt an amendment to this Agreement incorporating all changes necessary to meet the requirements for cooperation agreements set forth in the Urban County Qualification Notice applicable for a subsequent three year urban county qualification period, and to submit the amendment to HUD as provided in the Urban County Qualification Notice applicable for a subsequent three-year urban county qualification period, and to submit the amendment to HUD as provided in the Urban County Qualification Notice, will void the automatic renewal of such qualification period; and

THAT this Agreement remains in effect until the CDBG funds and income received with respect to activities carried out during the three-year qualification period (and any successive qualification periods under this automatic renewal provision) are expended and the funded activities completed, and that the County and Community may not terminate or withdraw from this agreement while this agreement remains in effect; and

THAT the Community shall inform the County of any income generated by the expenditure of CDBG funds received by the Community; and

THAT any such program income generated by the Community must be paid to the County, unless at the County's discretion, the Community may retain the program income as set forth in 24 CFR 570.503; and

THAT any program income the Community is authorized by the County to retain may only be used for eligible activities approved by the County in accordance with all CDBG requirements as may then apply; and

THAT the County has the responsibility for monitoring and reporting to HUD on the use of any such program income, thereby requiring appropriate record keeping and reporting by the Community as may be needed for this purpose; and

THAT in the event of close-out or change in status of the Community, any program income that is on hand or received subsequent to the close-out or change in status shall be paid to the County; and

THAT the Community shall provide timely notification to the County of any modification or change in the use of the real property from that planned at the time of acquisition or improvement including disposition; and

THAT the Community shall reimburse the County in the amount equal to the current fair market value (less any portion of the value attributable to expenditures of non-CDBG funds) of real property acquired or improved with Community Development Block Grant funds that is sold or transferred for the use which does not qualify under the CDBG regulations; and

THAT the Community shall return to the County program income generated from the disposition or transfer of real property prior to or subsequent to the close-out, change of status or termination of the cooperation agreement between the County and the Community; and

COOPERATIVE AGREEMENT  
Mecklenburg County "Urban County"  
Community Development Block Grant (CDBG) Program

THAT the terms and provisions of this Agreement are fully authorized under State and local law, and that the Agreement provides full legal authority for the County to undertake or assist in undertaking essential community development and housing assistance activities, specifically urban renewal and publicly assisted housing; and

THAT pursuant to 24 CFR 570.501(b), the Community is subject to the same requirements applicable to subrecipients, including the requirement for a written agreement set forth in 24 CFR 570.503.

IN WITNESS WHEREOF, the Community and the County have adopted and authorized this agreement to be executed by their respective officer's thereunto as of the day and year first above written.

COUNTY OF MECKLENBURG    Name: Dena Diorio  
Title: COUNTY MANAGER  
Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

Name: Kristine Smith  
Title: COUNTY CLERK TO THE BOARD  
Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

TOWN OF PINEVILLE        Name: Ryan Spitzer  
Title: TOWN MANAGER  
Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

Name: Lisa Snyder  
Title: TOWN CLERK  
Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

COOPERATIVE AGREEMENT  
Mecklenburg County "Urban County"  
Community Development Block Grant (CDBG) Program

Legal Certification  
By  
Mecklenburg County's Counsel

As the legal counsel for Mecklenburg County, I hereby state that the terms and provisions of this Agreement are fully authorized under State and local law, and that the Agreement provides full legal authority for the County to undertake or assist in undertaking essential community development and housing assistance activities, including but not limited to, (a) acquisition of property for disposition for private reuse, especially for low and moderate income housing, (b) direct rehabilitation of or financial assistance to housing, (c) low rent housing activities, (d) disposition of land to private developers for appropriate redevelopment, and (e) condemnation of property for low income housing.

\_\_\_\_\_

County Attorney  
Mecklenburg County, North Carolina

\_\_\_\_\_

Date



## TOWN COUNCIL AGENDA ITEM

**MEETING DATE: 3/19/2024**

Agenda Title/Category:	<b>Thrower Condemnation Agreement</b>		
Staff Contact/Presenter:	<b>Ryan Spitzer</b>		
Meets Strategic Initiative or Approved Plan:	<b>Yes</b>	<b>No</b>	If yes, list:
Background:	The Town did stormwater work on Lynnwood and Lakeview. In order to do this the Town needed easements for the pipes and to do roadwork. Mr. Thrower was the only property owner who did not give the town easements to complete this work. This is to settle the outstanding condemnation lawsuit		
Discussion:	Town Council can decide if they are comfortable with the negotiated payout. This is below what Town Council previously said they were willing to pay Mr. Thrower.		
Fiscal impact:			
Attachments:	Agreement		
Recommended Motion to be made by Council:	Approve the Settlement with Mr. Thrower for \$22,000.		



STATE OF NORTH CAROLINA  
COUNTY OF MECKLENBURG

IN THE GENERAL COURT OF JUSTICE  
SUPERIOR COURT DIVISION  
23-CVS-007221

TOWN OF PINEVILLE,

Plaintiff,

v.

WALLACE J. THROWER;

Defendant.

**CONSENT JUDGMENT**

(With Disbursement of Condemnation Deposit)

THIS CAUSE, coming on to be heard and being heard before the undersigned Superior Court Judge, it having been stipulated by the parties, and the Court Finding as Fact the following:

1. This action was duly instituted on April 24th, 2023, by the issuance of Summons, and the filing of Complaint, Declaration of Taking, and Notice of Deposit (N.C.G.S. § 40A *et seq*), along with the deposit of Sixteen Thousand, One Hundred Dollars (\$16,100.00), the sum estimated by the Plaintiff to be just compensation for the taking of the property of Wallace J. Thrower (“Mr. Thrower”).

2. Summons, together with a copy of the Complaint, Declaration of Taking, and Notice of Deposit and Service of Plat (N.C.G.S. §40A *et seq*) were duly served upon Defendant on April 26th, 2023.

3. All persons having or claiming to have an interest in the condemned land are parties hereto and are duly before the Court; and there are no other parties of interest.

4. Plaintiff and Defendants settled all matters in controversy between them as agreed by the parties, the sum of Twenty-two Thousand Dollars (\$22,000.00), including amounts previously deposited, which sum includes any claim by the Defendants for interest, is the full and adequate value of, and represents the total just compensation for the taking of Mr. Thrower’s property.

ON THE FOREGOING STIPULATIONS, THE COURT CONCLUDES AS A MATTER OF LAW, THE FOLLOWING:

1. The Plaintiff was entitled to acquire and did acquire on April 24th, 2023, the property of the Defendant as described herein.

2. The property is being acquired for a public purpose as provided for by authority under N.C.G.S. § 40A-3(b)(2).

3. These proceedings, as appears from the pleadings, are regular in all respects, and no just cause has been shown against granting the prayer contained in the Complaint, Declaration of Taking, and Notice of Deposit. (N.C.G.S. §40A *et seq*).

4. The terms upon which the parties have agreed to settle were reported to this Court under oath.

5. The terms upon which the parties have agreed to settle are just to the owner of the property.

6. Except as expressly set forth herein, the Defendant is not entitled to any further relief from the Plaintiff as a result of the taking.

NOW, THEREFORE, IT IS ORDERED, ADJUDGED AND DECREED THAT:

1. The Plaintiff, Town of Pineville, on April 24th, 2023, by the filing of Complaint, Declaration of Taking, and Notice of Deposit (N.C.G.S. §40A *et seq*) condemned and became permanently vested with the interests, or estate taken as described in Exhibit A and Exhibit B attached to the Complaint, and attached hereto and incorporated by reference.

2. The Plaintiff shall pay to Mr. Thrower the additional sum of Five Thousand, Nine Hundred Dollars (\$5,900.00), representing the full additional amount of compensation owed by the Plaintiff within ten days of entry of this judgment.

3. The Clerk of Court is hereby directed to disburse the initial deposit of \$16,100.00 to Wallace J. Thrower.

4. A copy of this Judgment shall be certified under the seal of the Court to the Register of Deeds of this County, and the Register of Deeds is hereby ordered to record this Judgment among the land records of this County.

5. The Plaintiff, Town of Pineville, shall pay the costs of this action.

6. This Consent Judgment may be executed in counterparts and/or with counterpart signature pages, all of which together shall constitute a single agreement. Electronic facsimiles of signatures shall be acceptable and binding upon the parties hereto.

This the \_\_\_\_\_ day of \_\_\_\_\_ 2024.

---

Superior Court Judge Presiding  
Mecklenburg County

CONSENTED TO:

TOWN OF PINEVILLE

---

JOHNSTON, ALLISON & HORD, P.A.

Amy L. Rickers, NC Bar No. 53067

[arickers@jahlaw.com](mailto:arickers@jahlaw.com)

Mathias A. Young, NC Bar No. 61185

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*Attorney for Wallace J. Thrower*



## TOWN COUNCIL AGENDA ITEM

**MEETING DATE: 3/19/2024**

Agenda Title/Category:	<b>Police Department</b>		
Staff Contact/Presenter:	<b>Ryan Spitzer</b>		
Meets Strategic Initiative or Approved Plan:	<b>Yes</b>	<b>No</b>	If yes, list:
Background:	The Town had lapsed salaries in the Police Department due to them being understaffed. Town Council wanted to show the town’s appreciation for department employees working through being understaffed through a one-time appreciation bonus.		
Discussion:	Town Council needs to decide if they are ok with the payout amounts and stipulations for receiving the payout.		
Fiscal impact:	\$450,000 from the lapsed PD salary line item		
Attachments:			
Recommended Motion to be made by Council:	Approve the proposed appreciation bonus		

# Memorandum



**To:** Mayor and Town Council  
**From:** Ryan Spitzer, Town Manager  
**Date:** 5/10/2024  
**Re:** Police Department appreciation bonus

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## Overview:

Town Council decided to give the police department employees an appreciation bonus from the lapsed salaries in the FY24 Budget. These unspent salaries are from the police department having been understaffed this year. Town Council decided to give the bonus to employees who have had to work extra hard due to staffing issues in the previous fiscal year. The stipulations and amounts are below:

1. Bonus amount
  - a. Sworn Officers - \$1500 per year of full-time, continuous service completed.
  - b. 911 Telecommunicators - \$1050 per year of full-time, continuous service completed.
  - c. Civilian - \$750 per year of full-time, continuous service completed.
2. Years of Service Cap
  - a. Pay up to 20 years of service
3. Bonus amount is based on current job description of full-time employee
4. Employee must have been a full-time employee on 7/1/2023
5. Officers had to be certified on 7/1/2023 or before

# Workshop Meeting

## Pineville PLANNING & ZONING

**To:** Town Council

**From:** Travis Morgan

**Date:** 5/14/2024

**Re:** Awarding CDBG sidewalk grant winner (*Action Item*)

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**REQUEST:**

The community development block grant (CDBG) for the Lancaster Highway sidewalk project (adjacent to Sabal Point apartments) we received 8 bids for the project. Carolina Wetland Services had the lowest bid \$219,936.64. Council is asked to award the bid to lowest bidder.

**STAFF COMMENT:**

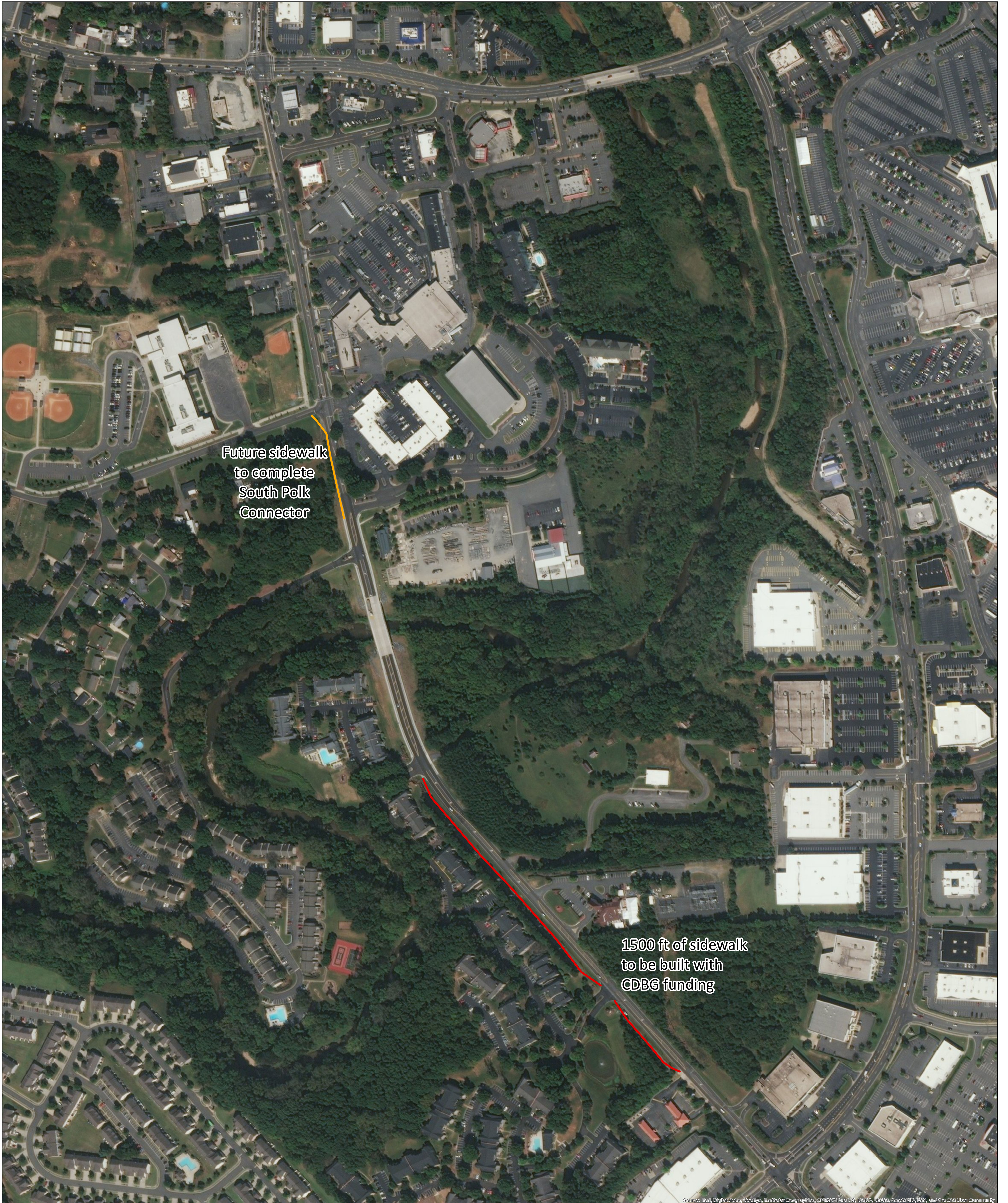
The original estimate for the project was \$278,000. Town matching part was \$25,000 making the total CDBG grant for this project \$253,000. Town is responsible for any funding overage beyond the grant. The remaining funds in the grant is approximately \$197,217. With the low bid at 219,936.64 that puts the minimum additional Town funds at around \$22,719. Original estimate is around 3 years old so the current price seems reasonable. We are working with CCOG and RKK and both have not opposed the low bid company. We are working with procuring 3<sup>rd</sup> party inspections of the project as required as well.

**ACTION:**

To approve Carolina Wetland Services bid of \$219,936.64.



# South Polk Connector



Future sidewalk  
to complete  
South Polk  
Connector

1500 ft of sidewalk  
to be built with  
CDBG funding

Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community





## TOWN COUNCIL AGENDA ITEM

**MEETING DATE: May 14, 2024**

Agenda Title/Category:	<b>Budget Amendment 2024-8 / New Business</b>			
Staff Contact/Presenter:	<b>Christopher Tucker, Finance Director</b>			
Meets Strategic Initiative or Approved Plan:	<b>Yes</b>	<b>No</b>	If yes, list:	<b>N/A</b>
Background:	During the budget process for FY25, the Town received its final adjusted tax levy amount for FY24. After appeals from the revaluation, the Town will not hit its expected revenue target. However, the current interest rate environment has seen interest revenue far exceed its revenue target.			
Discussion:	For transparency, staff is presenting a budget amendment to better reflect the expected ad valorem tax and interest revenues.			
Fiscal impact:	There is no fiscal impact. This is a budget transparency action.			
Attachments:	Staff Memo, BA2024-8			
Recommended Motion to be made by Council:	<b>Approve as Presented</b>			





May 8, 2024

To: Honorable Mayor and Town Council  
Ryan Spitzer, Town Manager  
Lisa Snyder, Town Clerk

From: Christopher Tucker, Finance Director CMT

RE: Council Action Request – Budget Amendment 2024-8

For the Council’s consideration at the May 14, 2024 Council Meeting, please find attached Budget Amendment 2024-8.

The purpose of the budget amendment is to decrease **Ad Valorem Taxes - Property** revenue and increase **Investment Earnings** revenue in the amount of **\$400,000** to better reflect expected revenues. There is no overall change to the total budget. This action is consistent with budgetary transparency best practices.

Staff recommends approval as presented.

TOWN OF PINEVILLE NC  
BUDGET AMENDMENT #2024-8  
May 14, 2024  
FISCAL YEAR 2023-2024

FUND / ACCOUNT #	ACCOUNT TYPE	DESCRIPTION	CURRENT BUDGET	CHANGE (+ / -)	AMENDED BUDGET
<b>General Fund</b>					
3010.0100.10	Revenue	Ad Valorem Taxes - Property	10,527,000	(400,000)	10,127,000
3290.1000.10	Revenue	Interest Revenue	100,000	400,000	500,000
Total Fund Revenues			<u>21,156,000</u>	<u>-</u>	<u>21,156,000</u>
Expenditure			-	-	-
Total Fund Expenditures			<u>21,156,000</u>	<u>-</u>	<u>21,156,000</u>

DESCRIPTION: To decrease Ad Valorem Tax revenue and increase Interest revenue by the same

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Budget Officer



\_\_\_\_\_  
Town Clerk

\_\_\_\_\_  
Finance Director



## TOWN COUNCIL AGENDA ITEM

**MEETING DATE: May 14, 2024**

Agenda Title/Category:	<b>Budget Amendment 2024-9 / New Business</b>			
Staff Contact/Presenter:	<b>Christopher Tucker, Finance Director</b>			
Meets Strategic Initiative or Approved Plan:	<b>Yes</b>	<b>No</b>	If yes, list:	<b>N/A</b>
Background:	The Town desires to construct a sidewalk along S Polk Street. The Town has received bids for the project. The project is being funded via a CDBG grant and a Town Contribution with the Town using ARPA funds.			
Discussion:	A budget amendment is needed to increase grant and transfer-in revenues to support the project appropriation.			
Fiscal impact:	The budget impact for the project and project administration is \$250,000.			
Attachments:	Staff Memo, BA2024-9			
Recommended Motion to be made by Council:	<b>Approve as Presented</b>			



May 9, 2024

To: Honorable Mayor and Town Council  
Ryan Spitzer, Town Manager  
Lisa Snyder, Town Clerk

From: Christopher Tucker, Finance Director CMT

RE: Council Action Request – Budget Amendment 2024-9

For the Council’s consideration at the May 14, 2024 Council Meeting, please find attached Budget Amendment 2024-9.

The purpose of the budget amendment is to increase **Miscellaneous Grants and Transfer from Other Funds** revenue and increase **General Government** appropriations in the amount of **\$250,000** for expenditures associated with **S. Polk Street Sidewalk Project**.

Staff recommends approval as presented.

TOWN OF PINEVILLE NC  
BUDGET AMENDMENT #2024-9  
May 14, 2024  
FISCAL YEAR 2023-2024

FUND / ACCOUNT #	ACCOUNT TYPE	DESCRIPTION	CURRENT BUDGET	CHANGE (+ / -)	AMENDED BUDGET
<b>General Fund</b>					
3360.1000.10	Revenue	Miscellaneous Grants	-	150,000	150,000
3991.1000.10	Revenue	Transfer from Other Funds	200,000	100,000	300,000
Total Fund Revenues			<u>21,156,000</u>	<u>250,000</u>	<u>21,406,000</u>
Expenditure		General Government	3,130,974	250,000	3,380,974
Total Fund Expenditures			<u>21,156,000</u>	<u>250,000</u>	<u>21,406,000</u>

DESCRIPTION: To increase Grant and Transfer-In revenue and appropriate towards the CDBG Sidewalk Project

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Budget Officer



\_\_\_\_\_  
Town Clerk

\_\_\_\_\_  
Finance Director



## TOWN COUNCIL AGENDA ITEM

**MEETING DATE: May 14, 2024**

Agenda Title/Category:	<b>Budget Amendment 2024-10 / New Business</b>			
Staff Contact/Presenter:	<b>Christopher Tucker, Finance Director</b>			
Meets Strategic Initiative or Approved Plan:	<b>Yes</b>	<b>No</b>	If yes, list:	<b>N/A</b>
Background:	Two of the Town’s intended uses of ARPA funds are to invest in IT Infrastructure and Sidewalks. Throughout the year, the Town has engaged its IT vendor, VC3, in procuring end-user hardware and network infrastructure hardware. Earlier in the FY, the Town engaged Red Clay for a sidewalk project.			
Discussion:	A budget amendment is needed to increase transfer-in revenue to support the IT and Streets appropriations.			
Fiscal impact:	The budget impact of the projects is \$140,000.			
Attachments:	Staff Memo, BA2024-10			
Recommended Motion to be made by Council:	<b>Approve as Presented</b>			



May 9, 2024

To: Honorable Mayor and Town Council  
Ryan Spitzer, Town Manager  
Lisa Snyder, Town Clerk

From: Christopher Tucker, Finance Director CMT

RE: Council Action Request – Budget Amendment 2024-10

For the Council’s consideration at the May 14, 2024 Council Meeting, please find attached Budget Amendment 2024-10.

The purpose of the budget amendment is to increase **Transfer from Other Funds** revenue and increase **General Government and PW – Transportation** appropriations in the amount of **\$140,000** for expenditures associated with **ARPA IT Infrastructure & Sidewalks**.

Staff recommends approval as presented.

**TOWN OF PINEVILLE NC**  
**BUDGET AMENDMENT #2024-10**  
 May 14, 2024  
 FISCAL YEAR 2023-2024

FUND / ACCOUNT #	ACCOUNT TYPE	DESCRIPTION	CURRENT BUDGET	CHANGE (+ / -)	AMENDED BUDGET
<b>General Fund</b>					
3991.1000.10	Revenue	Transfer from Other Funds	300,000	140,000	440,000
Total Fund Revenues			<u>21,156,000</u>	<u>140,000</u>	<u>21,296,000</u>
	Expenditure	General Government	3,380,974	100,000	3,480,974
	Expenditure	PW - Transportation	2,417,080	40,000	2,457,080
Total Fund Expenditures			<u>21,156,000</u>	<u>140,000</u>	<u>21,296,000</u>
<i>DESCRIPTION: To increase Transfer-In revenue and appropriate towards ARPA projects</i>					

\_\_\_\_\_  
 Mayor

\_\_\_\_\_  
 Budget Officer



\_\_\_\_\_  
 Town Clerk

\_\_\_\_\_  
 Finance Director



# PINEVILLE COMMUNICATION SYSTEMS



## INTERNET RESULTS FOR MONTH ENDING 04-30-2024

REVENUE AREA	MONTH ENDING 03-31-2024	INSTALLS SOLD AND COMPLETED IN MAR.	DISCONNECTS TAKEN AND EXECUTED IN MAR.	MONTH ENDING 03-31-2024	INSTALLS SOLD AND COMPLETED IN APR.	DISCONNECTS TAKEN AND EXECUTED IN APR.	MONTH ENDING 04-30-2024	SOLD IN APR. ON SCHEDULE FOR INSTALLATION IN MAY.	TOTAL INTERNET FOR MONTH ENDING 04-30-2024	TOTAL AS OF 5-7-2024
ILEC	552	7	-6	553	9	0	562	1	563	564
CLEC	627	7	-5	629	9	-7	629	3	632	634
<b>TOTAL</b>	<b>1179</b>	<b>14</b>	<b>-11</b>	<b>1182</b>	<b>18</b>	<b>-7</b>	<b>1191</b>	<b>4</b>	<b>1195</b>	<b>1198</b>

REVENUE AREA	PENDING INSTALLS ON SCHEDULE SOLD IN APR.	SOLD WAITING FOR SIGNED CONTRACT SO THEY CAN BE SCHEDULED	UPGRADES IN SPEED COMPLETED IN APR INCREASE REV APR	UPGRADES SOLD AFTER BILLING WILL INCREASE REV MAY.	EXISTING COPPER CUSTOMER CONVERTING TO FIBER ON SCHEDULE FOR APR. OR COMPLETED IN MAY.	PENDING DISCONNECTS ON SCHEDULE FOR MAY/JUNE.
ILEC	1	0	0	0	0	0
CLEC	3	0	0	0	0	0
<b>TOTAL</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**\*\* PENDING DISCONNECTION OF SERVICE ORDERS \*\***

**\*\* THESE CUSTOMERS SOLD IN APR. BUT INSTALLATION SCHEDULED FOR MAY. \*\***

**\*\* WE HAD EXISTING ACCOUNTS THAT UPGRADE SPEED IN MAY. \*\***

**\*\* EXISTING COPPER CUSTOMERS CONVERTING TO FIBER IN APR OR COMPLETED IN MAY \*\***

<b>100M TO 1 GIG SPEED OFFERING TAKE RATE TO DATE</b>						
<b>INTERNET RESULTS FOR MONTH ENDING 04-30-2024</b>	<b>Mar-24</b>	<b>Apr-24</b>	<b>SERVICE AREA</b>	<b>RES OR BUS</b>	<b>SPEED</b>	<b>NET GROWTH/LOSS FROM PREVIOUS MONTH</b>
<b>1198</b>	206	210	CLEC	RES	300M	4
	67	71	CLEC	RES	600M	4
	214	214	CLEC	RES	1 GIG	0
	7	7	CLEC	BUS	100M	0
	9	9	CLEC	BUS	GIG	0
	2	3	CLEC	BUS	200M	1
	3	3	CLEC	RES	400M	0
	31	32	ILEC	BUS	100M	1
	5	5	ILEC	BUS	200M	0
	7	7	ILEC	BUS	400M	0
	23	25	ILEC	BUS	1 GIG	2
	139	141	ILEC	RES	1 GIG	2
	201	207	ILEC	RES	300M	6
	42	43	ILEC	RES	600M	1
	0	0	ILEC	RES	400M	0
	<b>956</b>	<b>977</b>				21
<b>0.797996661</b>						
<b>80% of our Internet subscribers now subscriber to 100M or higher (increased by from previous month)</b>						



**RESIDENTIAL AND BUSINESS LINE COUNT MONTH ENDING 04/30/2024**

	LINE COUNT AS OF MAR 2024	LINE COUNT AS OF APR 2024	
<b>CLEC LINE COUNT</b>			
BUS	42	42	0
RES	93	92	-1
<b>SUB TOTAL</b>	<b>135</b>	<b>134</b>	<b>-1</b>
<b>ILEC LINE COUNT</b>	LINE COUNT AS OF MAR 2024	LINE COUNT AS OF APR 2024	NET GAIN/LOSS
BUS	314	314	0
RES	113	112	-1
<b>SUB TOTAL</b>	<b>427</b>	<b>426</b>	<b>-1</b>
<b>TOTAL</b>	<b>562</b>	<b>560</b>	<b>-2</b>

0

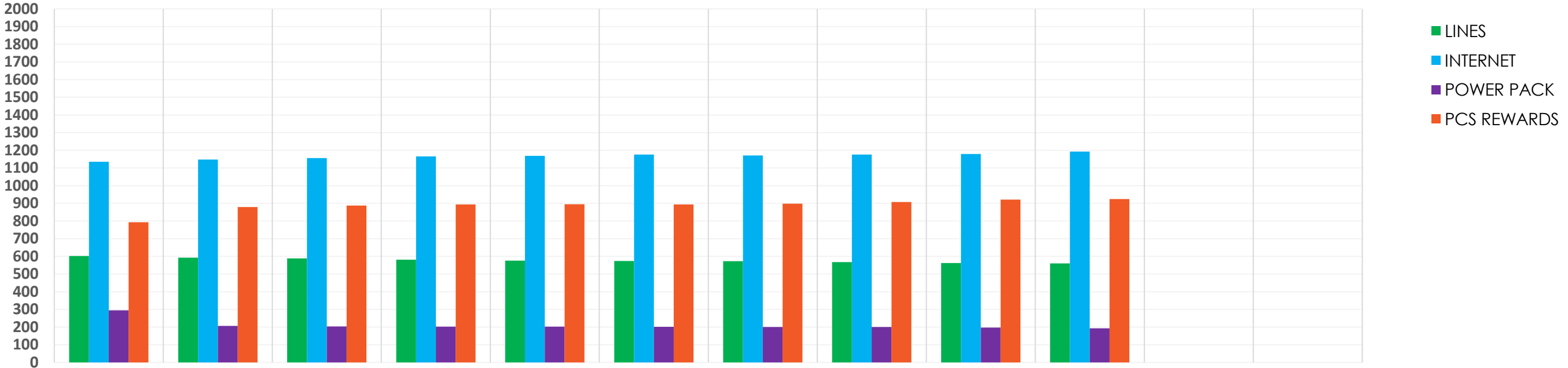


# PCS REWARDS MONTH ENDING 04-30-2024

	COUNT AS OF MAR 2024	COUNT AS OF APR 2024		
<b>PCS REWARDS</b>				
ILEC	421	424		
CLEC	500	500		
<b>SUB TOTAL</b>	921	924		
<b>POWERPACK DISCOUNT</b>				
ILEC	81	80		
CLEC	116	113		
<b>SUB TOTAL</b>	197	193		
<b>TOTAL CUSTOMERS RECEIVING REWARDS</b>	1118	1117		

# Lines, Internet, Power Pack and PCS Rewards FISCAL YEAR FY 23 (JULY 1, 2023 THRU JUNE 30, 2024)

QUANTITY	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	PRODUCT/SERVICE
----------	--------	--------	--------	--------	--------	--------	--------	--------	--------	--------	--------	--------	-----------------



PRODUCT	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	Total For FY22	Trend
<b>LINES</b>	602	593	589	581	576	574	573	568	562	560				
<b>INTERNET</b>	1,135	1,148	1,156	1,166	1,169	1,176	1,171	1,176	1,179	1,193				
<b>POWER PACK</b>	295	207	204	203	202	201	200	200	197	193				
<b>PCS REWARDS</b>	793	879	888	894	895	894	898	907	921	924				





# PINEVILLE POLICE DEPARTMENT

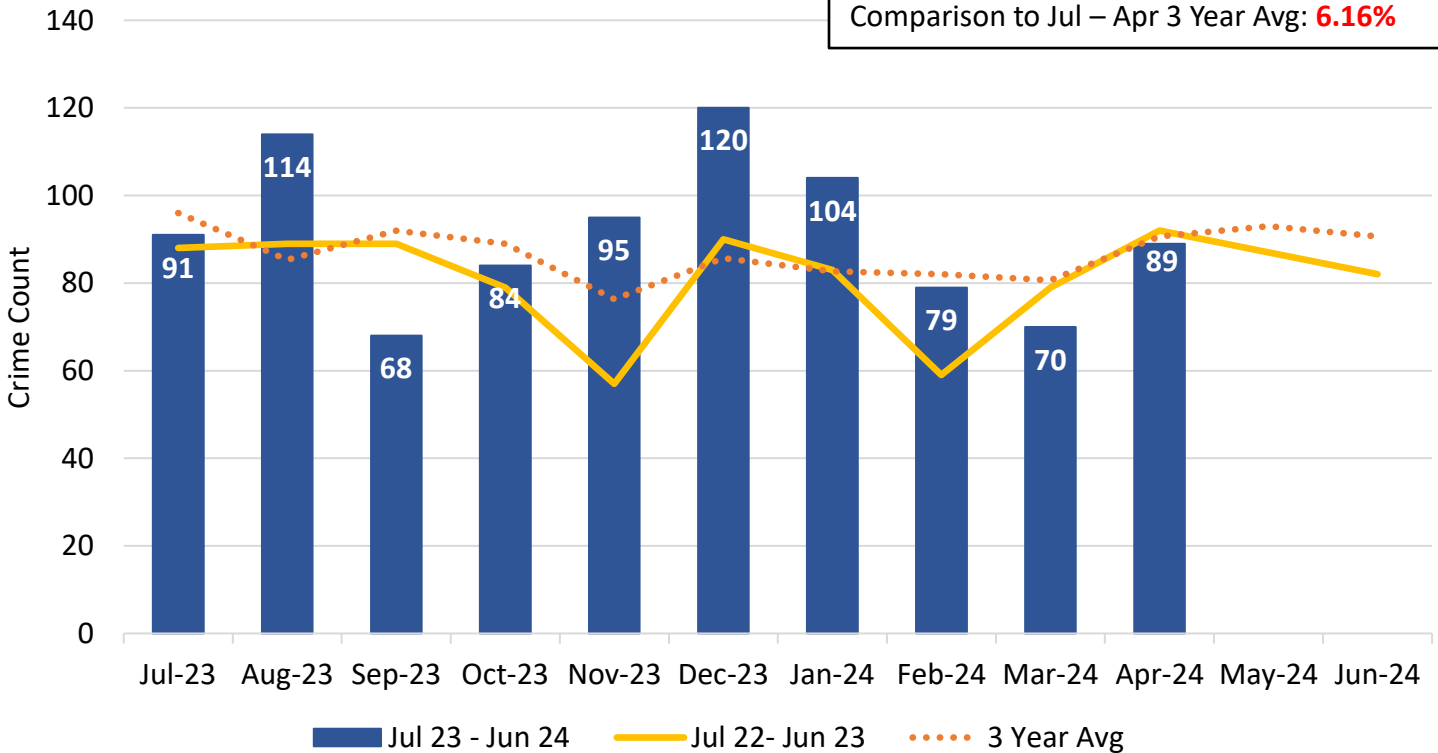
## MONTHLY REPORT April 2024

### Crime Goals

Below is the evaluation of the police department’s crime goals. Goals are measured for 12 months based on the fiscal year. For the year of July 2023 – June 2024, the goals are to reduce part 1 crimes by 5%, reduce group A offenses at Carolina Place Mall by 10%, and reduce traffic accidents by 5%.

### Goal #1: Part 1 Crimes

**Goal: -5%**  
 Comparison to Jul 22 – Apr 23: **13.54%**  
 Comparison to Jul – Apr 3 Year Avg: **6.16%**



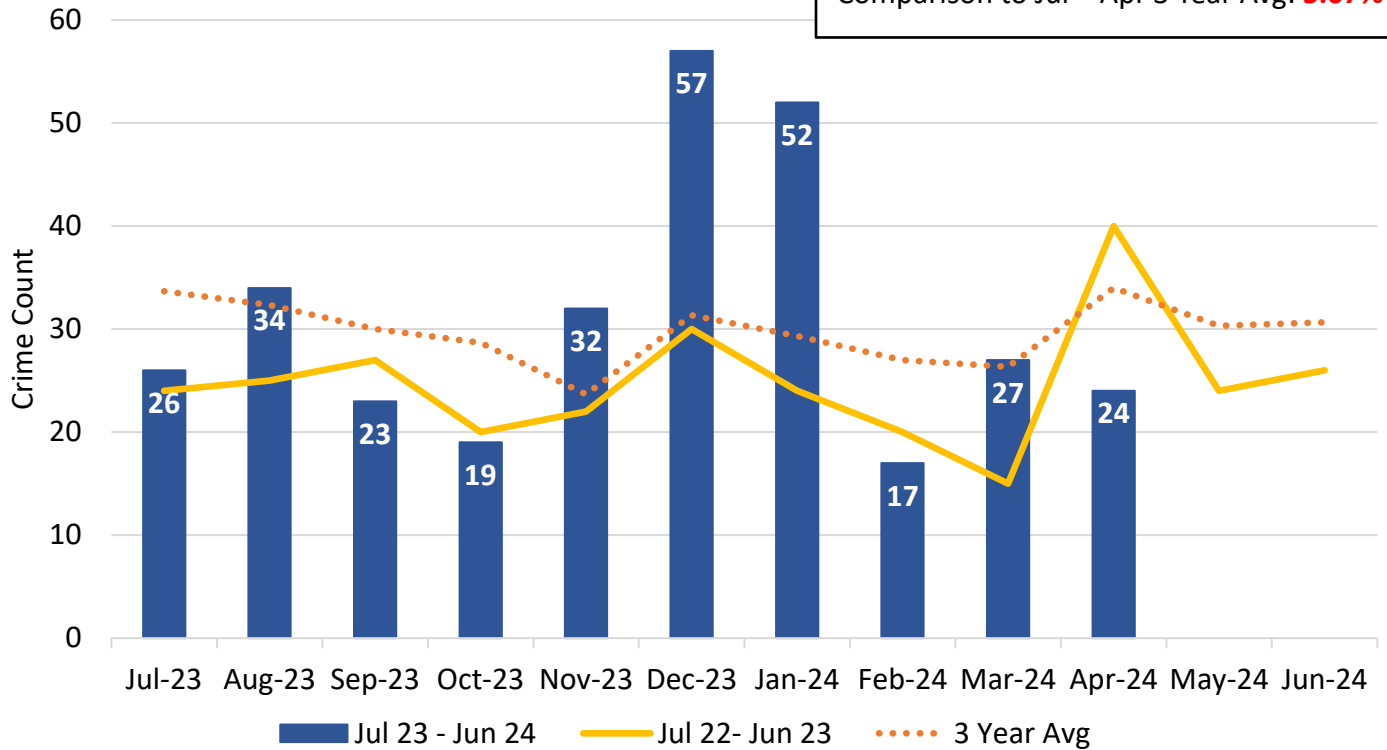
\* data pulled from RMS by offense code equal to 09A, 11A, 120, 13A, 220, 23A-H, 24, 200; unfounded removed

### Goal #2: Carolina Place Mall - Group A Offenses

**Goal: -10%**

Comparison to Jul 22 – Apr 23: **25.91%**

Comparison to Jul – Apr 3 Year Avg: **5.07%**

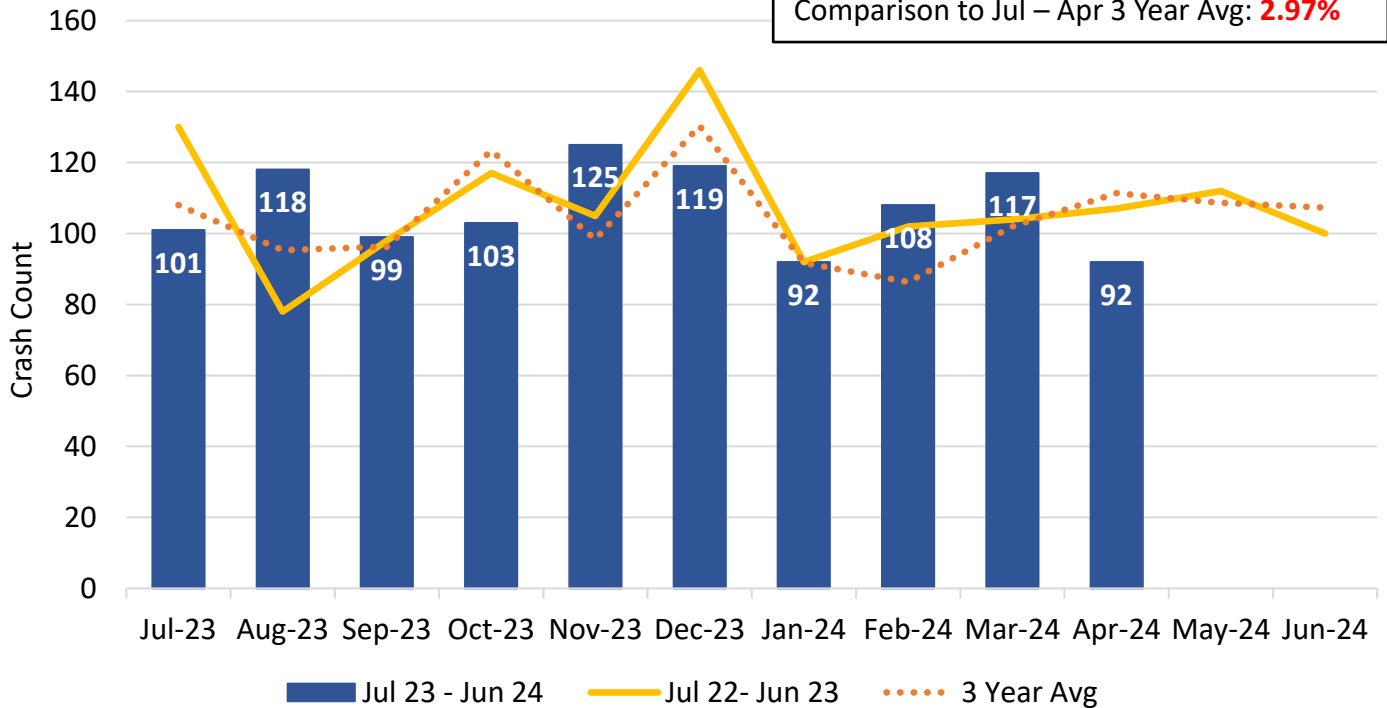


### Goal #3: Traffic Accidents

**Goal: -5%**

Comparison to Jul 22 – Apr 23: **-0.46%**

Comparison to Jul – Apr 3 Year Avg: **2.97%**



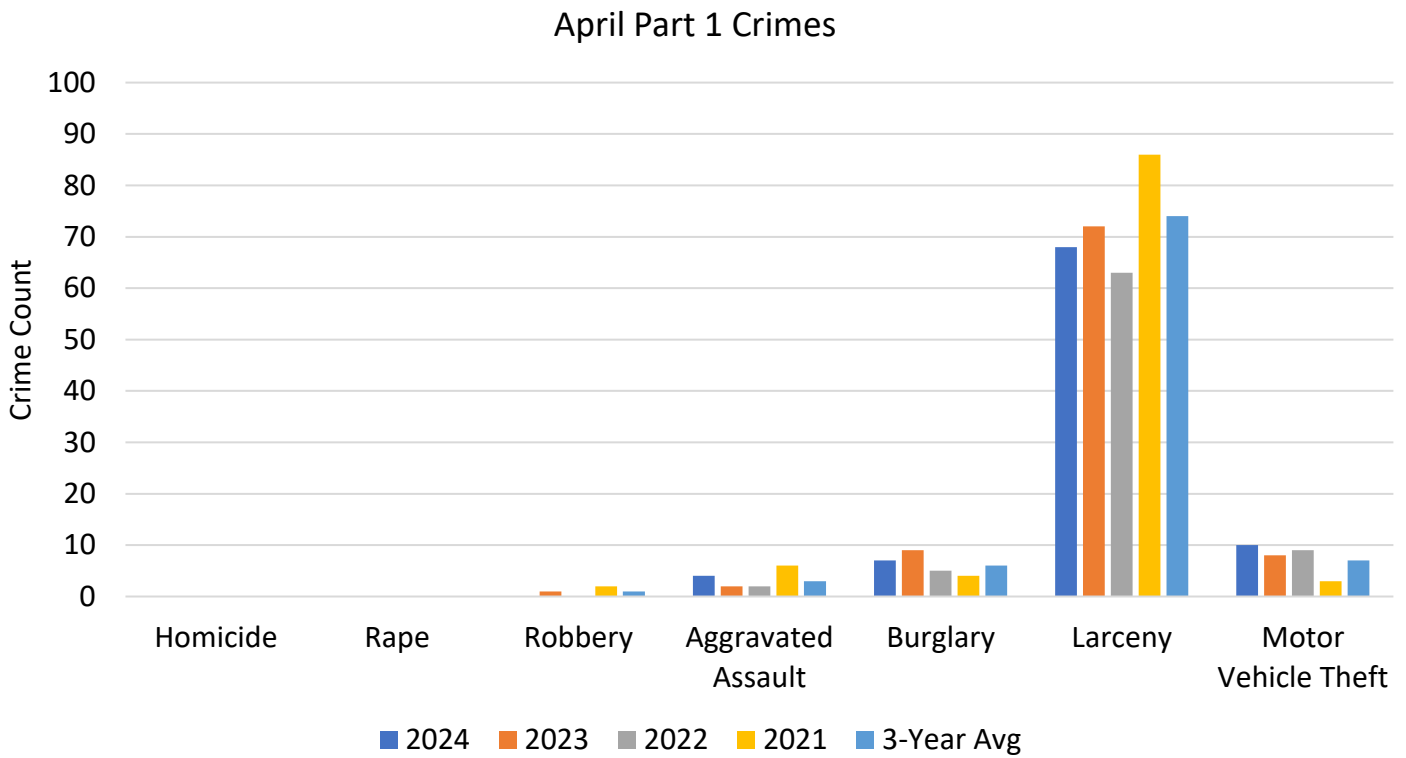
\*top chart: data pulled from RMS by locations containing "11001, 11009, 11017, 11033, 11025, 11041, 11049, 11055, 11059, 11067"; offenses not containing "90" in code removed  
 \*bottom chart: data pulled from CAD; traffic accident and hit and run calls with disposition of report taken or rendered assistance MI

## Monthly Crime Statistics

Below is a table and bar graph of the counts for Part 1 Crimes in April. For comparison, the same is shown for the past 3 years. The average of the 3 years was calculated.

April Crime Statistics Part 1 Offenses						
	2024	2023	2022	2021	3-year average (2021-2023)	ETJ
Homicide	0	0	0	0	0	0
Rape	0	0	0	0	0	0
Robbery	0	1	0	2	1	0
Aggravated Assault	4	2	2	6	3	0
Burglary	7	9	5	4	6	0
Larceny	68	72	63	86	74	1
Motor Vehicle Theft	10	8	9	3	7	0

\* ETJ statistics included in total number of offenses

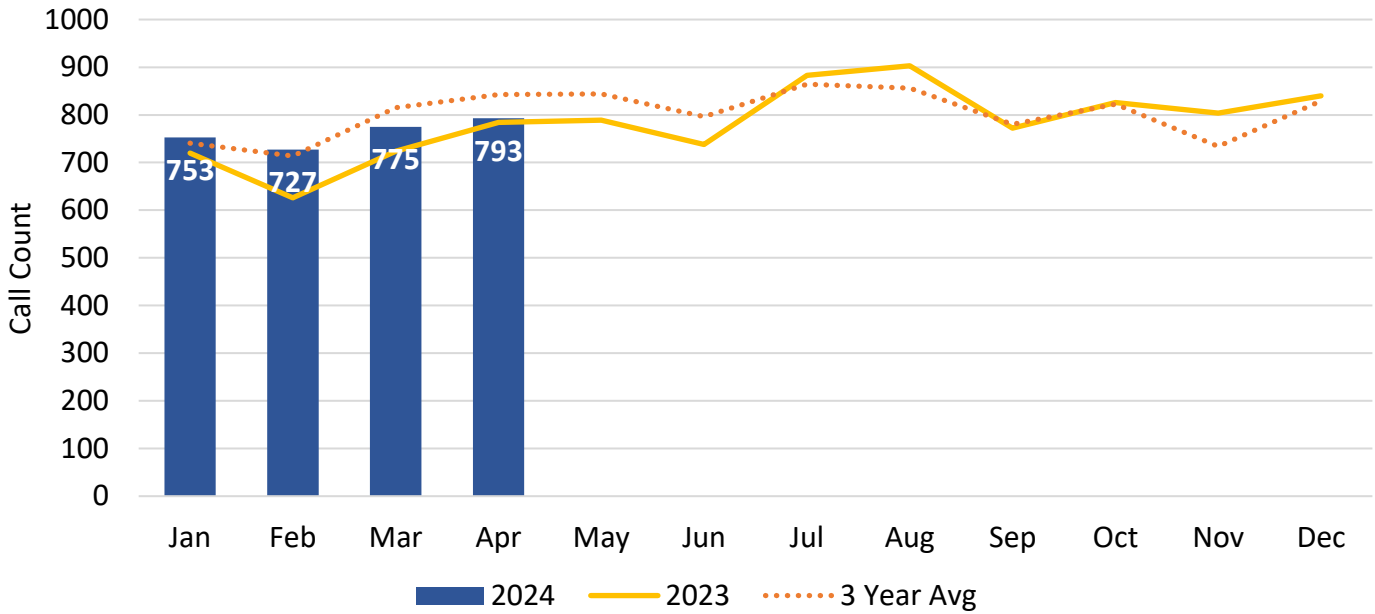




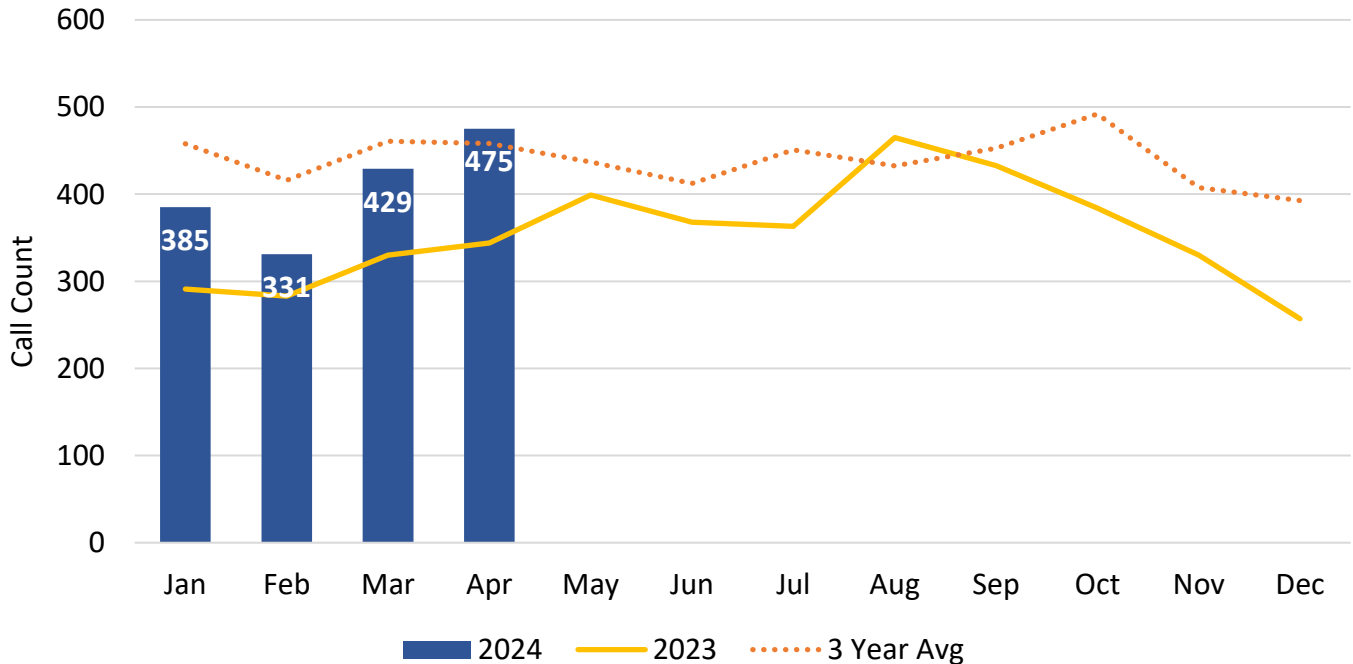
### Calls for Service

The graphs below display the number of calls for service in comparison to previous months and the previous 2 years. The first graph is citizen-generated calls. The second graph is officer-generated calls.

#### Citizen-Generated Calls for Service



#### Officer-Generated Calls for Service



\*zone checks and foot patrols removed

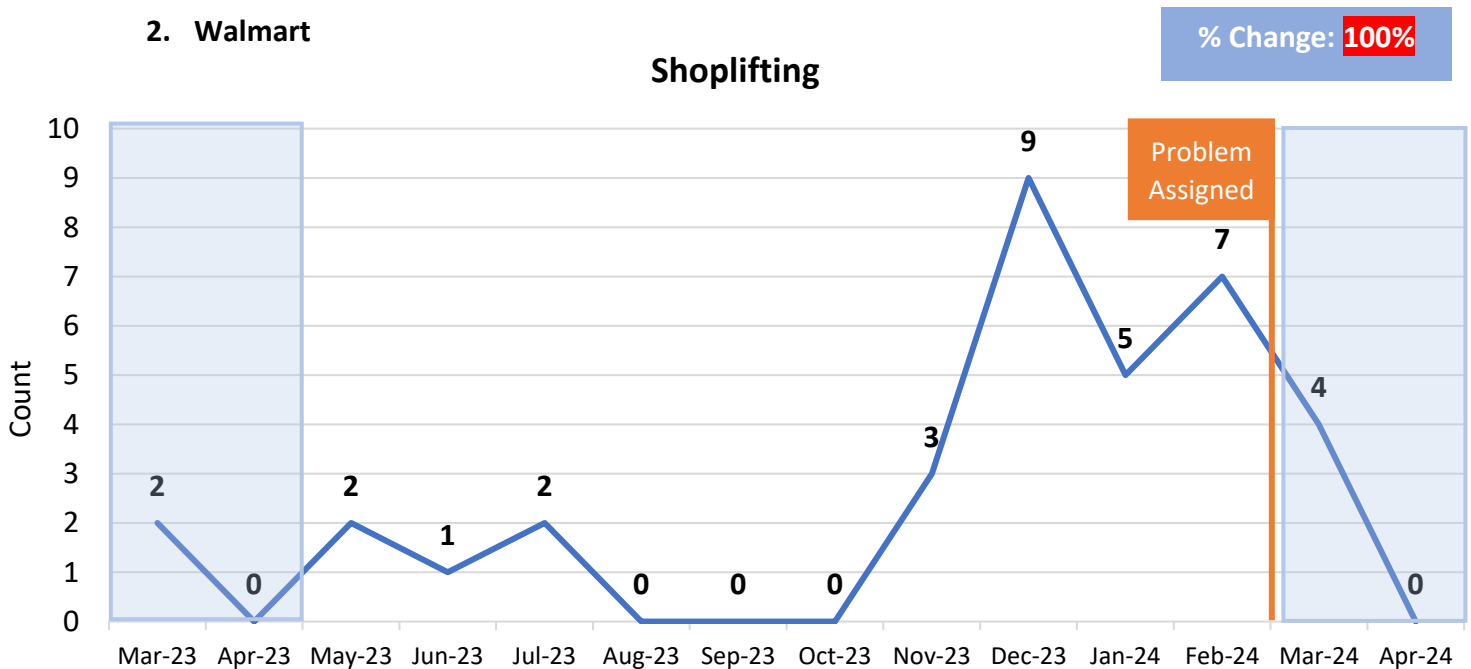
### Problem Locations

The following problem locations have been identified using 12 months of calls for service and crime data, showing a consistent crime problem. Each month, these locations are evaluated based off the crime and disorder the assignee was tasked to handle. Problem locations are evaluated until deemed successful.

#### 1. Dick's Sporting Goods



#### 2. Walmart



## April Community Engagement

- Helping with Pineville Elementary school crossings
- Monthly town safety meetings
- Meeting for Mall about substation with vendors
- Working on recruiting efforts from indeed
- Chamber of Commerce meeting
- Law Enforcement Memorial Meeting
- Organizing efforts to get videos complete and up on our social media and webpage
- Maintenance and inspection of webpage
- Woodside Falls HOA meeting
- Carolina Crossing HOA meeting
- Walkabout Chadwick Park
- Meeting with Pineville Elementary
- Paws in the Park Event
- Richard Sheltra Event
- Vitamin Store Health Event
- Manage Twitter, Instagram, Facebook and Ring apps for the PD. Still continuing to work on recruiting.

## April Traffic Enforcement

### Traffic Enforcement Type and Dispositions

Enforcement	Count
Traffic Stop	266
Citation Issued	68
Warning	152
Report Taken	7

\*Officer-generated traffic stops; unfounded removed

### Locations of Traffic Enforcement

Street Name	Count
MAIN ST	71
PINEVILLE-MATTHEWS RD	50
POLK ST	30
CAROLINA PLACE PKY	20
PARK RD	12
LANCASTER HWY	11
I-485 RAMP	8
LEE ST	7

CHURCH ST	5
SABAL POINT DR	4
ROCK HILL-PINEVILLE RD	4
JOHNSTON RD	3
TOWNE CENTRE BLVD	3
MCCULLOUGH CLUB DR	3
WILLOW RIDGE RD	2
WINDY PINES WAY	2
OLIVE ST	2
KINNERTON PL	2
PINEVILLE RD	2
CADILLAC ST	1
RODNEY ST	1
CENTRUM PKY	1
DOVER ST	1
GREEN BIRCH DR	1
DOWNS RD	1
LAKE PARK DRIVE	1
COMMERCE DR	1
LAWYERS RD	1
CRANFORD DR	1
N/A	1
PLUM CREEK LN	1
LOWRY ST	1
FELDFARM LN	1
CHILDERS LN	1
SABAL PARK DR	1
DORMAN RD	1
SOUTH BLVD	1
MCMULLEN CREEK PKY	1
WALSH BLVD	1
MEADOW CREEK LN	1
JACK HUGHES LN	1
OAKLEY AVE	1
BLUE HERON	1
LEITNER DR	1
<b>Grand Total</b>	<b>266</b>

\*based on location of stop in CAD



# Department Update

## PUBLIC WORKS

To: Town Council

From: Chip Hill

Date: 5/1/2024

Re: **Public Works Updates**

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**Huntley Glen:** The developer has not made arrangements to put the sidewalks in at the entrance of the development at Dorman Road as the Town has requested. The developer has submitted a plan to repair storm drain deficiencies per the storm drain video. The town engineer has agreed to the repair plan and is waiting for the repairs to be scheduled.

**Parkway Crossing:** Town engineer received the report 3/28/24 for the plans from the developer's engineer showing proposed repairs for the storm drain deficiencies. The report has been reviewed by the Town engineer and is acceptable. All that is missing for approval is a copy of the CCTV operator NASCO certification.

**McCullough:** Repairs per Mecklenburg County inspection are ongoing on curbs, sidewalks and storm drain deficiencies found in preliminary inspections.

**Industrial Drive:** Paving is currently in progress. Scheduled to be completed on Saturday May 10<sup>th</sup>.

**Sidewalks on South Side of Hwy 51:** Work is scheduled to begin the week of the 13th depending on the weather.

**Johnston Drive Alignment:** The construction has resumed. The first major objective is to lower the water line where new Johnston and Hwy 51 will connect. Lowering the water line will take approximately 2 to 3 weeks.

**901 Hill Street:** Drainage issues have been corrected by Town staff and approved by the Town engineer.

**Chadwick Park:** We are still waiting for the contractor to repair the inverts. Town will be notified from the developer when they are complete.

**Lynnwood/Lakeview:** Meeting is scheduled for Tuesday May 7th with Town staff, Town engineer and a representative of the contractor to discuss 6-month warranty inspection.

\*see attached spreadsheet of FY 2024 permits pending/issued.

**PERMITS ISSUED/PENDING  
COMPANY  
Fiscal Year 2024**

COMPANY	LOCATION	STATUS	PERMIT NO
Spectrum/Melissa Sherrill Telics	Franklin/Main Street	Issued	PW20230816FRANKLIN/MAIN
Spectrum/Melissa Sherrill Telics	201 Towne Centre Blvd/Pineville Matthews Road	Issued	PW20230721TOWNECENTRE201
Charlotte Water/Zach Pelicone	273 Eden Circle/Cone Avenue	Issued	PW20230630EDENCIRCLE273
AT&T/Kara Rydill A02KFQA	11331 Downs Road	Issued	PW20230824DOWNS11331
Charter/Doug Sharp	9132 Willow Ridge/Goodsell Ct.	Issued	PW20230801WILLOWRIDGE9132
Google Fiber/Micheal Scheetz/Telics	10324 John's Towne Dr/Park Crossing Dr 10504 Willow Ridge Rd/Willow Ridge & Goodsell Ct.	Issued	PW20230919PARKJOHNSWILLOW
Segra/Verizon Business/Johanna Shaw	950 N Polk St/Industrial Blvd	Issued	PW20230821NPOLK950
PNG/Paul Tatsis	12012 Carolina Logistics Drive/Downs Road	Issued	PW20230821CAROLINALOGISTICS12012
Segra/Johanna Shaw	12031 Carolina Logistics Drive	Issued	PW20230915CAROLINALOGISTICS12031
PNG/Paul Tatsis	657 Cranford Drive	Issued	PW20230911CRANFORD657
AT&T/Ashley Northup	12012 Carolina Logistics Drive/Downs Road	Issued	PW20231024CAROLINALOGISTICS12012
Spectrum/Tracey Kendall/STS Cable Services	10100 Rodney Street/Industrial Drive	Issued	PW20230911RODNEYSTREET10100
PNG/Paul Tatsis	129 Lowry Street	Issued	PW20230918LOWERY129
Derrick Walker/D.E.Walker Construction	Replacement of frame&louvers manholes	Issued	PW20230926MANHOLEVARIOUS
AT&T/Ashley Northup	8700 Pineville-Matthews Rd/Park Cedar Drive	Issued	PW20231012PINEVILLEMATTHEWSPARKCEDAR
Charter/Doug Sharp	9130 Willow Ridge/Goodsell Ct.	Issued	8700
Google Fiber/Cuylar Pittan	10460 Park Rd/Park Crossing Dr, 10352 Park Rd/Willow Ridge Rd	Issued	PW20231128WILLOWRIDGE9130
Google Fiber/Telics/Michael Scheetz	10337 Johns Towne Dr/Park Crossing and Johns Towne	Issued	PW20240130JOHNSTOWNE10337
Charlotte Water/Geneva Montgomery	12031 Carolina Logistics Drive/Nations Ford Rd & Downs Rd	Issued	PW20240123CAROLINALOGISTICS12031
Paul Penaherrera	123 Main Street/N Polk	Pending	
PNG/London Armstrong	234 Eden Circle/Cone Ave	Issued	PW20240129EDENCIRCLE234
Charlotte Water/Geneva Montgomery	275 Eden Circle/Boatwright Rd	Issued	PW20240122EDEN275
Charlotte Water/Geneva Montgomery	265 Eden Circle/Cone Ave	Issued	PW20240304EDEN265
AT&T/Ashley Northup	12600 Rock Hill-Pineville Rd/Downs Rd	Issued	PW20240213ROCKHILLPINEVILLERD12600
Segra/STS Cable Services/Tracey Kendall	10112 Industrial Drive	Issued	PW20240327INDUSTRIALDR10112
MCI Metro/Verizon Fiber/Tower Engineering	10235 Rodney St/Industrial Dr/N Polk	Pending	



April

2024

Adult basketball, youth soccer and weekly softball, baseball and tournaments continued in April. Maintenance has worked hard to supply our patrons with the best fields. We are excited to host tournaments each weekend at Jack Hughes and supply a wonderful field for the youth to play multiple sports. We took the seniors to Childress Vineyards in April where they were able to tour the vineyards and enjoy a wonderful day away. We are prepping for summer as we start to promote our movie and concert series, Arts in the Park, and prep for our Splashpad to open on May 4<sup>th</sup>.



April

2024

## **General Programming – Belle Johnston**

**Pickleball:** Open Pickleball times are Mondays and Friday from 9am-12pm and Wednesdays from 1:30pm-4:30pm. 193 participants

**Asap Pickleball** – Mondays at 1pm – 35 participants

**Karate:** They hold classes on Wednesdays. 52 participants

**Pre School Open Gym** – Wednesday morning from 9a – 12p – 35 participants

**Cookie Decorating** – April 4 – 8 participants

**National Pretzel Day** – April 26 - 60 participants

**Fitness Dance** – Wednesdays at 3pm - 12 participants

**Paint Class** – April 9 – 9 participants

**Sound Bath Meditation Class** — 8 participants

**Candle Making with Seniors** – April 8 – 8 participants

**Field Trip** – Childress Vineyards – April 24 – 12 participants

**Free Pottery Workshop** – 20 participants

**Culture Block - Improv** – April 21<sup>st</sup> - 7

**Mini Gardens with Seniors** – April 22 – 20 participants

**Culture Block** – Improv – April 4 – 5 participants

**Fitness with Kayla** – T/Th – 2 participants

**Family Night Bingo** – April 5 – 45 participants

## **Lake Park**

**Bootcamp with Lia** – Bootcamp meets 5:45am – 6:45am M/W/F in Lake Park. 60 participated

**Tai Chi** – Thursday evenings and Saturday mornings – 45 participants

**Storytime in the Park** – Wednesdays – 70 kids/57 adults



April

2024

## The Hut

**Senior Fit** – Senior Fit takes place at the Hut M – Thursdays. 248 participants

**Yoga** – 54 participants

**Cardio Funk:** Lem holds class on Tuesdays at 6:30pm. 15 participants

**Mom and Me Fitness** – Friday mornings – 6 participants

## Facility Rentals

**The Hut:** 1 Rentals

**The BJCC Dining Room:** 3 Rentals

**The BJCC Gym:** 0 rental

**Large Shelter:** 7 Rentals

**Medium Shelter:** 9 Rentals

**Tot Lot at Lake Park:** 6 Rentals

\***Shelter 1 at JH:** 0 Rentals (Library used for Storytime on 4/23)

\***Shelter 2 at JH:** 0 Rentals

\***Shelter 3 at JH:** 0 Rental

## Jack Hughes

### **Youth Athletics**

Youth Soccer continued practices and games throughout April.

### **Adult Athletics**

Game continued on Mondays throughout April.

### **Jack Hughes Special Events**

April 6-7: USSSA Tournament

April 13-14: USSSA Tournament

April 20-21: USSSA Tournament (Sunday rained out)

April 27: PCAA Spring Fling

April

2024

### Baseball Field Usage

Charlotte Catholic continues their baseball and softball seasons throughout April.  
PCAA continued using Fields 1, 2, and 4 during April.  
On Deck continued their season on Field 4 in April.

### Multipurpose Field Usage

Pineville Soccer continued use of Field 3 in April.  
Hope Soccer continued their spring season in April. They are also using the grass behind the stadium.  
Red Wolves Hurling Club continued using Field 3 for hurling practice in April on Sundays.

### Social Media

#### Facebook

Post Reach: 63,368  
Post Engagements: 3,739  
New Page Likes: +74      Total Page Likes: 4,796      Total Page Followers: 5,809

#### Instagram

New Followers: +155      Total Followers: 2,139

### Park Maintenance Update

#### Belle Johnston/ Lake Park

- Cut weekly
- Sprayed weeds as needed
- Monthly building inspections
- Repaired outdoor water fountain
- Turned on irrigation stage
- Trimmed shrubbery at the Belle
- Daily park checks
- Spray fire ants
- Removed broken balance beam in playground
- Planted new flowers at entrance

#### The Hut

- Cut as needed
- Sprayed turf and beds for weeds
- Building inspection

#### Cemetery

- Cut as needed
- Limb removal as needed
- Trash removal as needed

April

2024

**Dog Park**

Limb removal as needed

Cut as needed

Daily Checks

**Jack Hughes**

Cutting weekly

Daily field prep

Repaired bleacher field one

Sprayed weeds in beds as needed

Paint soccer fields

Irrigation repairs as needed

Equipment maintenance as needed

**Town Hall**

Cut as needed

Removed landscaping and irrigation for construction

Replaced landscaping and irrigation after construction

Started irrigation cycle

Repaired irrigation break from construction

Sprayed weeds in beds

Daily outside check and trash removal

**Splashpad**

Install shades

Help company with start up



## Human Resources

Linda Gaddy, PHR SHRM-CP MSHR  
lgaddy@pinevillenc.gov  
(704) 889-2362

**To:** Ryan Spitzer, Town Manager  
Members of the Town Council

**From:** Linda Gaddy

**Date:** 5/8/2024

**Re:** Human Resources Monthly Report

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Ryan,

Enclosed is the Human Resources Department Monthly Report for the month of April 2024.

### New Hires:

**Jerrel Baldwin**, Police Officer Probationary  
**Latricia Clark**, 911 Telecommunicator  
**Shy'Kim Powell**, Police Officer Probationary  
**Che Wilson**, Police Officer Probationary

### Resignation/Termination:

**Logan Hulst**, Police Officer  
**Guillermo Alvarez**, P/T Park Aide  
**Danielle Stamps**, 911 Telecommunicator

### Retirements:

**Christopher Delux**, Detective (D.E.A.), April 1st

### Transfers:

**Gary Hinebaugh** - from retiree to PT Administrative Technician

### Promotions:

**John Frye**, Police Trainee to sworn Police Officer  
**James Walker**, Police Trainee to sworn Police Officer  
**Theodore Warren, IV**, Police Trainee to sworn Police Officer  
**Eric Hazard**, Police Trainee to sworn Police Officer

### Current Openings:

**Police Officer**, four sworn Police patrol or investigations openings, final backgrounds and offers in progress, always accepting applications

**B.L.E.T. trainees**, three expected to graduate in May and June and will be sworn-in in the summer; 4 candidates lined up for the B.L.E.T. August class start session.

**911 Telecommunicator**, 2 openings, finalists in final background check or offer extended

**P/T Park Aide**, offer accepted

**Customer Service Rep Part-time**, PCS, accepting applications

**Community Relations and Communications Specialist**, reviewing applications

## **Departmental Update:**

### **Employee Handbook:**

The updates to the Town Employee Handbook took effect May 1, 2024. The most important changes were reviewed with groups of employees during the last week of April. The administrative procedures that were removed from the Employee Handbook will be part of a new Procedures Manual. That work is underway expected to take the next few months. The new Procedures Manual will document all procedures and forms used in Human Resources and will become a useful tool for supervisors when working with their staff and Human Resources. Meanwhile, we continue to add resources for both managers and employees to the HR Public Drive.

### **Safety:**

The NC Health and Safety Council and the NC Department of Labor held this year's NC Safety Awards banquet for the greater Charlotte area in April. The following Departments received a Gold Award: Administration, Public Works, Parks & Recreation, and PCS, based on days of work missed and their incident reports in 2023 compared to others in the same category throughout the State. Members of our Safety Committee from each town dept. attended the banquet and received certificates and plaques for how many consecutive years each department has received a GOLD award. For some this will be the 10<sup>th</sup> consecutive year. \*

We have already received one check for the Safety matching grants from the North Carolina League of Municipalities and expect the other soon. The funds will help offset the cost to improve safety and security in two of our departments, specifically a self-locking wheel balancer/wheel lift for the mechanic shop in Public Works, and security cameras in Parks & Recreation's Jack D. Hughes Park.

Training: the next planned training will cover the topic of the safe use of technology and cyber security for all staff.

Risk Management: Anyone who works where gym equipment is located inside two of the Town buildings that is there for the voluntary use by employees within their department were required to sign a waiver ensuring that they understand the use of the equipment is at their own risk and it will not be covered under our workers compensation insurance, unless they are a sworn Police Officer who is given on-the-clock time to "work out" as part of their job. This was not necessary for employees who use the Belle Johnston center, because the Center already has a waiver in place that employees must sign before using the facility.

### **Recruiting:**

We are still seeking experienced Police Officers, Police Trainees, and two 911 Telecommunicators fulltime. The Police recruiting team has continued to talk to the current BLET classes, hold JRPAT days and interview potential B.L.E.T. students for sponsorship who showed promise in the JRPAT/written exam. These are currently in our background process. We also have had interviews with several possible lateral hires that are moving through the process. The efforts of Sgt Ingram have accelerated our ability to land qualified candidates. We are also receiving resumes and applications for the Community Relations and Communications Specialist.

**Wellness:**

We continue to issue reimbursements to employees through the new wellness benefit which rewards and encourages healthy living (physical, financial and lifestyle wellness). Budgeted wellness dollars reimburse employees for approved expenses in these categories. We are nearing the end of the first year and will continue the popular program next year with one small modification. They can still each claim up to \$600 of reimbursement during the benefit/fiscal year. Taking care of our staff benefits the Town in many ways from lower turnover, higher productivity and less missed work, as well as lower medical claims. Use of this benefit has ticked upward and is becoming popular among staff.

**Benefits:**

Annual open enrollment period begins May 21<sup>st</sup>. Most all renewals with providers have been finalized and open enrollment informational webinars are scheduled for the last week in May. No major changes are planned.

Retirement System benefits: each year the NC Retirement Plans increase the contribution rates that employers must contribute. The employee's contribution rate stays the same as previous years. This takes effect July 1.

**Employee Appreciation and events:**

Team Building events are under way in each dept. and each team. Each has chosen a fun team building event and some have already experienced a great time together. Looking forward to hearing all of the reports (and hopefully seeing some great pictures).

The annual employee spring Picnic on Friday May 10<sup>th</sup> at the Belle Johnston Center. This allows us to add the option of a pickleball competition in addition to the cornhole competition and rotating trophies. Plenty of prizes and a food and dessert truck to enjoy.

We have also been recognizing special recognition weeks like National Public Safety Telecommunicators Week, Public Works Week, etc. Many of these occur in the late Spring and Summer. Our opportunity to treat each dept. to a lunch of their choosing.

**Other:**

HR and payroll continue to find ways to utilize our current software systems for more efficiency, accuracy and implementing any employee use features.

\* pics from the Safety Awards banquet with the Commissior of Labor ...



# Department Update



**To:** Town Council

**From:** Travis Morgan

**Date:** 05/14/2024

**Re:** Town Planning Updates

## CODE ENFORCEMENT:

<p><b>Prohibited Parking:</b></p> <p><b>Grass:</b>  2001 Lakeview  2323 Glenway Trail  10304 Osprey  9610 Pineville-Matthews  10410 Park  10201 Sam Meeks  243 Eden  11415 Carolina Place  312 Main  409 Cone  308 Mallard  12727 Dorman  12800 Lancaster  907 Traditions  Franklin St Miller Lot  9415 Pineville-Matthews  424 Park  421 Park  708 Lakeview  9940 Pineville-Matthews  210 N Polk  10305, 10303, 10301, 10300 Osprey  10222 Johnston Rd</p>	<p><b>Community Appearance/Junk Vehicle:</b>  10817 Copperfield</p> <p><b>Signs:</b>  2002 Lakeview  9635 Industrial  8925 P-M  10601 Centrum  10496 Park Rd  10000 Industrial  1005 Cone  10015 Lee  10811 Pineville Rd</p>	<p><b>Parking on the lawn:</b>  308 Mallard</p> <p><b>Temp Permit:</b></p> <p><b>Site Plan:</b></p> <p><b>Dumpster:</b>  10500 McMullen  Creek</p> <p><b>Minimum Housing:</b>  408 Fisher</p>
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# May

# 2024

A small town with big ideas!

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4 Shred Event Town Hall Parking Lot 9 - noon
5 NATIONAL MUNICIPAL CLERKS WEEK	6	7	8	9 NATIONAL POLICE WEEK 5/9 TO 5/18	10	11
12 JUNK WEEK  Danielle's Birthday	13	14 Council Mtg 6:30 pm	15	16	17	18 Arts in the Park 10 - 6
19 NATIONAL PUBLIC WORKS WEEK	20 Telephone Bd Mtg 5:00 pm	21	22	23	24	25
26	27 HOLIDAY	28	29	30	31	

Town Hall  
505 Main Street  
Pineville, NC 28134



# June

# 2024

*A small town with big ideas!*

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
9	10	11 Council Mtg 6:30 pm	12	13	14	15
16	17	18	19 Library Closed PD Blood Drive	20	21	22
23	24 Work Session 6:00 pm	25	26	27	28	29
30						

**Town Hall**  
**505 Main Street**  
**Pineville, NC 28134**

