



Park Advisory Board Meeting Minutes January 29th, 2024

Call to order:

The recent Park Advisory Board Meeting was held on January 29th, 2024, at the Belle Johnston Community Center. The meeting was called to order at 6:06pm by Christine Turner and seconded by Yvette Isaacs.

Attendees

Matthew Jakubowski (Staff)

Randy Brantley

Yvette Isaacs

Erin Hamilton (Staff)

Caylene Brown

Amy Smith

Christine Turner (Chair)

Lorraine Haynes

Public Comment: None

New Business

Approval of minutes:

- i. Christine made a motion to approve the minutes of the November 15th, 2023 meeting. Motion approved and seconded by Randy Brantley, ayes by all.

Director Updates:

- i. McCullough Greenway: Mobility will start soon. Construction will begin on the Jack Hughes side of the greenway. They have to wait for fabrication of the bridge which will hoping to be finished soon. Equipment like tractors has started to be delivered to construction site. We are hoping it will be finished by mid-September and can be used for Fall Fest.
- ii. Fitness Courts bids were completed on January 19th. We received 2 bids. We had a complete bid and what we thought was an incomplete bid. With federal dollars the lowest bid wins. The incomplete bid was the lowest bid. We hope it will be approved by Council in the February meeting. Construction to start in March and hoping to finish in May.
- iii. Jack Hughes Cameras: New cameras were a capital project from this budget. We had safety concerns with the park, and this helps immensely with improving safety. Yvette asked if there are cameras behind the stadium along the path? Yes, cameras face behind the stadium. We have around 20 cameras covering the majority of angles of park. Christine asked if there would cameras facing the entrance to the new greenway? Matt says there is a 360 camera that points towards the trail. Four way cameras on the poles.
- iv. Jack Hughes Land Clearing: When entering Jack Hughes Park, the land to the left has been cleared out. We hope this increases parking for Fall Fest and Saturdays when the fields are booked for tournaments and soccer. There is a deep ditch in one area of this land which we will fence.
- v. Jack Hughes Feasibility Study: We passed out copies for board to see the final drawing of the Jack Hughes feasibility study. It shows one massive multipurpose field than can house many smaller fields.

Matt researched with Mecklenburg County and Visit Charlotte. We found that soccer, flag football, lacrosse, etc are in high demand. This was the best option to get the most out of this space with a variety of activities. The last handout showed a breakdown of the cost. It is \$1 million more to do the field in turf rather than grass. Town Council asked if it could be done in stages, maybe not doing the pickleball courts and concessions at the beginning but doing the field and shelter maybe. Lorraine asked if the cost of maintaining grass would eventually equal the cost of turf field. We do want turf. Yvette asked if the pickleball and tennis courts would have lights. Everything will have lights. **Matt asked the board if anyone has any issues with the study? Is everyone good with the plan going before council. The board had no objections.**

- vi. Playground ADA Compliance: The newest playground is getting new decking. We have leveled out many entrances and added more mulch. We want to pour-n-play all playgrounds eventually. To do all of them, it would be around \$500K. We passed out a rendering of our playgrounds with the rankings of what order we would like to do them. Handout is below. The pour-n-play company would remove all mulch first. Christine asked if the pour-n-play will help the drainage between the playgrounds. It will not help. Matt is going to look at solutions for the drainage problems. There was a lengthy discussion about the playground at Jack Hughes. The Jack Hughes playground is currently ranked third to be completed. Many board members mentioned that maybe it should be first. This playground isn't level or ADA accessible. The playground looks like it is sinking. Should this playground be completely redone instead of pour-n-play? **After discussion, the board has no objections to the current ranking.**
- vii. RecDesk: We finally got online registration software. We book all facilities online now. We built the system and have integrated ourselves into the 21st Century.
 - Amy had some feedback on RecDesk. She was not fond of the wording of Head of Household for accounts. Who is the Head of Household? Seemed outdated for software now.
- viii. Park Maintenance Tiers/Positions: Matt has been working for months to add new levels for the Park Maintenance department. Town Council approved the new positions at the last work session. Scott Futter is head of maintenance, and we have 5 maintenance technicians. We have created two tiers to make room for growth. Park Maintenance tech II is 2.5 years of service and obtain a license/certification. Senior technician is 7 years of service and more than one license or certification. In regard to retention, we want everyone to feel wanted. We hope this will be approved at the February council meeting.
- ix. Athletic Recap:
 - Youth Basketball: ended with 251 kids registered made into 30 teams. The season is halfway done, and it has been a great season.
 - Youth Soccer Registration is underway. At the time of the meeting, I already have 223 registered. I had 253 last spring. I still have 2 weeks of registration to go.

PPRAB Vacancies and Appointments:

- i. The PPRAB currently has 9 of 9 positions filled! The board is currently at full membership.

PPRAB Member Reports

- i. Community Engagements:
- ii. Resident concerns/suggestions:

Park and Recreation Department: Upcoming Events/Programs

- i. Senior Valentines Banquet will be on Friday, February 9th. We have 175 registered, which is 20 more than last year. We have a Frank Sinatra entertainer and will be serving Italian food.
- ii. Easter Egg Hunt will be on Saturday, March 23rd. The event can be registered for on our new registration portal, RecDesk. It is almost full with 8 spots remaining. Heather has an easter egg hunt, bounce house, craft for the kids, refreshments and the Easter Bunny will stop by.
- iii. Paws in the Park will be on Saturday, April 13th.
- iv. Sheltra Race will take place on Saturday, April 20th. It could change to May 4th.
- v. The board was given a handout of special events dates in 2024. Events include Arts in the Park, Rock'N & Reel'N schedule, Music on Main and Fall Fest. Dates are below.

Old Business - None

Open Discussion/Suggestions/Future Initiatives

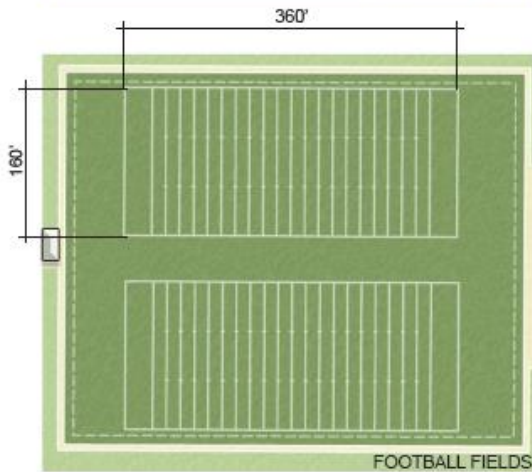
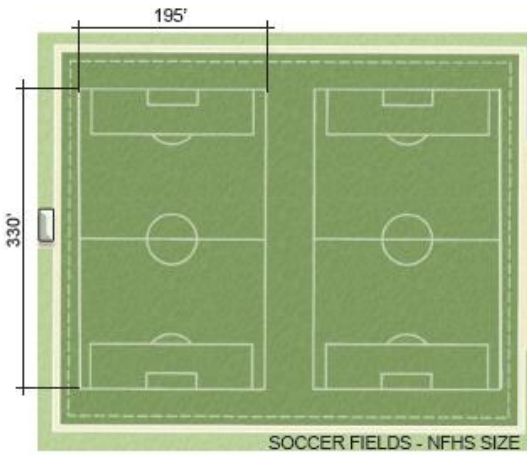
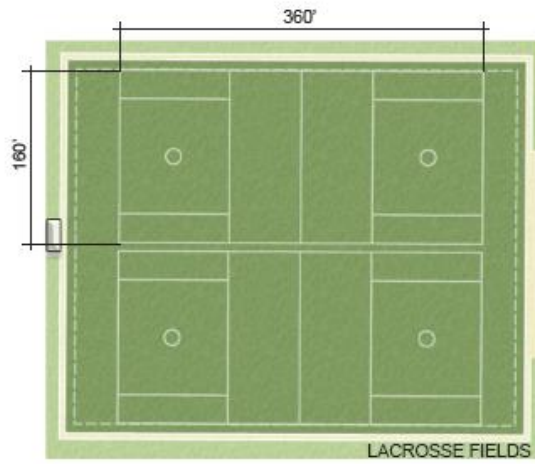
- Randy asked about vendors at Arts in the Park. We have 33 vendor applications in our online RecDesk registration portal. We look to have around 75 vendors.

Schedule of Upcoming PPRAB Meetings: Next Meetings: May 15th, August 21st, November 13th

Adjourn – Christine made a motion to adjourn the meeting, Yvette seconded. The meeting adjourned at 7:02pm.



Multi-Use Field Options



Opinion of Probable Cost

Opinion of Probable Cost

ITEM	UNITS	UNIT PRICE	QUANTITY	COST
Natural Turf Multi-Use Sports field (see note 4)	LS	\$ 900,000.00	2	\$ 1,800,000.00
Sports field lighting (see note 5)	LS	\$ 1,150,000.00	1	\$ 1,150,000.00
Tennis Courts	EA	\$ 350,000.00	2	\$ 700,000.00
Pickleball Courts	EA	\$ 200,000.00	4	\$ 800,000.00
Dog Park	LS	\$ 130,000.00	1	\$ 130,000.00
Mass Grading with Scraper or Large Equipment	CY	\$ 5.00	106,000	\$ 530,000.00
Mass Grading Haul Offsite	CY	\$ 30.00	5,000	\$ 150,000.00
Retaining Wall	LF	\$ 50.00	1,284	\$ 64,200.00
New fencing	LF	\$ 22.00	1,800	\$ 39,600.00
Asphalt paving	SF	\$ 30.00	63,500	\$ 1,905,000.00
Curb and gutter	LF	\$ 25.00	6,500	\$ 162,500.00
Natural Trails	LF	\$ 30.00	5,500	\$ 165,000.00
Sidewalk	LF	\$ 52.50	4,000	\$ 210,000.00
Enhanced pavers	SF	\$ 30.00	13,500	\$ 405,000.00
Concessions Building	LS	\$ 700,000.00	1	\$ 700,000.00
Shelter	EA	\$ 22,000.00	2	\$ 44,000.00
Utilities (Electrical, water, sewer)	LS	\$ 250,000.00	1	\$ 250,000.00
Storm water network	LS	\$ 500,000.00	1	\$ 500,000.00
Raised tree pits	EA	\$ 1,500.00	10	\$ 15,000.00
Benches	EA	\$ 1,670.00	20	\$ 33,400.00
Water Fountains	EA	\$ 1,000.00	3	\$ 3,000.00
Trash Cans	EA	\$ 1,000.00	10	\$ 10,000.00
Trees	EA	\$ 350.00	100	\$ 35,000.00
Landscape material	SF	\$ 25.00	12,000	\$ 300,000.00
Mulch	SY	\$ 15.00	800	\$ 12,000.00
Play equipment	LS	\$ 500,000.00	1	\$ 500,000.00
SUBTOTAL				\$ 10,613,700.00
Mobilization (10%)	LS	\$ 1,061,370.00	1	\$ 1,061,370.00
Contingency (20%)	LS	\$ 2,122,740.00	1	\$ 2,122,740.00
TOTAL				\$ 13,797,810.00

Notes:

- The quantities listed in this cost opinion are based on the conceptual plans and are subject to change when final design is complete.
- Unit costs used in this cost opinion are representative of typical market costs as best known to the Consultant at the date of this estimate, and do not account for inflationary cost escalation.
- The Consultant has no control over the cost of labor, materials, or equipment, or over the contractor's methods of determining prices or over competitive bidding or market conditions. Opinions of probable costs, as provided here, are made on the basis of the Consultant's experience and qualifications and represent the Consultant's judgment as a design professional familiar with the construction industry. The Consultant cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from opinions of probable cost prepared for the Owner.
- All sports field's cost estimates include pricing for irrigation, fencing, equipment, scoreboards, etc.
- The lighting cost in this cost opinion is for the sports field lighting only. Site lighting will be provided through the Town. The lighting costs includes 8 lights for the multi-use field, 24 for the tennis courts, and additional allowance for electric connections.

Recommended Alternate:

There are several downsides to using natural turf in a sports field context. Injuries are more likely on natural turf, and the fields need more maintenance such as mowing, fertilizing, and seeding. They must rest after 750-1,000 hours of play, resulting in inactive fields for several months of the year. There are also cost implications of the increased maintenance. The cost implications of artificial turf versus natural turf are summarized below.

	Artificial Turf	Natural Turf
Capital Cost (per field)	\$1,300,000	\$900,000
Annual Maintenance Cost (per field)	\$5,000	\$35,000 - \$50,000

For these reasons, we recommend using artificial turf instead of natural turf on the multi-use fields.





SPECIAL EVENTS SCHEDULE

Pineville Arts in the Park

Saturday, May 18th 10:00a-6:00p (Vendor set-up 7a-9a)

Rockn' & Reeln' Movie and Concert Series

Friday, June 14th: Concert

Friday, June 21st: Movie – TBD - Dusk

Thursday, June 27th: Charlotte Symphony & Fireworks

Pre-show: 5:30p – 7:30p; Symphony Performance: Warm up 8; Show: 8:30p

Friday, July 12th: Concert

Friday, July 19th: Movie – TBD - Dusk

Friday, August 9th: Concert

Friday, August 16th: Movie – TBD - Dusk

Music on Main All Acoustic shows are on THURSDAY'S 6:00pm – 8:00pm

September 5th

September 12th

September 19th

September 26th

October 3rd

October 10th

Fall Fest

Thursday, October 17th (6p-10p)

Friday, October 18th (6p-10p)

Saturday, October 19th (10a-10p – Fireworks at 10:00pm)

Entertainment schedule TBD